

CITY OF SALISBURY, MARYLAND

Meeting #1

January 10, 1966

PRESENT

Mayor Frank Morris
Councilman David Rodgers
Councilman Harry Fullbrook

Councilman David Grier
Councilman W. Paul Martin, presiding
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Dir. of Public Works, P. Cooper; City Solicitor, V. Laws; Building Inspector, H. Wojtanowski; Planning Office Representative, B. Livingston; Purchasing Agent, G. Sickmund; Press and Interested Citizens.

Convening - Approval of Minutes, Dec.
27, 1965

The Mayor and City Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St. on Monday, January 10, 1966 at 8 p.m., the time and place set for such meetings. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on December 27, 1965 were approved as written on motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Appearance - Mrs. Fred Gardner re Swimming Facilities

Mrs. Gardner appeared before Council, questioned whether or not the City had done anything towards budgeting for swimming facilities at Schumaker Pond and, upon being informed that it had not, submitted a written request that adequate funds be placed in the City Budget for the coming fiscal year to cover the cost of providing three life-guards and one water safety instructor for the City-owned and located facility at Johnson Pond.

The Mayor summarized how much the City spends for recreation each year and gave a comparison of the individual taxpayer expenditures in the County and in the City. He concluded by saying the City Council and he were not purposely avoiding this swimming facility problem as Mrs. Gardner accused, but were simply trying to protect the property and welfare of the people they represent, the 18,000 taxpayers who live in the City Limits. He emphasized the Recreation Commission should be responsible for swimming in the metropolitan area of Salisbury since it is this area that makes up 2/3 of the population of the County.

Mrs. Gardner concluded her request with a suggestion that the City Park be used as a tourist attraction by developing some parts of it into gardens with seasonal plantings for an attractive display.

PUBLIC HEARING - Ordinance No. 927 -
Obstructions at street corners

Action on this Ordinance was tabled until the Department of Public Works has had opportunity to study all phases of the questions pertaining to the legality of the

wording as applicable to the City's use of corners for the erection of steel strain poles, utility poles, etc.

Council agreed to hold the final passage of the Ordinance until such time as it has been reviewed by the Engineering Dept. and any recommended changes are presented in writing.

PUBLIC HEARING - Ordinance No. 929 -
Zoning Change - S. Division St., N. of College

Ordinance No. 929, as presented at the last meeting, is a result of a request by Mr. Phil Banks to extend the Commercial zone district on the west side of South Division St., north of W. College Avenue a distance of approximately 190 feet and in a westerly direction for approximately 170 feet to the Wayne Pump Co. property. The area is presently zoned Residential B.

A Planning Commission decision rendered at their last meeting was read in which their approval of the request was granted. Since there were no objectors to the Ordinance present, motion was made and seconded by Fullbrook and Powell to approve the Ordinance on second reading.

Mayor Morris suggested it would be wise to look into the advisability of changing the Fire Zone in this area also since the same provisions do not apply in Residential and Commercial zones. City Solicitor was instructed to draft an Ordinance taking care of this change.

Ordinance No. 928 - Bond Financing

Discussion on this Ordinance was postponed and a special meeting set for Monday, January 17 at 6 p.m. for a briefing on same with Bond Counsel in attendance. City Solicitor is to make arrangements for the dinner meeting.

Relocation of Carroll St. at Camden Ave.

Mr. Cooper presented an illustrated diagram of the Carroll St. - Camden Ave. - Mill St. - Riverside Drive intersection complex involving the property of the Phillips Cleaners. He provided an overlay of this illustration in which the intersection was re-located to by-pass the Phillips property. Cost of the relocated project was estimated at \$35,000. Council authorized the City Solicitor to negotiate further with owners of the Phillips Property without committing the Council in any way, emphasizing that the City would like to acquire the property at a reasonable price.

Relocation of Circle Avenue Bridge

Mr. Livingston called attention to the complete report on this subject as contained in the Briefing Books. The report is a result of a request by Council for a re-evaluation of the Circle Avenue Bridge location. Summed up, Mr. Livingston recommends not changing the plan because of the additional costs and provided figures to back up his recommendation. He also stated the bridge would provide for better access to the entire downtown district and would serve a better purpose if left in its present location on the Master Plan.

Ordinance No. 930 - 1st reading - Control of
Construction beyond bulkhead line in Wicomico River

City Solicitor reviewed Ordinance 930 which reads as follows:

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SALISBURY amending Section 19-4 of the Code of Salisbury, 1959, entitled "Wicomico River--Wharves, Bulkheads, Piers, Pilings, etc.--Extensions, etc., beyond wharves, etc., existing at effective date of Article", by repealing said section and re-enacting it with changes to provide for construction beyond the established line of bulkheads, wharves, etc., when permission is granted by an ordinance of the Council in addition to all other necessary governmental permits or authorizations.

City Solicitor explained that this ordinance is necessary since there is no direct authority in the City's Charter to build a bridge and all maintenance and construction requirements are in the hands of the County.

RESOLUTION NO. 73

To correct the maintenance and construction requirement lack in the Charter, Resolution No. 73 which reads as follows was presented by City Solicitor:

A RESOLUTION of the Council of The City of Salisbury, proposing amendment of the Charter of The City of Salisbury by amending and supplementing Subsection (a) of Section 120 thereof, entitled "Power of the City as to certain projects", so as specifically to empower the City to lay out, construct, and maintain bridges, among other things.

A motion to approve Ordinance No. 930 and Resolution No. 73 on first reading was made and seconded by Councilmen Fullbrook and Powell.

Financing - Design Contract for South Side Drainage

Mr. Cooper presented a report to Council advising them there are not sufficient funds in the budget to pay for the engineering services on the design contract for the South Side drainage project. Discussion of ways to finance this portion of the entire project was held with final instruction given by Council that an amount up to \$40,000 be borrowed on short term note for a period up to 8 months to pay it back. An Ordinance to this effect will have to be drawn up and passed before the contract can be signed with George, Miles and Buhr for the design phase. Mr. Laws suggested presenting this Ordinance at the special meeting set for January 17 on the Bond Financing Ordinance (No. 928).

Comparison of Required Roofing Materials in Fire Zones

Mr. Wojtanowski called attention to his report of types and costs of roofing materials and the requirements for Fire Zones #1 and #2. Materials in #1 can be used in #2. Costs vary from \$16 to \$20 in Fire Zone #1 to \$6 to \$10 in Fire Zone #2.

Approval of applications from special assessment Tax - Parking District #1

The following applications for exemption from the special assessment tax in Parking District #1 were presented for Council's approval: Sun Oil Co. - Cor. of Main and Baptist Sts.; and Raymond A. Weisner - 201-203 S. Div. St. and 104-106 Market St.

Council advised they approved Sun Oil Company's request for exemption and also Mr. Weisner's. However, they further advised they approved Mr. Weisner's request for this year's exemption only and this if he pays the taxes for the past years that he owes. Formal motion to this effect was made and seconded by Rodgers and Powell.

Award of Bids

1. Drinking Fountain - motion by Rodgers, seconded by Powell to award to low bid of Speakman Co. in the amount of \$207.
2. Soft Copper Tubing - motion by Powell, seconded by Rodgers to award to low bid of Speakman Co. in the amount of \$1,025.09.
3. Pilot Valve Assembly, O Rings and Packing - motion by Rodgers, seconded by Powell to purchase from Lancaster, May & Co. in the amount of \$243.80.
4. Corporation Stops - motion by Rodgers, seconded by Powell to award to low bid of Mueller Co. in the amount of \$273.35.
5. Typewriter, Purchasing Department - Council instructed the Purchasing Agent to re-bid this item so that all companies can compete.
6. Storm Water Drain - motion by Fullbrook, seconded by Powell to award to A. P. Isakson in the amount of \$9,127 for Section #1 (Riverside Drive) and \$4,441.30 for Section #2 (Fitzwater St.) which were low bid.

Council also requested that the Purchasing Agent list all bidders contacted whether they submitted a bid or not.

Execution of Deed - Post Office

City Solicitor explained that the deed presented for execution at the request of Mr. Palmer, who represents Post Office property interests, was to convey to the Worley's, who are the option holders for the property, the interest of the City in the beds of the streets and alleys in the area of the new Post Office Site. Other land-owners in the area have agreed to sign over their interests in these streets and alleys.

Council indicated they were agreeable to the Mayor and clerk executing the document subject to the completion of certain agreements of parking requirements, sprinkler systems, etc. the City has with the Post Office facility owners. Council requested that all documents, papers, agreements, etc. with the Post Office be incorporated together in the next Council Briefing Books for their review. City Solicitor pointed out that all this information was contained in the Board of Zoning Appeals minutes on record in the Planning Office.

The Deed was executed on motion by Councilman Rodgers and Powell subject to the above recommendations. City Solicitor advised he would retain the deed until the agreements have been satisfactorily carried out in the best interests of the City.

Plumbing Code Revision - Printing Costs

City Solicitor advised investigation into the matter of having the City's Plumbing Code (Revision) printed produced two approaches, having Michie City Publications Co.

do the work at a total cost of \$2,157.50 which includes 200 copies bound separately for distribution to plumbers, contractors, etc. as well as the necessary editorial work, printing and indexing of 200 copies for inclusion in the City's loose leaf bound Code Books.

The other method is to purchase 400 copies of the Southern Plumbing Code for adaptation to the City's requirements in bound form with necessary reprinting of changes at a total cost of \$2,180.

On motion by Councilman Powell, seconded by Councilman Fullbrook, it was decided to have the work done by Michie City.

New Business

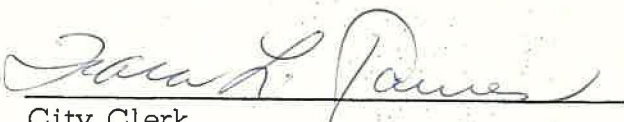
1. Mayor Morris briefly reviewed discussion and decisions voiced at the annual Legislative Meeting of the Maryland Municipal League on the Cooper Commission Report.

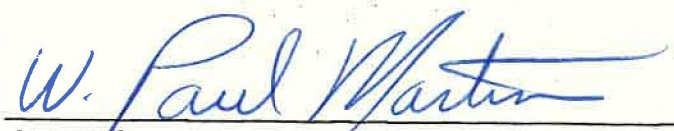
2. Retail Merchant's representatives, Mr. Benjamin and Mr. Wolters, appeared before Council and presented their version of the need to up-grade a portion of the Master Plan and the Revitalization Plan of the downtown business district.

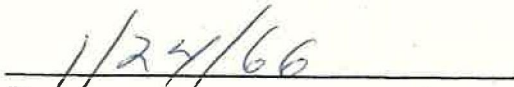
Mr. Benjamin reviewed the status of properties along Main St. and spoke of the necessity of up-grading the Main St. area specifically in the light of the numerous buildings that are and will be unoccupied in the near future.

Council listened attentively and a motion was made by Mr. Rodgers, seconded by Mr. Powell to make an out-right grant of \$2,000 to the Retail Merchant's Association.

The meeting adjourned at 10 p.m. to meet again in regular session on January 24, 1966 at 8 p.m.


City Clerk


Council President


Date

Salisbury Planning Commission
and
Wicomico County Planning and Zoning Commission

118 - A N. DIVISION STREET - P.O. BOX 791

SALISBURY, MARYLAND - 21801

GEORGE K. MILES
DIRECTOR

TELEPHONE:
PIONEER 2-3072

January 10, 1966

Mr. W. Paul Martin,
Council President
City Hall
Salisbury, Maryland

Re: Ordinance #927 - Amending City Zoning Code

Dear President Martin:

This is to officially inform you that on Thursday, December 16, 1965, the Salisbury Planning Commission reviewed Ordinance #927 as presented to them by City Solicitor, Victor H. Laws.

As a result of this review and after reviewing all facts in connection with this proposed amendment, the Planning Commission unanimously voted to recommend that the City Council adopt Ordinance #927 as proposed. Motion for this approval was made by Mr. George E. Burnett, seconded by Mr. George E. Wright, and duly carried.

I trust this information will be sufficient for your review.

Very truly yours,

William C. Livingston

William C. Livingston,
Acting Director

WCL:eb

SALISBURY-WICOMICO COUNTY PLANNING & ZONING OFFICE
Salisbury, Maryland

PLANNING COMMISSION MEETING - THURSDAY, DECEMBER 16, 1965

To: Fred A. Grier, Jr., Chairman, and Planning Commission Members
From: William C. Livingston, Acting Director
Subject: Review of City Ordinance No. 927 - Proposed Zoning Code
Amendments Changing Corner Obstructions

Gentlemen:

As a result of decisions recently handed down by the Maryland Court of Appeals, the City Council has recommended changing the Zoning Code to conform to these judicial rulings. Listed below you will find the existing language of the Zoning Code and the proposed changes to be made:

1. Existing provisions of Ordinance No. 789 - City Zoning Code in regards to Section 42, Sub-sections 4 and 5:
 - "4. Within the said triangle, and in cases where front yards are terraced, the ground elevation of such front yards shall not exceed three feet above the established curb elevation at the said intersecting streets."
 - "5. Within two years from passage of this ordinance all barriers, except buildings and tree trunks cleared of limbs hanging below a distance of eight feet above the established curb elevation, to clear unobstructed vision within the area specified above, shall be removed."

2. Proposed revision by Ordinance No. 927 to Section 42, Sub-sections 4 and 5:

"Section 42, Obstruction of view at intersections.

- "4. Within the said triangle, the ground elevation of such front yards shall not exceed three feet above established curb elevation at said intersecting streets. This limitation shall be effective from and after _____ 1966."
- "5. Any barriers to clear unobstructed vision within the said triangle, validly existing before the effective date (s) of this Section 42, may be removed by use of the condemnation procedure provided in Section 143 of the City's Charter or by any other lawful means selected by the Council."

City Solicitor, Victor H. Laws, will review the proposed Ordinance in greater detail at the December 16th meeting.

INTER OFFICE MEMORANDUM
January 6, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Storm Water Drain

Proposal No. 21-66-SW was mailed to six (6) contractors on December 16, 1965 this covered Storm Water Drainage from Riverside Drive to Wicomico River and from Fitzwater St to Wicomico River.

These were received on Wednesday, January 5, 1966 opened and read in public. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>Section #1</u> <u>Riverside Drive</u>	<u>Section #2</u> <u>Fitzwater St.</u>
A.P. Isakson	\$9,127.00	\$4,441.30
Ween Brothers	10,814.73	4,802.70
Robert Linder	12,350.82	5,329.70
Evans Const. Co.	11,557.00	6,511.00
G. Wilkinson	12,227.00	6,766.00
Wicomico Construction	15,610.20	7,962.00

The bidding has been reveiuew by the Public Works Department and their recommendation is to make the award to A.P. Isakson Inc. on their low bid of 13,568.30 for both projects. I concur with their dicision.

The project is to be charged to account no. 12.203-B which has a balance of \$23,876.24.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
January 6, 1966

TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Drinking Fountain

Request for Quotation No. 67 was mailed to vendors on December 13, 1965 requesting bids on the below material:

1. 3 Drinking Fountains, #4520-68 36" High

Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Speakman Co.	\$207.00	2% 10
Peninsula Plumbing Supply Co.	210.50	2% 10

In view of the bidding I recommend that the award be made to Speakman Co. on their low bid of \$207.00, less 2% 10.

The material will be charged to Account 19.402D which has a balance of \$1,590.21.


Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker
P.W.

INTER OFFICE MEMORANDUM
January 6, 1966

TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Soft Copper Tubing

Request for Quotation No. 64 was mailed to vendors on December 13, 1965 requesting bids on the below materials:

1. 1500 lf., 3/4" Type K, Soft Copper Tubing, 60' or 100' coils.
2. 400 lf., 1" Type K, Soft Copper Tubing, " " " .

Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Speakman Co.	\$1,025.09	2% 10
Seaboard Brass & Copper Co.	1,061.40	2% 10
Hajoca Corporation	1,148.16	2% 10
Peninsula Plumbing Supply Co.	1,163.30	2% 10

In view of the bidding I recommend that the award be made to Speakman Co. on their low bid of \$1,025.09, less 2% 10.

The material will be charged to Account 20.243A which has a balance of \$21,009.66.


Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM
January 6, 1966

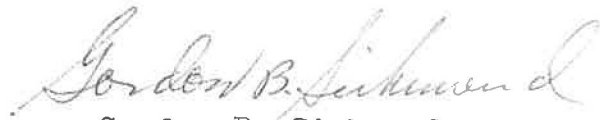
TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Pilot Valve Assembly, O Rings and Packing

Public Works Requisition #226 for the above material was received and a quotation was received on December 29, 1965. This material was standardized in May 1964.

Quotation was received from Lancaster, May & Co. on the material as follows:

1. Packing for inside Stuffing Box Assembly #19, 4 Sets @\$1.75--\$7.00
2. O Rings " " Piston Valve " #10, 8 " @ 1.60- 12.80
3. Pilot Valve Assembly #13, 2 @\$112.00-\$224.00

Permission is requested to write a Purchase Order for the material in the amount of \$243.80. The material will be charged to Account 13.232F which has a balance of \$563.71.


Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM
January 6, 1966

TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Corporation Stops

Request for Quotation No. 66 was mailed to bidders on December 13, 1965 requesting bids on the below materials:

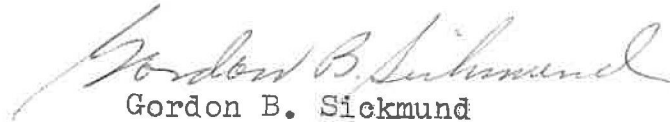
1. 60 3/4" Copper Tubing Corporation Stops, H15000 or Equal
2. 25 1" " " " " " "

Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Mueller Co.	\$273.35	2% 15
Tate Engineering, Inc.	326.75	2% 10
Joseph G Pollard Co., Inc.	327.85	2% 20
Peninsula Plumbing Supply Co.	331.00	2% 10
Speakman Co.	336.50	2% 10
Hajoca Corporation	361.00	2% 10

In view of the bidding I recommend that the award be made to Mueller Co. on their low bid of \$273.35, less 2% 15.

The material will be charged to Account 20.243A which has a balance of \$21,009.66.


Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM
January 6, 1966

TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Typewriter, Purchasing Department

Request for Quotation Nos 69 was mailed to bidders on December 14, 1965 requesting bids on the below material:

1. 1 13" Typewriter, Manual, Standard Carriage

Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Baltimore Stationery Co.	\$222.75	Net
B & O Office Machines Co.	Did Not Meet Specifications	
The Calloway Typewriter Co.	No Bid	

In view of the bidding I recommend that the award be made to Baltimore Stationery Co. on their low bid of \$222.75, less \$18.75 Trade In on Underwood "Champion" 14", Serial #S5511744.

The Typewriter will be charged to Account 10.453 which has a balance of \$310.00.


Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM
January 5, 1966

To: Mayor and Council

From: Gordon B. Sickmund, Purchasing Agent

Subject: Purchase Orders for City of Salisbury, December, 1965

P.O. #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
4937	I. Goldberg & Co.	White Gloves	\$ 33.75	Police
4938	K & H Industries, Inc.	Tubes and starters	8.60	P.W.
4939	Acme Stores, Inc.	Food for Animals	105.39	ZOO
4940	Atlantic Glass Co.	Parts for S-4	7.44	P.W.
4941	E.S. Adkins & Co.	Supplies Oct, Nov.	224.93	P.W.
4942	Artcraft Elec Supply	Supplies & Equipment for Dec	327.82	P.W., P.D.
4943	Boggs Concrete Works	Pumping grease STP Dec	180.00	Sew
4944	B & O Office Machines	Ribbons for typewriters	39.52	Treas. P.D.
4945	Buck's Radiator Service	Repairs S-7, W-1	16.00	P.W.
4946	Baltimore Stationery Co.	Supplies for Oct Nov.	362.89	P.W. Plan Pur
4947	Brake & Equip Co.	Parts San -3	60.20	Inc.
4948	The Camera Center	Film, rent of camera	24.25	Police
4949	Howard S. Culver	Unloading of stone	98.00	P.W.
4950	Correctional Camps	Prison labor for Dec.	556.50	P.W.
4951	Callaway Typewriter Co.	Stencils and film kits	59.24	Plan. Bur
4952	Central Electric Sup.	Supplies, and parts	20.89	P.W.
4953	Doody Bros.	Lava soap	22.66	P.W., Fire
4954	Fitzgerald's Body Works	Repair S-1	85.26	P.W.
4955	Shannon-Brown, Co.	Stripping tank	110.00	P.W.
4956	Holt Paper Co.	Janitorial supplies	22.03	Purch
4957	Hurlock Lumber Co.	Paneling & stove	170.00	P.W.
4958	Herman's Service Station	Tow SS-1	5.00	P.W.
4959	J.I. Holcomb Co.	Crane Scourer	18.40	Purch
4960	Horner Elect. Service Co.	Motor re-wind	20.00	P.W.
4961	Lafayette Radio Elect.	Radio tubes	21.00	P.W.
4962	C.F. Lewis & Co.	Fence 300'	153.00	P.W.
4963	Interstate Amiesite Corp	PF-1, *P-1 patching	467.25	P.W.
4964	Mc Clung-Logan Equip Co.	Fork and seals for sweeper	469.25	P.W.
4965	Mac Millan Bros	Parts for Chain Saw	24.11	P.W.
4966	W. Austin More, Sr	Printing	191.00	Purch B.I. T.
4967	Severence Service Corp.	Repairs to plumbing	109.12	Purch
4968	Ford Meter Box Co.	Meter box covers	193.20	P.W.
4969	Madison Chemical Co.	Thrax	190.50	P.W.
4970	L.W. Gunby Co.	Misc hardware	16.67	P.W. Pur
4971	Brake & Equip Co., Inc.	Brake Cyl	25.77	P.W.
4972	Old Dominion Paper Co.	Mimeo & Duplicator	19.60	Purch
4973	Oliphant Chervolet Sales	Parts & Service	69.34	P.D. PW
4974	Peninsula Press	Stationery & Printing	119.75	Ex Sect. B.I.
4975	Pennsylvania R.R. Co.	Testing S. Blvd.	42.17	P.W.
4976	R. H. Polliard Co.	Service Firehouse #1	40.20	Fire
4977	A.W. Perdue & Sons	Whole corn	62.00	Zoo
4978	Pocahontas, Inc.	Mortor cement	31.59	P.W.
4979	Quality Products, inc.	Lime Oct Nov.	126.00	P.W.
4980	Swift & Co.	Food for animals	12.00	Zoo
4981	Simpsons Gulf Station	Towing cars	38.00	B.I.
4982	Seaboard Signs, Inc.	Lettering Signs	26.00	Purch.
4983	Shore Fire Equipment Co.	Recharge fire extinguishers	29.75	Purch
4984	Salisbury Auto Parts	Repair parts for vehicles	129.69	P.W.

4985	Salisbury Automotive, Inc.	Repair parts for vehicles	\$102.58	P.W.
4986	Salisbury Times	Ads and notices	123.35	Purch
4987	Speakman Co.	Supplies & Parts	139.68	P.W.
4988	Star Laundry	10 Mop Changes	19.00	Purch
4989	Taylor Auto Supplies	Repair Parts for Nov.	12.54	P.W.
4990	Tidewater Oil Co.	Veedol #30 oil	45.05	P.W.
4991	Russell Tingle	Discing Sludge Field	26.25	P.W.
4992	George H. Vickers	Parts & Supplies	38.15	P.W.
4993	West Side Feed Co.	Omolene	21.73	P.W.
4994	Wootten Welding Supplies	Oxygen refills	9.00	Fire
4995	Russell P. White	Stop Watch repairs	9.50	P.W.
4996	Wicomico Soil Cons	Dragline & Cat	1,075.00	P.W.
4997	Hubert R. White Hdw	Supplies & Hårdw.	44.14	P.W.
4998	White & Leonard	Supplies for Nov.	64.67	P.W. PD
4999	C. Ercell Wimbrow	Parts & Equip Oct Nov.	80.17	P.W.
5000	Xerox Corp.	Rent & Copies	143.69	Purch
5001	Moore Business Forms	Purchas Orders	178.45	Purch
5002	White & Leonard, Inc.	Tape, Lufkin 4	78.12	Engr.
5003	Snap On Tools, Inc.	Tools	183.21	P.W.
5004	Suburban Propane	Service and gas	39.96	Engr.
5005	B-I-F Industries	Bearing and studs	39.50	P.W.
5006	Holt Paper Co., Inc.	Tissues, towels etc	134.14	PURCH
5007	A. P. Isakson, Inc.	Truitt St. Fire #2	176.06	P.W.
5008	McClung Logan Equip Inc.	Filter Elements	141.36	P.W.
5009	Interstate Amiesite Corp	FF-1 Patching	287.37	P.W.
5010	Salisbury Battery Co.	Parts & Labor	23.25	P.W. Fire
5011	Eastern Overall Cleaning	Fender mats etc	32.18	Purch P.D. F.
5012	Hellige, Inc.	Acid Solutions	20.10	P.W.
5013	Wallace & Tiernan, Inc.	Buffer solution	41.00	P.W.
5014	Tuffibre Co.	Gutter broom wire	591.25	P.W.
5015	Shepard Niles Crane & Hoist	Cables & collars	246.77	Inc.
5016	Boulevard Car Laundry	Car Wash Oct Nov.	56.60	Engr. P.D. F.
5017	American Oil Co.	Nov. Gas & Oil, Fuel	1,450.70	All Depts.
5018	Crouse-Hinds Co.	12" Hoods traffic	189.00	Traff.
5019	B-I-F- Industries	Check Valves	5.00	P.W.
5020	Zimmer & Francescon	Ring Assby, Gasket	26.40	P.W.
5021	P-B Loader Mfg Co.	Manhole Cover lifter	96.93	P.W.
5022	Regroduction Ctr. Inc.	Print Paper, Pen Set	69.53	Engr
5023	Durling Electric Co.	Probotrol tips	10.50	P.W.
5024	E.S. Adkins & Co.	Misc Lumber for Park	702.98	Park
5025	John C. Anderson	Relocate Fence	600.00	P W
5026	Community Bldg Supplies	Lumber for Park	554.37	P.W.
Total for December, 1965			<u>\$13,105.36</u>	

1965. There were ninty (90) Purchase Orders written for the month of December,


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L
P.W.

INTER OFFICE MEMORANDUM
January 5, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Purchase Orders, Urban Renewal.

For the month of December, 1965 there were the below twelve (12) Purchase Orders written.

P.O. #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
528	Baltimore Stationery Co.	Office supplies	\$101.18	Office
529	Callaway Typewriter Co.	Stencils	25.07	Office
530	Charlies Print Shop	Forms - UR-101	14.07	Office
531	Md Assoc of H. & R Agency	Registration and fees	8.00	Office
532	Paul B. Taylor, Esq	Prof services	200.00	UR-19
533	T. Sheridan Mc Clees & Co.	Prof services	294.00	UR-19
534	Md. Municipal League	Registration	6.00	UR
535	Robert S. Truman	Profesional services	411.93	UR-19
536	Security-Columbian Bk Note	Loan Notes	131.80	Office
537	S.C.M. Corp.	Maint office Equip	42.00	Office
538	Wm. Livingston, Jr.	Expenses College Pk	4.00	Office
539	Jean's Maintenance Service	Janitorial, Dec.	20.00	Office
Total for the month of December, 1965			<u>\$1,258.05</u>	

Subject: Below are listed the Payment Orders written for the month of December, 1965, there were ten (10) written.

34	Sherman Willey	Police Academy trans	\$113.04	Police
35	Marlin T. Bohler	Maint of Car Radios	200.00	Police
36	International City Mgrs	Bulletins, Supervision	10.50	P.W.
37	John W. Tilghman	Tree feeding	24.00	P.W.
38	Md. Municipal League	Annual Membership	980.50	Mayor
39	Univ. Of Maryland	Reg Fees, Constr. Cource	60.00	P.W.
40	American Builder	Subscription 1968	14.00	B.I.
41	Assoc Equip. Distributors	Subscrip 17th Edition	6.00	P.W.
42	Superint. of Documents	20 booklets	3.00	Exec Sec
43	American Water Works	Dues 12/66	15.00	P.W.
Total for the month of December, 1965			<u>\$1,426.04</u>	


GORDON B. SICKMUND

GBS?S
cc; 8 for Council
Mr. L.
P.W.
U.R.

WICOMICO WOMAN'S CLUB

Community Improvement Project
Swimming Facilities

We respectfully request adequate funds be placed in the City Budget for the year 1966 to cover the cost of providing three lifeguards for Johnson's Lake and one water safety instructor. (Previously salaries for five lifeguards were paid through the Police Dept. funds and the salary of one instructor was paid to the Red Cross). We further request that only qualified lifeguard with current certificates be hired and that they be placed under the direct supervision of the Wicomico County Recreation Dept.

CITY OF SALISBURY, MARYLAND

Meeting #2

January 24, 1966

PRESENT

Mayor Frank Morris
Councilman David Rodgers

Councilman Harry Fullbrook
Councilman David Grier
Councilman W. Paul Martin, presiding

ABSENT

Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Dir. Public Works, P. Cooper; Treasurer, H. Brittingham; City Solicitor, V. Laws; Building Inspector, H. Wojtanowski; Planning Office Representative, B. Livingston; Purchasing Agent, G. Sickmund; Press and Interested Citizens.

Convening - Approval of Minutes, Jan. 10,
1966

The Mayor and City Council of the City of Salisbury, Maryland, met in regular session at City Hall on Monday, January 24, 1966 at 8 p.m. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on January 10 were approved as written on motion by Councilman Rodgers, seconded by Councilman Grier and carried unanimously.

Ordinance No. 930 - 2nd Reading - Control
of Construction beyond bulkhead line in
Wicomico River

City Solicitor introduced Ordinance 930 for second reading, briefly explained context of same and advised no changes or amendments had been made since first reading held on January 10. Motion to approve the Ordinance was made and seconded by Councilmen Rodgers and Grier.

Resolution No. 73 - 2nd Reading - Charter
Amendment re authority to construct bridges

Resolution No. 73 was introduced and reviewed for second reading by City Solicitor who advised that this Resolution had also had no changes, amendments or alterations since first introduced at the previous meeting. Motion to approve the Resolution was made and seconded by Councilmen Grier and Rodgers.

931 F.L.T.
Ordinance No. ~~930~~ - 1st reading - Authority
for sale of Engineer Planning Bonds

Discussion of the Ordinance as presented resulted in a decision by Council to combine the amount of \$40,000 authorized by same with the \$160,000 Bond Issue for the Waverly Project. This would make a total of \$200,000 and would be one issue. Council instructed the City Solicitor to make the necessary adjustments to the Ordinance to

accomplish this, leaving the pre-pay element in. Formal motion to approve the bond issue for \$200,000 which includes \$160,000 for the Waverly Project and \$40,000 for the Engineer Planning was made and seconded by Councilmen Rodgers and Grier.

Ordinance No. 928 - Discussion - Principal
Provisions of Parking District Bond Issues

City Solicitor called attention to a memo contained in the briefing books relative to the above in which two plans (A & B) were summarized as the best alternatives for paying for the Parking District Bond Issues. Reasons were given for staff preference of Plan A (Issue \$520,000 Parking District No. 2 revenue bonds to be serviced by: (1) all downtown street meter revenues; (2) Parking District No. 2 Tax Assessment; and (3) a "standby commitment" or pledge by the City of additional funds (without restriction as to source) if needed in any year of the bond issue up to \$10,000.)

Councilman Grier stated he favored Plan B and was opposed to Plan A because it had no time element in it and could, therefore, cost the City much more than anticipated. Council agreed with his statement and requested the City Solicitor to make another full effort with Bond Counsel to set restrictions of a \$10,000 maximum commitment per year for a 10 year period with a non-accumulative clause in the Bond Ordinance.

A call for a motion to approve Plan A brought a second by Mr. Rodgers to Mr. Fullbrook's motion to approve it with restrictions of a \$10,000 maximum commitment per year for a 10 year period. Councilman Grier voted No to the motion, stating he still favored Plan B.

City Solicitor advised February 14 would be the date for "setting the cement" on the Issue and requested Council to again review a memo dated January 6, 1966 before the Council meeting on this date.

Appearance - Roger Steffans re PAS Realty
Development (Cranberry Meadows)

Mr. Steffans appeared before Council to obtain a solution to a storm drain problem at the location of the Cranberry Shopping Center. On motion by Councilman Rodgers, seconded by Councilman Grier, authorization was given to the Public Works Dept. to install two lateral basins on Cypress St. at a cost not to exceed \$5,000, as a means of solving the problem.

Mr. Steffans advised Council of a controversy existing between the State Roads Commission and PAS Realty over Right of access to the property from Rt. 50. An easement right for sewer service was mentioned and request made that the City install the service on the PAS Realty property so that the deed of easement does not refer to the State Roads Commission in any way. Compliance with this request was assured.

Mr. Steffans also advised he did not think it necessary to install sidewalk along the Rt. 50 portion of the property since it would not be used. He cited an example of a Texaco Gasoline Station having no sidewalk along Route 50. Council instructed, however, that sidewalk is to be installed and the Building Inspector was asked to see that the Texaco station installs sidewalk as required by the Building Code.

Ordinance No. 927 - Corner Obstructions -
2nd Reading

Mr. Cooper presented a suggestion to incorporate provision for steel strain poles for traffic signals in Ordinance No. 927 so that they would not be held as obstructions.

City Solicitor advised this would not be necessary since public utilities or facilities were already exempt by state law on public right-of-way. On private property, the matter will be decided by the Board of Zoning Appeals.

A motion to approve Ordinance No. 927 as presented at the first reading was made and seconded by Councilmen Rodgers and Grier.

Tree Trimming Report - Request for Approval
Highway 50 Beautification Plan

Mr. Cooper advised he would like to have Council permission to transfer \$500 from the Playground Equipment fund in the Budget to the Tree Trimming Project for thinning and trimming trees in the Park area in the vicinity of the Water Treatment Plant. Councilman Rodgers made a motion which was seconded by Councilman Fullbrook granting permission for this request.

Mr. Cooper presented a plan of the Highway 50 Beautification Project which has been compiled by the State Roads Commission. The State will support the cost of the installation of the plants. The cost of the plants will be shared by the City and the County. The City's share will be approximately \$4,276. \$3,500 has been budgeted for this purpose and is in an escrow account. Request, therefore, was made for approximately \$800 more to cover the City's share of the cost of the Beautification Project. Motion was made by Councilman Grier, seconded by Councilman Rodgers, to take this amount from the budget (Mayor's Contingency Fund) to get the plantings done.

Request to Charge off Delinquent Ambulance
Bills

A list of persons owing bills for ambulance service was presented to Council (complete list attached to official copy of minutes). These bills amount to \$3,908. Discussion of advisability of turning them over to a collection agency was heard but final decision to charge them off was made by motion of Councilman Fullbrook, seconded by Councilman Rodgers and carried with Councilman Grier voting No.

Award of Bids

1. Danline Sections for Street Sweepers - motion by Grier, seconded by Rodgers to purchase as recommended from Newark Brush Co. in the amount of \$965.60.
2. Yokes and Couplings for Meters, Water - motion by Grier, seconded by Rodgers to award to low bid of Ford Meter Box Co. in the amount of \$1,230.10.
3. Demolition of building 325 Poplar Hill Ave. - motion by Grier, seconded by Rodgers to award to low bid of Howard Bennett & Son in amount of \$494.
4. Traffic Signal Repair Parts - motion by Grier, seconded by Rodgers to purchase as recommended from Automatic Signal Co. in the amount of \$1,566.68.

4. Squeegees for Clariflocculator Serial #3649 - motion by Fullbrook, seconded by Rodgers to purchase as recommended from Dorr-Oliver, Inc. in the amount of \$256.40.

Water and Sewer Agreement - City, County
Recommendations - Discussion

An agreement between the City and the County for the Salisbury Metropolitan Area (according to the Comprehensive Plan) with sewer and water service was reviewed in detail by the Director of Public Works and the City Council. Recommendations on several points contained in the Agreement were made and instructions given to Mr. Cooper and Mr. Laws to compile a list of these recommendations for Council and County study at a joint meeting on February 2 at 6:30.

Planning Advisory Committee Recommendations

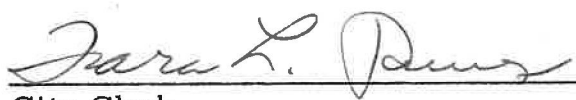
A summary report of recent events in the matter of filling the vacancy in the position of the Planning Director was given by the Mayor who recommended the Council take some action on the Planning Advisory Committee's recommendations. Motion was made and seconded by Councilmen Rodgers and Grier that the City Council adopt the recommendations of the Planning Commission to the City and the County. Councilman Fullbrook abstained from voting on this matter and Councilman Martin voted an Aye vote for himself and an absentee Aye vote for Councilman Powell. These recommendations include hiring a qualified, trained, experienced planner at a maximum salary of \$18,000 per year on a contract basis with the Planning Commission picking the recruiting team for the purpose of hiring the Director.

New Business

1. Executive Secretary reported the Committee on the Dog Ordinance will present a report at the next Council meeting.

2. A proposal to acquire the Shortall property in the Johnson's Pond swimming area for parking purposes was introduced by Councilman Rodgers and tabled for future consideration.

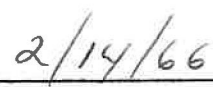
There being no further business to come before the Chair the meeting adjourned at 11:10 p.m.



City Clerk



Council President



Date

January 21, 1966

To: Mayor & Council

From: Director of Finance

Subject: Ambulance charges to be charged off

Attached is a list of old ambulance bills that we do not think are worth spending any more time and money trying to collect. The big bills have been given to the City Solicitor for collection.

This department would like to have permission to charge off these accounts.


W. H. Brittingham
Treasurer

12 repeats

AMBULANCE CHARGES 1964 & PRIOR TO BE DECREASED

<u>Name</u>	<u>Bill#</u>	<u>Amount</u>
David W. Abbott	3283	\$ 5.00
Odney Adams	3135	5.00
Caney Adams	3138	5.00
etty Adams	3369	5.00
Earl Adkins	3002	5.00
Elmer Adkins	3499	10.00
Elmer Adkins	3071	10.00
Bandra Adkins	3073	10.00
Shirley Adkins	3072	10.00
Dewey Alexander	2686	89.75 —
Rodern Alexander	2588	5.00
Clinton B. Allen	3699	10.00
Virginia Ames	2711	5.00
Calvin Anderson	2550	5.00
Nadia Ardis	3503	5.00
Lewis Anderson	2543	5.00
Milton Ashworth	2584	5.00
Milton Ashworth	2670	84.75 —
Nelson Ashworth	2728	5.00
Ethel Bailey	3305	10.00
Ethel Bailey	2611	10.00
Dorothy Baker	3608	5.00
Dorothy Baker	2862	5.00
Remona Banks	3555	10.00
Robert Banks	3591	5.00
Romana Banks	3680	10.00
Belle Bateman	2573	10.00
Warren Baum	3551	10.00
Johnny Lee Bellinger	3440	10.00
Munda Benton	3597	10.00
Bruce Betts	3267	5.00
Mary Bradford	2557	10.00
Edward Brasure	3156	10.00
Henry Lee Bridge	3366	10.00
Ella Briggs	3649	5.00
Louise Brown	3115	5.00
Beulah Bryon	3288	5.00
Frances Bullis	3074	5.00
Harland Bullis	2685	5.00
Kimbrough Bussey	3660	5.00
Samuel Butler	3657	5.00
Tony Cannon	3262	10.00
Grover Cantwell	3227	5.00
Ella Carrow	1402	3.50
Ella Carrow	1452	7.00
Ella Carrows	1509	7.00
Clara Casson	3653	5.00
Bill Chapin	2644	5.00
William Chapin	3343	5.00
William Chapin	3520	5.00

Joe Clark	3233	10.00
Nadine Clemmans	3293	5.00
Paul Coffin	3355	10.00
Lester Collins	3577	10.00
Evangeline Rose Conte	3169	5.00
Olga Conway	3588	5.00
Wesley Cook	3069	5.00
James Cooper	3298	5.00
John Cooper	2709	5.00
Marvin Cordrey	2637	10.00
Donald Core	2736	84.75
Samuel Cornish	3235	10.00
Ella Corrow	3102	5.00
Donald Coyart	2683	10.00
Donald Cozart	2610	10.00
Geneva Crews	3052	10.00
John F. Crockett	2814	5.00
Page Curtis	2083	3.50
Richard Custis	3209	10.00
Rosetta Curtis	3607	5.00
Anthoney Cropper	3645	5.00
Sylvia Davis	2846	5.00
Ella Davis	2847	5.00
Ruth Davis	2650	5.00
Mary Dawes	3167	5.00
Virginia Davis	3157	5.00
Percy Davis	3154	5.00
Alice Davis	3550	5.00
Nola Dashiell	3556	10.00
Ida Davis	3643	10.00
Glover Davis	3642	10.00
Cecil Davis	3632	5.00
Raules Dennis	3336	60.00
T. Ray Disharoon	2765	5.00
Lula Disharoon	2780	10.00
Russell Douglas	2556	10.00
Donald Dowens	3190	5.00
Dr. George M. Dunn	2791	10.00
Ruby Duncan	3065	5.00
David Dunlap	3286	5.00
Rev. David Dunlap, Sr.	3287	5.00
Grover Ellis	3376	5.00
Robert Elliott	2822	10.00
Miles Elliott	2583	10.00
Ruby Elliott	2899	10.00
Carol Ennis	2540	5.00
John Ennis	2775	5.00
Gordon Emery	3316	85.00
Judith Ann Ennis	3500	5.00
Helen Evans	3615	5.00
Robert Farcqubar	2816	10.00
Bob Farlow	3210	5.00

Korean Fields	3439	10.00
Coraine Fields	3602	10.00
Lillian Fitzgearld	2692	5.00
Carolyn Fletcher	2739	5.00
Barbara Fisher	2796	10.00
Harriett Fisher	2797	10.00
McKinley Fisher	2795	10.00
Isaac Fitchett	2867	5.00
Leila Fields	3145	10.00
Wayne Fields	3146	10.00
Donna L. Furry	3184	10.00
Wilson Gale	2690	10.00
Mary Gale	3579	5.00
Wendel Gillette	3203	10.00
Barbara Gifford	3567	5.00
Treasa Gilbson	3385	5.00
James Goswellen	3711	80.00
Minnie Gordy	2639	12.75
Raymond J. Gordy	3033	10.00
Frank Godwin	3395	10.00
Stephanie Gordy	3617	10.00
Edward Gordy	3601	10.00
Betty Gordy	3685	5.00
Newton Grose	3197	24.75
Virginia Groton	2695	5.00
Beatrice Gunther	3204	10.00
Beatrice Gunther	3200	5.00
Beatrice Gunther	3195	5.00
Maria Hanyesch	2501	10.00
Edward J. Hall	3006	5.00
James Handy	3123	106.75
Larry Hammond	3383	5.00
Catherine Hardesty	3222	5.00
Kathrine Hardy	3374	10.00
Jessie Hardy	3373	10.00
George Harrington	3525	5.00
Elmer Hastings	3666	5.00
Pauline Hastings	2677	14.25
Linnie Hastings	2841	5.00
Lilly Hastings	3030	5.00
Lilly Hastings	3057	5.00
Lillie Hastings	3151	5.00
Micholle Hart	3207	10.00
Mary Hayes	2480	87.75
Mary Hayes	2512	84.75
Lester Hearn	2623	10.00
James Hearn	3530	10.00
William Hearn	3527	10.00
Nellie Hill	3633	5.00
Walter J. Hill	3228	10.00
Marjorie Hitchens	3619	10.00
Florence Holden	3709	5.00
Gloria Holland	2752	10.00

Sally Holbrook	3067	5.00
Edward W. Holbrook	3068	10.00
Patricia Holden	3098	5.00
Shirley Houlihan	3202	10.00
Shirley Houlihan	2897	5.00
Herman Howard	3079	5.00
Betty Horsey	3436	5.00
Benjamin Hurley	2589	5.00
Kathrine Hutt	2667	24.75
Ethel Hudson	3053	10.00
Priscella Insley	3566	5.00
Donna Lee Jester	3118	5.00
Leeanna Marie Jardon	3152	10.00
Paul James	3170	5.00
Wendell Jackson	3640	10.00
Phillip Jones	3312	10.00
George Jones	3428	10.00
Delores Johnson	3402	5.00
George Jones	3501	5.00
Robert Jones	3580	10.00
Joseph Johnson	2528	10.00
Clayton Jones	2585	10.00
Bessie Jones	2613	5.00
Sammy Johnson	3137	10.00
Oliver Jones	3150	10.00
Adrian Jones	3261	5.00
Delores Johnson	3282	5.00
Philip Lee Jones	3311	5.00
Gale Kelly	2622	87.75
Norman Kellam	3005	10.00
Thomas Kenny	3553	5.00
Barbara King	3573	20.00
Norman Killam <i>Kullman</i>	2892	5.00
Maggie Kirkland	2408	2.50
Maggie Kirkland	2468	10.00
Annabell Killmon	2864	5.00
Clayton Knight	3008	10.00
John Krahe	2452	5.00
Stanley Kulp	3563	5.00
George Lawson	2459	10.00
James Lamb	2438	3.50
Iris Layfield	2472	5.00
Pat Lamberston	3345	25.00
Dr. Lederman	1298	3.50
Mrs. Alfred S. Lederman	2045	2.50
Dr. Lederman	2429	5.00
Alfred Lederman	2442	2.50
Walter L. Lemon	2553	10.00
Fred Lee	2551	10.00
Fred Lee	2749	10.00
Louceil Leathbury	2857	10.00
Morris Lewis	3035	10.00

Harold Littleton	3011	10.00
Raymond Lines	2531	10.00
Harriett Lewis	3701	5.00
Eric Lee	3665	10.00
Homer Lewis	3189	5.00
John Leaskowski	3076	10.00
Delores J. Long	3535	5.00
Albert L. Luffman	3390	5.00
Fred Luffman	3389	5.00
Raymond Lyons	3103	10.00
Josephine Lynn	3020	10.00
Ola Long	3571	10.00
Hosea L. Long	3703	5.00
Mattie McBride	2545	10.00
Mollie McDaniel	2575	10.00
James McBride	2636	10.00
Willard McPhearson	3371	10.00
Wilson McDaniel	3419	5.00
Bridgette McIntyre	3516	5.00
Claudis McCann	3526	10.00
Wilson McDaniels	3546	5.00
Mollie McDaniels	3676	5.00
Ruth Mansfield	2263	3.50
Patricia Anne Maddox	2742	5.00
Edna Manley	3552	5.00
Gene Marvell	2578	5.00
Herman Massey	2664	5.00
John B. Mayo	3313	10.00
Donald Mariner	3414	5.00
Melvin Marshall	3562	5.00
Donald Mariner	3572	10.00
Donald Mariner	3647	10.00
Virginia Mason	3163	10.00
Virginia Mason	3496	20.00
Rickey Martin	3713	5.00
John Meadows	2687	5.00
Donald Mears	3299	10.00
Donald Mears	3303	10.00
Pauls Mcland	3578	10.00
L. W. Merritt	2482	10.00
Harry Messick	2710	10.00
Jay Messick	3109	5.00
Ricky Merritt	3598	10.00
Donald Miller	3070	10.00
Lambden Morris	2595	5.00
Calvin J. Morris, Sr.	2828	5.00
James C. Montagne	3013	10.00
William Morris	3349	5.00
Jack Morris	3327	5.00
Inez Morris	3505	10.00
Wm. Thomas Mumford	2759	5.00
Andrew Muier	3234	5.00
Lillian Muir	3308	5.00
Lillian Muir	3348	10.00
Lillin Muir	3510	10.00

Robert Neely	2656	5.00
Ruth Neidig	3093	10.00
Robert F. O'Donald	3012	10.00
Steve Olson	3375	5.00
Edward Parsons	2859	5.00
John A. Pattie	3066	10.00
Claude Parker	3149	5.00
Daniel Parsons	3059	70.00
Margaret Packard	3310	10.00
Elwood Parsons	3489	5.00
Phil Perry	3409	5.00
Linwood Pettit	2666	10.00
Richard Persing	2661	5.00
Virginia Pepin	3360	5.00
Linwood Pettitt	3427	5.00
Martha Pinkett	3437	5.00
Marlin Pinkett	3416	10.00
Peggy Ann Potts	2500	10.00
James Plater	3033	5.00
Martha Potts	3161	10.00
James Plater	3361	5.00
Patricia Phillips	3384	10.00
Marlene Powell	3554	10.00
Eugene Pierce	3583	80.00
Marion Pryor	3529	5.00
Darlene Reed	2580	5.00
Donald D. Rose	3110	10.00
Clarence Rica	2460	10.00
Arthur N. Roxbury	2539	10.00
John Rose	3111	10.00
Heneritta Robinson	3639	10.00
Mannie Robinson	3712	5.00
Harriette Ruark	3408	5.00
Clifton Savage	3062	10.00
George Sample	3136	10.00
Nancy Savage	3269	5.00
Charles Sanders	3273	10.00
William H. Sank	3592	10.00
Hattie Schwartz	3682	5.00
Edmund Seefried	3100	10.00
George Showell	2555	5.00
Bill Shockley	2693	5.00
Billy L. Shockley	2836	5.00
Ceacel Shiefeld	3367	10.00
Kate Shockley	3700	5.00
Madge Sleigh	2638	5.00
Helen Sims	2740	5.00
Ralph W. Smith, Jr.	3628	10.00
Jasper Smith	3644	10.00
Stewart Smith	2605	94.75
Bessie Smiley	2684	10.00
Beatrice Smith	2891	5.00
Herman Smith	3294	5.00
Evelyn Smith	3295	5.00
Randy & Tracy Sparks	3705	5.00

Gordy Stanley	2731	10.00
William R. Stewart	2449	2.50
William Stewart	2805	5.00
Beatrice Stevens	2815	10.00
Robert Stevenson	2886	10.00
William Steward	3099	10.00
Sarah Stevenson	3271	5.00
Addie Stone	3029	10.00
Richard Sykes	2834	5.00
Carrie Sullivan	3696	5.00
Virgil G. Taylor	2779	5.00
King Tilghman	3064	10.00
Josephine Thomas	3054	5.00
Howard Tilghman	3142	10.00
Howard Tilghman	3426	24.00
Edgar Tyler	3714	5.00
Edgar Trader	3425	10.00
Harry Toadvine (Mrs.)	3401	10.00
Sadie Trader	2454	10.00
Sharon Travis	2509	5.00
Robert Tyeson	2660	5.00
Mattie L. Truitt	2837	5.00
John Turner	2856	10.00
Thomas E. Tucker	3014	10.00
Preston Townsend	3272	5.00
Joe Turtman	3302	10.00
Mrs. Margaret Trader	2645	10.00
Cecil Upshur	2746	10.00
Dorothy Vance	2878	10.00
Aulas E. Veritt	3504	5.00
Ida Washington	2594	5.00
James Wallace	2705	5.00
Brice Waller	2801	10.00
Norman Walker	2847	5.00
Leonard Waters	3116	5.00
Clarence C. Washington	3177	5.00
Ida Washington	3575	5.00
Clarence Washington	3618	5.00
Lilly Webster	3084	5.00
Russell Wells	3166	5.00
Ransey Webster	3587	10.00
Nora Wells	3165	5.00
Mary Lou Westley	3420	5.00
Edward Westley	3421	5.00
Lola Welgus	3650	5.00
Maggie White	3077	5.00
C. J. Wicks	3153	5.00
William E. Whayland	3309	5.00
Mary L. Whaley	3333	5.00
Donald Wickham	3523	10.00
Anne Willey	2515	5.00
Earl Williams	2649	5.00
Mary Lee Williams	2895	5.00
Delores Wilkins	3174	5.00
Bob Wilham	3031	5.00

Charles Wicks	3344	5.00
Carolyn Willey	3558	10.00
Leon Wilson	3120	5.00
Oliver F. Wilson	3121	5.00
Charles Worth	2674	5.00
Shirley Wright	3096	10.00
Anthony Wright	3143	10.00
Kathleen Wyatt	3291	5.00
Cheryl Wyatt	3292	5.00
Mrs. Walton Woolford	3438	80.00
Doris Young	3191	5.00

\$3,908.00

INTER OFFICE MEMORANDUM
January 21, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Squeegees for Clariflocculator Serial #3649-2

Purchasing Dept. has Public Works Requisition No. 1177 requesting the below material:

1. 1 Set Squeegees for Clariflocculator, for 100' Type "D" Tank.

Request was sent to Dorr - Oliver Inc. on January 10th and received back on January 21, 1966. The quotation for this material is \$256.40, plus freight.

The material is chargeable to Account No. 13.232-H which has a balance of \$3,835.50.

Permission is requested to enter a purchase order with Dorr - Oliver for the material. The item is a Standardization Item being passed on May, 1964.


Gordon B. Sickmund

GBS/s
cc: 8 for Mayor
Mr. L
P.w.

INTER OFFICE MEMORANDUM
January 19, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Traffic Signal Repair Parts

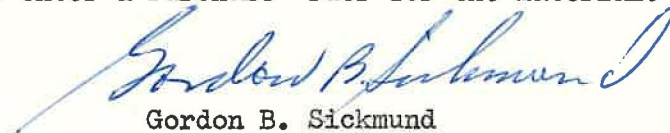
Purchasing has Public Works Requisitions No. 601 and 604 which requests the below materials:

1. 2 No. Signal Light Relays SR-4 Without Sub Base
2. 6 No. Pileups, A-102027
3. 6 No. 8' Rubber Pads only for HR Non-directional Pressure Sensitive Vehicle Dectectors
4. 6 No. A-111697 Gaskets for above splice box
5. 6 No. 6' Rubber Pads only for HR Non-directional Vehicle Detectors

The quotation received from Automatic Signal Co. for the above material is \$1,566.68. Automatic Signal was standardized by the Board of Standardization on May, 1964.

The material is charged to Account No. 11.122-B and 11.122-E the balance of these accounts is adequate to cover.

Permission is requested to enter a Purchase Order for the material.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

January 19, 1966

To: Mayor and Council

From: Gordon B. Sickmund, Purchasing Agent

Subject: Demolition of building 325 Poplar Hill Ave.

Purchasing has Building Inspectors requisition dated December 22, 1965 requesting the Demolition of building at 325 Poplar Hill Ave., City Map #20 Block #3 Lot #12. Request for Quotation was mailed out on December 27th and received on January 18th. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>
Howard Bennett & Son	\$494.00
Charles H. Lewis	500.00
George W. Wilkerson	595.00

In view of the bidding I recommend that the award be made to Howard Bennett & Son on their low bid of \$494.00. The project will be charged to Account No. 21.902-F which has a balance of \$5,396.50.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
B.T.

INTER OFFICE MEMORANDUM

January 20, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Yokes and Couplings for Meters, Water.

Purchasing Dept has Public Works Dept. Requisition No. 574 . Request for Quotation No. 71 was mailed on December 22, 1965 and received on January 17, 1966. Below is a tabulation of the bidding and list of materials:

1. 40 No. 3/4" Copper to 3/4" Iron Pipe Couplings
2. 20 No. 1" Copper to 1" Iron Pipe Couplings
3. 125 No. 5/8" X 3/4" Riser Yoke W/Valve 3/4" Copper Inlet & Outlet
4. 25 No. 1" Riser Yoke W/Valve, 1" Copper Inlet & Outlet
5. 20 No. 3/4" Couplings Copper to Copper, 2 Part
6. 20 No. 1" Copper to Copper Couplings, 2 Part

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Ford Meter Box Co.	\$1,230.10	Net
Mueller Co.	1,387.68	Net
The Welsbach Corp.	Incomplete Bid	
Speakman Co.	1,278.68	

In view of the bidding I recommend the award be made to Ford Meter Box Co. on their low bid of \$1,230.10 Net, FOB Salisbury.

The account chargeable is 20.243-A which has a balance of \$21,009.66.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

January 20, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Danline Sections for Street Sweepers.

Purchasing Department has Requisition No. 584 from Public Works Dept. which requests the below material?

1. 160 No. Danline Wire Sections #36-10W
2. 10 No. Danline Plastic End Sections #36-10rE

Quotation received from Newark Brush Co. for the above material is \$965.60, FOB Salisbury, Md.

This material was passed by the Board of Standardization on May, 1964. Therefore permission is requested to enter a Purchase Order with Newark Brush for the above.

The account chargeable is 13.302-A, which has a balance of \$2,548.75.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

CITY OF SALISBURY, MARYLAND

Meeting #3

February 15, 1966

PRESENT

Mayor Frank Morris
Councilman David Grier
Councilman David Rodgers

Councilman Harry Fullbrook
Councilman Robert A. Powell
Councilman W. Paul Martin, presiding

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, V. H. Laws; Director of Public Works, P. Cooper; Purchasing Agent, G. Sickmund; Planning Office Representative, B. Livingston; Building Inspector, H. Wojtanowski; Fire Chief, W. Taylor; Police Chief, L. Payne; Interested Citizens and members of the Press.

Convening - Approval of Minutes, Meeting #2,
January 24, 1966

The Mayor and Council of the City of Salisbury, Maryland, met in regular session at City Hall, 112 W. Church St. at 8 p.m. on Monday, February 15, 1966. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on January 24, 1966 were approved as written on motion by Councilman Grier, seconded by Councilman Rodgers.

Joint City-County Meeting

No date was set for the next joint meeting except that it be after March 14. Unanimous approval was given on the minutes of the previous meeting as contained in the briefing books.

Report - Dog Ordinance Committee, C. Ray Hare

Mr. Hare summarized the recommendations of the Committee in full, stating that the City's present Dog Control Ordinance, No. 803, is a good ordinance but it has not been properly enforced. The following changes or amendments to the present ordinance for the purpose of strengthening its enforcement were recommended by the committee:

1. Changing the wording to require all dogs to be on a leash, cord or chain when he is off the premises of the owner.
2. Adding a section requiring an impounding fee of \$5 for the second or subsequent offense by the same owner of the same dog within a 90 day period.
3. Adding a section requiring the Dog Control Office to detain any female dog found running at large in heat at the City Pound and requiring the owner to pay a redemption fee of \$5 to reclaim the dog. A second offense within a 12 month period will require the owner to have the dog spayed within one week after notice of impoundment.

4. Adding a section to control loud, long and continued barking or noise.
5. Changing the minimum penalty from \$1 to \$5.

Mr. Hare expanded on the subject of adequate facilities needed at the Dog Pound which is currently jointly operated by the City and the County.

The Council and the Mayor thanked Mr. Hare and his committee for their help on this matter and instructed the City Solicitor to prepare the necessary amended version of the present Ordinance for Council consideration on motion by Councilman Rodgers, seconded by Councilman Powell. City Solicitor advised he would like to have a conference with the Dog Committee before presenting the Ordinance to the Council.

Ordinance No. 931 - 2nd reading -
Bonds for Public Works Projects - \$200,000

City Solicitor reviewed the amended Ordinance No. 931 which was presented to Council on January 24, 1966. Ordinance No. 931 reads as follows:

"An Ordinance of the Council of The City of Salisbury authorizing the issue of Two Hundred Thousand Dollars (\$200,000) aggregate face amount of general obligation bonds of The City of Salisbury to be known as "Salisbury, Maryland Public Works Projects Bonds of 1966", to be issued pursuant to the authority of the Charter of Salisbury and Chapter 423 of the Acts of the General Assembly of Maryland, Regular Session 1955, describing the form of said bonds, the maturity thereof, and providing for all other details incident to the issuance and offering thereof; and authorizing and enjoining the levy and collection of general ad valorem taxes upon all property subject to assessment for taxation within the corporate limits of The City of Salisbury sufficient, in any fiscal year that any of said bonds are outstanding, to pay the maturing interest and principal on said bonds, to the extent not provided for by other funds received by or made available to the City therefor."

Motion to grant approval to this Ordinance and to pass it for second and final reading was made and seconded by Councilmen Rodgers and Powell.

City Solicitor advised that the required advertisement of the Bond Issue had been publicized and proceeded, along with Treasurer, Hamp Brittingham, to open the bids received. A tabulation of these bids is as follows:

<u>Bidder</u>	<u>Amount Bid</u>	<u>Interest</u>	<u>Amount</u>
First National Bank of Md.	\$200,000 @ \$100 per \$100	3.25%	\$5,705.54
Maryland National Bank	200,000 @ \$100 per \$100.	3.15%	5,512.50
Union Trust Co. of Md.	200,000 @ \$100 per \$100	2.8 %	4,900.00

City Solicitor advised that Union Trust Co. of Md. made the best bid and that a Resolution, #74, will be presented at the next meeting giving formal acceptance of the bid as being in the best interests of the City. The sale of the bonds will be completed at Union Trust on February 15, 1966. This date will also be the date of the bonds.

Motion was made by Councilman Powell, seconded by Councilman Rodgers that Resolution #74 be made and subsequently adopted by the Council as recommended by City Solicitor.

Recommendation - Amendment to City Charter re
requirement for Planning Commission to review
the Capital Improvements Program

Mr. Livingston explained in detail his reasons for recommending that the City's Code be amended to legally require the Capital Improvements Program, as proposed, to be submitted to the Planning Office for review and recommendation in order that all City improvements can be coordinated with the City's Master Plan.

Council instructed that City Solicitor prepare the necessary amendment for Council's review and consideration. Motion to this effect was made and seconded by Councilmen Powell and Rodgers.

Approval of small business displacement payment -
H. Lay Phillips

Motion was made by Councilman Fullbrook, seconded by Councilman Powell giving approval to a request by the Urban Renewal Office to process a \$1,500 small business displacement payment to H. Lay Phillips & Co. since they meet the 6 basic requirements for approval.

Discussion - Mabel Phillips Condemnation Case

City Solicitor reported all attempts to negotiate with Mrs. Phillips' lawyers on the acquisition of her property at Carroll and Camden Streets at a reasonable figure had resulted in failure to reach any agreement. Two courses of action, one - appeal for new trial and the other - re-route the Project to by-pass the Phillips' property as much as possible, were discussed to some length. Council reluctantly concurred with City Solicitor's recommendation to proceed with the court appeal for new trial. City Solicitor was also asked to continue negotiations with Mrs. Phillips in a final attempt to acquire the property reasonably without court action or re-routing of the Project.

Request for refund - Hermon Hodgson - Sewer Service
Charges

City Solicitor called attention to his report on Sanitary Sewer Service connection enforcement and in relation to this, a request for refund under the statutory limit for claims made by Mr. Hodgson in the amount of \$175 for sewer service charges collected when his properties at 404 and 406-8 W. Main St. were not connected was approved on motion by Councilman Fullbrook, seconded by Councilman Powell.

Award of Bids

1. Surplus property - permission to sell - recommended by Council to turn this matter over to the City Solicitor and the Purchasing Agent to dispose of the properties in question on a restricted sale to only the adjacent property owners.
2. 750 GPM Triple Fire Pumper for Fire Department - Motion by Rodgers, seconded by Powell, to award to American La France in the amount of \$24,725.
3. Truck Mounted Crane - 1 Ton Hydraulic Lift - motion by Powell, seconded by Rodgers to award to low bid of Wharton & Barnard, Inc. in the amount of \$306.65.
4. Demolition of 108 Second Street - motion by Grier, seconded by Rodgers to award to low bid of Howard Bennett & Son in the amount of \$364.

5. Portable Fresh Air Blower - motion by Rodgers, seconded by Powell to award to low bid of Portable Equipment & Supply in the amount of \$348.60.
6. Stationary Electric Air Compressor - motion by Grier, seconded by Powell to hold this bid until more local bids have been solicited.
7. Mine Safety Air Masks - motion by Rodgers, seconded by Fullbrook to award to low bid of Glenn D. Culbert Co., Inc. in the amount of \$886.50.
8. Parts Cleaner, Graymills "Clean-O-Matic" Model 300 - motion by Rodgers, seconded by Powell to award to low bid of Wharton & Barnard, Inc. in the amount of \$256.35.
9. Scotchlite letters and materials for Street Signs - motion by Grier, seconded by Powell to purchase as recommended in the amount of \$759.60.
10. 4" and 2 1/2" Hose for Sludge Truck - motion by Rodgers, seconded by Powell to award to low bid of Callis-Thompson, Inc. in the amount of \$473.
11. 100:00 x 20 - 12 Ply Super All Traction Truck Tires - motion by Rodgers, seconded by Powell to award to low bid of Firestone Stores, Inc. in the amount of \$639.92.
12. Rug and Pad for Mayor's Office - bid thrown out, Council felt it was not needed.
13. Demolition of Jenkins Building - 209 Camden Avenue - motion by Grier, seconded by Powell to award to low bid of Howard Bennett & Son in the amount of \$1,094.
14. Storm Water Drains on Waverly Project - motion by Grier, seconded by Rodgers to award to low bid of Evans Construction Co. in the amount of \$61,305.75.

Approval of new lease agreement for Railroad Siding

Attention was called to a letter in the briefing books from the Pennsylvania Railroad Company advising the City of increased rental rates for railroad siding located at the City Yard. The annual rental has been increased from \$65 to \$85. Motion to agree to the increased rental was made and seconded by Rodgers and Grier. In accordance with the Railroad's request, \$47.09 is to be paid to cover the rental to February 28, 1967 with the annual rental at ^{the} new increased rate to begin on March 1.

Confirmation of motions made and passed at Joint
City-County meeting

Councilman D. Grier officially re-stated his motion approving application for Phase II of the Project making improvements at the Airport possible. Councilman Powell seconded the motion and the papers were properly executed by the Mayor at this joint meeting held on February 8, 1966.. City's share of expenses - \$22,624.

Another motion approving recommendation by the States Attorney and the Police Chief for a reward fund to be set up for any information to the arrest and conviction of the murderer of Mrs. Pearl Bailey French was made by Councilman Fullbrook, seconded by Councilman Powell. The amount of \$500 as the City's contribution to this fund was stipulated in the motion made at the joint City-County meeting.

Approval of Lease - Concession at Airport - Lapeth, Inc.

Motion was made and seconded by Fullbrook and Rodgers to approve the execution of the Lease Agreement (by the Mayor) of the Agreement document between the Airport Commission and Lapeth, Inc. of Snow Hill. This lease is for a rental concession at the Airport. City Solicitor excused himself from this discussion since he represented Lapeth, Inc. in their negotiations with the Airport Commission on the matter.

Approval of proposal for office space at Airport

Council unanimously favored Mr. Rodgers' motion to grant the City's approval of a proposal to convert office space into storage space for the sum of \$650 at the airport to accommodate maintenance equipment formerly stored in one of the T-hangers now needed by the Salisbury-Wicomico County Airmotive, Inc. organization.

Councilman Powell seconded this motion.

Sale of Abandoned Vehicles

Council instructed they felt it the Council's obligation by Charter requirements to give approval to the sale of any surplus property owned by the City. In accordance with this, formal approval of the sale of abandoned vehicles under Proposal A-9-66, which was completed upon the recommendation of the Executive Secretary without Council sanction, was given on motion by Rodgers, seconded by Powell.

Mayor's Agenda

1. Report - Fire, 655 W. Main St. - The Mayor reported to Council on this matter, advising a complete copy of the Fire Marshal's, the Police and Fire Dept.'s reports were available for anyone who wished to review them.

2. The Mayor gave a brief summary of the hearing held on the Paleochannel Bill introduced in the Senate by Senator Nock for the purpose of protecting the water supply in the defined area of the Paleochannel.

3. Dog Shelter Facilities - the Mayor recommended writing to the County requesting their consideration for budgeting funds to improve the Dog Pound Facilities as recommended by Mr. Hare and the Dog Ordinance Committee. The City Council pointed out that expanded needs at the Pound may not be necessary and a "wait and see" attitude was indicated to this recommendation.

4. Fire Cost Study - The Mayor recommended providing the County with a copy of the Fire Cost Study and pointing out to them in a letter the deficiency in the County's share of bearing the burden of expense in this area. Council President Martin pointed out that this is a tax situation and not a Fire Company problem and Council unanimously gave their approval of the Mayor's recommendation to write the County on this subject.

Snow Removal Report - Resolution of Commendation

A detailed report on the Public Works Department's handling of the colossal snow removal problem recently was given by Mr. Cooper. Commendation in the form of a Resolution to be drawn up by the Executive Secretary on behalf of the Council is to be extended to all the City's forces involved in the program. Councilman Powell moved that such a Resolution be drawn up and presented at the next Council meeting. This motion was seconded by Councilman Rodgers and carried unanimously.

Ordinance No. 928 - authorizing and providing
for the issuance of Revenue Bonds for Parking
Districts #1 and #2 financing

City Solicitor summarized his and the City Staff's efforts to achieve an area of agreement between the Bond Counsel's requirements and the Council's desires in this financing matter.

Details of two alternatives were given by the City Solicitor. One is to go along with Mr. Clark's recommendation to amend the City's Charter to spell out in Section 101 the power to make a "stand-by" commitment of "X" amount of dollars. The other is to have the half million dollars count against the City's borrowing capacity and debt limit. The advantage of the latter alternative is that the timetable is better.

Council reluctantly agreed with City Solicitor's recommendation to get on with the issue now, even though the half million dollars will count against the borrowing capacity, and change the Charter later to satisfy Mr. Clark's question pertaining to the borrowing capacity.

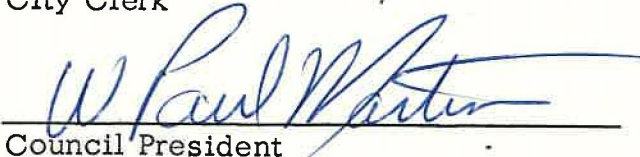
These instructions to proceed are to be done only if Bond Counsel concurs in writing with the City's assurance that this is only a temporary deal about the borrowing capacity and that the recommended amendment will be incorporated in the City's Charter as soon as practicable.

A motion was made by Councilman Fullbrook authorizing the City Solicitor to proceed along these lines with second reading of Ordinance 928 to be held on February 28. Councilman Grier stated he was opposed to the recommendations.

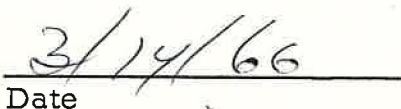
There being no further business to come before the Chair, the meeting adjourned at 11:10 p.m.



City Clerk



Council President



Date

INTER OFFICE MEMORANDUM
February 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Truck Mounted Crane 1 Ton Hydraulic Lift

Purchasing Department has Requisition No. 627 requesting the below material:

1. 1 No. Truck-Mounted Crane 1 Ton Hydraulic Lift

Request for Quotation No. 90 was mailed asking for quotes to suppliers on January 21st and received February 8th. Below is a tabulation of the bidding;

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Wharton & Barnard Inc.	\$306.65	2% 10 Days
Salisbury Automotive Inc.	350.00	5% 10 Days
Salisbury Auto Parts	412.60	2% 10th

In view of the bidding I recommend that the award be made to Wharton & Barnard Inc. on their low bid of \$306.65 less 2% 10 days. This is to be charged to account 13.233 which has a balance of \$64,491.25.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
February 10, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: 750 GPM Triple Fire Pumper for Fire Department

Proposals were mailed on December 21, 1965 to suppliers of Fire Engines asking for bids on a 750 GPM Triple Combination Pumper - to be built to specifications as furnished.

Proposals were received on Wednesday, February 2, 1966 at 10:00 A.M. (E.S.T.) opened and read aloud. Below is a tabulation of the bidding:

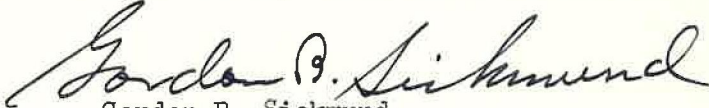
<u>BIDDER</u>	<u>TOTAL BID</u>	<u>DELIVERY</u>
American Fire Apparatus Co.	No Bid or Response	
American La France	\$ 24,725.00	240 Days
Glenn D. Culbert Co.	Sorry, cannot bid on specifications	
Mack Trucks Inc.	No Bid or Response	
Seagrave Inc.	Could not bid on specifications	
Shore Fire Equipment Co.	23,690.00	210 Days

Specs. Call for
an
inline
engine
262

Shore Fire Equipment Co. is bidding on a Young Fire Apparatus using an International Chassis and Engine. The engine is an International FTV 549, 285 H.P. V. 8. There are also other items which deviate from specifications, there-for this bid must be thrown out.

I recommend that the bid of American La France be accepted in the amount of \$24,725.00, delivery in 240 Days.

The apparatus is to be charged to account 11.213 which has a balance of \$28,567.50.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
Fire Chief

INTER OFFICE MEMORANDUM
February 10, 1966

TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Storm Water Drains on Waverly Project

Proposal No. 14-66-SW was mailed to nine (9) contractors on January 7, 1966 for construction of Storm Water Drains for the Waverly Project.

The following bids were received on Wednesday, January 26, 1966 at 10:00 A.M., opened and read aloud in public. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>
Evans Construction Co.	\$61,305.75
A.P. Isakson	61,996.40
Robert Linder	70,533.83
Reo Construction Co.	75,694.75
Wicomico Construction Co.	82,040.00

No bids were received from Geo. W. Wilkinson, Edgel Const. Co., George & Lynch, and Weems Bros.

The bids were reviewed by the Public Works Department and they recommend the contract be awarded to Evans Construction Co. on their low bid of \$61,305.75. I concur with their recommendation.

The project is to be charged to Account No. 12.203C, which has a balance of \$31,473.97 and to either bond issue or transfer of funds.


Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker
P.W.

INTER OFFICE MEMORANDUM
February 9, 1966

TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Mine Safety Air Masks

Purchasing Department has Requisitions from Fire Department and Public Works (71190) requesting the below material:

1 3 No. Oxygen Masks

Request for Quotation No.79 was mailed asking for quotations from various vendors on January 10, 1966 and received on February 3, 1966. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Glenn D. Culbert Co., Inc.	\$886.50	Net
F. L. Anderson Co.	930.00	Net
Scott Aviation Corp.	1014.75	Net
Shore Fire Equipment Co.	1045.50	Net

In view of the bidding I recommend that the award be made to Glenn D. Culbert Co., Inc. on their low bid of \$886.50 Net. This is to be charged to Account 11.213 for 2 (\$591.00) and has a balance of \$28,567.50 and to Account 20.233 for 1 (\$295.50) which has a balance of \$45,270.42.

Robert Williams
for Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker
P.W.
Fire

INTER OFFICE MEMORANDUM
February 10, 1966

TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Stationary Electric Air Compressor

Public Works Department Requisition No. 619 was received requesting the below material:

1. One (1) Stationary Electric Air Compressor

Request for Quotation #87 was mailed to various vendors on January 18, 1966 asking for quotes and was received in this office on February 8, 1966. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Sears, Roebuck & Co.	\$330.00	Net
Wharton & Barnard, Inc.	429.90	2% 10
Salisbury Automotive, Inc.	550.00	5% 10
Taylor Auto Supply Co.	525.50	5%
Salisbury Auto Parts	552.00	2%

In view of the bidding I recommend that the award be made to Sears, Roebuck & Co. on their low bid of \$330.00 Net. This is to be charged to Account No. 11.123 which has a balance of \$46,183.53.


Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Keydecker
P.W.

INTER OFFICE MEMORANDUM
February 10, 1966

TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Demolition of 108 Second Street

Building Inspectors Requisition was received for the demolition of the building at 108 Second Street, City.

Request for Quotation #85 was mailed on January 18, 1966 to various contractors and bids were received on February 7, 1966 as tabulated below:

<u>Contractor</u>	<u>Total Bid</u>
Howard Bennett & Son	\$364.00
Charles I. Lewis	425.00
George W. Wilkinson	No Bid

In view of the bidding I recommend that the award be made to Howard Bennett & Son on their low bid of \$364.00. This demolition is to be charged to property owner.



Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker
B.I.

INTER OFFICE MEMORANDUM
February 9, 1966

TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Portable Fresh Air Blower

Purchasing has Public Works Requisition No. 1055 for the below equipment:

1. 1 No. Fresh Air Blower, Portable

Request for Quotation No. 21 was mailed to various vendors asking for quotations. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Portable Equipment & Supply	\$348.60	2% 10 days
Cincinnati Fan & Ventilator Co.	No Bid	
Homelite Division	350.60	Net 30 days
Hoffman Industries Div.	No Bid	
MacMillan Bros. Co.	No Bid	

In view of the bidding I recommend that the award be made to Portable Equipment & Supply on their low bid of \$348.60 less 2% 10 days. This award is to be charged to account 13.233 which has a balance of \$64,491.25.


Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker
P.W.

INTER OFFICE MEMORANDUM
February 10, 1966

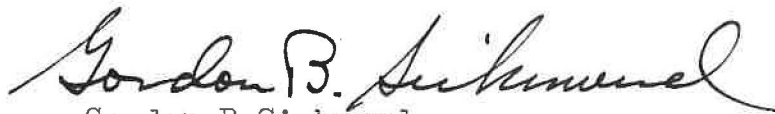
TO: Mayor and Council
FROM: Gordon B. Sickmund, Purchasing Agent
SUBJECT: Demolition of Jenkins Building-209 Camden Ave.

Public Works Department Requisition #1178 was received for the demolition of the Jenkins Building, 209 Camden Ave., City.

Request for Quotation #88 was mailed to various contractors and bids were received as tabulated below:

<u>CONTRACTORS</u>	<u>TOTAL BID</u>
Howard Bennett & Son	\$1094.00
Charles I. Lewis	1375.00
George W. Wilkinson	No Bid

In view of the bidding I recommend that the award be made to Howard Bennett & Son on their low bid of \$1094.00. This demolition is to be charged to the Waverly Project Bond Issue.


Gordon B. Sickmund

GBS/d
cc: 8 for Council
Mr. Leydecker
P.W.

INTER OFFICE MEMORANDUM
February 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: 4" and 2½" Hose for Sludge Truck

Purchasing has Requisition No. 230 from Public Works department which requests the below materials:

1. 20' 4" Hard Suction Hose, Wrapped rayon duck four ply O.D. 4½"
2. 300' 2½" 100% Dacron, Abrasion resistant hose Pressure 300# P.S.I., 50' Length

Request for Quotation No. 82 was mailed requesting prices to suppliers, below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Callis - Thompson Inc.	\$473.00	Net
John C. Louis Co., Inc.	Incomplete bid	
Chesapeake Supply & Equip. Co.	703.55	1% 20 Days
Shore Fire Equip. Co.	686.45	Net
Glenn D. Culbert Co., Inc.	No Bid	
S. M. Christilft & Son, Inc.	792.80	2% 10 Days

In view of the bidding I recommend that the material be purchased from Callis - Thompson Inc. on their low bid of \$473.00 Net, FOB Salisbury, Md.

This material will be charged to account 13.232-G which has a balance of \$3,835.50.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
February 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Rug and Pad for Mayors Office

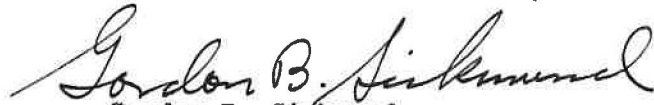
A Requestion has been received from the Executive Secretary requesting a rug and pad for the Mayor's Office. Request for Quotation No. 80 was mailed to suppliers requesting prices. These were received on February 1st. A tabulation of the bidding is below:

<u>Supplier</u>	<u>Total Bid</u>	<u>Terms</u>
Salisbury Rug Co.	\$488.50	Net
Bozman's	560.00	Net
Modern Floor Covering	648.00	Net

The following did not bid:- Collins Furniture Co., Feldman Bros., H.O. Langrall & Co., Montgomery Ward & Co., Sure Rug Cleaners.

In view of the bidding I recommend that the award be made to Salisbury Rug Co. on their low bid of \$488.50 Net.

This is to be charged to account 10.133 which has a balance of \$2,000.00.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.

INTER OFFICE MEMORANDUM
February 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: 100:00 X 20 - 12 Ply Super All Traction Truck Tires.

Purchasing has a Requisition from Public Works Dept which requests the below material:

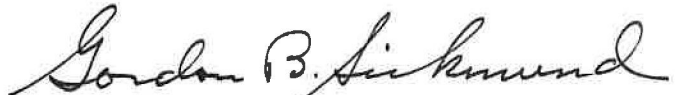
1. 8 No. Tires 10.00 X20 - 12 Ply First Line Super All Traction Truck Tires.
2. 8 No. Tubes, Heavy Duty for above.

Quotations were received on February 2nd and a tabulation is below:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Firestone Stores Inc.	\$639.92	2% - 10th
The Grier Tire Co.	641.20	Net
B. F. Goodrich Tires	675.84	2% 10 days
Burnett - Walton	696.48	2% 10 days
General Tire of Salisbury	No Bid	

In view of the bidding I revommend that the award be made to Firestone Stores Inc. on their low bid of \$639.92 less 2% 10 Days.

The tires are to be charged to account 31.912-E which has a balance of \$2,136.96.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
February 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Parts Cleaner, Graymills "Clean-O-Matic" Model 300

Purchasing has Public Works Requisition No. 616 which requests the below material:

1. 1 No. Parts Cleaner, Graymills "Clean-O-Matic" Model 300 or equal.

Request for Quotation No. 89 was mailed out to suppliers and received on February 8th. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Wharton & Barnard, Inc.	\$256.35	2% 10 th
Taylor Auto Supply Co.	280.49	2% 10 th
Salisbury Automotive Inc.	324.50	5% 10 Days

In view of the bidding I recommend that the award be made to Wharton & Barnard, Inc. on their low bid of \$256.35 less 2%.

The material is to be charged to account 21.913 which has a balance of \$621.97.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
February 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Scotchlite letters and materials for Street Signs

Purchasing has Requisition No. 638 from Public Works Dept. which requests the below materials:

1. 128 No. #2270 Silver 4" Letters, Scotchlite
2. 28 No. #2270 Silver 2" Letters, Scotchlite
3. 600 Ft. #2277 Green Wide Angle Scotchlite 6-3/16" Sheet

Request for quotation was sent out and received back on January 27th, below is atabulation of the bidding:

- | | |
|----|---------------|
| 1. | \$355.84 |
| 2. | 32.76 |
| 3. | <u>371.00</u> |

Total Cost

\$759.60 Net FOB Salisbury, Md.

Permission is requested to issue a purchase order for the above materials as they were passed by the Board of Standardization on May, 1964.

The material is to be charged to account no. 11.122-F which has a balance of \$1,102.52.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
February 10, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Surplus Property, Permission to Sell

The Purchasing Agent has been approached by Mr. Richard Bounds who is interested in the purchase of land (surplus) on Riverside Drive, South side which were lots Nos. 709, 707, 705 as shown by the attached map shaded in red.

Mr. Bounds already owns Lots 29 and 30 on Howard Street, with the acquisition of the property from the City his intent is to purchase Lots 31 and 712.

Permission is requested to have this appraised then advertised for sale to the highest bidder.

While carrying out the above it seems wise to dispose of the three pieces, which are also surplus, shown on the same map in darker red to the adjacent property owners. This could be done either through a sealed bid or on restricted sale to only the property owner/s.

All the above properties are on City Map No. 42.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

February 8, 1966

To: Mayor and Council

From: Gordon B. Sickmund, Purchasing Agent

Subject: Purchase Orders, Month of January, 1966, City

P.O. NO.	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
5027	Alban Tractor Co., Inc.	Parts and Supplies for Dec.	\$110.09	P.W.
5028	Alamo Radio Co.	Batteries	19.75	P.W.
5029	Artvraft Elect. Co.	Parts & Supplies	125.54	P.W.
5030	Burroughs Corp.	Repair office machines	106.36	Treas, Purch
5031	Brittingham Materials Co.	Class A Mix	38.75	P.W.
5032	Boggs Concretet Works, Inc.	Pumping Grease, Dec.	320.00	Sew
5033	The Camera Center	Repair & Service	33.08	P.D.
5034	Th Callaway Typewriter Co.	Gestetner ink	57.12	Purch
5035	Cavanaugh Motors	Parts & Supplies	90.09	P.W.
5036	Central Elect Cup Co., Inc.	Thermostat	6.99	Engr.
5037	Charlie's Print Shop	Printing	115.61	P.W.
5038	Evans Specialty Co., Inc.	Organizer & Memo	8.73	Purch
5039	Edgewood Pipe & Block Co.	Plain End Meter Boxes	98.00	P.W.
5040	Elmer's Refrig. & Elect Co.	Service at Zoo	12.50	Zoo
5041	Goslee Roofing & Sheet Metal	Alum. & Roof repair	39.59	PW.
5042	The Grier Tire Co.	Tires & Service	78.55	Ambul. P.D.
5043	The Irvin H. Hahn Co.	Name plates & Ltrs	21.21	P.D.
5044	Lafayette Radio Electrinics	Controller parts	16.54	P.W.
5045	W. Austin Moore, Sr.	Printing, parking tickets	132.50	Park, Purch
5046	Moore's Super Stores	Hardboard	4.56	P.W.
5047	Oliphant Chevrolet Sales	Parts & Serv.	25.07	PW., P.D.
5048	Parker's Bear Service	Front End work	20.95	Ambul.
5049	A. W. Perdue & Sons, Inc.	Whole grain corn	62.00	P.W.
5050	Quillin-Valliant, Inc.	Parts, San 3	41.71	P.W.
5051	Wood Richardson & Son	Galv. H Vents	142.00	P.W.
5052	Salisbury Auto Springs Works	Diaphram	3.14	P.W.
5053	Severance Service Corp.	Unstop closet	8.00	Purch
5054	ShoRe Radio & T.V	Rent - Tape recorder	5.00	Plan.
5055	Sunshine Laundry Corp.	Repairs, cleaning	14.20	P.D.
5056	Salisbury Auto Parts	Parts & Supplies	72.20	P.W.
5057	Salisbury Automotive, Inc.	Parts & Supplies	136.57	P.W.
5058	Sauerhoff Motor Slaes, Inc.	Repairs to Ambulance	55.72	Ambulance
5059	Tindle & Lewis, Inc.	Parts San-2	12.12	P.W.
5060	Delta Chemical Co.	Chlorine	852.89	P.W.
5061	Taylor Auto Supply Co., Inc.	Parts San 7	7.35	P.W.
5062	George H. Vickers	Oxygen & Rods	12.68	P.W.
5063	West Side Feed Co.	Feed for animals	35.55	P.W.
5064	Wicomico Soil Cons. Dist	Crane rental	238.00	P.W.
5065	Wharton & Barnard Inc.	Parts & Equip	93.58	P.W.
5066	Hubert R. White Hardware Co.	Supplies for month	79.48	P.W.
5067	C. Ercell Wimbrow	Roller Chain	224.13	P.W.
5068	Xerox Corp	Rental and copies	95.00	Purch
5069	Orkin Exterminating Co.	Ext at zoo 2 months	22.90	Zoo
5070	George W. Wilkinson	Rental crane	165.00	Sew.
5071	Remington Rand Office Sy	Folders	7.00	Exec.
5072	Keuffel & Esser, Hirshburg	Para-tone zip tape	9.98	Plan
5073	The Englishe Co.	Coffe & donuts, meeting	9.88	P.D.
5074	Boulevard Car Laundry	Washes 21 cars	21.99	P.D.

5075	Salisbury Steel Products, Inc.	Door lock and stomps	19.10	C. S.
5076	Sears, Roebuck Co.	Lathe equipment	106.83	P.W.
5077	Art Ziegler Canvas Shop	Air Cond Cover	5.50	Purch
5078	Alfred T. Truitt	Appraisals	150.00	P.W.
5079	Severance Service Corp.	Hot water heater	130.28	P.D.
5080	Eugene Dietzgen Co.	Linen cloth	184.18	Engr.
5081	Briggs Rubber Prod. Co.	Rain gear	102.08	Inc.
5082	Flexible Pipe Tool Co.	Hose Guide & Rods	136.00	P.W.
5083	Hubert R. White Hdw Co.	Gloves, Work	80.88	P.W.
5084	Mc Clung-Logan Equip Co.	Bracket SS-1	54.92	P.W.
5085	Fargo International	Chem. Mace & Holster	30.51	P.D.
5086	Anchor Packing Co.	Flax packing	41.00	Sew
5087	American Oil Co.	Dec Gas & Oil	1,498.86	Fire, P.D.
5088	Speakman Co.	Drinking Fountains	202.86	P.W.
5089	Speakman Co.	Type K Soft Copper Tube	1,126.88	Water
5090	Lancaster, May Co.	Parking valve, assby	243.80	Sew
5091	Mueller Corp.	Corp stops	267.88	P.W.
5092	Concrete Slump Test Equip	Test Equipment	40.83	Engr.
5093	Westinghouse Elect	Lamps & Cord	61.38	P.W.
5094	B.I.F. Div NY A. B.	Relay & clutches	189.00	P.W.
5095	Severance Service Corp.	Service & cleaning	16.91	Purch
5096	A. P. Isakson, Inc.	Storm Water Drains #12-66	13,568.30	P.W.
5097	B.F. Goodrich Co.	Full recaps 4	118.00	Incr.
5098	Southern Bldg Code Congress	Loose leaf books	21.40	B.I.
5099	Arthur H. Thomas Co.	Acids & Chemicals	47.92	Water
5100	Charles Bruning Co.	Maylar matte	50.17	B.I.
5101	Tidewater Oil Co.	Dec. & Jan Oil	124.01	P.W.
5102	White & Leonard, Inc.	Wilson Jones Binders	153.17	P.W.
5103	Clark Equipmnet Co.	Gage parts	9.86	P.W.
5104	Pineland Lumber Co.	Cedar slabs	30.00	Zoo
5105	Eastern Overall Clean Co.	Rugs & Fender covers	27.26	P.D. P.W.
5106	Oles Envelope Co.	Envelopes	184.00	Purch
5107	The Clipper Mfg. Co.	Hose, fittings guard	62.25	P.W.
5108	Newark Brush Co.	Danline wire broom	965.60	P.W.
5109	Ford Meter Box Co.	Couplings, valves etc	1,230.10	Water
5110	Howard Bennett & Son	Demo 325 Poplar Hill	494.00	B. I.
5111	Automatic Signal Div.	Relays, pipe, pileups	1,566.68	P.W.
5112	Dorr-Oliver Inc.	Flocculator squeegees	256.40	P.W.
5113	Harvey Salt Co.	Sodium Chlorine	726.75	P.W.
5114	Wharton & Barnard, Inc.	Filters for vehicles	56.21	P.W.
Total Purchase Orders for January, 1966			<u>\$28,290.41</u>	

There were eighty-eight (88) Purchase Orders written for the City for the month of January, 1966.

Gordon B. Sickmund
Gordon B. Sickmund

GBS/s
cc; 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
February 8, 1966

TO: MAYOR AND COUNCIL
FROM: GORDON B. SICKMUND, PURCHASING AGENT
SUBJECT: PURCHASE ORDERS FOR URBAN RENEWAL, JANUARY, 1966

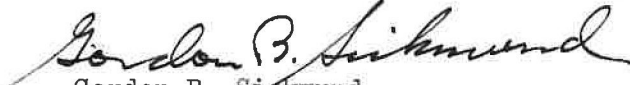
P.O. #	SUPPLIER	DESCRIPTION	AMOUNT	
540	City of Salisbury	Retainer for Quarter	\$180.00	UR 19
541	City of Salisbury	Retainer for Quarter	180.00	UR 17
542	City of Salisbury	Prof. Hodgson-Larmar	2,375.00	UR 19
543	City of Salisbury	Hodgson Civil Suit	951.70	UR 19
544	Smith, Somerville & Case	Prof. srs. Loan Notes	411.18	UR 17
545	Smith, Somerville & Case	Prof. Srs. Loan Notes	411.19	UR 19
546	Alfred T. Truitt	Fee conference Hodgson-Larmar	450.00	UR 19
547	Salisbury School of Dancing	Relocation & Small Business	1,585.00	UR 17
Total for the month of January, 1966			<u>\$6,544.07</u>	

There were eight (8) Purchase Orders written for the Urban Office for the month of January, 1966.

SUBJECT: PAYMENT ORDERS FOR CITY, JANUARY, 1966

44	Charles C. Thomas, Publisher	Subscription - Police	\$ 7.50	P.D.
45	U.S. Geological Survey	Water Rescources Investig	3,750.00	Water
46	ELECTRO Rust-Proofing Corp	Cathodic protection contract	671.00	Water
47	John Dirscherl	Adv travel U. Md.	50.00	B.I.
48	Roger K. Steffens	Rent Lake St.	240.00	Purch
49	James Weatherly	Cleaning to March	130.00	Purch
50	Urban Land Institute	Membership to 2/1/67	35.00	Plan
51	Gordon B. Sickmund	Travel to Greenwood	7.30	Purch
52	Amer. Soc. Test & Mat.	Membership 1966	35.00	Engr.
53	Gordon I. Dameron	Regist. Fee Sid Dirickson	15.00	B.I.
54	U. of Maryland	Asphalt paving conference	20.00	P.W.
55	Mc Graw-Hill Publications	Proj Eng - Waverly	68.80	Engr
56	Philip C. Cooper	Travel Balt. Rte #13	26.40	P.W.
57	Leslie J. Payne	Travel Pikesville	10.00	P.D.
58	National Police Officer's	Membership	8.00	P.D.
Total for the month of January, 1966			<u>\$5,074.00</u>	

There were fifteen (15) Payment Orders written for the month of January, 1966.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.
U.R.

Information

INTER OFFICE MEMORANDUM
February 10, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Sale of Abandoned/or Inoperable Vehicles

1. Proposal A-9-66 for Sale of Abandoned, Unlicensed, or Inoperable Vehicles was advertised and mailed to likely buyers. This was received on Wednesday, December 29, 1965 at 10:00 A.M. (E.S.T.) opened and read aloud in public.

There were seven (7) cars in this lot and the only bid received was H.D. Metals for a total of \$15.07. Most of these were without motor and only shells therefore the only value would be junk.

2. Proposal A-11-66 for Sale of Abandoned, Unlicensed, or Inoperable Vehicles was advertised and mailed to likely buyers. This was received on Wednesday, January 26, 1966 at 10:00 A.M. (E.S.T.) opened and read aloud in public.

There were seventeen (17) cars in this lot and below is a tabulation of the bidding:

<u>BIDDERS</u>	<u>TOTAL BID</u>	<u>No Cars Bid</u>
H.D. Metals Co., Inc.	\$ 28.16	16
Robert B. Farmer	15.50	1
Bower's New & Used Parts	No Bid	

Upon the recommendation of the Executive Secretary the bids were received and accepted and awards made.

The total realized from the two (2) sales is \$58.73 for twenty-four (24) vehicles.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
B.I.

3 February 1966

THE BIG SNOW OF 66

Probably the heaviest and most difficult to handle snow within the memory of most of us began falling about 1:30 A.M., Wednesday, January 26, 1966.

It was a fine, dry snow driven by 40 mile winds, producing a blizzard that defied the efforts of men and machines to maintain passable conditions on highways and streets.

City Forces worked around the clock using 3 plows, 2 salt spreaders, 2 front-end loaders, 3 patrol graders (of which 2 were rentals) and all available men who were able to get from their homes to the City Service Center (about 40 in number).

The storm increased in fury until daybreak on Thursday morning, but even then high winds continued and drifts from 4' to 6' were not uncommon. It required all our efforts to keep the major trunk system of streets open to traffic. The Mayor made a Public Appeal by all local radio stations and news media for all persons to stay at home except for emergency purposes.

All garbage pickup was suspended for the duration of the emergency and the incinerator was kept open for those who could bring garbage to it for disposal. Traffic signals on State Routes #50 and #13 were placed on FLASH to prevent truck stalling on the major thru routes.

By mid-afternoon on Saturday the situation seemed to warrant diverting snow plows to the residential streets as people were experiencing emergency situations that required access. After only an hour or so of this, however, a second snow began which added about 10" to the original 12" snow. This development demanded withdrawal of equipment from residential areas and continued plowing on the main feeder streets, which continued until mid-afternoon on Sunday, January 30, 1966. By this time, rock salt and calcium chloride were in short supply and limited shipments were available so that strict rationing of this snow melting chemical was necessary.

Residential street plowing was again resumed on Sunday afternoon and most streets had been opened by Sunday midnight. At this point most car owners began digging out from under tons of snow and limited traffic began to flow.

During this five day period most of our men operated on a nearly continuous basis. Snow plow and equipment operators were in such short supply that no relief shift was possible. Many could not get to their homes and had few hours of sleep or rest. A few pieces of rental equipment was secured and gave valuable assistance. For the most part, however, operators of heavy snow moving equipment were snow bound in rural areas and were not available until the critical phases of the operation had passed. The first real relief came after midnight on Sunday, when most men were released until 7:00 A.M.

Monday morning. The normal work day since that time has been 7:00 A.M. until midnight.

Every person has responded up to his total strength and endurance. They have been magnificent. Engineers and Surveyors from the Engineering Department operated snow plows and salt trucks as relief to the regular operators. An Engineering Aide and the meter reader performed with unusual spirit and aptitude. Our Superintendents and foremen went without sleep for the better part of a week to keep the operation on the right track. In one instance, a loader operator from Poukepsie, New York, stranded in a local motel offered his services. We gave him emergency temporary status and he worked for 2 days until the roads to New York were cleared. Police and Fire Department personnel worked in close harmony with snow removal crews.

As of this writing (Thursday noon) February 3, 1966, substantial progress has been made clearing snow from central business district streets and walks. A light snow Tuesday night and Wednesday, adding about 3" to the other, was given a salt treatment. Additional salt application on Wednesday night to combat slippery and hazardous driving conditions was completely effective.

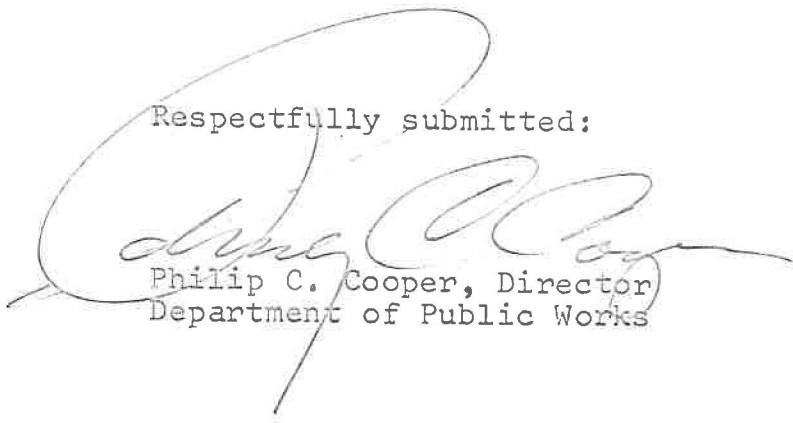
Municipally owned parking lots in central City were cleared so that by noon on Thursday, traffic and business began to put on an appearance of normalcy. Garbage collection

was resumed on February 3, 1966, and the garbage crews, who had assisted very capably in snow removal operations were replaced with prison labor crews from the Poplar Hill Prison Labor Camp.

A note of appreciation is in order to the good people of Salisbury who demonstrated extreme patience and forbearance even when snow plows time and again plowed shut private driveways.

The following resumé of costs is attached for your review.

Respectfully submitted:



Philip C. Cooper, Director
Department of Public Works

RESUME OF COST - SNOW REMOVAL

Jan. 26 - Feb. 7, 1966

26" Snow

Vendor	Equipment	Labor	Materials
City of Salisbury	\$ 6, 137. 00	\$ 7, 815.50	\$ 3, 491.00 (Salt)
English Grill			200.00 (Meals)
Brittingham Cons.	\$ 1, 257. 00	\$ 508.30	
Interstate Amiesite	\$ 252. 00		
Geo. Wilkinson	\$ 2, 231. 48		
Alan Knowles	\$ 6. 75		
Wic. Soil Conserva- tion	\$ 270.00		
George Rymph		\$ 27.50	
	\$ 10,309. 23	\$ 8, 351.30	\$ 3, 691.00

RECAPITULATION

Equipment	\$10, 309.23	
Labor	8, 351.30	
Materials	3, 691.00	
Total Cost	\$22, 351.53	÷ 26" = \$ 860 per Inch
Normal City Exp.	- 8, 850.00	
Out- of Pocket Cost	\$13, 501.53	÷ 26" = \$ 520 per Inch

RECOMMENDATIONS

Jan. 26 - Feb. 7 Snow Storm

This past week our engineers and foremen, who were most involved in the snow removal activities, held a critique to evaluate effectiveness of the operation and to discuss weaknesses revealed by this very real emergency caused by the blizzard like qualities for the recent 26" storm.

As a result we offer these suggestions for your information and review:

1. In many cases drifts were so high our normal plows and graders could not effectively plow.

Recommend - A V-Type Drift Buster to be installed on new 4-Wheel Drive Sludge Truck.

2. Plows work better in tandem than as single units. We now have 3 units.

Recommend - One additional plow with next truck replacement, so that we may plow two phases simultaneously.

3. Most significant weakness was lack of communication with isolated units in the field. On Saturday when the second snow storm began and we needed to change all units from residential plowing to the 4 basic phases of main arterial streets, nearly two hours were required to find all units and make these changes. This should have been accomplished in minutes by short wave radio. Every operation would have been simplified with better communication.

Recommend - Short Wave Radio in 7 or 8 units, next budget.

4. Development of emergency sleeping quarters over garage area with cots, mattresses and blankets for 8 or 10 men. No heat will be required with heated area below.

5. Radio advertisement for badly needed rental equipment units may be more effective than calling known contractors.

6. A small sidewalk plow or blower unit 3' to 4' wide will materially assist in keeping City-owned sidewalks safe during early phases of removal.

7. Development of a special end gate on a special snow blade for our grader would permit plowing in later phases of snow removal operations without plowing shut driveways. A recent magazine article describes how one city had done this and it sounds reasonable.

8. Generally speaking, we consider the operation to have been a successful one with special credit going to the operating manpower who outlasted the snow by a very dedicated and skillfully applied effort.

CITY OF SALISBURY, MARYLAND

Meeting #4

February 28, 1966

PRESENT

Mayor Frank Morris
Councilman Robert Powell
Councilman David Rodgers, presiding

Councilman David Grier
Councilman Harry Fullbrook

ABSENT

Councilman W. Paul Martin

IN ATTENDANCE

City Clerk, F. Tawes; City Solicitor, V. H. Laws; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Director of Public Works, P. Cooper; Building Inspector, H. Wojtanowski; Purchasing Agent, G. Sickmund; Planning Office Representative, B. Livingston; Engineering Office Representative, B. Gordy; Press and interested citizens.

Convening, Approval of Minutes, Feb. 14, 1966

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Main Street on February 14, 1966 at 8 p.m. President of the Council, W. Paul Martin, was absent and the chairmanship of the meeting was assumed by President pro tem, Councilman David Rodgers. The Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Grier, seconded by Councilman Powell.

Request for Variance - Spectacular Sign at Chef
Burger Drive-In

Mr. Gene Trapkin, of Sheridan Advertising Agency, appeared before Council for the above-mentioned variance request. Council was informed by the Building Inspector that a permit for a sign had been issued and the sign erected before it was discovered the sign was animated, thus requiring a spectacular permit. Motion was made and seconded by Powell and Fullbrook giving the Building Inspector authority to issue the spectacular permit to Mr. Trapkin.

Request for Variance - Spectacular Sign at Ayers
Diner

Mr. Charles Ayers, Jr. appeared before Council for the above requested variance explaining that he was not aware a sign permit was required to erect the flashing star sign on the existing neon sign at the Diner location. Council granted the variance on motion by Fullbrook, seconded by Powell and carried unanimously. Councilman Grier pointed out that this sign was exactly like the one allowed on the corner of Lake and Isabella Sts. at the Drive-in location. Inspector was instructed to issue the permit.

Approval of Sub-division Plat - Meta C. Sterling

Mr. Livingston of the Planning Office presented plats of the area to Council explaining that a variance to the sub-division regulations was required since one lot of the proposed subdivision of one large lot into two smaller lots would be only 67' wide and the regulations require a lot to be 75' wide when it is a corner lot.

Mr. Livingston reported the Planning Commission has granted its approval to this proposed subdivision subject to the City Council's granting the variance on this property.

Council granted the variance as requested on motion by Grier, seconded by Powell. Council also indicated that it would like to go on record, for consideration by the Board of Zoning Appeals, requiring that no other variances be granted on these two lots and that the return on the curb (to be acquired by the City for street purposes on the corner of Prince and Jackson Streets) be exchanged to the City at no cost.

Resolution No. 75 - submission of Capital
Improvements Program to Planning Commission

City Solicitor presented Resolution No. 75 which reads as follows: A RESOLUTION of the Council of the City of Salisbury proposing amendment of the Charter of the City of Salisbury by (1) amending Section 61 thereof, entitled "Submission, etc., of budget and explanatory budget message", by requiring that any project proposed in the budget which, in the plan or comprehensive plan, be submitted to the Planning Commission for review and recommendation before the budget is submitted to the Council and by (2) amending Section 70 thereof, entitled "Budget, etc., to be public record; preparation of copies of budget, etc., for distribution", by requiring that separate copies of the capital budget as finally passed be prepared for distribution to interested persons.

Discussion of this Resolution as presented followed introduction by the City Solicitor. Purposes were explained in detail along with the method of presentation to the Planning Commission (as a companion to the fiscal Budget, as a separate document including Capital Projects only, etc.). Council was informed that the sole purpose of the presentation to the Planning Commission was so that that body could implement the Capital Projects into the Master Plan of the City. A motion was made and seconded by Powell and Grier to approve Resolution No. 75 on first reading subject to suggested changes in the wording to be amended by the City Solicitor for presentation at the next regular meeting.

Ordinance No. 928 - 1st reading - Revenue Bonds
for Parking Districts #1 and #2 (\$1,700,000)

Ordinance No. 928 was briefly, but thoroughly, reviewed with Council by the City Solicitor. Exhibits of on-street parking meter locations as they will be as well as the off-street parking lots as they will be were presented to Council who was informed that they will be submitted to Bond Counsel and attached to the Ordinance.

An alternate method of selling the bonds to "friends" in order to redeem Parking District #2 into development sooner was proposed by Mr. Bill Benjamin who was representing the Retail Merchants and the C. C. D. C. at the meeting. He and Mr. Laws explained this method had been cleared with the Bond Counsel, it would eliminate being tied up for 8 years in the development of the #2 District, doesn't cost anything unless the City elects to redeem the bonds and then it would cost 4 points, and it will not affect the interest rate. City Solicitor recommended the Council accept this added flexibility in the Bond Issue.

A motion to approve Ordinance No. 928 for first reading was made and seconded by Councilmen Fullbrook and Powell. Councilman Grier voted No stating he was

opposed, as he has been all along, on this method of financing. He stated he felt a more economical way for the City to back a Bond Issue for Parking District #2 would be to put up \$100,000 to pay for physical improvements and reduce the bond issue to \$400,000 which the Parking District could support with revenues. Disadvantages of this method were discussed to some length.

Resolution #76 - Amendment to Charter re
Bond Issues - 1st Reading

City Solicitor advised Council that the Bond Counsel recommended amending the Charter to include in Section 101 a statement providing for roads, streets and bridges to be covered under the requirements for Bond Issues and also another section spelling out in detail the City's intent to provide up to \$10,000 per year as security for the Bond Issue on Parking District #1 and #2.

He advised the Resolution would be presented at the next meeting in printed form but asked Council to approve it on first reading subject to formal presentation. Motion to approve Resolution #76 as recommended was made and seconded by Fullbrook and Powell with Councilman Grier voting No.

Ordinance No. 932 - 1st Reading - Dogs

City Solicitor introduced Ordinance No. 932 which reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending Article II of Chapter 3 of the Code of Salisbury, 1959, entitled "DOGS", by repealing and re-enacting it with deletions and additions to (1) prohibit dogs running at large except under control of the owner or a member of the family by a leash, cord or chain, (2) change the amount of impounding fees under certain conditions, (3) add special provisions for seizure and detention of female dogs in heat found running at large, and (4) make it unlawful to harbor any dog which by loud or continued barking disturbs the neighborhood.

Council recommended two minor changes, one to eliminate the separation of licensed and unlicensed dogs at the pound and the other to coordinate the wording of the Ordinance to make it clear that an unlicensed dog will be kept for six days if he is free from infectious and dangerous disease.

Motion to approve the Ordinance on first reading subject to the recommended changes was made and seconded by Fullbrook and Powell. A public hearing on the Ordinance will be held at 8:10 at the next regular meeting of the Council on March 14.

Request for Authorization to initiate Building Code
Revision Printing

City Solicitor was granted the above request for authorization to initiate the Building Code Revision Printing with Michie City Publications Company at a cost of approximately \$5,000. Formal motion granting the authorization was made by Councilman Grier, seconded by Councilman Powell and carried unanimously.

Route 13 and Route 50 Signal Improvement Report

Mr. Cooper reported to Council on progress he has made obtaining consultant services for signal improvements on Rt. 13 and Rt. 50. A proposal has been submitted by Wilbur Smith and Associates suitable to the City's requirements. However, since the State Roads Commission has indicated a willingness to support the costs of improving the signal synchronization and installation of new signals where needed up to a 50% share on Routes 13 and 50, Mr. Cooper recommended revising the proposal to eliminate work involving only the City of Salisbury's internal traffic circulation plans since this would be of little interest to the State Roads Commission and could be submitted to the City as a separate proposal.

The Mayor and Council were agreeable to this recommendation, stating it was only fair for the State to share in the costs of these improvements and further recommended asking the County to also lend its support to the project. Councilman Fullbrook questioned just what was the ultimate purpose of the proposal to improve the light situation on Rt. 13 and was advised by Mr. Cooper that it was the City's intent to minimize the stops a person would have to make going through Salisbury on 13 and to move more vehicles through Salisbury safely.

Mr. Cooper was instructed to wait for a reply from the State Roads Commission advising just how much support they will be willing to give for the improvements before proceeding with the Smith proposal any further. He was also advised to consult with the County concerning their possible participation in the matter.

Members of the Salisbury AAA organization were present and voiced their support of the City's actions in trying to obtain State aid in the signal improvements on Routes 13 and 50. They offered any help or support their organization may be able to furnish to improve the traffic problems in the area.

Sewage Treatment Plant Land Acquisition

Mr. Cooper reported he had negotiated with property owners in the vicinity of the Sewage Treatment Plant for additional land to use for sludge disposal. Council advised they wished to inspect the property before authorizing any commitment for the purchase.

Peninsula General Hospital Right-of-way - Waverly

Mr. Cooper advised he would like Council approval of a proposal to acquire certain needed rights-of-way along the Wood Street-Carroll Street frontage of PGH for the construction of the Waverly Project improvement by exchanging residue properties the City owns bordering the Hospital property for same. This would amount to acquiring 11,000 square feet of property and deeding 18,000 square feet to the Hospital. A detailed description of the properties was illustrated on a plat of the area.

A motion was made and seconded by Fullbrook and Powell approving the exchange of properties as outlined by Mr. Cooper in a letter to PGH dated February 23. (attached to official copy of minutes)

Award of Bids

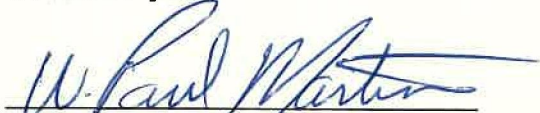
1. Summer Uniforms for Police Dept. - motion by Grier, seconded by Powell to award to low bid of Donald S. Lavigne, Inc. in the amount of \$781.15.

2. Fire Hose 2-1/2" and 1-1/2" Dacron Double Jacketed - motion by Grier, seconded by Powell to award to low bid of Glenn D. Culbert Co., Inc. in the amount of \$1,295.00.
3. Stationary Electric Air Compressor - motion by Powell, seconded by Grier to award to low bid of Sears Roebuck & Co. in the amount of \$330.
4. Dacron Fire Hose 3" 600# Test for Fire Dept. - motion by Powell, seconded by Grier to award to low bid of Glenn D. Culbert Co., Inc. in the amount of \$345.
5. Galvanized Tubular Posts for Street Signs - 2-7/8" O.D.- motion by Grier, seconded by Powell to award to low bid of Municipal Sales Co. in the amount of \$1,450.
6. Aluminum Single and Crossover Heads, Street Signs - motion by Powell, seconded by Grier to award to Shannon Baum Co. for low bid of \$342.50.
7. Stationery for Stock - motion by Grier, seconded by Powell to award to low bid of Epes-Fitzgerald Paper Co. in the amount of \$346.
8. Creosoted Poles for Park Bridge - motion by Grier, seconded by Powell to award purchase requisition to J. I. Wells in the amount of \$364 as recommended.
9. Equipment for Snow Removal - motion by Grier, seconded by Powell to award Purchase Requisition as recommended to Brittingham Construction Co. in the amount of \$508.30; Interstate Amiesite Corp. - \$259; Brittingham Construction Co. - \$1,257; George Wilkinson - \$2,231.48; and Wicomico Soil Conservation - \$445.50 total amount - \$4,701.28.
10. Meals for Snow Removal Crews - motion by Powell, seconded by Grier to award payment of Requisition #673 to English Grill in the amount of \$216.71 as recommended.
11. Sale of obsolete Fire Hydrant 4" - motion by Powell, seconded by Fullbrook to sell as recommended to Nelson Messick in the amount of \$10.
12. Printing Calculator for Engineering Dept. - motion by Grier, seconded by Powell to purchase in the best interests of the City from Monroe Calculating Machine Co., Inc. in the amount of \$1,175.

New Business

Mayor Morris recommended the Police Department be instructed to notify all persons operating businesses that the sidewalk cannot be used for display purposes. He particularly mentioned the Easter Flower Sale business and requested a news release be prepared notifying the public in sufficient time to avoid excess flower purchases requiring sidewalk space to be utilized.

There being no further business to come before the Chair, the meeting adjourned at 11:20 p.m.


Council President


City Clerk

3/14/66
Date

FEBRUARY 28, 1966

NOW OR FORMERLY
HOMER LITTLETON

5660' 16" G. T.
62.60

123.75
I.P.

61.15'

LOT 1A
5604 S.F.

LOT 1B
5030 S.F.

85.56'
S. 18° 40' W.

5.10° 40' W. 78.52'

REMAINING PART
LOT 1
GILBERT W. SMITH

VARIANCE
REQUIRED OF 7'

C.P. 46.73'

60.85'

C.P.

681' N. 71° 20' W. 120.85'

C.P.F.

SIDEWALK

640.0'

PRINCE STREET
(FORMERLY ADAMS ST)
50.0'

RESUBDIVISION LOT 1
META C. STERLING
OWNER

SALISBURY, MARYLAND
WICOMICO COUNTY
CAMDEN ELEC. DIST.
SCALE 1"=20' FEB. 8, 1966
G. F. SCHAEFER - SURVEYOR
2050

REMENTS OF
ARTICLE 17
OF MARY-
AS FAR AS IT
OF THIS

10 OF MARKERS PART OF LOT 1
MARKS. 297-73 (PLAT)
MARKS. 295-14 (DEED)

has been

I CERTIFY THIS SURVEY AS
PREPARED BY ME IS CORRECT
Standard of Accuracy
REGISTERED SURVEYOR 2050



PHILIP C. COOPER
Director
PUBLIC WORKS DEPT.

MARYLAND

742-2280

23 February 1966

PENINSULA GENERAL HOSPITAL
Attn: Forest C. Thompson, Administrator
324 S. Division Street
Salisbury, Maryland

Gentlemen:

Several days ago I appeared before your trustees and presented a proposal whereby the City of Salisbury would acquire certain needed Rights of Way along the Wood Street Carroll Street frontage of Peninsula General Hospital for the construction of the Waverly Project improvement.

The hospital would acquire certain residue properties which the City has recently purchased, which involve partial closings of existing street beds as indicated on the attached map (drawings 4JJ-65-25 and 4JJ-66-79) as indicated on the following list of parcels:

PROPERTY TO BE ACQUIRED BY HOSPITAL

Parcels 44, 46, and 49	= 837 sq. ft.
Parcels 53, 55, and part of 51*	= 5418 sq. ft.
Parcels 57, and 59**	= 7666 sq. ft.
Parcel C (City to retain utility easement)	= 4250 sq. ft.

Total 18,171 sq. ft.

*Parcel 48 and part of 51 is being reserved as a bargaining point to enable the City to acquire parcel 40 from the owners of this particular property for the street improvement.

**The City will reserve the use of these two properties for a period not to exceed five years from the date of execution of this agreement. Existing structures have been developed for engineering and material testing for projects now under construction and anticipated in the future. It will be important to the City's interest that the use of these properties be maintained for a reasonable period of time.

PENINSULA GENERAL HOSPITAL
Attn: Forest C. Thompson
23 February 1966
Page 2

The City would propose also to deed to Peninsula General Hospital all its rights and interest in the bed of Wood Street that may be bordering upon any property now owned by the hospital or which will be owned by the hospital as a part of this agreement. Except that an easement will be retained by the City for an existing Sanitary Sewer main.

PROPERTY TO BE ACQUIRED BY CITY

Parcel 60	=	10,101 sq. ft.
Parcel A	=	1,087 sq. ft.

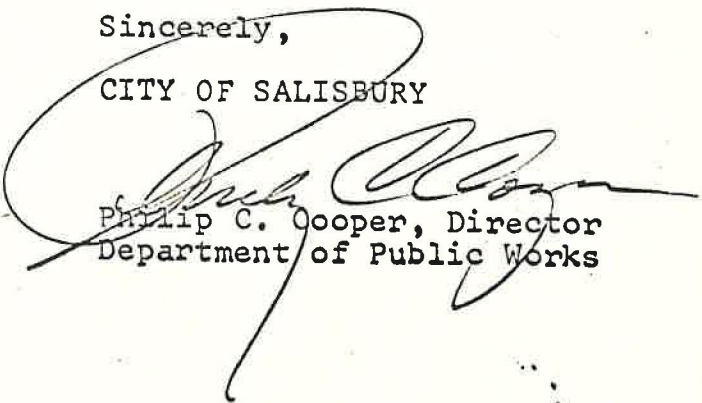
Total		11,188 sq. ft.
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The City also agrees to place curb, gutter, and sidewalk on the Locust Street, Waverly Street, and Carroll Street frontages of the Waverly Project improvement as a part of project construction cost, and at no cost to the hospital.

In as much as construction of the project is now underway, your prompt consideration of this proposal is requested if we are to proceed with construction without delay.

Sincerely,

CITY OF SALISBURY



Phillip C. Cooper, Director
Department of Public Works

PCC:ac

Attachment

cc: Burton B. Gordy
Nelson C. Messick
Victor H. Laws
Office of the Mayor
Peninsula General Hospital

INTER OFFICE MEMORANDUM

February 23, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Summer Uniforms for Police Department

Purchasing Department has a Requisition from the Police Department which requests the below material:

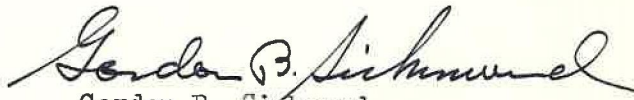
1. 46 No. Trousers, Tropical Cloth 10 oz, Navy Blue Color.
2. 7 No. Caps, White, 8 Point, Summer Style.
3. 4 No. Skirts, Summer Tropical Cloth 10 oz Navy Blue Color.
4. 2 No. Hats, Ladies, Lightweight, Cushion Sweat band.

Request for Quotation No. 101 was mailed out to suppliers on January 31, 1966 and received on February 22, 1966. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Donald S. Lavigne, Inc.	\$781.15	Net
Howard Uniform Co.	787.45	Net
H. I. Weiman & Sons	815.10	1% 10 Days
Hirsch Tyler Co.	1,287.50	Net

In view of the bidding I recommend that the award be made to Donald S. Lavigne, Inc. on their low bid of \$781.15 delivered.

This project is charged to Account No. 11.112-F which has a balance of \$1,334.96.


Gordon B. Sickmund

GBS/s
cc: Police
8 for Council
Mr. L.

PLANNING DIRECTOR

DATE 3-8-1966

BY *William Brewster*
DIRECTOR

CITY OF SALISBURY
DEPT. OF PUBLIC WORKS

DATE FEB 1966

Edmund Cooper
DIRECTOR

PLANNING COMMISSION

DATE May 19-1966

Ordered a dress
CHAIRMAN

CITY OF SALISBURY
CITY COUNCIL

DATE 3/15/66

By *Geo. L. Davis*
CITY CLERK

1 CERTIFY THE REQUIREMENTS OF SECTIONS 59 TO 62 OF ARTICLE 17 OF THE ANNOTATED CODE OF MARYLAND, 1957 EDITION, AS FAR AS IT CONCERNS THE MAKING OF THIS PLAT AND THE SETTING OF MARKERS HAVE BEEN COMPLIED WITH.

Agent for owner

PART OF LOT 1
S.W. 1/4. 297-73 (PLAT)
T.W. 1/4. 345-14 (DEED)

PRINCE STREET
(FORMERLY ADAMS ST)
50.0'

RESUBDIVISION LOT 2
META C. STERLING
OWNER

SALISBURY MARYLAND
WICOMICO COUNTY
CANDON ELEC. DIST.
SCALE 1"=20' FEB. 8, 1966

G. F. SCHAEFER - SURVEYOR
2050

REMAINING PART
LOT 1
GILBERT W. SMITH

I CERTIFY THAT SURVEY AS
PERFORMED BY ME IS CORRECT
Standard of Delphi
REGISTERED SURVEYOR #2050

A-7

INTER OFFICE MEMORANDUM

February 23, 1966

To: Mayor and Council
 From: Gordon B. Sickmund, Purchasing Agent
 Subject: Fire Hose 2-1/2" and 1-1/2" Dacron Double Jacketed.

Purchasing Department has a Requisition for the Fire Department requesting the following materials:

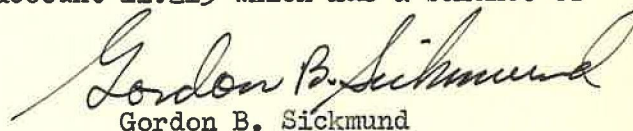
1. 500 Ft. Fire Hose, 100% Dacron 2-1/2" Double Jacketed, 600# Test
2. 500 Ft. Fire Hose, 100% Dacron 1-1/2" Double Jacketed, 600# Test

Specifications as made up by the fire department were mailed to each supplier with Request for Quotation No. 83 on January 18, 1966. These were received on February 15, 1966, below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Glenn D. Culbert Co., Inc.	\$1,295.00	Net
Maryland Fire Equipment Co.	1,350.00	Net
Shore Fire Equipment Co.	1,405.00	Net
M.L. Snyder & Son	1,425.00	Net
Robins Rubber Div.	NO BID	

In view of the bidding I recommend that the bid be awarded to Glenn D. Culbert Co., Inc. on their low bid of \$1,295.00, delivered.

The hose is to be charged to account 11.213 which has a balance of \$3,244.00.


 Gordon B. Sickmund

GBS/s
 cc: 8 for Council
 Mr. L.
 Fire Chief

INTER OFFICE MEMORANDUM
February 23, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Stationary Electric Air Compressor

Public Works Department Requisition No. 619 was received by this Dept which requests the below material:

1. 1 No. Stationary Electric Air Compressor.

Request for Quotation #87 was mailed to various vendors on January 18, 1966 asking for quotes on the above. These were received on February 8, 1966, below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Sears, Roebuck & Co.	\$330.00	Net
Wootten Welding Supply Co.	418.75	Net
Wharton & Barnard, Inc.	429.00	2% 10 Days
Salisbury Automotive Inc.	550.00	5% 10 Days
Taylor Auto Supply Co.	525.00	5%
Salisbury Auto Parts	552.00	2%

In view of the bidding I recommend that the award be made to Sears, Roebuck & Co. on their low bid of \$330.00 Net delivered.

The material is charged to account No. 11.123 which has a balance of \$46,183.53.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

February 24, 1966

To: Mayor and Council
 From: Gordon B. Sickmund, Purchasing Agent
 Subject: Dacron Fire Hose 3" 600# Test for Fire Department

Purchasing Department has ~~ac~~Requisition for the Fire Department requesting the below materials:

1. 150' Fire Hose 100% Dacron 3" Double Jacketed, 600# Test

Specifications as made up by the fire department were mailed to each supplier with Request for Quotation No. 84 on January 18, 1966. These were received on February 15, 1966, below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Glenn D. Culbert Co., Inc.	\$345.00	Net
Maryland Fire Equipment Corp.	375.00	Net
Shore Fire Equipment Co.	393.00	Net
Robins Rubber Div.	NO BID	
M. L. Snyder & Son	NO BID	

In view of the bidding I recommend that the bid be awarded to Glen D. Culbert Co., Inc. on their low bid of \$345.00, delivered.

The hose is to be charged to account 11.213 which has a balance of \$1,949.00.


 Gordon B. Sickmund

GBS/s
 cc: 8 for Council
 Mr. L.
 Fire Chief

INTER OFFICE MEMORANDUM

February 24, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Galvanized Tubular Posts for Street Signs, 2-7/8" O.D.

Purchasing Department has Requisition No. 632 from Public Works Department which requests the below materials:

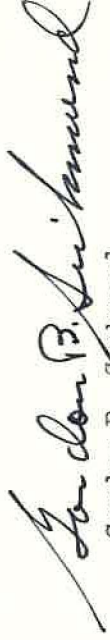
1. 200 No. Tubular Posts, Galv. 2-7/8" O.D., 10' 6" Length

Request for Quotation No. 96 was mailed on January 24, 1966 and received on February 16, 1966. Below is a tabulation of the bidding:

SUPPLIER	<u>TOTAL BID</u>	<u>TERMS</u>
Municipal Sales Co.	\$1,450.00	Net
Speakman Co.	1,528.80	Net
Joseph B. Melson	No Bid	
Municipal Street Sign Co., Inc.	No Bid	

In view of the bidding I recommend that the award be made to Municipal Sales Co. on their low bid of \$1,450.00 Net, delivered.

The material is to be charged to account no. 11.122-B which has a balance of \$6,588.48.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
MR. L.
P.W.

INTER OFFICE MEMORANDUM

February 24, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Aluminum Single and Crossover Heads, Street Signs

Purchasing Department has Public Works Dept. Requisition No. 639 which requests the below materials:

1. 150 No. Aluminum Single Heads for 3" O.D. Pipe
2. 100 No. Aluminum Crossovers 90°

Request for Quotation No. 99 was mailed to suppliers of this material and received on February 16, 1966. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Shannon Baum Co.	\$342.50	Net
Eastern Metal of Elmira Inc.	385.00	Net
Municipal Street Sign Co., Inc.	No Bid	

In view of the bidding I recommend that the award be made to Shannon Baum Co. on their low bid of \$342.50.

The Material is to be charged to account no. 11.122-B which has a balance of \$6,930.98.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

February 24, 1966

To: Mayor and Council
 From: Gordon B. Sickmund, Purchasing Agent
 Subject: Stationery for Stock

Request for Quotation No. 93 was mailed to suppliers on January 24, 1966 asking for bids on the below materials:

1. 48 Doz White, lined pads, legal
2. 30 Rms White Bond #20 Substance, Letter Size
3. 50 Rms White Mimeo Paper, Letter Size
4. 100 Rms White, Duplicator, Letter Size Paper
5. 20 Rms Onion Skin White, Letter Size
6. 20 Rms Onion Skin Canary, Letter Size
7. 10 Rms Bond, White 25% Rag, Letter Size

Quotations were received on February 16, 1966, below is a tabulation:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Epes-Fitzgerald Paper Co.	\$346.00	2% 10 Days
Old Dominion Paper Co.	372.40	1% 10 Days
White & Leonard, Inc.	571.13	1% E.O.M.
Baltimore Stationery Co.	No Bid	
Salisbury Office Supply Co.	No Bid	

In view of the bidding I recommend that the award be made to Epes-Fitzgerald Paper Co. on their low bid of \$346.00 less 2%, delivered.

This will be charged to account 10.452-D which has a balance of \$1,690.15.


 Gordon B. Sickmund

GBS/s
 cc: 8 for Council
 Mr. L.

INTER OFFICE MEMORANDUM

February 23, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Creosoted Poles for Park Bridge.

Purchasing has Requisition No. 642 from Public Works Department which asks for the below materials:

1. 28 Pcs. Creosoted Poles, 25' long, Class 7 with 8# Creosote, delivered to the Park area.

J. I. WELLS was only firm able to bid on this requirement. Both E. S. Adkins and Community Builders would have to buy from J.I. Wells and then resell to us.

Permission is requested to issue a purchase order to J. I. Wells Inc. on their bid of \$364.00.

The material is for use in rebuilding the Bridge at City Park. The charge is to Account 19.402-D which has a balance of \$900.80.


Gordon B. Sickmund

GBS/s
cc: P.W.
8 for Council
Mr. L.

INTER OFFICE MEMORANDUM

February 24, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Equipment for Snow Removal.

Purchasing has Public Works Dept Requisitions No. 662, 663, 664, 665, 667 all covering equipment for snow removal.

Requisition #663, Brittingham Construction Co., Inc.	\$508.30
Requisition #664, Interstate Amiesite Corp.	259.00
Requisition #662, Brittingham Construction Co., Inc.	1,257.00
Requisition #665, George Wilkinson	2,231.48
Requisition #667, Wicomico Soil Conservation	445.50
Total	<u>\$4,701.28</u>

The charge is to account 12.202-I which has a balance of \$1,391.00. Public Works Dept. has told me a request for transfer of funds has been asked for.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

February 23, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Meals for Snow Removal Crews.

Purchasing Department has Public Works Dept. Requisition No. 673 which covers meals for Snow Removal Crews from January 26,27,28,29,31 - Feb 1 and 2nd.

All meals were at the English Grill and the total is \$216.71. Permission is requested to issue a Purchase Order to cover. The meals are charged to Account No. 12.202-I which has a balance of \$1,653.00.

GBS/s
cc: 8 for Council
Mr. L.
P.W.



Gordon B. Sickmund

INTER OFFICE MEMORANDUM

February 23, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Sale of obsolete Fire Hydrant 4"

I have a memorandum from Nelson C. Messick, Ass't City Engineer which offers to purchase one (1) obsolete 4" Fire Hydrant which will be removed from service on the Waverly Project under Contract No. 9-65-W.

Normally old hydrants are sold as scrap. Mr. Messick would like to purchase this hydrant to be used as an ornament in his back yard.

Mr. Messick's bid is Ten (\$10.00) Dollars for one (1) 4" hydrant.

Mr. Philip C. Cooper, Director of Public Works has confirmed the obsolescence and the sale to Mr. Messick of this hydrant.

I recommend also that the Sale be consummated to Mr. Messick.


Gordon B. Sickmund

GBS/s
cc: P.W.
8 for Council
Mr. L.

INTER OFFICE MEMORANDUM

February 23, 1966

To: Mayor and Council
 From: Gordon B. Sickmund, Purchasing Agent
 Subject: Printing Calculator for Engineering Dept.

Request was received from the Public Works Department on February 10, 1966 requesting the below:

1. 1 No. 10 Key **Printing** Calculator - specifications were furnished also.

Request for Quotation No. 104 was mailed to suppliers ~~on~~ February 11, 1966. This was received on February 23, 1966. There were three Suppliers solicited and three (3) bids received. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
SCM Corporation	\$1,137.50	Net
Monroe Calculating Machine Co., Inc.	1,175.00	Net
Baltimore Stationery Co.	505.80	Net
Baltimore Stationery Co. did not meet the specifications therefore is thrown out.		

As both of the other bidders meet the specifications as sent out I recommend the award be made to SCM Corporation on their low bid of \$1,137.50. The Engineering Department ~~do~~ not concur with my recommendation, they feel the Monroe Calculator will do a better job for them.

The machine is to be charged to account no. 12.102-F which has a balance of \$2,900.00.


 Gordon B. Sickmund

GBS/s
 cc: 8 for Council
 Mr. L.
 P.W.

CITY OF SALISBURY, MARYLAND

Meeting #5

March 14, 1966

PRESENT

Councilman David Grier
Councilman David Rodgers
Councilman Harry Fullbrook

Councilman W. Paul Martin
Councilman Robert Powell

ABSENT

Mayor Frank Morris

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Solicitor, V. Laws; Treasurer, H. Brittingham; Public Works Dir., P. C. Cooper; Building Inspector, H. Wojtanowski; Purchasing Agent, Gordon Sickmund; Parking District Adm., C. Davis; Planning Office Rep., B. Livingston; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, Feb. 28.

The Salisbury City Council met in regular session at City Hall on Monday, March 14, 1966 at 8 p.m. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on February 28 were approved on motion by Rodgers, seconded by Powell and carried unanimously.

Request for Sign Variance - Beneficial
Finance Co. - Clarence Bessett

Mr. Bessett appeared before Council to request a variance of the Building Code in order that a sign advertising his company's location could be erected on Main Street. On recommendation of the Building Inspector, Council granted this variance and authorized the Inspections Dept. to issue the necessary permit on motion by Rodgers, seconded by Powell.

Planning and Zoning Commission Appointment

Discussion and decision on this matter was tabled until the next meeting on motion by Rodgers, seconded by Powell.

State aid for Rt. 13 signal improvements

Executive Secretary introduced this matter before Council on behalf of the Mayor who was out of town. A request for Council approval of the Mayor's negotiations with Mr. Les Evans of the SRC Road Board for the State to assume 50% or \$6,000 of the \$12,000 "Wilbur Smith Associates Study" for synchronization and traffic signal improvements was discussed in detail by the Council. Councilman Fullbrook objected to the Study in general stating he would rather put the funds into the construction of another route through the City. His reasons for this being that synchronization of the signals would be of little significance with the amount of traffic using the 13 Boulevard. He cited the intersection at Main and 13 as being the bottleneck with the problem compounded when additional left turn signals are installed. Councilman Grier voiced his agreement with Mr. Fullbrook's statements.

Need for the study was discussed further with pro and con opinions given. A second request to write to the County Council for their support of one-half the remaining cost of the Study was brought to Council's attention.

Councilmen Rodgers, Martin and Powell defended the importance of the study, pointing out that the State Roads Commission thought it important enough to put up half the cost, the City's engineering department thought it the best thing to do and if the County would pay half or \$3,000 of the remaining costs, the price to the City of \$3,000 would be a bargain. It was pointed out that the engineering fee on the study would be additional but the whole project, study and engineering, would cost approximately \$20,000. State aid would be 50% or \$10,000 with \$5,000 remaining as the City share if the County would absorb its rightful share.

A motion to approve the Mayor's request for \$6,000 for one-half the cost of the Wilbur Smith Study provided the State will pay the other \$6,000 or one-half the cost and approval of the Mayor's request to ask the County for one-half or \$3,000 as its share of the costs was made and seconded by Rodgers and Powell. A vote on the motion brought two negative votes from Fullbrook and Grier. Councilman Martin broke the tie with an Aye vote and the motion was thus carried.

The sample letter contained in the Briefing Book to the County Council is to be sent to the County on Tuesday, March 15, 1966.

Resolution #75 - 2nd reading - Capital Budget
Presentation to Planning Commission

Resolution #75 was introduced by the City Solicitor who explained it had been amended as recommended at the last reading. Resolution #75 reads as follows: A RESOLUTION of the Council of the City of Salisbury proposing amendment of the Charter of The City of Salisbury by (1) amending Section 61 thereof, entitled "Submission etc., of budget and explanatory budget message", by requiring that capital projects be submitted to the Planning Commission for its review and recommendation as to any project which will or may affect the master plan or comprehensive plan, before the budget is submitted to the Council, and by (2) amending Section 70 thereof, entitled, "Budget, etc., to be public record; preparation of copies of budget, etc., for distribution", by requiring that separate copies of the capital budget as finally passed be prepared for distribution to interested persons.

Motion to approve the Resolution for final reading was made and seconded by Fullbrook and Powell.

Resolution #76 - 2nd reading - Charter
Amendment, Revenue Bonds

City Solicitor explained that Resolution #76 ties in with Ordinance No. 928 and that permission was given by Council to introduce it at the last meeting without being in final form. Resolution No. 76 reads as follows: A RESOLUTION of the Council of the City of Salisbury proposing amendment of the Charter of the City of Salisbury by amending and supplementing Subsection (i) of Section 101 thereof, entitled "Payment, effect, terms, conditions, security, etc., of bonds", so as to clarify and enlarge the conditions applicable in the case of issuance of revenue bonds, and the security therefor.

Mr. Laws explained that Resolution #76 spelled out the City's right to provide a stand-by pledge for Parking District Bonds and also included provisions for the Circle Avenue bridge to be covered under the Bond Issue.

A motion to approve Resolution #76 on second reading was made and seconded by Fullbrook and Powell with Councilman Grier voting No.

Resolution #77 - Release of Federal Funds
to State Roads Commission

The amount of \$31,595 in Federal Aid (Road) Funds allocated to the City for use in fiscal 1965 for the Carroll Street Project were not used and thus would be ultimately lost. In order that the County may have the opportunity to apply for these funds, a Resolution releasing them to the State Roads Commission is necessary. City Solicitor introduced Resolution No. 77 for this purpose which reads as follows: A RESOLUTION OF THE COUNCIL of the City of Salisbury releasing to the State Roads Commission of Maryland, \$31,595 unused Federal Aid (Road) funds representing incremental allocation to the City by said Commission of Federal grants.

Motion to approve the Resolution was made and duly seconded by Councilmen Fullbrook and Powell.

Ordinance No. 933 - 1st reading - Weeds

City Solicitor explained that it was undesirable on his part as well as on the part of the City to be in the position of taking citizens to court for not complying with the Weed Ordinance.

Ordinance No. 933 reads as follows: AN ORDINANCE OF THE COUNCIL of the City of Salisbury amending Chapter 13 of the Code of Salisbury, 1959, by repealing and re-enacting Sections 13-37 to 13-40 thereof, and adding a Section No. 13-41, subject "Weeds" to provide (1) that it shall be unlawful for any lot owner to allow or maintain an excessive growth of weeds, grass, brush or other rank vegetation on his lands, (2) for notice to cut or remove same within 14 days, (3) for a penalty for failure to remove, and empowering the Bureau of Inspections to have same removed at the property owner's expense, (4) that the cost of removal shall be borne by the property owner, and (5) that the cost of such work ordered by the Bureau of Inspections, unless paid within 30 days from billing shall constitute a lien on the property and bear interest at 1/2% per month, such charges to be collectible as are other taxes and assessments.

Motion to approve the Ordinance on first reading was made by Councilman Rodgers, seconded by Councilman Grier and carried unanimously.

Ordinance No. 932 - Dogs

City Solicitor reported a public hearing on the above ordinance will be held in City Hall on March 28 at 8:10 p.m.

Rezoning of R. D. Grier Property

Councilman David Grier disqualified himself from discussion on the above matter. Attention was called to a summary of reasons for the re-zoning and the Planning Commission's favorable recommendation of changing the zone from Residential B to Industrial to cover all the property owned by R. D. Grier & Sons on E. William Street.

Mr. Livingston of the Planning Office informed Council an Ordinance will have to be prepared and a public hearing held on the matter. Motion to approve the Planning Commission's recommendation to re-zone the property as requested was made and seconded by Rodgers and Powell and carried unanimously.

Request for authorization for contract
amendment - R-17 Re-use Appraisals

A request for the authorization to have Dr. Robert Davenport to revise the First Reuse Appraisal for the amount of \$1,200 was granted on motion by Fullbrook, seconded by Grier and carried unanimously. Mr. Livingston explained this was necessary to update the disposition prices for the Md. R-17 Project established in 1962.

Acquisition of Bell Property - Sewage Treatment
Plant

Mr. Cooper advised it was necessary to acquire more land for sludge disposal and requested that Council approve the purchase of the Bell Property in the area of the Sewage Treatment Plant for this purpose. Motion was made by Councilman Powell, seconded by Councilman ~~Rodgers~~ ^{Fullbrook} that the City purchase the land free and clear without any encumbrances and provided the lease on the land is paid for by the owners before it is sold. A price of \$2,000 per acre was quoted as the purchase price.

Naylor Street Improvements

P. C. Cooper briefed Council on a proposal to widen Naylor Street 10'. To accomplish this, it is necessary to acquire a 10' strip from land owned by Dr. Reeves. He is willing to give the City the r/w in exchange for the curb, gutter and sidewalk improvements which will have to be replaced. He also asked for favorable consideration by the Council of a re-subdivision of the property into two lots so that he can dispose of one-half the property to an adjoining property owner. Motion to approve the negotiations as recommended, acquisition of r/w at no cost in exchange for installation of curb, gutter and sidewalk at the City's expense, was made and seconded by Fullbrook and Powell. A plat of the intersection of Naylor and Rt. 13 and the proposed widening and installation of the proposed traffic signal at the location was reviewed and explained by Mr. Cooper.

Cooper Street Extension

A request by the Symington Wayne Corporation for the City to open a portion of Cooper Street in the vicinity of Clemwood Street was reviewed and considered favorably by Council. A motion was made by Councilman Fullbrook, seconded by Councilman Powell giving the Public Works Director authority to proceed with negotiations to obtain the necessary r/w, requesting Symington Wayne to bear the initial cost, to open the street.

Schumaker Agreement

Discussion of this proposal was postponed until complete details can be furnished. Mr. Cooper informed Council, however, that the County has agreed to support one-half the cost of anything necessary to maintain the water level at Schumaker Pond anywhere near the level it is now. Federal Aid to develop this area into recreational purposes require this provision.

Waverly R/W - White and Phillips Property

On motion by Councilman Fullbrook, seconded by Councilman Powell, approval was given to Mr. Cooper's negotiations with Rev. White on his proposed exchange of small parcels of land and a \$500 payment in the vicinity of Locust St. in the Waverly

Project. Mr. Cooper also reported on developments in the acquisition of the Phillips property at Camden and Carroll Sts. In the process of demolishing the property adjacent to the Phillips' property, it was discovered that one wall was supporting both buildings. Completing the demolition would expose the interior of the Phillips' property to the elements. Further negotiations as a result of this development should be more favorable to the City.

Ellen Street Storage Tank

Council agreed to P. C. Cooper's recommendation to have the firm of George Elliott paint the interior of the Water Tower at Ellen Street where needed, to patch it out and to bring it back into service as soon as possible. He estimated it would cost approximately \$2,000 or less. A motion to approve the proposal was made by Councilman Fullbrook and seconded by Councilman Rodgers.

Award of Bids

1. 8" Water Main on Calloway St., Proposal No. 13-66-W - motion by Fullbrook, seconded by Powell to award to A. P. Isakson, Inc. in the amount of \$4,848.82.
2. One Load Packer and Chassis 20 Cu. Ft. - motion by Rodgers, seconded by Powell to award to Baltimore Truck Equipment Co. in the amount of \$10,798.22.
3. Uniforms for Fire Department - motion by Grier, seconded by Powell to award to Donald S. LaVigne, Inc. in the amount of \$902.65.
4. Gestetner Model #320 Duplicator - motion by Powell, seconded by Grier to award to Calloway Typewriter Co. in the amount of \$493.
5. Gutter Broom Wire - motion by Rodgers, seconded by Powell to award to Tuffibre Co. as requested by requisition in the amount of \$591.25. (Standardized Item)
6. Repainting of Fire Truck #9 - Motion by Powell, seconded by Rodgers to award to Culver Motor Co. in the amount of \$759.40.
7. Repair Parts and Spares for Snow Plows - motion by Grier, seconded by Powell to award to John C. Louis Co., Inc. as recommended by requisition in the amount of \$1,071.38. (Standardized Item)
8. Emergency Water Main Break, N. Division & Isabella Sts. - motion by Rodgers, seconded by Grier to award as recommended by requisition to A. P. Isakson, Inc. in the amount of \$458.88.
9. Painting of City owned vehicles - motion by Grier, seconded by Powell to award to Culver Motor Co. in the amount of \$1,481.90.
10. Tuflock Core and Sections for Street Sweepers - motion by Powell, seconded by Fullbrook to award as recommended by requisition to Newark Brush Co. in the amount of \$405.15. (Standardized Item)
11. Unloading Stone at City Yard - motion by Rodgers, seconded by Powell to award as recommended to George W. Wilkinson in the amount of \$768.36.
12. Repair parts for Traffic Circuits - motion by Grier, seconded by Rodgers to award as recommended to Sutomatic Signal Co. in the amount of \$620.50. (Standardized Item)

Report - Corner Obstruction Settlement

City Solicitor reported two quotations have been obtained by Mr. Stevens whose property at the corner of Pennsylvania and Camden Avenues has been involved in the corner obstruction court cases. Mr. Laws asked permission to accept the bid of Chesapeake Nurseries since it was low bid at \$496 to replace the plantings, remove and replace tree and wall and finish the property off in a satisfactory manner to the owner and to the City's requirement for safety at corners. Motion was made by Councilman Rodgers, seconded by Powell, authorizing City Solicitor to proceed with this recommendation, stipulating that payment would be made when the work has been completed, in settlement of the court case.

Sewer and Water Agreement - Discussion

City Solicitor reported the agreement with the County for Sewer and Water Services has been reviewed, amended and final form agreed upon with two recommended changes from the County. One is that the County wants 1 - 1/2 times the City rate as the maximum charge for out-of-city customers to be put back into the agreement. They feel this would help sell the agreement to the county people. Second, they want it clearly stated in paragraph 19, page 13, that a district need not pay for excess distribution transmission capability to take care of possible future districts.

P. C. Cooper recommended three other amendments, (1) insurance against annexation by another municipality of the City's system in a district; (2) requirement for the County customers to be governed by the City's plumbing code for connections, etc.; and (3) a definite cut-off date established for street repair after sewer construction.

Council indicated they felt the agreement could be amended and re-amended to no end and asked that the agreement be finalized with the County's two recommended changes included and the matter settled so that a joint meeting with the County could be held for discussion on the subject and the final agreement established.

Motion to this effect was made and seconded by Fullbrook and Rodgers. Councilman Grier abstained from voting but recommended that Mr. Cooper discuss his cut-off date point with the County attorney for inclusion in the agreement.

There being no further business to come before the Chair, the meeting adjourned at 10:10 p.m. to meet again in regular session on March 28 at 8 p.m.



City Clerk



Council



Date

INTER OFFICE MEMORANDUM

March 10, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: 8" Water Main on Calloway Street, Proposal No. 13-66-W

Proposals for Bids were mailed to Contractors on February 14, 1966 and received on March 9, 1966, opened and read aloud.

The Project includes excavation, furnishing and placing of all materials specifically 8" Water Main on Calloway, Fillmore to Brown Streets.

Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>CT. CHECK OR BOND</u>
A. P. Isakson, Inc.	\$4,848.82	Bond \$500.00
George W. Wilkinson	4,963.00	Bond \$400.00
Weems Brothers	9,078.85	Bond \$750.00

In view of the bidding I recommend that the award be made to A.P. Isakson, Inc. on their low bid of \$4,848.82. The charges for the project are as follows:

Deposit by First Church of Nazarene	\$ 615.00
Account No. 20.243-A	<u>4,233.82</u>
	\$4,848.82

The balance of Account No. 20.243 is \$ 16,218.58.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

March 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Uniforms for Fire Department

Purchasing has Requisitions from the Fire Department requesting the below:

1. 50 Pr Trousers, Men, 14 oz serge material, to have pockets as requested.
2. 81 No. Shirts, Men, Fine mercerized poplin material, nickel grey color.

Request for Quotation No. 103 was mailed on February 4, 1966 requesting prices on the above. Below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Donald S. LaVigne, Inc.	\$902.65	Net
Howard Uniform Co.	945.50	Net
H. I. Weiman & Sons	972.40	1\$ 10 N/30
Hirsch Tyler Co.	No Bid	
The Fecheimer Bros. Co.	No Bid	
A. Jacobs & Sons	No Bid	

In view of the bidding I recommend that the award be made to Donald S. LaVigne, Inc. on their low bid of \$902.65 delivered.

This is charged to 11.212-B, balance of which is \$1,204.20.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
Fire Chief

INTER OFFICE MEMORANDUM

March 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Gutter Broom Wire

Purchasing has Public Works Dept. Requisition No. 630 requesting the below:

1. 2500# 26" X 126 X 025 Gutter Broom Wire

Request for quotation was asked for and received on March 7, 1966. Below is their reply:

Total for the 2500# is \$591.25

Permission is requested to issue a Purchase Order to Tuffibre Co. in the amount of \$591.25. This is chargeable to Account No. 13.302-A, which has a balance of \$1,542.71.

Standardised equipment

Gordon B. Sickmund
Gordon B. Sickmund

GBS/s

cc: 8 for Council

Mr. L.

P.W.

INTER OFFICE MEMORANDUM
March 8, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Unloading Stone at City Yard.

Under various contracts with Pocahontas Inc. we received miscellaneous sizes and shipments of stone. Under ~~phone~~ bids last spring with various owner's of cranes George W. Wilkinson was the low bid.

Mr. Wilkinson has unloaded 2,195.3 Tons of stone at .35/Ton for a total of \$768.36.

Permission is requested to issue a Purchase Order for this material and for the amount state above. This is chargeable to 12.202-I, balance is \$1,653.00.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
March 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Tuflock Core and Sections for Street Sweepers

Purchasing Department has Public Works Dept. Requisition No. 1187 which requests the below materials:

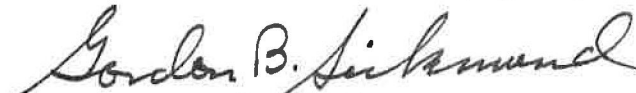
1. 1 No. Tuflock Core Assembly Consisting of Core, flanges and axle ends
2. 1 Set Tuflock Strips for the above Core, consists of 16 tufted strips.

Quotation was received from Newark Brush Co. on January 19th for \$405.15 for the lot.

The Public Works Dept requests the broom for tests to determine the effectiveness of this new broom and especially on leaves. The manufacturer states the broom core can also be used for the Danline sections which we are now using. Therefore we will have an extra core provided the new material doesn't work out.

Permission is requested to issue a Purchase Order to Newark Brush Co. for the subject material in the amount of \$405.15.

The account to be charged is 13.302 which has a balance of \$1,542.71.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

*Present brushes of the Newark
Brush Co. have been standardized*

INTER OFFICE MEMORANDUM
March 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Concrete Curb & Gutter Safeway Stores, Inc.

Purchasing Dept. has Public Works Dept. Requisition No. 1209 which states as follows:

1. 148.5 L.F. Concrete Curb & Gutter at \$2.38 per foot. \$353.43

The work was completed by Clyde Rosen and paid by Safeway Stores Inc. The City was obligated to pay 1/2 Cost of this work in the amount of \$176.72. An agreement has been made between the City and Safeway Stores, Inc. in return of a ten (10) foot wide by one-hundred-fifty-one (151) feet long right of way on Mt. Herman Road the City would pay the total cost of the sidewalk.

Permission is requested to issue a Purchase Order to Safeway Stores, Inc. for the stated amount, \$353.43. Account Charged is 12.203, balance \$9,544.00.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
March 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Additional Charges for Damaged Police Car.

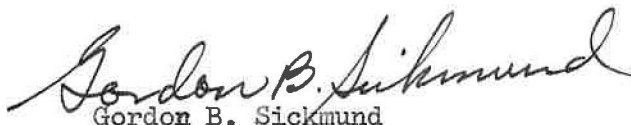
On November 27, 1965 Patrol Unit #4 was wrecked on North Salisbury Blvd. City Solicitor is preparing a suit to be filed against the driver and owner of the other car. This means that the City has to pay out now \$1,150.00 pending the outcome of this trial.

A request for transfer of funds has been requested from Account No. 10.133 Furniture - Council Room to 11.112-D Auto (5 Trade-Ins).

In view of the above it is requested that permission be given to issue a Purchase Order in the amount of \$1,150.00 to Oliphant Chevrolet Sales, Inc.

The complete break down is as follows:

Budget Amount	\$558.00
Salvage Bid	600.00
Additional Costs	<u>1,150.00</u>
Total Cost This Vehicle	<u><u>2,308.00</u></u>


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
March 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Repair parts for Traffic Circuits

Purchasing Dept. has Public Works Requisition No. 673-A which requests the below materials:

1. 1 No. Magnetic Detector Amplifier Model MR 10
2. 1 No. Magnetic Vehicle Detector, Model MK
3. 2 No. Pressure Sensitive Dectors Model H R D 8 ' Pad
4. 1 No. Pressure Sensitive Dector Model H R D 6' Pad

Request for Quotation was sent to Automatic Signal Co. and prices received on March 2nd. Automatic Signal Co. was passed by Board of Standardization on May 22, 1964.

Total cost is \$620.50, permission is requested to issue a Purchase Order to Automatic Signal Co. in this amount. Account charged is 11.122-B, balance \$6,930.98.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

March 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Painting of City Owned Vehicles

Purchasing Dept. has Public Works Dept. requisition no. 628 which request the painting of ten (10) pieces of equipment. It includes, pickups, Sanitation Trucks, Loaders, Sweepers, and other miscellaneous equipment.

Request for Quotation No. 94 was mailed to six (6) body shops on 1/24/66 and received on February 16th. After several calls to each shop Purchasing is still in receipt of only one complete bid.

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Culver Motor Co.	\$1,481.90	Net

No Bids from the below:
Carroll Hastings Auto Body Shop
Cavanaugh Motors Inc.
C.F. Tull Body Shop
Fitzgerald's Body Works
Oliphant Chevrolet Sales, Inc.

Reason given by all is that they are just to busy to take on any more business.

The bid represents an average of \$148.19 per piece of equipment and to me sounds reasonable. Therefore I recommend that the award be made to Culver Motor Co. on their bid of \$1,481.90.

The project would be charged to Account No. 21.912-B which has a balance of \$7,766.50.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

March 9, 1966

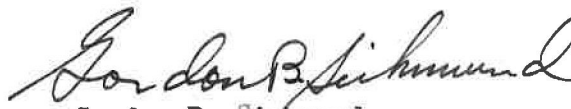
To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent

Subject: Emergency Water Main Break @ N. Division & Isabella Sts.

Purchasing Dept. has Public Works Dept. Requisition No. 1197 and an explanation of why it was necessary to call in outside help.

A. P. Isakson, Inc. was called and made the repair, their bill No. 16142 dated February 11, 1966 is in the amount of \$458.88.

Permission is requested to issue a Purchase Order for this amount to A. P. Isakson, Inc. to cover. The charge is to Account No. 20.242-D, which has a balance of \$2,828.11.


Gordon B. Sickmund

ABS/s

cc: 8 for Council

Mr. L.

P.W.

INTER OFFICE MEMORANDUM

March 9, 1966

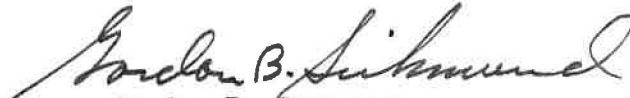
To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Repair Parts and Spares for Snow Plows.

Purchasing Dept. has Public Works Dept. Requisition No. 678 which request ten (10) lots of parts for the Good Roads Snow Plows.

Request was mailed out to the dealer for Good Roads Snow Plows, John C. Louis Co., Inc. on February 28th and received back on March 3rd.

The price for the total of the material is \$1,071.38 and charged to Account No. 21-912-F which has a balance of \$6, 284.60 after the painting of vehicles.

The plow parts ~~were~~ ^{were} standardized by the board on May, 1964. Permission is requested for these parts.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM

March 9, 1966

To: Mayor and Council

From: Gordon B. Sickmund, Purchasing Agent

Subject: Repainting of Fire Truck # 9

Purchasing has a Requisition from the Fire Department requesting the repainting of Engine #9. This requires the stripping of all crazed, cracked paint on engine and building the sections back to a suitable finish. The applying of gold leaf and the stripping of the engine as required with cream paint.

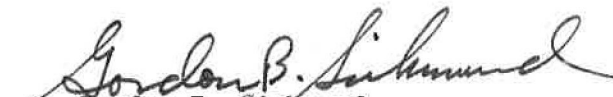
Request for Quotation No. 107 was mailed to three body shops that we considered capable of handling the job. These were received on March 3rd, below is a tabulation of the bidding:

<u>SUPPLIER</u>	<u>TOTAL BID</u>
Culver Motor Co.	\$759.40
Fitzgerald's Body Works	No Bid
Carroll Hastings Auto Body Shop	No Bid

Chief Taylor had received a verbal price from American La France Co. to do this work of \$3,500.00.

In view of the bidding and the inability to obtain more bidders I recommend the award be made to Culver Motor Co. on their bid of \$759.40 for the entire job.

WM This is to be charged to Account 11.212-E, which has a balance of \$1,706.84.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
Fire Chief

INTER OFFICE MEMORANDUM

March 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Gestetner Model #320 Duplicator

Purchasing has Planning Commission Requisition which requested the below:

1. 1 No. Model #320 Gestetner Duplicator
2. 1 No. Gestefile Base Unit for Filing Stencils
3. 1 No. Package of 100 Gestefile Hangers

Request for Quotation No. 123 was mailed out to suppliers on March 3, 1966 and received on March 23, 1966. Below is a tabulation of the bidding:

BIDDER	TOTAL BID
Callaway Typewriter Co.	\$493.00
Baltimore Mimeograph Supply Corp.	No Bid - out of territory
A. Pomerantz & Co.	No Bid - out of territory

In view of the bidding I recommend that the award be made to Calloway Typewriter Co. on their bid of \$493.00.

The reason I make this recommendation is the number of stencils the Planning has cut and these will not fit anyother machine.

The machine will be charged to Account No. 10.613, balance of which is \$485.00. A transfer of funds will have to be requested. This purchase has been approved by the Planning Commission at their meeting of January 20, 1965 and so recorded in their minutes.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
Plan. C.

INTER OFFICE MEMORANDUM

March 9, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: One Load Packer and Chassis 20 Cu Ft.

Proposal A-12-66 was mailed to suppliers on February 14, 1966 requesting bids on the Furnishing and Delivering One (1) Load Packer and Chassis 20 cu ft Capacity.

Proposals was received on March 8, 1966 at 10:00 A.M., opened and read aloud, below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Baltimore Truck Equipment Co.	\$10,798.22	Net
Quilllian Valliant Inc.	11,248.22	Net
Oliphant Chevrolet Sales, Inc.	11,700.00	Net

There was a trade of One (1) 1947 International Model K-8 with Garwood 13 cu. yd body, Serial K-86826. The price quated is \$800.00 for this truck.

I recommend that the award be made to Baltimore Truck Equipment Co. on their Total Low Bid of \$10,798.22. The account to be charged is 13.402-F, balance of this account is \$23,275.73.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
P.W.

INTER OFFICE MEMORANDUM
March 7, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Report of Purchase Orders, February, 1966

P.O. #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
5115	Alban Tractor Co., Inc.	Switch & bulbs	\$ 3.80	P.W.
5116	E.S. Adkins & Co.	Lumber & Supplies	84.12	P.W.
5117	Boggs Concrete Works	Pumping Grease	280.00	Sew.
5118	Bozman's	Cover Moulding	38.40	Water
5119	Artcraft Elec. Supply Co.	Supplies, Equip.	229.73	P.W.
5120	Baltimore Stationery Co.	Office Supplies etc Month	265.72	P.D. Purch C.CK.
5121	Chesapeake Nurseries, Inc.	2 trees	47.00	P.W.
5122	The Camera Center	Film, etc	22.32	P.D.
5123	The Callaway Typewriter Co.	Stencils, Ink, Kits	57.80	Pl. Purch
5124	Citizen's Gas Co.	Limit Switch, Yd	6.30	P.W.
5125	Cavanaugh Motors Co.	Parts & Equip for Month	50.01	P.W.
5126	Depart. of Correction	Prison Labor, Nov.	593.20	P.W.
5127	Fitzgerald Body Works	Repairs to Ambulance	17.50	Ambul.
5128	Grant's	Printing, B.I., Purch	105.50	B.I. Purchh.
5129	Farmers & Planters	Calcium Chloride, 35/Tons	1,813.00	P.W.
5130	Harvey Salt Co.	Sodium Chloride, 100/Tons	1,615.00	P.W.
5131	Harvey Salt Co.	Codium Chloride, 100/Tons	1,615.00	P.W.
5132	John C. Louis Co., Inc.	Parts for Snow Plows	131.30	P.W.
5133	F.W. Dodge Co.	Dow Calculator	40.00	B.I.
5134	Criminal Research Prod	Mugging Sign, etc	10.50	P.D.
5135	The American Surveyer & Photographeau	Trig Functions Book	23.50	Engr.
5136	Boulevard Car Laundry	Car washes, 20 No.	20.00	All Depts.
5137	Artcraft Elect Co.	Vise and Dies	83.05	P.W.
5138	Hughes Bus. Mach. Service	Service of Machines	11.00	Purch
5139	W. Austin Moore, Sr. & Co.	Printing etc	107.90	Water
5140	National Cash Register	Tips & Indicators	20.40	Treas.
5141	Municipal South	Ad, C.E.	10.00	P.W.
5142	Parkside Plumbing & Heating	Repairs Water Plant	64.19	P.W., Water
5143	A. W. PERDUE & Son	Whole Grain Corn	67.00	Zoo
5144	Pittsburgh Plate Glass Co.	Paints & Glass	46.50	P.W.
5145	Pocahontas, Inc.	Cement	21.00	P.W.
5146	Photo Lite, Inc.	Processing film	16.60	Police
5147	Delta Chemical Mfg Co.	Chlorine	689.04	SEW. Water
5148	Wallace & Tiernan, Inc.	Heaters & Solutions	97.45	Sew
5149	Quamity Products, Inc.	Lime	126.00	Water
5150	Quillin-Valliant, Inc.	Parts for Vehicles	72.65	P.W.
5151	T.L. Ruark & Co.	Rock Salt & supplies	428.40	Fire, P.W.
5152	Clyde F. Rosen	Sidewalk	74.76	P.W.
5153	Rockwell Mfg. Co.	Keys and Meters parts	3.60	Treas, P.W.
5154	Reproduction Center, Inc.	Profile Paper & points	32.25	P.W.
5155	Salisbury Automatic Trans.	Repairs to E-2	29.95	P.W.
5156	State Use Industries	Flags, 5/8	34.53	Purch
5157	Salisbury Advertiser	Covers for reports	10.00	Plan. C.
5158	Sunshine Laundry Co.	Laundry, repairs storage	13.15	Police
5159	Sears, Roebuck & Co.	Tarp, San 2	12.78	San.
5160	Salisbury Auto Parts	Parts & Supplies	16.92	P.W.

Page - 2 - Purchase Orders, City of Salisbury, February, 1966

5161	Salisbury Automotive, Inc.	Parts and supplies	\$ 62.36	P.W.
5162	Salisbury Office Supplies Co.	Supplies for Office	6.27	P.W.
5163	Salisbury Times	Ads, Notices etc	251.51	All Dept.
5164	Sinclair Refining Co.	Varsol & greases	52.77	P.W.
5165	Salisbury Battery Co.	Parts & Supplies	78.25	Fire P.W.
5166	Star Laundry & Dry Cleaning	Mops and services	19.00	Purch
5167	Tri-County Gas Co.,	Fuel, Greenies Lot	12.35	Parking
5168	Torrey, Inc.	Parts BI43	4.43	P.W.
5169	Arthur H. Thomas Co.	Repair Ph Meter	37.12	Sew
5170	Taylor Auto Supply Co.	Parts, Shop & St.	17.14	P.W.
5171	Williams Esso Service	Repairs to tires, etc	5.38	Police
5172	Wicomico Armature Co.	Dip repair motor	20.00	P.W.
5173	George W. Wilkinson	Catch basin	100.00	P.W.
5174	West Side Feed Co.	Feed for animals	22.50	Zoo
5175	R. H. Polliard Co.	Service, Burners	52.50	Fire
5176	Wharton & Barnard, Inc.	Parts & Supplies	19.01	P.W.
5177	Hubert R. White Hdwre	Parts & Services	55.58	P.W.
5178	Xerox Corp.	Rent and copies	127.20	Purch
5179	Amer. Soc for Testing & M.	Standards, 8 volumes	53.90	Engr.
5180	Chesapeake Utility Corp.	Gas, Heat City yard	326.09	P.W.
5181	Hirschberg Div. K & E.	Leroy Set & Pens	79.55	Engr.
5182	Dorr-Oliver, Inc.	Ball valves	148.00	Sewer
5183	Standard Elect. Supply	Radio tubes	18.45	Police
5184	Wooten Welding Supply	Oxyten, and supplies	27.88	Ambul.
5185	B&O Office Mach	Underwood 15" Typewriter	158.00	Purch.
5186	Salisbury Steel Prod.	Doors and hasp	63.68	Election S.
5187	Lamp Lighters Corp.	Safety flares	190.08	P.W.
5188	George W. Wilkinson	Contrace 3-66-S	7,096.00	Sew.
5189	George W. Wilkinson	Contract 4-66-SW	11,452.00	Sew.
5190	Eastern Overall Cleaning	Fender covers & Mats	26.56	P.W.
5191	Westinghouse Elect. Supply	Bulbs	120.30	P.W.
5192	Harris J. Riggins Agency	Insurance, Fire	25.00	Plan.
5193	Glenn D. Culbert	MSA Masks & Cyl.	886.50	Fire, P.W.
5194	Wharton & Barnard, Inc.	Parts cleaner & fluid	251.22	P.W.
5195	Wharton & Barnard, Inc.	1-Ton crane for truck	300.52	P.W.
5196	Portable Equip & Supply	Blower & Duct.	341.63	Sewer
5197	Minnesota Mining & Mfg.	Letters and supplies	759.60	P.W.
5198	Firestone Stores, Inc.	Tires & Tubes	627.12	P.W.
5199	Howard Bennett & Son	Demo Jenkins Bldg.	1,094.00	Waverly
5200	American La France Div.	Fire Truck, Cont A-10-66	24,725.00	Fire
5201	R. E. Michel, Inc.	Water valve	32.64	Water
5202	Callis-Thompson, Inc.	4" and 2 1/2" Hose	473.00	Sew
5203	The Hoch Co.	Z-33	154.44	Sew.
5204	Evans Construction Co.	Contract 14-66-SW	61,305.75	Waverly P.
5205	McBee Systems	Binders	103.68	City Ck.
5206	Sheridan Advertising Co.	Signs for Zoo	34.20	Zoo
5207	Meierjohan-Wengler, Inc.	Placques Zoo Entrances	96.50	Zoo
5208	Mc Ardle & Walsh, Inc.	Asco 1 1/2" Valves	49.30	Water
5209	Shannon-Baum Co.	Alum. Sign Blanks	181.25	P.W.
5210	White & Leonard, Inc.	Supplies for Jan	142.91	All Depts.
5211	Tidewater Oil Co.	Veedol HD 20	89.32	P.W.
5212	American Oil Co.	Jan oil, gas, fuel	1,787.11	Fire, Police
5213	Mueller Co.	Clamps 6" & 10"	152.88	P.W.
5214	Hubert R. White Hdw	Shovels & Rulers	134.06	P.W.

5215	Wallace & Tiernan Co.	Buffer Sol. & Tablets	137.50	Sew
5216	Sears, Roebuck & Co.	Pump 2 HP & Hose	84.60	Water
Total for the Month of February, 1966			<u>\$123.932.00</u>	

There were One-Hundred-Two (102) Purchase Orderw written for the month of February, 1966.

Subject: Payment Orders for the City for month of February, 1966

59	John F. Dirscherl	Travel to College Park	\$ 59.18	B.I.
59-A	Charels E. Leydecker	Travel SRC reBeltway	17.40	Exec Secty
60	National League of Cities	Membership to 3/31/67	100.00	Mayor
61	Cancelled			
62	Pennsylvania RR Co.	Lease, siding, to 2/28/67	47.09	P.W.
63	Purchasing Week	Subscription to 1967	6.00	Purch
64	Md. Del. Water Polution	Subscription & membership	30.00	P.W.
65	National Fire Protection	Pamphlets	2.20	B.I.
66	Assoc. Equip. Distributors	17th Edition of Rental Rates	6.00	P.W.
67	FBI Nat'l Acad Assoiciates	1966 Dues, Payne	4.00	Police
68	Nat'l Pol. Inform Bureau	1966 copy of List, members	6.50	Police
69	Void	Void	Void	
Total for the Month of February, 1966			<u>\$288.37</u>	

For the month of February, 1966 there were eleven (11) Payment Orders written for the City of Salisbury.


Gordon B. Sickmund

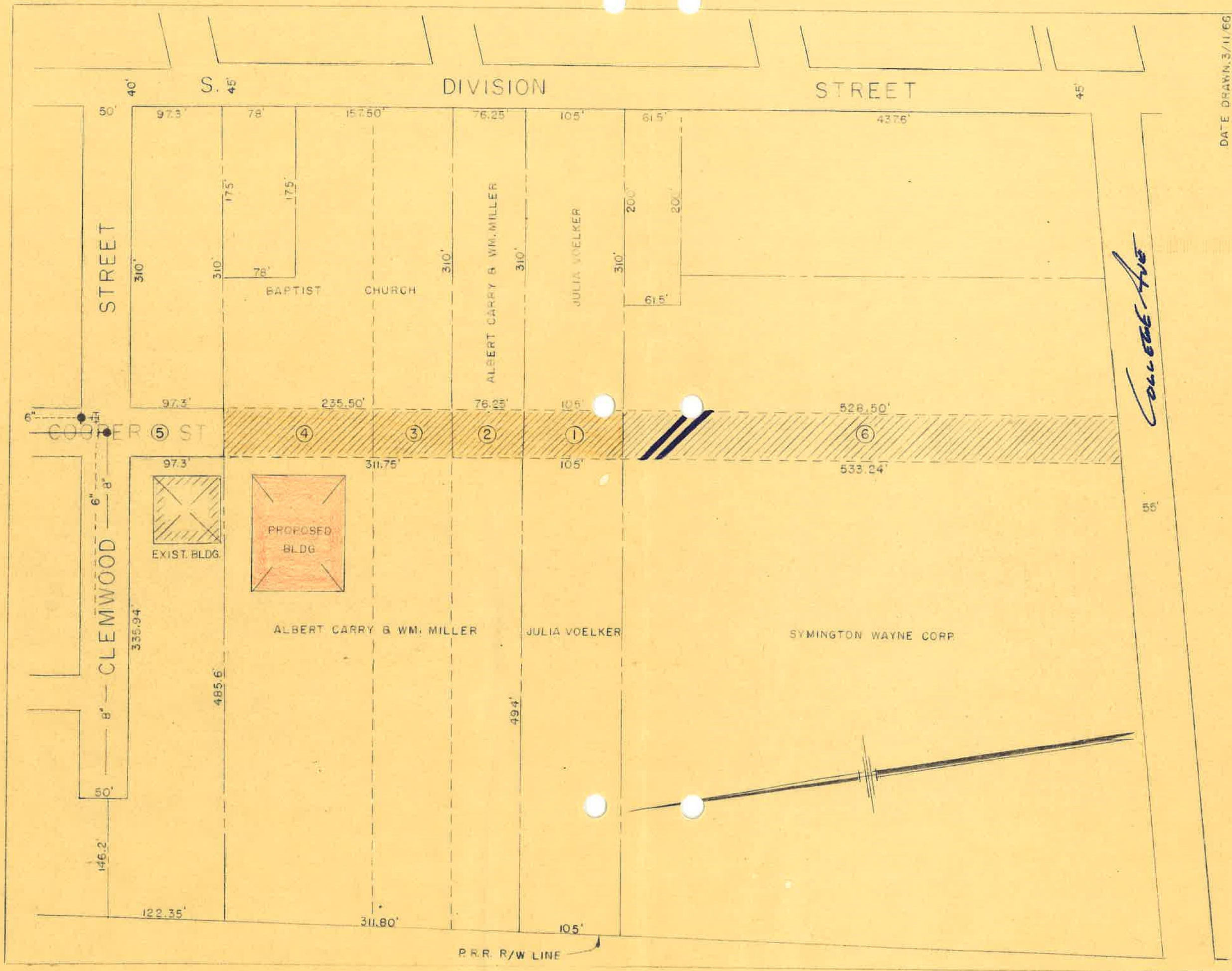
GBS/s
cc: 8 for Council
P.W.
Mr. L.

Subject: Purchase Orders written for Urban Renewal for February, 1966.

548	Jean's Maintenance Service	Cleaning service for month	<u>\$25.00</u>	Office
Total for month of February, 1966			<u>\$25.00</u>	


Gordon B. Sickmund

GBS/s
cc: 8 for Council
P.W.
Mr. L.



DATE DRAWN 3/11/66
SCALE - 1" = 100'

PROPOSED EXTENSION OF COOPER STREET

CITY OF SALISBURY, MARYLAND

Meeting #6

March 28, 1966

PRESENT

Mayor Frank Morris
Councilman David Rodgers
Councilman W. Paul Martin, presiding

Councilman David Grier
Councilman Robert Powell
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; City Solicitor, V. H. Laws; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Building Inspector, H. Wojtanowski; Purchasing Agent, G. Sickmund; Police Chief, L. Payne; Dir. of Public Works, P. Cooper; Planning Office Representative, B. Livingston; Dog Control Officer, R. Strick; Mayor-elect, D. Truitt; Councilman-elect, S. Seidel; Press and interested citizens.

Convening - Approval of Minutes, March 14

The Mayor and City Council met in regular session at City Hall, 112 W. Church Street, Salisbury, Maryland at 8 p.m. on Monday, March 28, 1966. President of the Council called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved on motion by Councilman Rodgers, seconded by Councilman Powell after a correction on page 4 was duly noted by the City Clerk. Councilman Fullbrook's name was substituted for Councilman Rodgers in the motion pertaining to the acquisition of the Bell property.

Appearance - Morton Owrutsky re Berger
Property - Main St.

Mr. Owrutsky appeared before Council to request an extension of time on the expired Notice from the Inspections Dept. for his client, Mr. Berger, to bring his property at 243 W. Main St. up to the standards of the City's Housing and Building Codes. In consideration of Mr. Owrutsky's explanation that he had just recently been made aware of the situation and needed more time to complete his own investigation in order to see what steps could be taken to improve the property, Council granted a two week extension on motion by Rodgers, seconded by Powell. Both Councilmen specifically stated that this two week extension was the maximum time limit to complete the necessary repair of the property.

Ordinance No. 932 - 2nd reading - Dogs

City Solicitor briefly reviewed Ordinance No. 932 which was introduced on February 28 after study and recommendation by the specially appointed Committee on Dog Control. Ordinance No. 932 reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending Article II of Chapter 3 of the Code of Salisbury, 1959, entitled "DOGS", by repealing and re-enacting it with deletions and additions to (1) prohibit dogs running at large except under control of the owner or a member of the family by a leash, cord or chain, (2) change the amount of impounding fees under certain conditions, (3) add special provisions for seizure and detention of female dogs in heat found running at large, and (4) make it unlawful to harbor any dog which by frequent or long continued noise disturbs the neighborhood.

City Solicitor advised that Ordinance No. 932 was essentially the same dog control law the City already has on its books with amendments as recommended by the special committee appointed by the Council. Mr. Hare and Mr. Koppleman of that committee were present at the Public Hearing along with approximately 15 other interested citizens.

Discussion of the noise portion of the Ordinance was heard and clarification given by City Solicitor. There being no objection to the Ordinance as presented for second reading, motion was made and seconded by Councilmen Fullbrook and Powell to pass Ordinance No. 932. The motion was carried unanimously.

Council President expressed Council's appreciation to the committee and its Chairman, Mr. Hare, who advised Council to obtain all the publicity available on the Ordinance in order to make it effective.

Several areas of the City where pedestrian's considered it unsafe to walk because of dogs chasing after them were mentioned and included the 400 Block of Camden Avenue, Park Avenue and Winder Street. Council President assured there would be 24-hour enforcement of the Ordinance if that proves to be necessary.

Welcome - Mayor and Councilman-elect

Council President introduced and welcomed, on behalf of the Mayor and Council, Mayor-elect Dallas G. Truitt and Councilman-elect Samuel W. Seidel who were present at the meeting.

Appearance - Mr. Moton - Statesman Motel Sidewalk Installation

Mr. Moton appeared before Council on the matter of sidewalk installation at the Statesman Motel because he felt he had not received any cooperation or consideration from the Director of Public Works on the subject. This matter was resolved with an apology from Mr. Cooper and an agreement by Council to accept a deposit of \$700 (cost of the sidewalk installation) for a 90 day period, allowing the Motel to be occupied before the sidewalk is installed except along the Baltimore Avenue side of the property. Discussion for the possibility of closing a portion of Philadelphia Avenue for additional development of the Motel property was heard and given as the reason for the requested delay. Motion to grant permission for a deposit on the sidewalk construction to be held for a 90 day period as stated above with the exception that sidewalk has to be constructed on the Baltimore Avenue side of the motel property adjacent to the swimming pool area before occupancy is granted was made and seconded by Rodgers and Grier.

Housing Code Enforcement - 802 Delaware Ave.

Council declined to take any action to enforce the City's housing code on owner-occupied homes that do not meet the requirements and where the owner is physically and financially handicapped. Mayor and Council unanimously agreed on a policy of the Inspections Dept. keeping an accurate and up-to-date list of such homes, making the necessary inspections, sending the proper notices and keeping Council informed on the subject but taking no action if the home is owner-occupied. Rental properties where the landlord has income to improve the substandard conditions are to be continued under present rules and regulations contained in the Building and Housing Codes.

Councilman Fullbrook suggested and Council unanimously agreed with the suggestion, that a record be kept by the Inspections Dept. on all back taxes due in order that they may be collected before the property can be sold.

Water Service - Woodland Road, Floyd Bentley

Mr. Cooper informed Council of the requested extension of the City's water service to Mr. Bentley's property. He advised a temporary tap has been installed to serve the property since a private well has taken quicksand and is unfit. A motion was made by Councilman Rodgers to extend the service according to accepted City Policy for out-of-town service. Mr. Bentley must pay the assessment for both sides of the street, plus the tap-in fee, recouping on his investment if and when the service is tapped by the property owner across the street. Councilman Grier seconded this motion.

R/W - Cooper Street Extension

Mr. Cooper presented a plat of the proposed Cooper Street Extension to the Wayne Pump Co. property. He advised of progress in right-of-way acquisition and received permission to acquire the necessary right-of-ways but to hold off on the installation of sewer and water for a period not to exceed 12 months to the property of Albert Carry and William Miller who have a new building under construction in the area. Reasons for this instruction was to take advantage of the installation of a larger main in the area once all of the r/ws are obtained. The Carry Property is to be served as soon as the water and sewer is made available by way of this larger main. Motion to include these instructions and also instructions to treat the extension as a street, installing curb, gutter and sidewalk, was made and seconded by Councilman Fullbrook, seconded by Councilman Powell and carried with Councilmen Grier and Rodgers voting No and Councilman Martin breaking the tie with an Aye vote.

Phillips Property Acquisition

Mayor Morris reported he had received a letter from attorney, John B. Robins representing Mrs. Mable Phillips, in which an offer was made to sell the Phillips property to the City for \$63,500. The property is needed for completion of the Carroll St.-Waverly Project and the Mayor recommended accepting the offer. Discussion of the price brought an objection by the City Solicitor who advised the price was still too high for the property and he recommended re-routing the project to by-pass it. Mr. Bill Benjamin, of the Retail Merchant's Assn., was present and recommended taking an appeal to a higher court for another jury hearing on the case. Costs of both alternatives were discussed with final decision reached on motion by Councilman Fullbrook, seconded by Councilman Powell authorizing the City Solicitor to make settlement for the property at \$63,500 or less and to present the contract for Council consideration on April 11. Councilman Grier voted No on this motion which was thus carried.

Schumaker Pond Agreement - Approval

A formal agreement between the City and the County for the County to lease Schumaker Pond for a period of 30 years for recreational purposes was officially approved on motion by Councilman Powell, seconded by Councilman Fullbrook and carried unanimously. A copy of the agreement is attached to the official copy of these minutes.

Ordinance No. 934 - 1st reading - R. D. Grier Property, rezoning

Ordinance No. 934 reads as follows: AN ORDINANCE of the Council of the City of Salisbury changing the boundaries of a "Residential B" district as shown on the Zone District Map of the City of Salisbury on file in the office of the City Clerk and adopted by the Council of the City of Salisbury on August 3, 1959, and incorporated by reference in Ordinance No. 789 of the City of Salisbury and forming a part thereof pursuant to Section 8 of said Ordinance No. 789, and duly identified and authenticated as provided in Section 68 of Ordinance No. 789, so as to rezone from "Residential B" to "Industrial"

the area on the east side of Railroad Avenue lying between Wailes and East William Streets, marked "AREA TO BE REZONED" on the attached sketch.

Councilman Grier excused himself from voting on this Ordinance and motion was made and seconded by Councilmen Rodgers and Powell to pass it for first reading.

Ordinance No. 935 - 1st reading - Wood St.
Closing

City Solicitor introduced Ordinance No. 935 which reads as follows: AN ORDINANCE of the Council of the City of Salisbury for the closing of a portion of Wood Street lying between the northerly line of Locust Street and easterly line of the new Waverly Street and for the conveyance to abutting property owner(s) of all right, title and interest of the City of Salisbury in and to the bed of said portion of street so closed, reserving, however, a public utility easement in said street and a five (5) foot construction easement at the northwest boundary of the closed portion of the street at its intersection with a new street known as Waverly Street. Motion to approve the Ordinance on first reading was made and seconded by Rodgers and Powell.

Ordinance No. 936 - 1st reading - Urban Re-
newal Administration

Ordinance No. 936 reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending certain references contained in Ordinance No. 922, enacted and effective October 25, 1965, to officials and agencies of the United States of America.

This Ordinance is necessary to change the name of the Housing and Home Finance Agency to the "Department of Housing and Urban Development" in reference Ordinance No. 922 along with changing the name of the H.H.F.A. Administrator to Secretary of Housing and Urban Development.

Motion to approve the ordinance on first reading was made by Councilman Rodgers and seconded by Councilman Powell.

Resolution No. 78 - Authorization for
Execution of R-19 Loan and Grant Contract

Resolution No. 78 reads as follows: A RESOLUTION of the Council of the City of Salisbury approving and providing for the execution of a First Amendatory contract amending Loan and Capital Grant Contract No. Md. R-19 (LG) by and between the City of Salisbury and the United States of America.

This Resolution is necessary to readopt the Amendatory Contract reflecting the changes in the name of the Dept. of Housing and Urban Development and the new title for the administrator.

Motion to approve the Resolution was made and seconded by Councilmen Grier and Rodgers.

Request for Steel Sheet Piling for Bulkheading
of Wicomico River

Council advised Mr. Livingston of the Urban Renewal Office they would like more research and a further report on what is to be done with the East Branch of the Wicomico River before any decision on the above is made.

Council indicated it felt steel sheet piling would be too expensive for bulkheading the River.

Amendment of Contract - George, Miles & Buhr

Mr. Livingston informed Council an amendment to the above contract would have to be made in order to cover the expense of making test borings in the area of the new bridge and proposed bulkheading. Subsurface investigations are not included in the present contract.

Motion to approve amending the contract to include funds up to \$1,500 for 5 test borings for the Bridge only was made by Councilman Rodgers, seconded by Councilman Grier and carried unanimously.

Rent Agreement Terms - Larmar Corporation

Mr. Livingston called attention to a memo in the briefing books in which Mr. Chandler of the Larmar Corp. has requested a rent reduction on the property the City acquired from R. H. Hodgson. Mr. Chandler is a tenant in this property. Council unanimously agreed with the opinion of the Urban Renewal Office that the conditions of the property have not degenerated to a point which would warrant lowering the rent on the property. Motion to accept the recommendation of the Planning Office Representative to not lower the rent was made by Councilman Rodgers, seconded by Councilman Fullbrook and carried unanimously.

Urban Renewal Office Financing

Mr. Livingston was instructed to present a report to Council at the meeting of April 11 giving alternatives and recommendations for the financing of Urban Renewal funds in order that the matter may be resolved by the June deadline.

Award of Bids

1. Chairs for Mayor's Office - motion by Powell, seconded by Grier to award to low bid of White and Leonard, Inc. in the amount of \$259.40.
2. Tile and Floor Covering in City Hall - motion by Powell, seconded by Grier to award to low bid of Bozman's Floor Covering in the amount of \$901.
3. 30" Cast Aluminum Seal for City Hall - motion by Grier, seconded by Powell to award to low bid of Artcraft Industries, Norfolk in the amount of \$350 for Item #1 and \$250 for Alternate to #1. Councilmen Fullbrook and Rodgers voted No to the motion and Councilman Martin broke the tie with an Aye vote.
4. Traffic Paint for Cross Walks, etc. - motion by Rodgers, seconded by Powell to award to State Use Industries in the amount of \$735, low bid.
5. Soil Testing Equipment - motion by Grier, seconded by Powell to award to Testlab Corp. for low bid of \$1,516.53.

Appointment of Planning Commission Member

Several names were brought up for consideration to fill the vacancy in the Planning Commission created with the expiration of the term of Mr. Thomas Holland. Council agreed with the Mayor's suggestion that since it was a City appointment, a resident of the City should be appointed.

Councilman Grier was given the task of studying the matter and presenting recommendations at the next Council meeting for Council's consideration.

There being no further business to come before the Chair, the meeting adjourned at 10:15 p.m. to meet in Executive Session at the request of Mr. P. C. Cooper

Hara L. Jones
City Clerk

W. Paul Martin
Council President

Apr. 11, 1966
Date

BOARD OF SUPERVISORS OF ELECTIONS
City of Salisbury, Md.

March 24, 1966

The Mayor and Council
City Hall,
Salisbury, Maryland

Gentlemen:

We the undersigned members of the Board of Supervisors of Elections for the City of Salisbury, Maryland certify that we have canvassed the voting machines and the official returns from the General Elections held on Tuesday, March 22, 1966, for the purpose of selecting a Mayor and two Councilmen. Voting was as follows:

	Parsons Dist.		Salisbury Dist.		Camden Dist.		
	1	2	1	2	1	2	3
Morris (D)	62	226	180	127	258	145	105
Truitt (D)	102	330	243	64	298	211	188
Rodgers (D)	66	296	220	109	318	184	164
Seidel (D)	73	283	200	125	250	174	136
Psota (R)	76	272	182	62	236	164	139
Thornton (R)	104	235	219	54	272	178	132

A total of 2586 voters participated in the election.

The elected Councilmen are:

Mr. David F. Rodgers, Mr. Samuel W. Seidel.

The elected Mayor was:

Dallas G. Truitt

Respectfully submitted,

Woodlawn Dashiell
Loma B. Fulghuman
William P. Long
William P. Long

INTER OFFICE MEMORANDUM
March 24, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Chairs for Mayors Office.

Request for Quotation No. 122 was mailed on March 3, 1966 and received on March 16th requesting bids; below is a tabulation of the bidding:

<u>Supplier</u>	<u>Total Bid</u>	<u>Terms</u>
White & Leonard Inc.	\$259.40	Net
Baltimore Stationery Inc.	270.00	Net

The bidding is on The following:

1. 2 No. Gregson #6253 Executive Posture Chairs for the Mayor's Office

In view of the bidding I recommend that the award be made to White and Leonard Inc. on their bid of \$259.40. The material is charged to account #10.133 which has a balance of \$262.00.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.

INTER OFFICE MEMORANDUM

March 24, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Tile and Floor Covering in City Hall

Request for Quotation No. 125 was mailed on March 3, 1966 and received on March 22, 1966 below is a tabulation of the bidding:

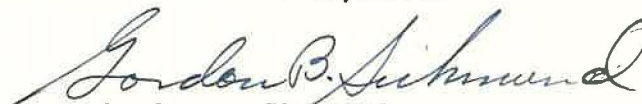
<u>BIDDING</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Bozman's Floor Covering	\$901.00	Net
Michael A. Carey	To Busy to Bid	
Collins Furniture Co.	To Busy to Bid	
Modern Floor Covering	To Busy to Bid	

The work covered is as listed below:

1. 1050 Sq Ft. 1/8" Vinyl Asbestoes tile in Treasurer's and Purchasing Offices.
2. 225 Feet Black Cove Moulding - Baseboard
3. 14 Sq Yd Burlap Back Linoleum in Ladies Lounge, Second Floor.
4. Repair by removing tile and reworking floor as needed in down way at Mayor's office, Break in Hallway, and at top of stairs.

I recommend that the award be made to Bozman's Floor Covering on their bid of \$901.00.

All work to be done outside of office hours. The work is to be charged to Account No. 10,812-C, balance of account is \$1,610.80


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.

INTER OFFICE MEMORANDUM

March 24, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: 30" Cast Aluminum Seal for City Hall

Requisition for Quotation No. 116 was mailed on March 2, 1966 and received on March 22, 1966 requesting bids on the below:

1. 1 No. 30" Cast Aluminum Seal, single face (one side) with design raised approximately 1/8" from background, approx 1" thick at side border. Hollow back with canceled mountings. There are ten colors in our seal.

ALTERNATE TO #1

Price for second seal completed as in item #1.

A tabulation of the bidding is below:

<u>BIDDER</u>	<u>ITEM #1</u>	<u>ALTERNATE TO #1</u>	<u>TERMS</u>
Artcraft Industries, Norfolk	\$350.00	\$250.00	2%
Meierjohn-Wengler, Inc., Cincinnati	479.00	198.00	Net
Lake Shore Markers, Erie	425.00	325.00	1%
L. G. Balfour Co., Philadelphia	785.00	550.00	Net

One Seal is intended for the Council Room. It is the intent to install the second Seal on the outside of the building placed over the slab marked "City Hall", I beleive this would give a new look to the outside of the City Hall Building.

The items would be charged to Account No. 10.133 which has a balance of \$850.00.

Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.

ROBINS & ROBINS
ATTORNEYS AT LAW
130 EAST MAIN STREET
SALISBURY, MD. 21801

STANLEY G. ROBINS
JOHN B. ROBINS

AREA CODE 301
PIONEER 9-3791
5246

March 28, 1966

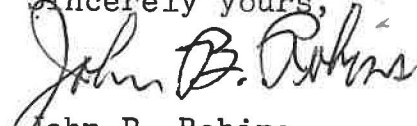
Mayor & City Council of Salisbury
City Hall
Salisbury, Maryland

Gentlemen:

We have been authorized by our client, Mable Phillips,
to settle her recent condemnation case for \$63,500.00.
We are, therefore, offering without prejudice at
this time to settle the case for this amount.

With kindest regards, and awaiting your attention,
I am,

Sincerely yours,


John B. Robins

JBR/ems

*City - County
Agreement - Schumaker Pond.*

THIS LEASE AND AGREEMENT, made this _____ day of March, 1966, by and between The City of Salisbury, a municipal corporation of the State of Maryland, party of the first part, hereinafter called "Lessor", and Wicomico County, Maryland, a body politic and corporate of the State of Maryland, party of the second part, hereinafter called "Lessee", WITNESSETH:

WHEREAS, the said Lessor is the owner of the bed and water of Schumaker Pond located in the Nutters Election District of Wicomico County, Maryland, having acquired the fee simple title thereto by deed to the Salisbury Water & Sewer Commission dated March 31, 1925, from Annie E. Banks, et al, and recorded among the Land Records for Wicomico County, Maryland, in Liber J.C.K. No. 138, Folio 472, and by deed to the Salisbury Water & Sewer Commission and the Mayor & Council of Salisbury by deed dated March 22, 1928, from Ora E. Wilson, et al, and recorded among the aforesaid Land Records in Liber I.D.T. No. 155, Folio 399, title to which said Pond is now vested in The City of Salisbury, a municipal corporation as aforesaid, by virtue of Section 153 of the Charter of said City, and

WHEREAS, the said Lessee, in the Capital Improvement Program of 1966 and duly approved by the County Council of Wicomico County, Maryland, has provided for the purchase of certain lands bordering on and adjacent to the Southerly shore line or high water mark of said Schumaker Pond, said land to be used as a recreational area for the citizens of Wicomico County, and

WHEREAS, the land as set forth in said Capital Improvement Program will be more suitable for recreational purposes aforesaid, provided said Wicomico County can lease the part of said Schumaker Pond adjacent thereto, and

WHEREAS, the Lessor has agreed to lease a part of said Pond to the said Lessee upon the terms and conditions herein fully set forth.

NOW, THEREFORE, THIS LEASE WITNESSETH: That for and in consideration of the sums hereinafter set forth and the performance of the terms and conditions herein expressed, the said Lessor does hereby demise and lease unto the said Lessee, its successors and assigns, all that part of Schumaker Pond, with the right to use the water therein as hereinafter provided, lying and being in the Nutters Election District of Wicomico County, State of Maryland, and adjacent to and North of Lots Nos. 7, 8, 9, 10, 11, 12, 13, 14 and 15 in Block A on Subdivision Plat Addition No. 1, "Highland Park", Bruce V. Dickinson, et ux, owners, prepared by Richard W. Cooper, Registered Engineer, on April 5, 1963, and recorded among the aforesaid Land Records in Liber J.W.T.S. No. 543, Folio 55, and Lots No.s 16, 17, 18, 19, 20, 21, 22, 23, 24 and 25 in Block "A" on plat of "Highland Park", owned by Larmar Corporation, and prepared by Richard W. Cooper, Registered Engineer, dated April 15, 1963, and recorded among the aforesaid Land Records in Liber J.W.T.S. No. 543, Folio 59, and extending in a Northerly direction into said Pond for a distance of 200 feet, said outer or Northerly boundary of said line to be parallel to but 200 feet North from the high water mark of the Southerly line of said Pond, upon the following terms and conditions:

1. The term of this lease shall begin on July 1, 1966, and terminating on June 30, 1996, the said Lessee yielding and paying unto the said Lessor, its successors and assigns, the sum of One Dollar (\$1.00) per annum, payable in advance. Said lease shall be renewable on the same terms and conditions as herein expressed from and after June 30, 1996 for successive five (5) year periods, provided, however, that each of said parties hereto may terminate said lease upon giving the other party ninety (90) days' written notice of its intention to terminate this lease prior to the expiration of said lease period or any renewals thereof.

2. The Lessee covenants and agrees with said Lessor that said lease area shall be used solely for the general public of Wicomico

County, Maryland, for swimming, fishing, boating and other recreational purposes, subject, nevertheless, to such reasonable regulations and restrictions as may be imposed from time to time on the use thereof by said Lessee.

3. The said Lessor further grants the said Lessee the right to excavate mud or dirt from the area leased, to construct bulkheads and docks in and over the waters of said Pond.

4. The said Lessee covenants and agrees to pay for all costs of the improvements in said lease area, the Lessor assuming no liability therefor.

5. The said Lessee further covenants and agrees that in the event the dam which controls the level of the water in said Pond should wash out from any cause whatsoever or become obsolete or useless during the term hereof or any renewals thereof, to pay one-half the cost of replacing said dam, it being expressly understood and agreed that the engineering staff of the said Lessee shall have the sole responsibility for preparing plans, specifications and contracts for the replacement of said dam, the said engineering costs to be considered a part of the cost of said project; subject, however, to the condition that said Lessee shall not be liable for ordinary maintenance or repairs required by normal use and wear of said dam.

6. The Lessor covenants and agrees that it will maintain at all times the top of the dam as the minimum elevation of water in said Pond, except in the event of drought or the lowering of water in said Pond by causes beyond the control of both of the parties hereto, in which event the water normally flowing through said Pond would be insufficient to maintain such level and the Lessor further covenants and agrees not to voluntarily draw the water down below the minimum level for any purpose whatsoever without first having obtained the written consent of the Lessee, except where such draw-down is necessary in the maintenance and making of normal repairs to said dam.

7. This lease shall inure to the benefit of and be binding upon the respective parties hereto, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this lease to be executed by their respective duly authorized officers as of the day and year first above written.

ATTEST:

THE CITY OF SALISBURY

Fara L. Tawes, Clerk

By: Francis H. Morris, Mayor
LESSOR

ATTEST:

WICOMICO COUNTY, MARYLAND

Frank L. Boatman
Administrative Director

By: Wade H. Insley, Jr.
President of County Council
LESSEE

STATE OF MARYLAND, WICOMICO COUNTY, TO WIT:

I HEREBY CERTIFY, that on this _____ day of March, 1966, before me, the Subscriber, a Notary Public in and for the State and County aforesaid, personally appeared Francis H. Morris, Mayor of The City of Salisbury, and he acknowledged the foregoing Lease to be the act and deed of said municipal corporation.

AS WITNESS my hand and Notarial Seal.

Notary Public

STATE OF MARYLAND, WICOMICO COUNTY, TO WIT:

I HEREBY CERTIFY, that on this _____ day of March, 1966, before me, the Subscriber, a Notary Public in and for the State and County aforesaid, personally appeared Wade H. Insley, Jr., President of the County Council of Wicomico County, Maryland, and he acknowledged the foregoing Lease to be the act and deed of said body corporate.

AS WITNESS my hand and Notarial Seal.

Notary Public

Ordinance # 932

Blog Control.
Public Hearing

March 28, 1966

Please sign

Name

Address

Mrs. + Mrs. Roger Payne

207 New York Ave., City

J. J. Koppelman

504 W. College Ave

J. W. Beck

311 Park Hgts Ave.

R. R. Brittingham

207 S. Haven Ave.

Mrs. Paul Bloodworth

507 Camden Ave

Dawson W. Durr

707 East Church Street.

James E. Durr

822 E. Isabella St.

Julia Brittingham

Rolling Road

Mrs. Fulton Allen

Holly Hill

Mrs. Marion S. Jones

303 Middle Blvd

Jean & E. Barnett

805 Chula St

Rita Bukner

2229 Ohio Ave

Mrs. Jack Bitner

105 Oakdale Road.

Mrs. R. R. Strandquist

519 Park Ave

Dr. A. C. Smoot

729 W. College Ave

Dr. & Mrs. R. M. Yow

205 N. Park Dr.

V

1

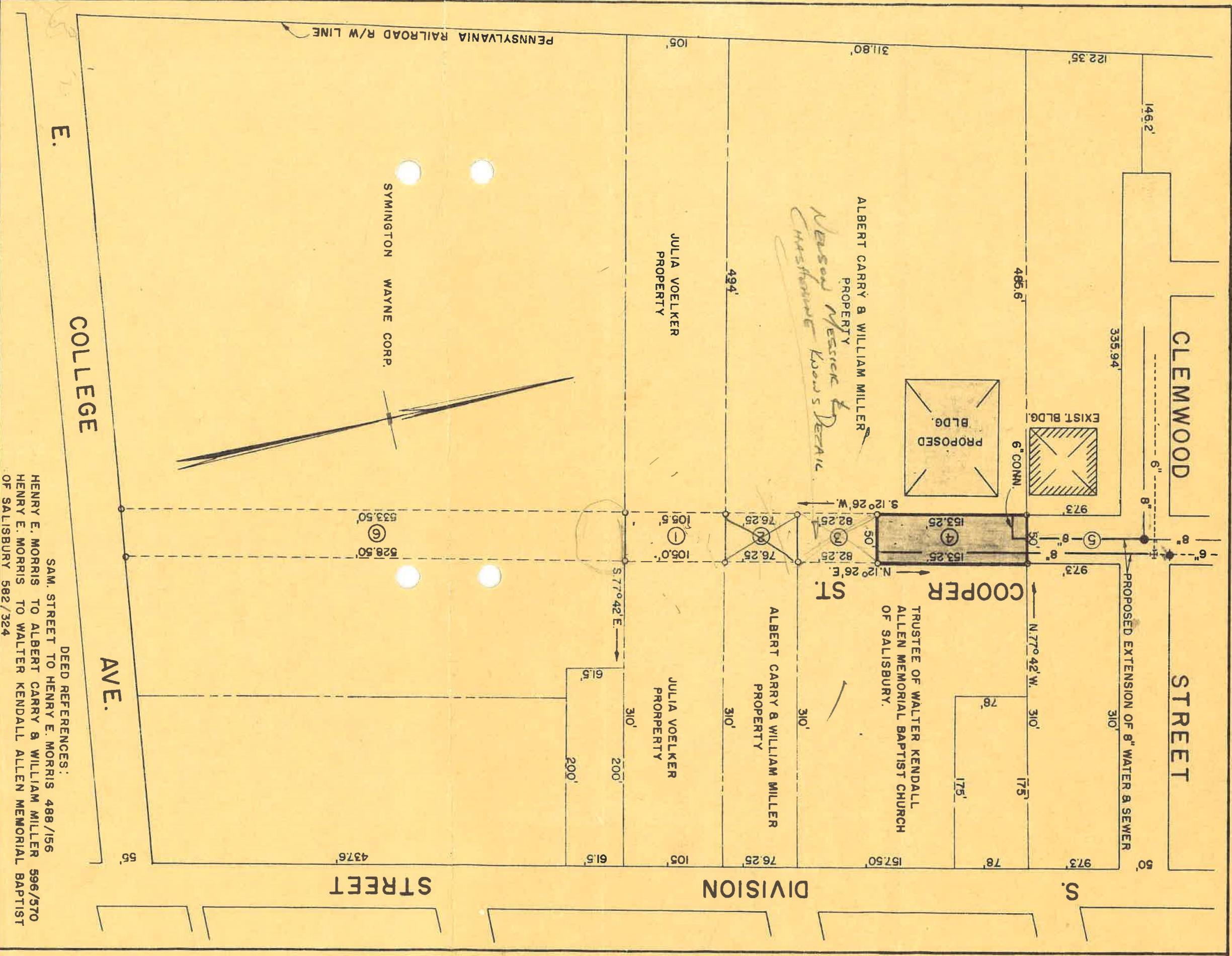
APPROVED:

28 MARCH 1966

PROPERTY TO BE ACQUIRED FROM HENRY E. MORRIS

CAMDEN ELEC DIST. NO.9
DRWG. NO. 4A-66-89

SCALE 1"=100'



CITY OF SALISBURY, MD.

Meeting #7

April 11, 1966

PRESENT

Mayor Frank Morris
Councilman David Rodgers
Councilman Robert Powell

Councilman David Grier
Councilman Harry Fullbrook
Councilman W. Paul Martin, presiding

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, V. H. Laws; Dir. Public Works, P. C. Cooper; Building Inspector, H. Wojtanowski; Planning Office Representative, B. Livingston; Mayor-elect D. Truitt; Councilman-elect S. Seidel; Press and Interested Citizens.

Convening - Approval of Minutes, March 28

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St., on Monday, April 11, 1966 at 8 p.m. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated, and minutes of the previous meeting held on March 28, 1966 were approved as written on motion by Councilman Rodgers, seconded by Councilman Grier and carried unanimously.

Appearance, Albert Bell re Auction Sales in City Limits

Mr. Bell appeared before Council requesting an amendment to the City's Code provisions for auction sales, specifically the section requiring that such sales be held for a 30 day consecutive period once a year only. Mr. Bell explained he would like to hold periodic auction sales of antiques, used furniture and appliances at his place of business on Carroll Street. He outlined the business procedures he intended to follow stating that the auction sales would be held inside the building. Council and the City Solicitor advised Mr. Bell that the City's intent was to prohibit the number of going-out-of-business sales where merchandise was continuously brought in to auction off. Councilman Grier suggested the City Solicitor be instructed to investigate the matter to find a middle ground where an operation such as Mr. Bell proposes could be allowed without any hardship. Council agreed with Mr. Grier's suggestion and instructed City Solicitor to investigate the matter further.

Parking District Bond Issues - Clark, Yaeger

City Solicitor advised there were still some technical amendments on Ordinance No. 928 to be incorporated and advised it would be presented and re-introduced on first reading at the April 25 meeting. He introduced Mr. Clark and Mr. Yaeger, Bond Counsel for the Parking District Issue, reporting they had an offer from the syndicate of BAKER, WATTS & CO.; ALEX. BROWN & SONS; ROBERT GARRETT & SONS, INC.; LEGG & CO.; and STEIN BROS. & BOYCE, INC. for the purchase of Parking Districts #1 and #2 bond issue. The offer is as follows:

Parking District #1 - Revenue Bonds - \$1,180,000

<u>Amount</u> <u>each year</u>	<u>Coupon</u> <u>(Interest)</u>	<u>Years (inclusive)</u>
\$20,000	4 - 1/2%	1967-69
\$25,000	4 - 1/2%	1970-73
\$30,000	4%	1974-77
\$35,000	4%	1978-81
\$40,000	4%	1982-85
\$45,000	4%	1986-87
\$50,000	4%	1988-90
\$55,000	4%	1991-92
\$60,000	4%	1993-94
\$65,000	4%	1995-96

(The bonds are callable prior to maturity as follows:)

<u>Redemption Dates</u>	<u>Premium</u>
1974-79	102
1979-84	101 - 1/2
1984-89	101
1989-96	100 - 1/2

The average interest rate is 4.01% for Parking District #1 Revenue Bonds.

Parking District #2 - Revenue Bonds - \$520,000

<u>Amount</u>	<u>Coupon</u> <u>(Interest)</u>	<u>Years (inclusive)</u>
\$10,000	4 - 1/2%	1967-74
\$15,000	4 - 1/4%	1975-83
\$20,000	4 - 1/4%	1984-89
\$25,000	4 - 1/4%	1990-94
\$30,000	4 - 1/4%	1995-96

(The bonds are callable prior to maturity as follows:)

<u>Redemption Dates</u>	<u>Premium</u>
1974-79	102
1979-84	101 - 1/2
1984-89	101
1989-96	100 - 1/2

The average interest rate is 4.27% for Parking District #2 Revenue Bonds.

Comparison bond sales were given by Mr. Yaeger and a timetable of events leading up to the sale of the bonds was given by Mr. Clark and Mr. Laws as follows: (1) Ordinance 928 - final form - 1st reading - April 25; (2) Charter Amendment (\$10,000 provision) effective - May 3; (3) Special meeting to adopt final Ordinance 928 form - May 4; (4) Bonds sold - May 5, payment made to the City subsequently. In the meantime, the bonds have to be printed, etc.

Mr. Clark expanded on reasons for having a special meeting to adopt the final form of Ordinance 928. He explained the technical problem of adopting the Ordinance after the Charter Amendment containing the specific pledge of \$10,000 backing for District #2 Bond Issue has become effective (which will be on May 3) and noted by the Legislature. The special meeting was set for 7 p.m. on May 4 at City Hall.

Mr. Bill Benjamin of the Retail Merchant's Association was present and stated his opinion that the Bond Issue should be postponed until feasibility of selling the District #2 property for re-development by private developers or development by the City with Urban Renewal assistance has been studied. Council did not agree with this view and the Mayor pointed out advisability of accepting the syndicate offer, noting market trends and the state of the Economy.

A motion to accept the offer of the Baker, Watts & Co. syndicate on the two separate proposals for the purchase of City of Salisbury, Maryland Parking District Revenue Bonds made by Councilman Rodgers, seconded by Councilman Powell was, therefore, carried unanimously on call for vote.

City Solicitor advised that the City should write a formal letter of acceptance of the proposal, establishing a formal contract. He listed features of the two issues, namely - #2 Bonds can be redeemed in the first 8 years; #1 Bonds cannot. #2 Bonds can be called on the payment of a premium ranging from 2 to 4 % of par value; #1 can be called on the payment of 2 - 1/2 to 3 % of par. The Bonds may not be called simply for the purpose of refunding, only for flexibility or for selling the land in District #2. He pointed out a covenant in the Ordinance for benefit of the bond buyers which states that the parking lots and meters have to be operated as revenue producing ones and not used for any free parking. Since the Districts are essentially and predominantly retail, generating parking revenue, normal retail business hours have to be observed for parking meter and parking lot regulations. A discussion ensued on what are and what are not normal retail business hours with final say on this to be decided later. In conclusion, City Solicitor formally accepted the proposals on behalf of the Council and authorization was given to Mr. Clark to have the Bonds printed.

Ordinance No. 934 - 2nd reading - R. D. Grier
Rezoning

Councilman Grier excused himself from the proceedings on the above Ordinance which was passed unanimously on second and final reading on motion by Councilman Rodgers, seconded by Councilman Powell.

Ordinance No. 935 - 2nd reading - Wood Street
Closing

There being no objections or discussion on the above Ordinance, motion to approve it for second and final reading was duly made and seconded by Councilmen Rodgers and Powell.

Ordinance No. 936 - 2nd reading - Urban Renewal
Agency and Administrative Official name changes

City Solicitor reported no changes or amendments to the above Ordinance as presented at the previous meeting, therefore, motion to approve same was made and seconded by Councilmen Rodgers and Grier.

Report - Mabel Phillips Condemnation Suit
Settlement

A Stipulation of settlement agreement was read in full by the City Solicitor and found to be generally acceptable by the Council who authorized him to proceed with final settlement. The City has agreed to pay \$63,500 for the land, buildings and permanent fixtures - \$10,000 on deposit with the balance to be paid on the date of possession which ^{is} to be not later than July 5, 1966 nor earlier than May 19, 1966. (A complete copy of the Stipulation is attached to the official copy of these minutes.)

Johnson Park Farm Lease Agreement - Mrs.
Richardson

City Solicitor reported a request had been received from Mrs. Lester Richardson for Council's favorable consideration of extending the present Lease she holds for the Johnson Park Farm through the 1967 season. The present lease expires at the end of the 1966 farm season. A motion to approve the request on exactly the same terms as the present lease was made and seconded by Councilmen Rodgers and Powell and carried unanimously.

Request for Services of Sanitary Engineer -
Urban Services Districts

Mr. Philip Cooper, Dir. of Public Works, presented the above request giving his reasons for same. He acknowledged there would be need for consultant services on the projects but favored securing the services of a competent sanitary engineer to be attached to the City's staff to plan, coordinate engineering in the requested districts or areas, and to help select the consultants for their required services. He advised a salary range of from \$10,000 to \$12,000 would have to be considered for such a position. His main reason, however, was to assure supervisory control of engineering for any Urban Service District would be retained by the City's Public Works Department.

The Mayor and Council considered his proposal, agreeing on some points but not on others. Mayor Morris stated he believed the City has an obligation and an intent to protect its own system by retaining supervisory control of the engineering. He also believes a study of preliminary engineering should be done immediately for the entire area described in the Comprehensive Plan for Urban Services and not have studies made on a piece-meal basis as districts are asked for. He advised that some of this feasibility and growth work has already been done beginning in 1961 which could be up-dated and interpreted. He informed Council that Mr. Cooper's request is for an additional engineer besides the one in the \$8,000 bracket included in the Budget requests. He stated he felt the decisions to be made should not be done by the City but should be done on a contract basis with a competent engineering firm, therefore a technical expert would not be needed by the City if they have a man who can follow along with the work outlined by the engineering firm. This man would be the \$8,000 engineer on the regular City staff.

He expanded on his reasons for having the entire Comprehensive Area studied with preliminary engineering decided by a competent engineering firm, observing that this would eliminate any politics or gerrymandering that might be present if single districts are done one at a time. He advised a uniform front foot assessment charge is desirable and necessary for a successful program.

Council unanimously agreed with his suggestion to meet with the representatives of the firm of George, Miles & Buhr, the Executive Secretary and the City Engineer for

preliminary discussion on the best way to serve the metropolitan area of Salisbury with Urban Services and then to arrange a meeting with the Council for discussion of the results on a regular Council night. Mr. Cooper was authorized to fill the vacant position for sanitary engineer on the City's staff.

that College Avenue R/W Report

City Engineer requested/Council approve negotiations with the Board of Education to obtain R/W at no cost to the City to improve the line of College Avenue. Because of installation of sidewalks at the new James M. Bennett school, Council was asked to obligate itself to the line as proposed and outlined by Mr. Cooper on a plat of the area. No action was taken on this request, however, and a suggestion was made by the Mayor to ask the Board of Education to install a 5' grass plot and install a 7' sidewalk as well.

Council did authorize Mr. Cooper, on motion by Powell, seconded by Fullbrook, to negotiate for property on the corner of S. Division and College Avenues (Colvin and Morris properties) in order to straighten this intersection for proper alignment.

Before dismissing the subject of the sidewalk installation at the James Bennett school, instructions were given by Council that discussion with the Building Inspector on necessary set-back regulations for the proposed fence installation should be considered by the Board of Education before this installation is started. This was duly noted by the Building Inspector and the City Engineer.

Water and Sewer Policy Review

As a result of request made at the last Council meeting, Mr. Cooper reported there were two exceptions made to the standard policy for out-of-city extensions for water service over a three year period.

Award of Bids

1. Repair parts for Wayne Sweeper - motion by Fullbrook, seconded by Powell to award to McClung-Logan as requested in the amount of \$461.77 for standardized items.
2. Repairs to Chimney and Flue at Incinerator - motion by Grier, seconded by Powell to award to low bid of Consolidated Chimney Co. in the amount of \$7,495.
3. Lighted Water Castle - motion by Grier, seconded by Powell and carried with Councilman Rodgers and Fullbrook voting No and Councilman Martin breaking the tie with an Aye vote, to award to Houle Fountain Co. in the amount of \$2,816.40, low bid.
4. Repair and Paint Structures at Sewage Treatment Plant - instructions were given to hold this bid for two weeks because of large difference in bids received.
5. New 3/4 Ton Pickups (2) - motion by Powell, seconded by Grier to award as recommended - Service Body to Oliphant Chev. in the amount of \$2,115.55 and the Stepside truck to Cavanaugh Motors in the amount of \$2,035.08.
6. New Station Wagons (2) and Sedan - motion by Grier, seconded by Rodgers to award to Oliphant Chevrolet for low bid of \$5,639.84 Net.

Request for funds - Airport Commission

Executive Secretary advised Council of a request received from the County Council for the City to provide matching funds for their appropriation of \$360 for the use of the Airport Commission to hire an additional maintenance man for outside work to be done at the airport. Motion was made by Councilman Powell, seconded by Councilman Rodgers and carried unanimously to provide the requested funds.

Exchange Club Proposal for Park

Councilman Martin reported the Exchange Club has funds for a project for park beautification and would like the Council's approval and authority to proceed with it. They propose to purchase azaleas and the services of a professional landscape gardner to plant them in the City Park under the direction of the Park Dept. or Public Works Director. Unanimous approval was given by the Council on this proposal.

New Business

1. Building Inspector, H. Wojtanowski reported on favorable progress in the Berger Property remodeling project to conform with the City's Building Codes.
2. A Resolution of respect to Mr. Gordon B. Sickmund, former Purchasing Agent of the City, was requested to be spread on the minutes of the meeting. This resolution, No. 80, reads as follows:

A RESOLUTION - Council Meeting of April 11, 1966 - City of Salisbury, Md.

WHEREAS, Gordon B. Sickmund, Purchasing Agent for the City of Salisbury, Md., died in Baltimore, Maryland, April 2, 1966; and

WHEREAS, he joined the City Staff as the first City of Salisbury Purchasing Agent on October 15, 1962 and at the time of his death had served in this position since his appointment; and

WHEREAS, although performing his City's work conscientiously and zealously, he still found time to improve the City's public relations by participating as a member of the U. S. Power Squadron, U. S. Coast Guard Auxiliary, American Legion, St. Paul's Episcopal Church, and as President of the Eastern Shore Stamp Club, he also was Stamp Correspondent for the Salisbury Times; and

WHEREAS, by his tireless and persistent efforts to perform his work even though his physical condition was being taxed, he managed to demonstrate and uphold the principles for which he stood and to perform his work with outstanding capacity; and

WHEREAS, until the end he continued to operate in the interest of the City and its governing body; and

WHEREAS, it is fitting, therefore, that his services be recognized on this solemn occasion;

NOW, THEREFORE, BE IT ORDAINED AND RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY, that the sorrow of The City of Salisbury and the citizens thereof be, and hereby is, expressed on the occasion of Gordon Sickmund's death; and

BE IT RESOLVED that the heartfelt gratitude and appreciation of The City of Salisbury and its citizens be, and hereby is, expressed for the long, devoted, tireless and efficient efforts of Gordon Sickmund in the field of City Purchasing and community betterment in this City and area; and

BE IT FURTHER RESOLVED that a copy of these preambles and resolutions be spread on the minutes of the Council of the City of Salisbury, and an attested copy be delivered to his widow, Constance Chandler Sickmund.

3. Appointment - Mr. Calvin C. Davis was officially appointed to fill the vacancy existing in the Purchasing Dept. caused by the death of Mr. Gordon B. Sickmund. Mr. Davis will be the Purchasing Agent for the City of Salisbury and his duties as such will begin on April 13, 1966.

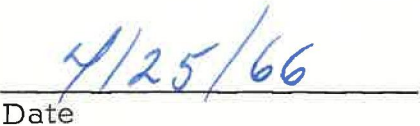
There being no further business to come before the Chair, the meeting adjourned at 10:10 p.m. to meet again in regular session on April 25, 1966.



City Clerk



Council President



Date

THE CITY OF SALISBURY

*

NO. 5608 CIVIL CASES

*

IN THE CIRCUIT COURT

v.

*

FOR WICOMICO COUNTY

MABEL W. PHILLIPS, ET AL.

*

STATE OF MARYLAND

* * * * *

STIPULATION

The undersigned parties and their respective counsel do hereby stipulate and agree in settlement and compromise of this litigation and all disputes between them:

(1) The City of Salisbury will pay \$63,500 for the land, buildings and permanent fixtures thereto attached as described in these proceedings, in fee simple, in installments as hereinafter set forth; Mabel W. Phillips will accept said amount in full settlement and compromise hereof and from said amount will pay and satisfy: (a) mortgage and interest to Mae M. Parker Richardson; (b) judgment to Department of Employment Security, State of Maryland; (c) all County, State and City real and personal property taxes and interest up to the date of settlement hereinafter named; (d) her expenses for attorneys' fees and disbursements to Robins & Robins in connection with this suit; (e) her expenses for professional services and disbursements of Messrs. S. Denmead Kolb and Oscar C. Davis in connection with this litigation; and (f) any other expenses incurred by her in connection with this litigation. Mabel W. Phillips further agrees to file proper releases and orders of satisfaction of record where appropriate.

(2) The City of Salisbury will be responsible for satisfying electric easement, J.W.T.S. 331/341, of Eastern Shore Public Service.

(3) The sum of \$10,000 on account of said settlement price shall be paid as a deposit upon the execution and filingⁱⁿ these proceedings; the balance of \$53,500 thereof shall be paid by the City of Salisbury to Mabel W. Phillips on the date when possession of said premises (vacant except for buildings and permanent fixtures aforesaid) is delivered by Mabel W. Phillips to the City of Salisbury; provided, however, that such possession and settlement date shall not be earlier than May 19, 1966, and not later than July 5, 1966.

(4) Mabel W. Phillips shall retain ownership of and have the right to remove from said premises, prior to said date of settlement and possession, all laundry machinery and equipment and other movable personal property matters in or upon said premises.

(5) Promptly after the execution and filing of this stipulation in these proceedings, the City of Salisbury will dismiss its appeal now pending in the Court of Appeals of Maryland, will pay all costs therein and in this court and will request the clerk of this court to record among the Land Records of this County the Jury's Inquisition herein.

(6) No rent or other charge shall be made by the City to Mabel W. Phillips for her occupancy of said property between the date hereof and said date of settlement and possession; and no interest or other charge shall be made by Mabel W. Phillips to the City of Salisbury with respect to said settlement figure of \$63,500 between said dates.

(7) In addition to such court costs and said amount of \$63,500, the City of Salisbury shall pay its own attorney's fees and other expenses connected with this case.

WITNESS the due execution hereof this day of
April, 1966.

_____(SEAL)
Mabel W. Phillips

ROBINS & ROBINS

By _____(SEAL)
Stanley G. Robins

ATTEST:

THE CITY OF SALISBURY

Fara L. Tawes, Clerk

By _____
Francis H. Morris, Mayor

_____(SEAL)
Victor H. Laws, City Solicitor
The City of Salisbury

ORDER OF COURT

The foregoing stipulation of parties and their counsel
hereby is approved in all respects by the Circuit Court for
Wicomico County, Maryland, this day of , 1966,
and same is ordered to be filed herein as an official part of such
proceedings and is incorporated herein by reference.

William W. Travers, Judge

INTER OFFICE MEMORANDUM
APRIL 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Acting Purchasing Agent
SUBJECT: New 3/4 Ton Pickups (2)

Purchase Requisitions Numbered 1170 and 1172 were received from Public Works Department for two (2) 3/4 Ton Pickups. One to be of the sidestep style and the other to have a service body.

Proposal A-16-66 was mailed to suppliers on March 14, 1966 requesting bids for these vehicles. Proposals were received on April 7, 1966 at 10:00A.M., opened and read aloud. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>STEPSIDE</u>	<u>SERVICE BODY</u>	<u>TOTALS</u>	<u>NET</u>
Oliphant Chev.	\$2,964.55	\$3,415.55	\$6,380.10	
Less Trade	<u>787.10</u>	<u>1,300.00</u>	<u>2,087.10</u>	
	\$2,177.45	\$2,115.55	\$4,293.00	\$4,293.00
Cavanaugh	\$2,953.39	\$3,408.89	\$6,362.28	
Less Trade	<u>918.31</u>	<u>905.43</u>	<u>1,823.74</u>	
	\$2,035.08	\$2,503.46	\$4,538.54	\$4,538.54

Bids were not received from Torrey Dodge, Hancock Brothers or Quillin-Valliant.

The Proposals have been reviewed by the Public Works Department. I recommend the award be made to Oliphant Chevrolet Sales Co. for their low bid of \$2,115.55 Net on the service body and to Cavanaugh Motors, Inc. for their low bid of \$2,035.08 Net on the stepside. The accounts to be charged and their balances are:

12.202K charge \$2,035.08 - Balance \$2,200.00
13.232G " \$2,115.55 - " \$3,835.50


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

APRIL 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Acting Purchasing Agent
SUBJECT: New Station Wagons (2) and Sedan

Purchase Requisitions Numbered 1169 and 1175 were received from the Public Works Department and another from the Bureau of Inspections for two (2) Four Door Station Wagons and one (1) two Door Sedan, respectively.

Proposal A-14-66 was mailed to suppliers on March 14, 1966 requesting bids for these vehicles. Proposals were received on April 6, 1966 at 10:00 A.M., opened and read aloud. Below is a tabulation of the bidding:

BIDDER	STATION WAGONS		SEDAN	TOTALS	NET
	(1)	(2)			
Oliphant Chevrolet	\$2,724.35	\$2,724.35	\$2,346.40	\$7,795.10	
Less Trades	850.00	708.15	597.11	2,155.26	
	\$1,874.35	2,016.20	1,749.29	\$5,639.84	\$5,639.84
Culver Motors	\$2,428.94	\$2,428.94	\$2,099.04	\$6,956.92	
Less Trades	25.00	25.00	25.00	75.00	
	\$2,403.94	\$2,403.94	\$2,074.04	\$6,881.92	\$6,881.92
Horner Motors	\$2,288.50	\$2,288.50	\$1,871.00	\$6,448.00	
Less Trades	50.00	50.00	50.00	150.00	
	\$2,238.50	\$2,238.50	\$1,821.00	\$6,298.00	\$6,298.00

Bids were not received from the following; Torrey Dodge, Cavanaugh Motors, Salisbury Mercury, and Sauerhoff Cadillac (Rambler).

The proposals have been reviewed by the Public Works Department and the Bureau of Inspections. I recommend the award be made to Oliphant Chevrolet Sales Company on their low bid of \$5,639.84 Net. The accounts to be charged and their balances are:

ACCOUNT	AMOUNT	BALANCE	REMARKS
11.312F	\$1,749.29	\$1,700.00	Transfer of funds to be requested.
12.102F	\$2,016.20	\$1,725.00	" "
20.242F	\$1,874.35	\$6,271.33	

CCD/s
cc: 8 for Council
Mr. Leydecker
PW
BI

Calvin C. Davis
Calvin C. Davis

INTER OFFICE MEMORANDUM

APRIL 5, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Acting Purchasing Agent
SUBJECT: Repair Parts for Wayne Sweeper

Public Works Requisition Number 714 requires the following parts for the Wayne Sweeper as soon as possible:

1. Elevator Channel Assembly Part #36651	\$423.00	
2. Deflector Plate " " #36035	14.12	
3. " " " " #36036	14.12	
4. Spring Leaf Assembly " #36386	<u>10.53</u>	\$461.77

McClung-Logan Equipment Company, Inc. quoted the above prices at the request of this department on March 30, 1966.

The repair parts have been standardized on May 22, 1964.

Permission is requested to issue a Purchase Order to McClung-Logan Equipment Company, Inc. for the requested parts. The amount is to be charged to Account 21.912F which has a balance of \$5788.51.


Calvin C. Davis

CCD/s
cc; 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

APRIL 6, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Acting Purchasing Agent
SUBJECT: Repairs to Chimney and Flue at Incinerator

Proposal Number 18-66-SAN was mailed to suppliers on March 21, 1966 requesting bids on the Repairs to Chimney and Flue at the City Incinerator.

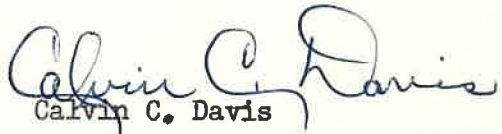
Proposals were received on April 5, 1966 at 10:00 A.M., opened and read aloud. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Consolidated Chimney Co.	\$7,495.00	Net Bond 5%
New Jersey Chimney Co.	8,970.00	Net Bond \$550

Bids were not received from the following:

Allen Tyler & Son, Inc.
A. A. Chimney Experts
Ace Chimney & Roofing Co.
John Palcheski & Son
Richard W. Jost

I recommend the award be made to the Consolidated Chimney Co. for their low bid of \$7,495.00. The account to be charged is 13.402F which has a balance of \$12,470.76.


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

APRIL 6, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Acting Purchasing Agent
SUBJECT: Lighted Water Castle

Proposal A-13-66 was mailed to suppliers on March 8, 1966 requesting bids on the Furnishing and Delivering One (1) Water Castle Colored Fountain and Details.

Proposals were received on March 30, 1966 at 10:00 A.M., opened and read aloud. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Houle Fountain Co.	\$2,187.00	Net
Graybar Electric Co.	3,253.00	"
S. Gelber & Sons, Inc.	3,468.30	"
Artcraft Electric Co.	3,584.00	"
Mermaid Fountain & Landscape Lgtg.Inc.	2,940.05	" (No Check/Bond)

Proposal by Houle Fountain Co. also suggests the addition of five (5) mushroom lights and protective rock shields. This added feature would increase the total price to \$2,816.40.

I recommend that the award be made to Houle Fountain in the amount of \$2,816.40 for their low bid (include the mushroom lights and guards). The account to be charged is 19.402H which has a balance of \$4,000.00.


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

APRIL 7, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Acting Purchasing Agent
SUBJECT: Repair and Paint Structures at STP

Proposal 17-66-STP was mailed to suppliers on March 16, 1966 requesting bids to Repair and Paint Structures at the Sewer Treatment Plant.

Proposals were received on April 4, 1966 at 10:00 A. M., opened and read aloud. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>BOND/CHECK</u>
Wicomico Construction Co.	\$7,766.80	\$450.00
Lewis Brothers	17,201.90	750.00
A.P. Isakson	17,301.20	1500.00

Bids were not received from the following:

James Julian
Diesel Engine & Equipment Co.
George L. Elliot & Son
Brittingham Industries
I.K. Stoltzfus

The proposals have been reviewed by the Public Works Department. I recommend that the award be contracted to Wicomico Construction Company on their low bid of \$7,766.80. The account to be charged is 13.232H which has a balance of \$11,736.42.


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM
March 30, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Purchase Orders written for Month of March, 1966

P.O. #	SUPPLIER	DESCRIPTION	TOTAL	DEPT.
5217	American City Magazine	Ad for C. Engineer	\$ 40.00	Engr.
5218	Atlantic Glass Co.	Glass for T-1 - W-2	62.74	P.W.
5219	Acme Markets, Inc.	Food for animals	55.26	P.W.
5220	E.S. Adkins & Co.	Materials for month	211.55	P.W.
5221	Artcraft Electric Supply	Fuses, ballasts	20.43	Purch, P.W.
5222	Charles Bruning Co.	Pencils & erasers	4.50	Purch
5223	Bowers New & Used Parts	Alternator & Regulaotor	30.00	P.W.
5224	Buck's Radiator Service	Clean & Repair San-7	10.00	P.W.
5225	Burch Paint & Glass	Paint picnic area	25.75	P.W.
5226	Brake & Equipment	Parts san 5	14.51	P.W.
5227	The Callaway Typewriter	Stencils etc	91.40	Purch Plan
5228	Benedict the Florist	Spray and plants	55.00	Purch
5229	Central Electric Supply Co.	Parts & supplies	120.38	P.W.
5230	Charlie's Print Shop	Printing forms	183.51	P.D. P.W.
5231	Marion Evans	Repair to Boiler	28.00	P.W.
5232	The English Co.	Refreshments	14.18	Police
5233	Eastern Shore Equip Co.	Parts	15.94	P.W.
5234	The Grier Tire Co.	Tires & Tubes	50.32	P.W.
5235	L. W. Gunby Co.	Parts & Supplies	17.32	P.W.
5236	The Harvey Salt Co.	Ballance of salt shipment	363.38	P.W.
5237	J. I. Holcomb Mfg Co.	Concentrate for cleaning	93.75	Purch
5238	Fairbanks Morse, Inc.	Insp. Scales	60.00	P.W.
5239	Holt Paper Co., Inc.	Soap & Dispensor	15.25	Purch
5240	A.P. Isakson, Inc.	Repairs, Church St.	134.25	P.W.
5241	John C. Louis Co., Inc.	Thrust bearing	31.71	P.W.
5242	Donald S. Lavigne, Inc.	Uniforms Summer	31.25	Police
5243	Miller Office Service	Duplicating & Assby	97.50	Plan
5244	Inertel Co.	Undercoater	172.50	P.W.
5245	Mac Millian Bros Co.	Chain	18.23	P.W.
5246	W. Austin Moore, Sr. & Co.	cards 7 forms	149.25	Purch Treas.
5247	Moore's Super Stores	Polyfilm	12.97	P.W.
5248	Glenn D. Culbert Co., Inc.	Fire Hose	1,640.00	Fire
5249	Brittingham Construction Co.	Equipment Rental, Snow Removal	1,765.30	P.W.
5250	Interstate Amiesite Cor.	Grader Rental, Snow removal	259.00	P.W.
5251	Wicomico Soil Conservation	Cat #15, Snow removal	434.25	P.W.
5252	George W. Wilkinson	Equipment rental, snow	2,231.48	P.W.
5253	J. I. Wells Co., Inc.	Creosoted Poles	364.00	P.W.
5254	Sears, Roebuck & Co.	Electric Air compressor	330.00	P.W.
5255	The English Co.	Meals, snow crews	216.71	P.W.
5256	Monroe Calculating Mach.	Monroematic, tape calculator	1,175.00	P.W.
5257	Municipal Sales Co.	Street posts	1,450.00	P.W.
5258	Shannon-Baum Co.	Heads & Crossovers	342.50	P.W.
5259	Epes-Fitzgerald Paper Co.	Misc paper stock	339.08	Purch
5260	Old Dominion Paper Co.	Paper supplies	87.30	Purch, Plan
5261	Oliphant Chevrolet Sales Inc	Parts & Repairs	219.77	Police P.W.
5262	Donald S. Lavigne, Inc.	Uniforms, Summer	781.15	Police
5263	H.W. Peters Mfg Co.	Keys City 50 No.	123.50	Exec Sect

5264	White & Leonard, Inc.	Binders	\$ 49.95	Purch
5265	Devere Co.	Pulleys belts	76.90	P.W.
5266	E. S. Adkins & Co.	Cedar, screws etc	38.70	P.W.
5267	R. H. Polliard Co.	Repair water cooler	6.50	Fire
5268	Public Works Magazine	Ad, Adm Engr. & E.C.	79.00	Engr.
5269	Read Drug & Chem. Co.	Film and batteries	26.00	B.I.
5270	Radio Electric Service Co.	Diode	2.00	Police
5271	T.L. Ruark, & Co.	Soaps etc	45.59	P.W. Purch
5272	Southern States Coop	Snow purshers	20.25	P.W.
5273	G. Donald Smith	Reports on properties,	588.00	P.W.
5274	Salisbury Brick Co., Inc.	Fire clay	30.00	P.W.
5275	Shore Radio & TV	Repairs, Rent & Equip	25.25	Plan
5276	Salisbury Auto Trim Shop	Repair to SS-2	7.50	P.W.
5277	The Salisbury Advertiser	Print covers	9.50	Plan
5278	Seaboard Signs, Inc.	Repair & Remove Signs	12.00	Parking
5279	Sunshine Laundry Corp.	Storage Chgs	9.25	Police
5280	Reproduction Centr. Inc.	Blacline print paper	43.56	P.W.
5281	Salisbury Automotive Inc.	Parts & supplies for month	54.69	P.W.
5282	The Salisbury Times	Ads & Notices	129.47	Purch, P.W.
5283	Sauerhaff Motor Sales	Repair 62 Ambulance	59.16	Rire
5284	Speakman Co.	Parts	19.27	Sew
5285	Tindle & Lewis Inc.	Parts for vehicles	23.83	P.W.
5286	George H. Vickers	Oxygen & Acety	22.32	P.W.
5287	West Side Feed Co., Inc.	Feed for zoo	39.40	Zoo
5288	Orlando Wootten	Photos	38.25	P.W.
5289	Salisbury Auto Parts	Parts for Jan & Feb.	248.56	P.W.
5290	Hubert R. White Hdw Co.	Parts & Supplies	99.58	P.W.
5291	White & Leonard Inc.	Office Supplies	50.08	Purch, P.D.
5292	C. Ercell Wimbrow	Parts & Supplies	20.09	P.W.
5293	Xerox Corp.	Rental and supplies	349.85	Purch
5294	Mc Clung-Logan Equip	Parts for sweeper	173.70	P.W.
5295	Snyder Pipe & Supply Co.,	Clamp 6"	44.00	P.W.
5296	Hubert R. White Co.	Paint mixer	120.54	P.W.
5297	Criminal Research Prod	Fingerprint supplies	54.75	Police
5298	Alban Tractor Co.	Bits	169.68	P.W.
5299	Traffic Engineers Supply	Flashers	72.60	P.W.
5300	The Paul Company	Poll books	9.71	Election
5301	Missing	Missing	Missing	
5302	American Sol of Pl. Of.	Test, Zoning Ord	4.75	Plan.
5303	Minnesota & Mining Mfg	Diaphram for machine	42.00	P.W.
5304	H.M. Harper Co.	Sq Head Screws	125.00	P.W.
5305	Orkin Exterminating Co.	Jan, Feb treatment	22.90	Zoo
5306	A.P. Isakson, Inc.	Emerg Repair, N. Division	111.00	Water
5307	Delta Chemical Mfg Co.	Chlorine	677.66	W & Sew
5308	Eastern Overall Cleaning	Fender covers & Mats	25.76	All Depts.
5309	Salisbury Steel Prod., Inc.	Rebar for park	5.55	P.W.
5310	Bartlett Tree Experts	Trimming trees	1,000.00	P.W.
5311	Eastern Shore Steel Co.	Angles & Bars	14.26	P.W.
5312	Sargent-Sowell, Inc.	Hazard markers	87.50	P.W.
5313	John Wiley & Sons, Inc.	Auto Data books	54.00	P.W.
5314	Wharton & Barnard, Inc.	Auto Wire & Kits	31.76	P.W.
5315	Speakman Co.	Pipe dope & Nipples	27.74	P.W.
5316	Old Dominion Paper Co.	Paper & towels	54.34	Purch, P.W.
5317	American Oil Company	Gas & Oil Feb.	1,639.06	Pol. P.W.
5318	White & Leonard Inc.	Blackboard	51.85	Police
5319	Blighant Chevrolet Sales	Difference for wrecked car	1,150.00	Police
5320	Safeway Stores, Inc.	Curb & Gutter	353.43	P.W.
5321	Geo. W. Wilkinson	Unload stone	768.36	P.W.
5322	Callaway Typewriter	#320 Duplicator	493.00	Plan

5323	A. P. Isakson, Inc.	Repair Water Main	\$458.90	Water
5324	Culver Motor Co.	Paint Fire #9	759.40	Fire
5325	Culver Motor Co.	Paint & Repair vehicles	848.55	P.W.
5326	Culver Motor Co.	Paint & Repair Vehicles	633.35	P.W.
5327	Tuffiber Co.	Gutter Broom wire	591.25	P.W.
5328	John C. Louis co., Inc.	Parts - snow plows	1,071.38	P.W.
5329	Automatic Signal Div.	Detector & Parts	620.50	P.W.
5330	Neward Brush Co.	Core and assby.	405.15	P.W.
5331	Penberthy Mfg Co.	Cut-off valve & Float	44.59	Water
5332	Donald S. Lavigne, Inc.	Uniforms - Fire	902.65	Fire
5333	A. P. Isakson, Inc.	Contract 13-66-W	4,848.82	Water
5334	Garwood Balt. Truck Equip.	Loader Packer	10,798.22	P.W.
5335	Artcraft Elect. Supply Co.	3/8" Drill & Auger	41.90	P.W.
5336	Tate Engineering Co.	1-1/4" Valve	25.43	P.W.
5337	J.C. Penney Co., Inc.	Gloves & Uniforms	92.70	P.W.
5338	White & Leonard Inc.	Name plates 17	72.93	Plan
5339	Artcraft Elect. Supply Co.	Batteries & supplies	113.60	POL. P.W.
5340	Teninsula Plumbing Supply	Ells, nipples & Tees	25.21	P.W.
5341	Hubert R. White, Hdw Co.	Cap screws & Nuts	186.06	P.W.
5342	Neptune Meter Co.	1-7 Spindle	5.78	Water
5343	Sears, Roebuck & Co.	Tool Set	52.15	Sew
5344	Fairbanks, Morse & Co.	1966 slugs	10.50	P.W.
5345	White & Leonard, Inc.	Lateral File	91.00	Planning
5346	Kelite Corporation	Formula 1006	143.00	Traffic
5347	U.S. Bronze Sign Co.	24 Alum Letters	242.55	Purch
5348	Balto Stationery Co.	Stacor File	128.35	Planning
5349	Bozman's Floor Covering	Tile in City Hall	901.00	Purch
5350	Stat Use Industries	Traffic Paint	735.00	Traffic
5351	Artcraft Industries	30" Aluminum Seals - 2	<u>\$50,600.00</u>	Purch
Total for Month of March, 1966			<u>\$50,556.74</u>	

There were One Hundred Thirty Six (136) Purchase Orders written for the month of March, 1966.

Below are the Payment Orders for the month of March, 1966.

70	University of Maryland	Highway Maint. Institute	\$ 50.00	P.W.
71	Superintendent of Documents	Deposit Acct- Publications	25.00	Planning
72	National Inst of Gov't Purc	Annual service charge	75.00	Purch
73	International Municipal L.	Registration Parking Cong.	30.00	Purch
74	Harris J. Riggin Agency	Insurance on maps, plans etc	112.00	Planning
75	Wicomico Hotel-Coach R.	Luncheon Pl. Comm	8.55	Planning
76	George Rymph	Operator Snow Removal	27.50	P.W.
77	Ted Shea	Traffic Conf. Balto	80.00	P.W.
78	G.R. Wink	Motor Subscription, Manual	17.00	P.W.
79	Rev. & Mrs. White	R/W Waverly Project	500.00	P.W.
80	Dept. Of Assessment & Tax	Land use maps	20.00	Planning
82	Sidney Derickson	Travel to Arlington	21.20	B.I.
83	Urban Land Institute	5 copies of Tech Bd. #53	17.00	Exec Secty
84	Souther Bldg Code	Membership, to 4/67	50.00	B.I.
85	Stanley G. Robins	Land for STP, Mrs. Fred Bell	50,640.00	P.W.
86	Pitney-Bowes, Inc.	Adv. Rent Stamp Mach	84.24	Treas
87	Raymond Roth	Clothing Allowance	100.00	Police
	Nat'l Conf. of Christ & Jew. Registration		15.00	Police
This is the Total of Payment Orders for March			<u>\$51,872.49</u>	

There were eighteen (18) Payment Orders written for the Month of March, 1966.

Gordon B. Sickmund
GORDON B. SICKMUND

INTER OFFICE MEMORANDUM
April 1, 1966

To: Mayor and Council
From: Gordon B. Sickmund, Purchasing Agent
Subject: Purchase Orders, Urban Renewal

Below are listed the Purchase Orders written for the month of March, 1966.

P.O. #	SUPPLIER	DESCRIPTION	TOTAL	DEPT.
549	City of Salisbury	Reimbursement for Professional serv.	\$152.05	UR 17
550	City of Salisbury	Ditto	152.05	UR-19
551	H. Lay Phillips & Co.	Small Bus Displacement	1,500.00	R-19
552	Charlie's Pring Shop	Prints & Van dykes	19.46	Office
553	Jean's Maint. Service	Feb Maint	54.25	Office
	Total for the month of March, 1966		<u>\$1,877.81</u>	

There were five (5) Purchase Orders written for the Month of March, 1966.


Gordon B. Sickmund

GBS/s
cc: 8 for Council
Mr. L.
U.R.
2 Ext.

CITY OF SALISBURY, MARYLAND

Meeting #8

April 25, 1966

PRESENT

Mayor Frank Morris
Councilman David Rodgers
Councilman David Grier

Councilman Harry Fullbrook
Councilman Robert Powell
Councilman Paul Martin, presiding

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, V. Laws; Dir. of Public Works, P. Cooper; Building Inspector, H. Wojtanowski; Fire Chief, W. Taylor; Planning Office Rep., B. Livingston; Purchasing Agent, C. Davis; Mayor-elect D. Truitt; Councilman-elect, S. Seidel; Press and interested citizens.

Convening - Approval of Minutes, April 11, 1966

The Mayor and City Council of the City of Salisbury, Maryland, met in regular session in City Hall, 112 W. Main St., at 8 p.m. on Monday, April 11, 1966. Councilman Paul Martin called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Commission of office - Purchasing Agent

Executive Secretary read from a prepared certificate of a Commission of Office which was presented by the Mayor to Mr. Calvin C. Davis, the City's new Purchasing Agent. Mr. Davis replaces Mr. Gordon Sickmund who passed away on April 2, 1966.

Appearance - Floyd W. Bentley re Water Extension
Costs - Woodland Road

Mr. Bentley's request for the City to give favorable consideration to allowing him to pay for the front foot assessment on his side of the street only in the matter of extending the City's water line 100 feet on Woodland Road to serve his home was approved by Council after due consideration to the fact that a commitment had been made by the Public Works Department to this effect before the matter was brought to Council's attention. Mr. Cooper was instructed that this must not happen again and reminded that extensions outside the City Limits are to be brought to Council's attention before any commitments or agreements are reached. This is to include emergency installations such as this one was considered to be.

Visiting Boy Scouts

Executive Secretary informed Council that two Scouts, John Robins and Charles Powell, were present to earn points on their citizenship and community merit badges. These Scouts were introduced to those present.

Appearance - E. Dale Adkins re City-County
Government Merger

Mr. Adkins appeared before Council as a representative of the Citizens Committee appointed by the Chamber of Commerce to study the feasibility of a City-County govern-

ment merger. He strongly urged Council to allocate funds for the purpose of financing an expert consultant study of the matter in conjunction with the County and other municipalities in the County. The opinion of the citizen's committee was that it would be beneficial to the City for the merger to be accomplished as well as to the County because of the growing suburban area and the problems being created by it. He estimated the cost of such a study to be from \$10,000 to \$15,000.

Councilman David Grier, who is a member of the Citizen's Committee studying the matter, informed Council he was in favor of Mr. Adkins' suggestion to include funds in the budget for the purpose of pursuing the study. He stated that in his opinion, "this is one of the most progressive things the City can do and I am in favor of continuing the study and putting it in the hands of experts".

Council indicated favorable consideration of Mr. Adkins' recommendations.

Appearance - Jim Bailey re Oak Hill Town House
Associates - Deeds of exchange - Alabama Ave.

Mr. Bailey explained to Council reasons for his appearance as follows: Oak Hill Town House Associates agreed to deed to the City 19' of their property to widen Alabama Avenue to its present width and to give permanent easement over an area of the River end of the street for a turn-around or cul de sac which would improve their property's convenience. When the turn-around was built, it was not built in the area indicated on the plat provided by Town House Associates but was 50' from where the City had a deed for it. Therefore it was necessary to prepare a new deed for the existing cul de sac. Other expenses incurred in the change included a fee for the re-surveying of the area by the Oak Hill Town House Associates' surveyor, additional deed recording fees, etc. totalling \$127.

Mr. Cooper of the Public Works Department explained it was necessary to change the location of the cul de sac because of the marshy condition of the area originally deeded and Council duly approved the request to complete the deeds of exchange and to honor the bill for \$127. Formal motion to this effect was made and seconded by Councilmen Grier and Rodgers.

Purchase of Land - Naylor Mill Paleochannel

Council unanimously approved, on motion by Councilman Rodgers, seconded by Councilman Powell, Mr. Cooper's recommendation to purchase land owned by Raymond A. Weisner in the Naylor Mill - Jersey Road area for the agreed amount of \$35,000. The area contains approximately 35.8 acres and was indicated on a plat of the area to Council. Mr. Cooper advised funds for the purchase were available in the Water Department budget.

R/W - ESPS Light Pole - Harmon Playground,
Request for Guy wire, Carroll St. at Wood

Council would not approve the right-of-way for a light pole on the Harmon Playground informing Mr. Cooper to advise the ESPS Co. they could not risk losing the deed to the property by installing a pole there. Mr. Cooper explained the anchor or guy wire was to be attached to a pole already existing at the corner of Wood and Carroll Street.

R/W - Cantrell Property - Waverly Project

Council approved Mr. Cooper's recommendation to exchange new curb and sidewalk valued at approximately \$250 to be installed on the Locust Terrace frontage of Mrs. Cantrell's property for a small portion of her property needed for right-of-way on the W. Locust St. side of the property. Motion to approve the exchange was made and seconded by Grier and Rodgers and carried unanimously.

On the subject of exchange of properties, Council gave Mr. Cooper authority to accept land from Mr. Richard H. Parsons totalling an area of approximately 1 foot in the vicinity of S. Division and Carroll St. and also agreed to an exchange of a large piece of city-owned land for a small parcel owned by Austin Moore in the same vicinity with a stipulation that it is to be maintained by Mr. Moore but no buildings are to be built on it.

Fence Signs - E. S. Adkins Co.

Council unanimously approved, on motion by Rodgers and Powell, recommendation of the Building Inspector to issue a sign permit to E. S. Adkins to secure poster panels of wood and plastic on their wooden fence and to inform them that any other type of display signs, banners, etc. would not be authorized without specific approval of Council.

Mr. Henry Parker of E. S. Adkins was present at the meeting for any discussion on the subject.

Approval of Delinquent Accounts being written-off

Discussion of a list of delinquent accounts presented by the Treasurer as being uncollectable was heard and approval given by Council to write them off the books. A complete list is attached to the official copy of these minutes. Instructions were given by Councilman Rodgers to investigate whether or not Russell Hitch was on the City's Insurance Committee in connection with these accounts. Formal motion to approve the decrease was made by Councilman Fullbrook, seconded by Councilman Powell.

Bond Issue Financing - Parking Districts -
Ordinance No. 928, 1st reading

City Solicitor introduced Mr. O'Brien of the Baker Watts Co. and presented a revised copy of Ordinance No. 928 to be re-introduced for first reading. He explained the Ordinance changes and additions such as provisions for call features, covenant as to hours of operation of parking lots and meters (normal business hours shall mean 9 to 6 and any other hours retail business is conducted within Parking District #1 and #2) and a stipulation that County employees as well as State, Federal and City are prohibited from having free parking.

Mr. Laws explained the recomputation of revenues and indicated that as a result, adjusted figures did not dictate an increase from 70 cents to 90 cents on the tax rate of District #1 as had been first thought to be necessary to conform with Bond Counsel figures. Mr. O'Brien concurred with Mr. Laws statement concerning this point. Mr. Laws further stated that he proposed that \$46,000 (which is an excess of previous year's assessments) be put into the two reserve accounts. Approximately \$35,000

in District #1 and approximately \$11,000 in District #2 to be used as revenue earnings. Based on this recommendation, this will be there to cushion the Bond Issue and a 70cent rate for District #1 and a 40cent rate for District #2 will be sufficient for revenue earnings to support the Bonds.

Ordinance No. 928 was passed for first reading on motion by Councilman Rodgers, seconded by Councilman Fullbrook. Councilman Grier voted No, stating he was still opposed to the way the City is financing the Issue.

Mr. Herschel Marmer objected to the enforcement of parking meter and lot collections after 6 o'clock on nights retail businesses are open until 9 p.m. stating that 6 p.m. was time enough to stop collecting. The Mayor and Council advised that the statement as contained in the Ordinance defining the hours was as good as the Bond Counsel will allow or can allow for the Issue to be saleable.

Planning Commission Appointment

Mr. Leydecker explained conversation on the above subject he has had with the County representative and was instructed by Council to take the matter up at the next joint City-County meeting but in the meantime, to request that the County Council discuss the appointment at their Tuesday, April 26, meeting in preparation for the joint meeting.

Rip-Rap Slope - R-17 Project

Council unanimously approved Mr. Livingston's summarized recommendations on the subject of the rip-rap slope. Briefly, George, Miles & Buhr are instructed to proceed with the final design of the bulkheading as shown on the Md. R-17 Plan utilizing steel sheet piling and to obtain the necessary test borings for additional bulkheading data. Motion approving the recommendations as outlined above was made and seconded by Fullbrook and Powell and carried unanimously.

The Mayor recommended that as soon as the project is complete and authority to build the bridge received, consideration should be given to blocking the prong of the River at the Camden St. Bridge, allowing it to fill in and not carry storm water down. A drain could be installed in the vicinity of Mill and Camden Streets so that the water could pass through. This would do away with the fermentation and trash that collects and would finish off the area similar to the Park.

Appointment - C. C. D. C.

A recommendation by the Central City District Commission to appoint Mr. J. William Benjamin to the vacancy created by the departure of Mr. Robert Casey from Salisbury as a member of the Central City District Commission was given consideration but not approved by Council. The Mayor's recommendation to keep a member of the financial institutions on the Commission in order to have someone to make recommendations and give advice on financial matters was considered wise by Council and a motion to appoint Mr. Sherwood Shreaves, Vice President of Maryland National Bank, made by Councilman Rodgers was favorable to everyone. However, Councilman Grier recommended advising the C. C. D. C. of the City's recommendation and getting their ideas before an actual appointment is made. Councilman Powell seconded this motion with Councilman Rodgers voting No, Fullbrook, No and Martin Aye. The motion was thus carried.

Discussion - Auction Sale Ordinance

As a result of a request by Mr. Albert Bell for the Council to consider amending its Code requirements for Auction Sales held in the City, Executive Secretary and City Solicitor reported their recommendations for Council consideration. These recommendations include provision for auctions to be held for 4 days in any month but no more than 2 sales in any month; provision that the sales must be conducted entirely inside a building; provision for a \$300 license fee written in for 6 months or \$500 annually; provision for a bond in a penalty of \$2,000 to be purchased for the period of the license to indemnify the City against any liability because of these sales and to possibly protect the customers at the auction.

Mr. Bell objected to the license fee of \$300 for a 6 month license stating a license should be issued on an annual basis only. He felt that \$100 was sufficient for an annual license. Councilman Martin instructed that an Ordinance be prepared with a license fee set tentatively at \$250 and presented at the next meeting for consideration.

Award of Bids

1. New 3/4 Ton Pickups (2) - motion by Rodgers, seconded by Powell to award to Oliphant Chevrolet Sales on low bid of \$4,293.
2. Repair and Paint Structures at Sewer Treatment Plant - motion by Rodgers, seconded by Grier to award to Wicomico Construction Co. in the amount of \$7,766.80.
3. Pipe for Well Field - motion by Grier, seconded by Powell to award to Joseph G. Pollard Co. in the amount of \$273.55.
4. Traffic Painting for Routes #13 and #50 - motion by Grier, seconded by Powell to award to Ralph Gerhardt in the amount of \$546.75.
5. Assistance to City Service Crews on Budgeted Projects - motion by Powell, seconded by Grier to award to George W. Wilkinson in the amount of \$1,475.
6. Lights, Terminals and Spark Plugs - motion by Grier, seconded by Powell to award to Salisbury Auto Parts in the amount of \$253.86 less discount.
7. Crane and Dozer Rental - motion by Grier, seconded by Powell to authorize purchase orders to be written to hire Wicomico Soil Conservation District equipment as required at a rate of \$13.50/hr. for the dozer and \$14/hr. for the crane for a total of 100 hours work.

New Business

Executive Secretary reported a request has been received from Mrs. Wilford White for the City to lease City-owned property on Marine Road to her at a rate of \$15 per acre. The area contains approximately 8 acres and Mrs. White intends to raise corn. Council authorized a one-year lease to Mrs. White and instructed Executive Secretary to so inform her.

Budget Meeting

Attention was called by the Mayor to an addition to his Budget Message concerning Electric Utilities in Salisbury. A special meeting for budget study was set for Monday, May 2, 1966 at 7 p.m.

There being no further business to come before the Chair, the meeting adjourned at 10:15 p.m.



City Clerk



Council President



Date

INTER OFFICE MEMORANDUM

APRIL 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: New 3/4 Ton Pickups (2)

Council approved the separate purchase of the two (2) 3/4 Ton Pickups in the meeting of April 11, 1966. This was for Proposal A-16-66 which was mailed to suppliers on March 14, 1966 and opened and read aloud on April 7, 1966. The award was on a separated basis, with Oliphant Chevrolet Sales Co. receiving the award for the Service Body at \$2,115.55 and Cavanaugh Motors, Inc. receiving the award for the Stepside at \$2,035.08.

Both of these companies have declined the offers stating that it was their opinion that they were bidding on "all or none". The problem can be resolved in one of three ways, as follows:

- A. Hold the companies to their bids and if they do not perform hold them liable for readvertisement and loss on rebidding.
- B. Rebid the entire proposal.
- C. Award the purchase to the overall low bidder on the original proposal, which was to Oliphant Chevrolet Sales, Co. at \$4,293.00

I recommend that the award be to Oliphant Chevrolet Sales Co. on their original low bid of \$4,293.00. This would be \$142.37 over the separated awards but considering the rebidding expenses, loss of time and probably ill feelings it is worth the consideration of the council. The accounts to be charged and their balances are:

12.202K	Charge	\$2,177.45	-	Balance	\$2,200.00
13.232G	"	2,115.55	-	"	3,835.50


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW
City Solicitor

Raymond Powell 9-1-66

INTER OFFICE MEMORANDUM

APRIL 19, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair and Paint Structures at Sewer Treatment Plant

Proposal 17-66-STP was mailed to suppliers on March 16, 1966 requesting bids to Repair and Paint Structures at the Sewer Treatment Plant.

Proposals were received on April 4, 1966 at 10:00 A.M., opened and read aloud. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>BOND/CHECK</u>
Wicomico Construction Co.	\$7,766.80 ✓	\$450.00
Lewis Brothers	17,201.90	750.00
A. P. Isakson	17,301.20	1500.00

Bids were not received from the following:

James Julian
Diesel Engine and Equipment Co.
George L. Elliott & Son
Brittingham Industries
I. K. Stoltzfus

The proposals have been reviewed by the Public Works Department. At the last Council Meeting Mr. Cooper asked to have this items shelved for two weeks for review of the proposal. The review has been made and a letter to that fact is dated April 13, 1966. I again recommend that the award be made to Wicomico Construction Company on their low bid of \$7,766.80. The account to be charged is 13.232H which has a balance of \$11,729.89.


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

*Robert
Green*

INTER OFFICE MEMORANDUM

APRIL 19, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Pipe for Well Field

Request for Quotation #138 was mailed to suppliers on March 24, 1966 and received back on April 14, 1966. This request was from Public Works Department on their Requisition #1223 and is for bends, spigots and reducers for the Well Field.

Bids were received from the following:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Joseph G. Pollard Co.	\$273.55 —	Net 30
Speakman Co.	291.15	2% 10, N 30
Tate Engineering, Inc.	Incomplete	

I recommend that the award be made to Joseph G. Pollard, Co. on their low bid of \$273.55. The account to be charged is 20.232H which has a balance of \$8,828.08.


Calvin C. Davis

CCD/s
CC; 8 for Council
Mr. Leydecker
PW

*Wm
Pollard*

INTER OFFICE MEMORANDUM

APRIL 21, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Painting for Routes #13 & 50

Proposal 20-66-T was mailed to suppliers on April 6, 1966 requesting bids to Traffic Painting on Route 13 and Route 50, within the City.

Proposals were received for this work on April 19, 1966, at 10:00 A. M., opened and read aloud. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>BOND/CHECK</u>
Ralph Gerhardt	\$546.75 ✓	\$27.00 C
Rogers Striping Co.	629.75	31.53 C

Bids were not received from the following companies:

Zone Marking Co., Inc.
Parking Striping Co.
Mister Parking
Precision Engineering Co.

The proposals have been reviewed by the Public Works Department. I recommend the award be made to Ralph Gerhardt on his low bid of \$546.75. The account to be charged is 11.122B which has a balance of \$3,583.34.


Calvin C. Davis

CCD/s

cc: 8 for Council
Mr. Leydecker
PW

*Gov
Panel*

INTER OFFICE MEMORANDUM

APRIL 21, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Assistance to City Service Crews
on Budgeted Projects, i.e. Blacktop, Manhole Raising, etc.

Public Works Department Purchase Requisition Number 1258 dated April 21, 1966 requires the following assistance for City Crews:

Mason	50	Hours
Hodcarrier	50	"
Labor	200	"
Pipelayer	100	"
Tamper	100	"
Dump Truck	50	"

Requests were sent to the following suppliers with the results listed:

<u>SUPPLIER</u>	<u>TOTAL PRICE</u>
George W. Wilkinson	\$1,475.00 ✓
Evans Construction Co.	2,075.00
A.P. Isakson, Inc.	2,000.00

Public Works Department requires the assist to their work force to complete the usual heavy spring backlog of work. I recommend the award be made to the low bidder, George W. Wilkinson on his total bid of \$1,475.00. The accounts to be charged and their balances are:

13,212C	Charge \$737.50	Balance \$1,260.00
20,212C	" 737.50	" 2,958.00


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

Panel
Sm

INTER OFFICE MEMORANDUM

APRIL 20, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Lights, Terminals and Spark Plugs

Purchasing has Public Works Department Requisition Number 680 for Body Lights, Terminals, Tail Lights, Flashers, and Spark Plugs. Request for Quotation Number 133 was mailed to bidders on March 22, 1966. Bids were received by Purchasing Department on April 6, 1966, as follows:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>TERMS</u>
Salisbury Auto Parts	\$253.86 (Less Item 16)	2% 10, N 30
Salisbury Automotive, Inc.	184.54 (Less Items 1 thru 9 & 14)	2% 10, N 30
Wharton & Barnard, Inc.	181.20 (Less Items 16 thru 20)	2% 10, N 30

Bid was not received from Taylor Auto Supply.

In view of the prices quoted by Salisbury Auto Parts and the inability of suppliers to quote on certain items, I recommend the award be made to Salisbury Auto Parts on their bid of \$253.86 (Less Discount). The account to be charged is 21.912F which has a balance of \$4,957.74.


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

*Don
Powell*

INTER OFFICE MEMORANDUM

APRIL 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Crane and Dozer Rental

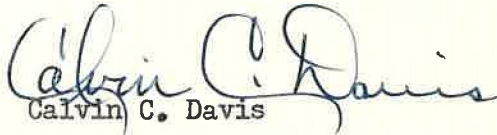
Public Works Department Purchase Requisitions Number 1236 and 1237 for crane and dozer rental were presented to Purchasing for appropriate rental of this equipment and operators.

The request contemplates the rental of a crane and operator for approximately 53 hours in the city park and borrow pits. It also requires rental of a dozer for 80 hours on the Waverly Project, 16 hours in the park and 4 hours in the miscellaneous dumps - or a total of 100 hours.

Charles I. Lewis' rates are \$15.00 /hr. for each piece of equipment and Brittingham Construction Co. rates are \$16.00/hr. for the dozer and \$139.00 per day (over \$17.00/hr.) for their crane, if available. Wicomico Soil Conservation District rents their equipment at \$13.50/hr. for the dozer and \$14.00/hr. for the crane.

In view of the lower costs and availability of the Wicomico Soil Conservation District equipment, I recommend the Purchasing Agent be authorized to write Purchase Orders to cover necessary rental of this equipment. The accounts to be charged and their balances are:

12.202I	charge	\$294.00	Balance	\$948.40
13.402C	"	54.00	"	107.00
19.403	"	664.00	"	7,015.80
Waverly Bond Issue		Charge	\$1,080.00	


Calvin C. Davis

CCD/s

cc: 8 for Council
Mr. Leydecker
PW

9
3
Lowell

April 20, 1966

To: Mayor & City Council
From: Director of Finance
Subject: Decrease of delinquent accounts

Below is a list of delinquent accounts that we would like permission to decrease. After trying to collect these accounts the City Solicitor and myself believe that they are uncollectable or in a few cases are too small to warrant suit.

Personal property tax

Elizabeth Baker	out of business - cannot locate	1964-65	11.10
Roy Beers	deceased	1963	8.95
Elwood Bishop	deceased	1963-65	6.84
C. E. Mosely	bankrupt	1963-65	466.50
A. H. Wootten	out of business before billed	1966	79.03
Mervin C. Wright	out of business before billed(1963)	1965-66	18.60
Chas. E. Bishop	out of business - cannot locate	1964-65	16.65
Citizens Club of Wico.	cannot collect	1963-64	22.44
Delmarva Containers, Inc.	bankrupt	1964-5	1446.88
Kiddielane South. Corp	cannot collect	1963-4	20.01

Misc charges

Russell Hitch	damage to barricade	40.90
Phillip Lee Jones	" sign	13.49
Ruth R. McGee	" "	13.87
Ula Pennewell	" traffic control	691.77
River Bay Const. Co.	blacktop	351.66
Lee Shores	damage to sign	12.05
Richard J. Snyder	" "	7.71


W. H. Brittingham

CITY OF SALISBURY, MARYLAND

Meeting #9 (Special)

May 4, 1966

PRESENT

Councilman David A. Grier
Councilman W. Paul Martin, Jr., Presiding

Councilman David F. Rodgers
Mayor Frank H. Morris

ABSENT

Councilman Robert A. Powell

Councilman Harry O. Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, V. H. Laws; Bond Counsel, E. Clarke, Jr.; Councilman-elect, S. Seidel; interested citizen.

Ordinance No. 928-2nd Reading

The Mayor and Council met in special session at City Hall, 112 W. Church St. at 7 p.m. on Wednesday, May 4, 1966 for the purpose of the second reading and Public Hearing on Ordinance No. 928.

Ordinance No. 928 reads as follows: AN ORDINANCE of the City of Salisbury authorizing and providing for the issuance of One Million Seven Hundred Thousand Dollars (\$1,700,000) aggregate principal amount of revenue bonds of The City of Salisbury consisting of two separate series or issues of revenue bonds, namely, an issue of One Million One Hundred Eighty Thousand Dollars (\$1,180,000) principal amount of revenue bonds to be known as "Parking District No. 1 Revenue Bonds" and an issue of Five Hundred Twenty Thousand Dollars (\$520,000) principal amount of revenue bonds to be known as "Parking District No. 2 Revenue Bonds," all such revenue bonds to be issued pursuant to the authority of the Charter of the City of Salisbury, particularly Section 101 (i) thereof, providing the terms and conditions for the issuance of said bonds; providing the security for each of said issues of revenue bonds; providing for initial payments by the City in connection with the Financing of facilities within Parking District No. 1 and Parking District No. 2; establishing procedures for the handling of parking revenues and other funds in connection with Parking District No. 1 and Parking District No. 2; providing for the disposition of the proceeds of such bonds; providing for certain covenants relating to such revenue bonds the security therefor, and the payment thereof, including the annual levy of special ad valorem taxes in the respective parking districts in sufficient amounts to provide for the payment of the principal and interest of such revenue bonds, when due, and including payments by The City of Salisbury in the amount of not exceeding Ten Thousand Dollars (\$10,000) in any one fiscal year if required to meet debt service on the Parking District No. 2 Revenue Bonds, generally providing matters relating to the issuance, sale, security and payment of such revenue bonds; and approving, confirming and validating the creation of the City's Parking District No. 1 and Parking District No. 2 and declaring the same to be taxing districts as authorized by Section 44 of Article 23A of the Annotated Code of Maryland (1965 Cumulative Supplement).

City Solicitor informed Council of one minor change in the Ordinance since it was presented for first reading.

This change has to do with what can be done with funds obtained from the sale of parking areas in the event sufficient areas cannot be found to replace the spaces lost. As the Ordinance first read, surplus money could be put into a bond service fund, bonds could be bought on the market, or bonds could be redeemed. Since a bond service fund pays interest on the issue already outstanding and principal as it matures, there could be too much surplus in the bond fund. These funds shall be used to pay on the principal in order to pay off the debt. Bond Counsel and City Solicitor therefore agreed it would be best to strike the language permitting the funds to be put in bond service fund, thus permitting the City to buy bonds on the market or to redeem bonds only with surplus funds.

Councilman Rodgers stated the times permitted for meter and parking lot enforcement should definitely be established as a matter of record. In accordance with this, Councilmen Martin and Grier stated they felt the hours of enforcement should be from 9 to 6 p.m. Executive Secretary also agreed with this opinion. City Solicitor and Councilman Rodgers pointed out that the Ordinance did not say this, however. To resolve the matter, suggestion was made by City Solicitor and Bond Counsel that the enforcement could be construed to mean 9 a.m. to 6 p.m. unless sufficient funds or revenues were not coming in. Then, the hours could be changed under the general wording of the Ordinance. In any event, funds are not to come from the General Tax Fund unless absolutely necessary under the \$10,000 provision.

A motion to approve Ordinance No. 928 as presented for final reading was made and seconded by Councilmen Rodgers and Grier. Vote on the motion was called for at which time, Councilman Grier voted No on the same grounds he has taken all along on the matter, not because he does not approve of the Issue itself, or the Ordinance as a whole, but because he does not agree with the \$10,000 general obligation insurance clause. Councilman Martin voted Aye on the motion which was thus carried.

All members of the Council were adequately and properly informed ahead of time of the special meeting and a quorum was present to properly attest to the passage of the Ordinance as required by law. A written consent of Councilmen Fullbrook and Powell will be furnished to Bond Counsel and will be made a part of this record in the event it is ever needed.


City Clerk


Council President


Date

Salisbury, Maryland
May 5, 1966

SMITH, SOMERVILLE & CASE
1700 One Charles Center
Baltimore, Maryland 21201

Re: Consent of Councilman

Attention: Mr. Edward O. Clarke, Jr.

Gentlemen:

I, Harry O. Fullbrook, a duly elected, qualified and acting City Councilman of the City of Salisbury, a municipal corporation of the State of Maryland do hereby certify that I received full, and proper notice of the special meeting of the Council of the City of Salisbury held on May 4, 1966, but was unable to attend the same because of my absence from the City on that date.

I do further certify that, had I been present at such meeting, I would have voted in favor of the passage of Ordinance No. 928 relating to the issuance of bonds to Parking District No. 1 and No. 2 of the City of Salisbury and I do hereby request that I be recorded on the official records of the City as voting in favor of such Ordinance No. 928.



Harry O. Fullbrook
Councilman, City of Salisbury

cc: City Clerk
City of Salisbury

Salisbury, Maryland
May 5, 1966

SMITH, SOMERVILLE & CASE
1700 One Charles Center
Baltimore, Maryland 21201

RE: Consent of Councilman

Attention: Mr. Edward O. Clarke, Jr.

Gentlemen:

I, Robert A. Powell, a duly elected, qualified and acting City Councilman of the City of Salisbury, a municipal corporation of the State of Maryland do hereby certify that I received full, and proper notice of the special meeting of the Council of the City of Salisbury held on May 4, 1966, but was unable to attend the same because of my absence from the City on that date.

I do further certify that, had I been present at such meeting, I would have voted in favor of the passage of Ordinance No. 928 relating to the issuance of bonds to Parking District No. 1 and No. 2 of the City of Salisbury and I do hereby request that I be recorded on the official records of the City as voting in favor of such Ordinance No. 928.



Robert A. Powell
Councilman, City of Salisbury

cc: City Clerk
City of Salisbury

CITY OF SALISBURY, MARYLAND

Meeting #10

May 9, 1966

PRESENT

Mayor Frank H. Morris
Councilman David A. Grier
Councilman David F. Rodgers
Councilman W. Paul Martin, Jr. presiding

Mayor-elect Dallas G. Truitt
Councilman Harry O. Fullbrook
Councilman Robert A. Powell
Councilman-elect Samuel W. Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Fire Marshal, D. Williams; Police Chief, L. Payne; Planning Office Representative, B. Livingston; Friends and Families of the elected officials; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, Meetings #8
and #9 - April 25 and May 4, 1966

The Mayor and City Council of the City of Salisbury, Maryland, met in regular session in City Hall, 112 W. Main Street, at 8 p.m. on Monday, May 9, 1966. The meeting was called to order by President of the Council, W. Paul Martin, Jr., the Lord's Prayer was repeated and minutes of the previous two meetings held on April 25 and May 4, 1966 were approved as written on motion by Councilman Grier, seconded by Councilman Rodgers and carried unanimously.

Presentations of Testimonial Resolutions and
Distinguished Service Plaque to out-going Mayor
and Councilman

Executive Secretary and President of the Council presented, on behalf of the entire City Council and Government, Testimonial Resolutions to both Councilman David A. Grier and Mayor Frank H. Morris for their service to the City with outstanding ability and devotion to duty.

Executive Secretary read the full text of the framed Resolution to Councilman Grier as follows:

WHEREAS, David A. Grier completes his term of office as Councilman at large of the City of Salisbury on May 8, 1966; and

WHEREAS, He has served all of his term with outstanding devotion to duty, with a readiness to always accept any responsibility delegated, or incident to a decision in his opinion was for the good of the Community; and

WHEREAS, By his excellent judgment and tact, and his deep thought and consideration of the issues and problems confronting Council, he has not only won great admiration and respect of his fellow Councilmen, but of the great majority of our citizens; and

WHEREAS, He has also unstintingly shared of his time by participating in civic, fraternal and charity organizations, contributing greatly to the historical past, present and future of the Salisbury Metropolitan Area; NOW, THEREFORE, BE IT

RESOLVED, That this Council hereby extends greatest appreciation, praise, and admiration to Councilman David A. Grier for his services faithfully and outstandingly accomplished and wishes him continued success in his future endeavors.

David F. Rodgers

W. Paul Martin

Robert A. Powell

Harry O. Fullbrook

Francis H. Morris

Councilman Grier thanked the Council for their demonstration of appreciation and also for the privilege of serving with them for the past four years. He remarked on what an enlightening experience his term in office had been and wished the new Council and the Staff continued success in the coming years.

Executive Secretary then read a Testimonial Resolution to Mayor Francis H. Morris as follows:

WHEREAS, Francis H. Morris' term as Mayor of Salisbury expires on May 8, 1966; and

WHEREAS, He has served the citizens of our community without partiality, favor, or affection, and with outstanding devotion to duty; and

WHEREAS, His keen ability to anticipate and search out problem areas has been a great contribution to making the Salisbury Metropolitan Area one of the most progressive centers on the Eastern Shore; and

WHEREAS, His decisions in City operations and his recommendations to Council have been thoroughly respected and have aided the Council immeasurably in fulfilling its mission in the City and obligations to its citizens; and

WHEREAS, His aggressive, conscientious and sound approach has given him the will and ability to stand up for his convictions and to pursue the policies which he has felt were for the good of the community as a whole; and

WHEREAS, His performance as Mayor has been so outstanding and his public relations so complete due to the multitude of contributions he has made to the many civic and Statewide organizations that Salisbury has become known as a model city throughout the State of Maryland; and

NOW, THEREFORE, BE IT RESOLVED, that this Council hereby extends its most heartfelt gratitude, praise and respect to Mayor Francis H. Morris for his assistance and outstanding accomplishments and wishes him continued success in his future endeavors.

W. Paul Martin

David F. Rodgers

Robert A. Powell

Harry O. Fullbrook

David A. Grier

Councilman Martin presented Mayor Morris with a Distinguished Service Plaque on behalf of the City Government stating that his term in office has been a fruitful four years for the City of Salisbury and that his name will go down in history with the names of other great Mayors who have made the City the progressive one it is.

Mayor Morris thanked the Council and the Citizens of Salisbury stating he would like to echo Councilman Grier's words about his term being an enlightening experience and a rewarding opportunity. He called attention to his last message to Council which was distributed before the meeting (copy attached to official minutes) and wished the City Government and elected officials success in their future endeavors.

On this note, the Council meeting was recessed to terminate the Authority of the old Council and out-going Mayor.

Swearing-in of New Mayor and Councilmen -
Assumption of Office

Mr. Joseph W. T. Smith, Clerk of the Circuit Court for Wicomico County administered the Oath of Office to Councilmen David F. Rodgers and Samuel W. Seidel and to Mayor Dallas G. Truitt. Following these ceremonies, the Council re-convened and Councilman David Rodgers was appointed temporary President until that office could be reassigned. Motion was made and seconded by Powell and Seidel that Councilman W. Paul Martin, Jr., be reappointed as President of the City Council. The motion was carried unanimously.

Executive Secretary proceeded with the first order of business on the Agenda, the appearance of Milford Twilley, with an announcement that this appointment had been withdrawn until the next regular meeting.

Approval of Letter to Austin Moore re exchange of
property - Waverly Project

Council approval on a suggested letter to Mr. Moore confirming the exchange of property as outlined by the Department of Public Works, Philip C. Cooper, Director, was given on motion by Councilman Rodgers, seconded by Councilman Powell. A copy of the letter is attached to the official copy of the minutes for future reference if needed.

C. C. D. C. Recommendations - Appointment of
Sherwood Shreaves as member

The appointment of Mr. Shreaves to the Central City District Commission to fill the vacancy created by the departure of Mr. Robert Casey was confirmed on a motion by Councilman Seidel, seconded by Councilman Powell. Another recommendation, two years as a definite term of service on the C. C. D. C., was automatically approved in the motion.

Award of Bids

1. Borrow Excavation for Waverly Project - Instructions were given to the Director of Public Works to re-bid the contract on the basis as outlined acceptable from the lone bidder, Howard S. Culver, (i.e. -removal of requirement for 1,000 cu. yds. per day per haul). Authority was given to poll the Council on the award after final bids are received on this basis.
2. Poles, Wire and Oil Switch for Tennis Court - motion by Fullbrook, seconded by Powell to authorize Delmarva Power and Light Co. to proceed with the project at an estimated \$1,125.
3. Traffic Counters - Instructions were given to the Purchasing Agent to have the item standardized before any action can be taken by Council for the purchase from the only source, Streeter Amet Co.
4. Work Uniforms - motion by Rodgers, seconded by Powell to award to low bid of J. C. Penney & Co. in the amount of \$701.08.
5. Reflective Signs - motion by Powell, seconded by Seidel authorizing the Purchasing Agent to issue a purchase order to the 3M Company in the amount of \$202.50 for the standardized item.
6. Maintenance Service by BIF Industries Div., N. Y. Airbrake Co. - motion by Rodgers, seconded by Powell authorizing the Purchasing Agent to proceed as recommended to secure an agreement with BIF for their demand services for a period required by the Public Works Dept. for approximately 5 days.

Request - S. Norman Holland re extension of time
for dismantling of cement bin - Brown St.

Council considered a letter received from Mr. Holland and details of the matter were thoroughly reviewed. Motion was made and seconded by Rodgers and Powell that the Council stick to the original deadline of June 1 for the dismantling of the cement operation at the Brown Street property acquired by Pocahontas, Inc. This motion was passed with no dissenting votes voiced.

Bridge Approval - Dept. of the Army

Executive Secretary reported a letter of approval for the fixed bridge over the East Prong of the Wicomico River in accordance with the specifications of George Miles & Buhr has been received and a copy will be forwarded to the County.

He reported a meeting had been held with the architects and the retail merchant representatives and a fairly sure date of June 1 given by George, Miles & Buhr as the time they will be ready with specifications to put the bridge out to contract but with the element of advertising, awarding of bids, etc. 1 July will be more realistic.

Budget Meeting Date Set

A special Council meeting was set for Monday, May 16, 1966 for the purpose of studying the Budget proposals. The time was set for 7:30 p.m.

Appointment - Walter C. Anderson as City
Solicitor

Mayor Dallas G. Truitt gave a brief speech of thanks to the people and to Mayor Morris for help extended to him in the process of his taking over the office of Mayor of the City of Salisbury. For his first duty at hand, he proposed the name of Mr. Walter C. (Buddy) Anderson as the City's new City Solicitor.

Councilman Samuel W. Seidel advised Council he would like to disqualify himself from voting on this proposal and proceeded to read from a prepared statement (copy attached to official copy of minutes) giving his reasons why. Briefly, Mr. Seidel stated he favored the appointment and supported the nomination of his brother, Mr. Sheldon Seidel, to the post. He felt unfair accusations of conflict of interest charges and threats of political reprisals made to him by Councilman Fullbrook if he continued this support were uncalled for and, therefore, disqualified himself from voting on the matter.

Councilman Rodgers stated he appreciated how Mr. Seidel felt on the matter and was aware of the many rumors circulating around town on the subject. He further stated, however, that the prime interest of the Council was to do everything possible in the best interests of the citizens of the City of Salisbury. In this case it would be to show there was harmony in the City Government, and, therefore, he moved that Council approve Mayor Truitt's nomination of Mr. Bud Anderson as the new City Solicitor. Councilman Powell seconded the motion which was carried unanimously by those voting.

Mayor Truitt stated he was deeply grateful for the stand taken and observed "that this will certainly spell out that there is harmony in this court and rumors are not to be listened to." At this point, he introduced Mr. Hyman Pressman to the Council and people present.

Minister from Greasby, England, Rev. Frank
Rothwell - Greetings from the Mayor of Salisbury,
England

After a short recess, Rev. Rothwell was introduced by Councilman Martin and greetings were extended and exchanged between the Mayor of Salisbury, England and Salisbury, Maryland, USA. A key to the City was presented to Rev. Rothwell as well as to the Mayor of Salisbury, England. Rev. Rothwell is visiting Salisbury and is a guest of Grace Methodist Church, helping to celebrate Methodism's Bi-Centennial Celebration.

New Business

1. A motion was made and unanimously approved that the Council instruct the Executive Secretary to prepare an appropriate Resolution thanking Mr. Victor H. Laws for a job well done as the City's Solicitor for the past several years. This motion was made by Councilman Powell.

2. Mayor Truitt requested that a letter be sent in behalf of the City Government to the Barnes family expressing the City's sympathy and condolences on the death of their son, Barrie, who was killed in Viet Nam.

There being no further business to come before the Chair, the meeting adjourned at 9:10 p.m. to meet in special session on May 16 at 7:30 p.m.

Council President

W. Paul Martin

City Clerk

Jarvis Jones

Date

6/13/66

I would like to explain my reason for my position in this vote.

On Saturday, May 7th., Mr. Harry Fullbrook called me and asked if I was supporting my brother, Sheldon, for city solicitor. I told him that I had given it a good deal of thought and after much soul searching felt that he was the most qualified of the three attorneys who expressed an interest in the position. At this point Mr. Fullbrook stated that I had a conflict of interest and threatened me with all sorts of pollicial reprisal should I support him.

I told Mr. Fullbrook that I was only one of five members of the council and certainly did not even have the power to nominate. He kept rambling on about conflict of interest and what he was going to do pollicially to me.

I fail to see my conflict of interest, should Sheldon have been the mayor's appointment. In any matter that should come before council, we would certainly be on the same side as the city solicitor only advises the council as to the law. He does not vote.

My objection to Mr. Fullbrook's choice is not a personal one. Bud Anderson is a member of the same law firm that represents Delmarva Power and Light in this area. We are now considering items that could greatly effect that firm. I strongly feel that should there be any negotiations or court activity that we want to know that the city of Salisbury is getting the strongest possible legal effort.

Along these lines, the city did over \$100,000 worth of business with Delmarva Power and Light last year. In doing this business there are many items that have to be handled by our city solicitor. I do not like to think of Mr. Anderson's senior partner negotiating against him where the city's interests are concerned.



MARYLAND

FRANCIS H. MORRIS
MAYOR

CHARLES E. LEYDECKER
EXEC. SECY.

To the Council and the Citizens of Salisbury:

I want to thank you for the opportunity of serving you for the past four years. I realize that there are many problems, some of them very involved, but I feel that many of the problems facing our community have been recognized and some tentative solutions have been considered.

The following are things which still have to be completed or should be considered as time will permit and as conditions change. The entire financial relationships between the City, County, and State Governments and the type and quality of services rendered and payments received are involved with many of them:

(Not necessarily in order of priority)

1. Stronger communications between the Educational Institutions including the two colleges (University of Maryland and Salisbury State) and the City.
2. Annexation.



MARYLAND

FRANCIS H. MORRIS
MAYOR

CHARLES E. LEYDECKER
EXEC. SECY.

-2-

3. Urban Rehabilitation and Renewal.
4. Electric Utility Costs and Operation.
5. Police and Fire Protection.
6. Air and Noise Pollution.
7. Traffic Control.
8. River Beautification and Bulkheading.
9. Housing, Zoning, and Building Codes.
10. Comprehensive City Employee Program.
11. Disposal of excess City Property.
12. City - County Collective Government.
13. Garbage and Trash Service for all Taxpayers.
14. Encouragement of orderly Industrial, Commercial and Residential Growth, using the assets of the Community.
15. Improvement of the Curb, Gutter and Sidewalk Programs.
16. Further Recreation Programs with emphasis on Open Space action.
17. Public Housing for the Aged and Physically Handicapped.
18. Storm Drainage for Metropolitan Salisbury.



MARYLAND

FRANCIS H. MORRIS
MAYOR

CHARLES E. LEYDECKER
EXEC. SECY.

-3-

19. Installation of Electric and Telephone Utility Equipment.

20. Water and Sewer for Metropolitan Salisbury.

Most of these problems can be met with a "pay-as-you-go" financial program for the community as we plan and utilize all the resources and assets to their highest and best values at all times. Our sister governments must recognize and accept their full share of responsibilities when involved. A tax rate of less than \$1 in Salisbury in 8 years is a realistic goal.

We, as citizens, must remember that the initiations and implementations of these programs are the responsibility of the elected officials and the quality of the manner in which these programs are carried out by the City Employees is a direct reflection of the value that the elected officials place upon each program.

My best wishes to the City Council and to the entire government of the City of Salisbury.

FRANCIS H. MORRIS

May 9, 1966



PHILIP C. COOPER
Director
PUBLIC WORKS DEPT.

MARYLAND

742-2289

6 May 1966

Mr. and Mrs. W. Austin Moore, Sr.
203 W. Locust Street
Salisbury, Maryland 21801

Dear Mr. and Mrs. Moore:

This is to confirm my recent telephone conversation with Mr. Moore whereby he agreed to convey to the City a small parcel of land designated as parcel #37 on a plat of the Waverly Street Project, plat #4JJ-65-25.

In exchange for this land the City will cause to be closed that part of a twelve foot (12') alley lying on the northeasterly side of a home owned by Mr. and Mrs. Moore at #216 W. Locust Street. This alley and an additional ten feet (10') of land bordering upon it and on the northeasterly side thereof will be deeded to Mr. and Mrs. Moore in fee simple.

In addition, the City will also convey to Mr. and Mrs. Moore all that land lying between the above described land to be acquired by them and between the sidewalk of converging W. Locust Street and the proposed new Waverly Street, which land will be so restricted as to prevent the construction of a building or any other structure that would adversely effect the sight distance at this intersection.

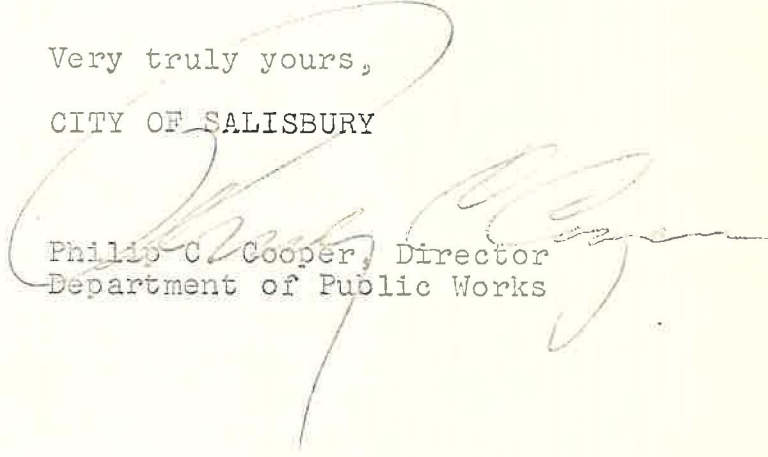
Deeded to Mr. and Mrs. Moore also will be all that land lying between their present home at #203 W. Locust Street and the back of the relocated sidewalk in front of this property. This land being subject to easement of existing utilities that may lie within its limits.

Inasmuch as the exact description of these properties will not be available until the completion of the Waverly Project, Mr. and Mrs. Moore will accept this letter and a

Mr. and Mrs. W. Austin Moore
Page 2
6 May 1966

copy of the minutes of any official City Council meeting as evidence of good faith on the part of the City and will execute the deed in favor of the City's needs for the construction of the Waverly Project. There will be no exchange of monies involved in this transfer of land.

Very truly yours,
CITY OF SALISBURY


Philip C. Cooper, Director
Department of Public Works

PCC:ac

Approved:

THE CITY OF SALISBURY, MARYLAND

TESTIMONIAL RESOLUTION

to
DAVID A. GRIER
Councilman, Salisbury, Maryland
1962-1966

WHEREAS, David A. Grier completes his term of office as Councilman at large of the City of Salisbury on May 8, 1966; and

WHEREAS, He has served all of his term with outstanding devotion to duty, with a readiness to always accept any responsibility delegated, or incident to a decision in his opinion was for the good of the Community; and

WHEREAS, By his excellent judgment and tact, and his deep thought and consideration of the issues and problems confronting Council, he has not only won great admiration and respect of his fellow Councilmen, but of the great majority of our citizens; and

WHEREAS, He has also unstintingly shared of his time by participating in civic, fraternal and charity organizations, contributing greatly to the historical past, present and future of the Salisbury Metropolitan Area; NOW, THEREFORE, BE IT

RESOLVED, That this Council hereby extends greatest appreciation, praise and admiration to Councilman David A. Grier for his services faithfully and outstandingly accomplished and wishes him continued success in his future endeavors.

W. Paul Martin
President, City Council

David F. Rodgers

Robert A. Powell

Harry O. Fullbrook

Francis H. Morris
Mayor

THE CITY OF SALISBURY

OATH OF OFFICE

I, DALLAS G. TRUITT do swear that I will support the Constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment, diligently and faithfully, without partiality/^{favor}or prejudice, execute the office of MAYOR OF THE CITY OF SALISBURY according to the constitution and laws of this State.

And I do declare that I believe in the existence of God.

Dallas G. Truitt

SUBSCRIBED AND SWORN to before me, the Clerk of the Circuit Court for Wicomico County and State of Maryland, this 9th day of May, Nineteen Hundred and Sixty-six.

Joseph W. Smith
Clerk

THE CITY OF SALISBURY

OATH OF OFFICE

I, DAVID F. ROGERS do swear that I will support the
Constitution of the United States; and that I will be faithful and bear
true allegiance to the State of Maryland, and support the Constitution
and laws thereof; and that I will to the best of my skill and judgment,
diligently and faithfully, without partiality, favor or prejudice,
execute the office of MEMBER OF THE COUNCIL OF THE CITY OF SALISBURY
according to the constitution and laws of this State.

And I do declare that I believe in the existence of God.

David F. Rogers

SUBSCRIBED AND SWORN to before me, Clerk of the Circuit Court for
Wicomico County and State of Maryland, this 9th day of May, Nineteen
Hundred and Sixty-six.

Joseph A. Smith
Clerk

THE CITY OF SALISBURY
OATH OF OFFICE

I, SAMUEL W. SEIDEL, do swear that I will support the Constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment, diligently and faithfully, without partiality, favor or prejudice, execute the office of MEMBER OF THE COUNCIL OF THE CITY OF SALISBURY according to the constitution and laws of this State.

And I do declare that I believe in the existence of God.

Samuel W. Seidel

SUBSCRIBED AND SWORN to before me, Clerk of the Circuit Court for Wicomico County and State of Maryland, this 9th day of May, Nineteen Hundred and Sixty-six.

Joseph M. Smith
Clerk

INTER OFFICE MEMORANDUM

MAY 9, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Work Uniforms

Public Works Department forwarded their Requisitions Numbers 314,316,317,318, and 588 to Purchasing Department for securing prices on uniforms for city employees in various departments, i.e. Sewer Treatment Plant, Incinerator, Water Plant, Sweeper Operators, etc.

Request for Quotation Number 136 was sent to various suppliers on March 23, 1966 and below is the tabulation of responses:

<u>SUPPLIER</u>	<u>TOTAL PRICE</u>	<u>TERMS/REMARKS</u>
Penney's & Company	\$701.08	Net 30
Star Laundry Dry Cleaners, Inc.	483.47	No bid 3 thru 8
Eastern Overall Cleaning Co.	719.50	" " 5, 8 and 9

I recommend the award be made to J. C. Penney & Co. on their low bid for all items. Star Laundry Dry Cleaners, Inc. and Eastern Overall Cleaning Co. did not bid on all items. The accounts to be charged and their balances are:

13.302 charge	\$71.04	Balance	\$516.12
20.232B "	83.32	"	74.51
13.402B "	266.12	"	271.84
13.232F "	145.04	"	153.17
11.122C "	163.76	"	175.00

Calvin C. Davis
Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

MAY 9, 1966

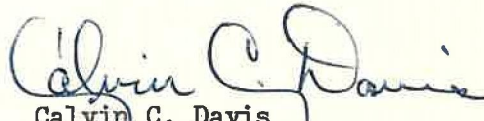
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Reflective signs

Public Works Department Requisition Number 730 requiring reflective signs is on hand. This reflective material has been standardized and a quotation was requested from the 3M Company for this material.

The items and prices are as follows:

1. NO PARKING signs- - - - -	-150 each	\$.85 each	Total	\$127.50
2. SPEED LIMIT 30- - - - -	-25 "	3.00 "	"	<u>75.00</u>
Grand Total				\$202.50

Approval is requested to issue a purchase order to the 3M Company for the purchase of the items. The account to be charged is 11.122B which has a balance of \$3,032.12.


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 9, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Maintenance Service by B-I-F Industries Div., N.Y. Airbrake Co.

Public Works Department Requisition Number 1260 of April 27, 1966 for Maintenance Service on a Demand Basis from B-I-F Industries Division for the Water and Sewer Plants is on hand.

The City of Salisbury does not have the personnel capable of specialized maintenance on this equipment. B-I-F Industries has offered their services and their fees are as follows:

Demand Services- - - - - \$11.00/hour
PLUS
Travel time, travel and living expenses and
cost of any parts used.

Public Works Department estimates they will need the services of B-I-F for approximately five (5) days and that the total costs, while difficult to estimate, should be from \$500 to \$1000. Any major replacement parts would be per the agreement - - - additional to the demand services.

I recommend that B-I-F and the City of Salisbury enter into an agreement for the Demand Services for the period required by the Public Works Department. The accounts to be charged and their balances are:

13.212C	charge	\$500.00 (Est.)	Balance	\$1,260.00
20.212C	"	"	"	2,958.00


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 9, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Borrow Excavation for Waverly Project

Proposal A-17-66 was written for Borrow Excavation for the Waverly Project for approximately 10,000 cubic yards to be delivered to the project.

The proposal was mailed and advertised on April 18, 1966. The proposals were mailed to eight bidders and was received, opened and read aloud at 10:00 A.M. EDT on May 4, 1966. Only one bid was received and that was from Howard S. Culver. His bid was for a unit price of \$1.65 and a total price of \$16,500. Bids were not received from the following:

George W. Wilkinson
Brittingham Materials Co.
Wicomico Soil Conservation District
Rayner Brothers
Howard Sand & Gravel Co.
Raymond A. Weisner
Weems Brothers

The Director of Public Works Department proposes and I recommend that the City purchase borrow from the Brittingham Construction Company from their pit at \$.20 per Cu.Yd. and that we have authority to rent the necessary dump trucks for hauling at \$4.50 to \$5.00 per hour and also rent the required dragline to load the trucks at the pit. In view of the bid by Howard S. Culver (\$16,500) the Public Works Department opinions that by their method the City can save approximately \$6,500.

The account to be charged is the Waverly Bond Issue.


Calvin C. Davis

CCD/s
cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 9, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Poles, wire and oil switch for Tennis Court

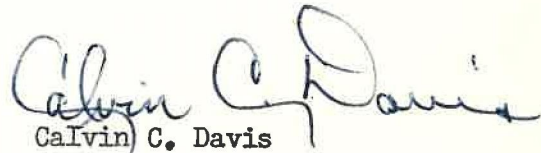
Public Works Department has sent the Purchasing Agent their Requisition Number 1267 for the installation of utility poles with wire and oil switch for the first phase of providing lighting for the Tennis Courts.

The Delmarva Power and Light Company of Maryland is the only source for providing the service required and their price for this work is \$1,125.00. They will provide the following:

- 8 - 40'4 CYP poles
- 550' - #4 A1. triplex wire
- 1 - 14.4 KV. 200 Amp. remote control oil switch

The amount of \$1,125.00 is an estimate only and the Delmarva Power and Light Company of Maryland reserves the right to invoice actual costs after completion of the work.

I recommend the Delmarva Power and Light Company of Maryland be authorized to proceed with this project. The account to be charged is 19,903 and the current balance is \$5,524.67.


Calvin C. Davis

CCD/s

cc: 8 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

MAY 9, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Counters

Public Works Department has a requirement for six (6) Traffic Counters. Proposal #19-66-T was prepared and mailed to suppliers on April 7, 1966. The Proposal was received, opened and read aloud at 10:00 A.M. EDT, April 28, 1966.

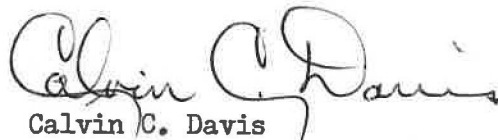
The response was only one bid and that from Streeter Amet Co. for \$2,586.00. They enclosed a bid bond of \$130.00.

No bids were received from:

Persin Co., Automatic Signal Co., Veeder-Root Co., Denominator, Inc., Traffic Control & Engineering Co. and Marbelite Co., Inc.

I contacted Mr. George Lewis of the Roads Division for the State of Maryland on April 28, 1966 and he advised that they use the Streeter Amet Co. equipment and that company is the only source. I do not recommend that this equipment be standardized because of the infrequent purchases.

I recommend that authority be granted for issuing a contract on this item with Streeter Amet Co. for \$2,586.00. The account to be charged is 11.123 and has a balance of \$45,732.99.


Calvin C. Davis

CCD/s

cc: 8 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #11

May 23, 1966

PRESENT

Mayor Dallas G. Truitt
Councilman Robert A. Powell
Councilman W. Paul Martin, Presiding

Councilman Harry O. Fullbrook
Councilman David F. Rodgers
Councilman Samuel W. Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Solicitor, B. Anderson; Treasurer, H. Brittingham; Planning Office Representative, B. Livingston; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Police Chief, Leslie Payne; Director of Public Works, P. Cooper; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, May
9, 1966

The Mayor and City Council of the City of Salisbury, Maryland, met in regular session on Monday, May 23, 1966 at 8 p.m. in City Hall. The meeting was called to order by President of the Council, W. Paul Martin, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Appearance - Mr. Schwemlein re Water
Extension, Douglas Rd. - Woodland Rd.

Mr. Schwinline appeared before Council to receive authorization and final approval on the water extension to his property in the Douglas, Woodland, Link Roads area. A joint meeting has been held with the County and the City to review this request which conforms to existing policy on extensions outside the City Limits. Signatures have been obtained from all the neighbors and the cost of \$7 per front foot is agreeable. Motion to approve it was made and seconded by Rodgers and Powell and carried unanimously.

PUBLIC HEARING - Budget, Fiscal 1967

Approximately nine people were in attendance for the Public Hearing on the Budget. Council President Martin called for any discussion or questions on the Budget from the interested Citizens but none were forthcoming. Councilman Rodgers stated the only problem as he could see it was the tax rate. Council President Martin agreed, stating the tax rate would have to remain at \$1.24 in order to raise the necessary funds for the money obligated in the proposed Budget.

Mr. Martin informed that County participation on fire and ambulance costs was not forthcoming as anticipated and therefore the tax rate could not be reduced to \$1.18 as proposed by former Mayor Frank Morris, but would have to stay at the present rate of \$1.24. Councilman Rodgers pointed out that a tax rate of \$1.22 had been proposed by the former Mayor if the County money did not materialize but Council President Martin again pointed out that in order to balance the Budget, the rate would have to stay at \$1.24. "We need the \$1.24 to get the funds for the money we have obligated."

Councilman Rodgers moved that the Budget be adopted for first reading,

leaving the tax rate at \$1.24 with the water and sewer charges remaining the same also. Councilman Seidel seconded this motion which was carried with no objections from the Council or those present. Friday, May 27 at 8 p.m. was set for the next budget study.

Ordinance No. 939 - 1st reading - Wm. B.
Tilghman Fertilizer Plant Re-zoning

Ordinance No. 939 was presented for first reading at the request of Mr. Nash Strudwick of the Tilghman Company. It reads as follows: AN ORDINANCE of the Council of The City of Salisbury pursuant to Section 14 (5) of the Zoning Code of the City of Salisbury as amended, for the purpose of granting a permit to W. B. Tilghman Co., for the manufacture and storage of fertilizer on the premises owned by said company known as 650 Fitzwater Street and being Lot 6, Block 2, on City Map 65.

Building Inspector, H. Wojtanowski, explained that the Tilghman Fertilizer Plant is now operating under a legal non-conforming use at its present location and is required to obtain a variance to the Zoning Code every time an improvement is made at the plant. This requires a hearing before the Board of Zoning Appeals and is considered a hardship on the Company. Ordinance No. 939 as proposed and introduced for first reading will eliminate this hardship and is recommended by the Building Inspector and City Solicitor for reference to the Planning Commission for consideration.

Councilman Rodgers questioned the advisability of including provisions in the Ordinance specifically spelling out what types of fertilizer may be manufactured and stored at the Tilghman plant. He was mainly concerned that chemical fertilizers be prohibited. Motion to approve Ordinance No. 939 for first reading was made and seconded by Councilmen Fullbrook and Powell. Council President instructed that Ordinance No. 939 be referred to the Planning Commission and Councilman Seidel requested that the type of fertilizer manufactured and stored at the Tilghman Plant be spelled out in the Ordinance.

Ordinance No. 938 - 1st reading - Auction
Sales

Ordinance No. 938 was introduced for first reading as a result of a request by Mr. Albert Bell. Ordinance No. 938 reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending Chapter 10 of the Code of Salisbury, 1959, by repealing and re-enacting Section 10-9, 10-10, 10-11, 10-12, 10-15 thereof, and adding a Section 10-12A, subject "Auction of Goods, Wares and Merchandise" to provide for the licensing and regulation of regular auction sales.

Discussion of the Ordinance followed the introduction and explanation by the City Solicitor. General agreement was indicated to his suggestion that the Ordinance be published and referred to the Retail Merchant's Association before any action is taken on its passage. NOTE: (See page 6 for further discussion on Ordinance No. 938)

Request for Special Session - Urban Renewal

Mr. Livingston called attention to his summary contained in the briefing books giving reasons why a special session of the Council should be scheduled for May 31. Passage of Ordinance No. 940, awarding the bid on the \$590,000 loan note proposal was the main item necessitating a special meeting. Council granted the request and recommended 8 p.m. on May 31 as the time.

Corner Obstruction Cases - Recommendations

In connection with corner obstructions, Mr. Wojtanowski reported he was not satisfied with a recent Board of Appeals decision concerning Telephone Booths. The Booth in question being the one at the corner of Priscilla Street in the Monument Square Shopping Center area. Council agreed with Councilman Rodgers' suggestion to appeal the decision rendered by the Board but did not go along with his recommendation to the Building Inspector to write to the Phone Company about the matter. Councilman Fullbrook pointed out it would be best to settle the difference of opinion with the Board of Zoning Appeals first.

A memo written and submitted by former City Solicitor, Victor Laws, was reviewed by Council and the Building Inspector who summarized the corner obstructions needing correction as follows:

- (a) Class 1 - obstructions to be removed and property owner reimbursed by the City.
- (b) Class 2 - obstructions which were placed in present locations since the Zoning Code became effective and should, therefore, be removed at the property owner's expense.
- (c) Class 3 - obstructions that should be called to the attention of the Board of Zoning Appeals for special variances because of justified reasons.

Mr. Wojtanowski's request to proceed with necessary measures in the Class 2 category first because those in Class 1 involves from \$7,000 to \$10,000 City expense was considered by Council but instructions were given along the lines of a recommendation by Councilman Fullbrook who stated he wanted it to go on record that he favored all of the Classes to be gone after the same way and at one time with no preferential treatment just because the City does not have to bear the expense of removal.

A motion was made, therefore, by Councilman Seidel, seconded by Councilman Powell that the Building Inspector proceed with all of the Corner Obstructions, enforcing restrictions to all Classes whether the City has to pay or not. Council also stipulated that any bills received must be justified.

Parking District Tax Exemptions - Morris, Holt

Requests for exemption from the Special Parking District Tax because adequate parking facilities are furnished by the property owner were unanimously approved on motion by Councilman Fullbrook and seconded by Councilman Powell. These properties include those of the following:

Johne E. & Margaret E. Morris - 301-305 E. Main Street Lot # 14,33,34, City Map 23

Holt Paper Co., Inc. - 226 Mill Street Lot # - , City Map 59.

Cement Bin Removal - Brown St.

Councilman Powell informed Council this matter was before them again at his request. He informed he believed Mr. Norman Holland should be given an extension of time on the June 1 deadline set for removal of the Cement Batching Plant on Brown Street, formerly known as the Peninsula Concrete Co. He called on the Building Inspector and Executive Secretary to summarize their further investigations into the matter. Mr. Wojtanowski

reported he and the Executive Secretary had visited the site with Mr. Holland who explained to them his difficulties in finding a place to move the cement operation to and the expense of dismantling the machinery for storage. Both Mr. Wojtanowski and Mr. Leydecker voiced their opinions that an extension should be granted to Mr. Holland beyond the June 1 deadline set and agreed to by Mr. Holland, himself.

Councilman Seidel also added his agreement with this opinion, pointing out, however, that the plant location should be cleaned up somewhat. Councilman Martin expressed concern that the Building Inspector and Executive Secretary had changed their opinions on the matter and indicated he had not.

Seidel moved that Mr. Holland be allowed to leave the plant on Brown Street but put it in a safe condition subject to agreement with Mr. Wojtanowski of the Inspections Department. The property is to be cleaned up and Milford Twilley notified to remove an old truck from the premises which belongs to him. The plant is to be removed according to his letter (referred to a letter received from Mr. Holland on May 9, 1966, attached to official copy of minutes) at the earliest opportunity.

Councilman Powell seconded Mr. Seidel's motion which was carried with no dissenting votes.

Boat Ramp Lease - Maude P. Dryden

Executive Secretary recommended the City consider renewing the lease for the existing Boat Ramp property from Maude P. Dryden. Motion was made by Councilman Fullbrook, seconded by Councilman Powell that negotiations for the lease be started. City Solicitor is to proceed with drawing up a new lease and negotiating with Mrs. Dryden.

Damage Claim - Carroll St., Eastern Shore Steel Co. location

A letter received from Mr. Wallace Messick of Peninsula Roofing Co., owner of the property mentioned above on Carroll Street, was discussed and considered by Council with no action taken on his claim for \$5,000 damage for possible hardship. Council agreed with Mr. Fullbrook's statement that the City could not presuppose damage. Therefore, instructions were given that Mr. Messick be informed that at such time as this hardship occurs, the matter will be referred to the Court where his rights will be protected by law.

Mr. Cooper, Director of Public Works explained that he was under the impression the City has done everything possible to prevent damage to Mr. Messick's building by storm water and that the chance of this causing damage is very remote. As a precautionary measure, a tide gauge will be installed in the area in the event of future claims.

Resolution of Commendation - Victor H. Laws

A Resolution of Commendation to former City Solicitor, Victor H. Laws, was presented and read into the record by the Executive Secretary. The Resolution reads as follows:

WHEREAS, Victor H. Laws completed his term of office by resignation as City Solicitor of the City of Salisbury on May 9, 1966; and

WHEREAS, he has served all of his term with great devotion to duty, with exceptional initiative and readiness to shoulder responsibility; and

WHEREAS, his superior ability to rapidly comprehend the most complicated, involved, and foreign of subjects, and to unwind the tangled maze of legal ramifications in order to present clear legal opinions and recommendations; and

WHEREAS, through his excellent judgment, tact, and quiet manner, he has turned the tide of public opinion countless times in favor of the City; and

WHEREAS, his superior intelligence coupled with the qualities mentioned has caused him to perform the duties of his position in an exceptionally outstanding manner; now,

THEREFORE BE IT RESOLVED that this Council hereby extends its deep appreciation for the high quality of legal services rendered by Mr. Laws and wishes him continued success in his future endeavors.

Motion to approve the Resolution as presented was made and seconded by Councilmen Rodgers and Powell. A copy is to be forwarded to Mr. Laws.

Request for Discussion on Public Housing

The above request was relayed to Council by the Executive Secretary on behalf of Mr. Ralph Dulany. Council instructed that Mr. Dulany be informed they would schedule ten minutes at the special session to be held on May 31 at 8 p.m.

Retail Merchant's Association Christmas Mall Plans

Mr. Louis Carman appeared before Council on behalf of the RMA, asking for Council's approval for the Christmas Mall to again be used as a general theme for the RMA's Christmas decorating plans. A motion granting this approval was made and seconded by Rodgers and Powell who requested that the final plans be presented to Council for approval before put into action. Mr. Carman assured they would be and informed the Council the RMA anticipated extending the Mall to Mill Street this year instead of stopping at Market St.

Request for Storm Water Drainage Protection, Clifford Brewington

P. C. Cooper briefed Council on Mr. Brewington's problem in the Pinehurst Avenue area. He explained and provided an illustration of the area of erosion affecting a number of property owners besides Mr. Brewington. He estimated that at a cost of \$3,000 help could be provided to Mr. Brewington but the problem would not be solved and would be only a partial answer to remedying a situation completely.

Councilman Fullbrook explained the situation behind his own home in this area and behind that of his neighbors stating that it is a very dangerous situation with a stream as wide as 4' and as deep as 6 to 7'.

Mr. Cooper estimated that at a cost of approximately \$50,000 the problem can be solved right and recommended that the cost be included in the Bond Issue for the South Side Storm Drainage Project the firm of George, Miles & Buhr is working on. Council

indicated approval of this recommendation and instructed Mr. Cooper to proceed along these lines on the matter.

Approval of utility pole - E.S.P.S. - Hillside
Drive - Civic Avenue

Motion was made and seconded by Rodgers and Powell to approve the installation of the Pole as outlined in a plan presented by E.S.P.S. in the vicinity of Hillside and Civic Avenues. The Mayor was authorized to execute the contract.

A request presented on behalf of E.S.P.S. by Mr. Cooper for an anchor on a pole at the Lake Street Playground was denied on the grounds that it would be a hazard to children playing on the lot.

Ordinance No. 937 - 1st reading - Street
Closings, R-19

Mr. Livingston of the Planning Office explained the necessity for this Ordinance which provides for consolidation of the properties into larger parcels in an area including Bond St., Poplar Hill Avenue, Calvert St., E. Church St. and the Boulevard.

Ordinance No. 937 reads as follows: AN ORDINANCE OF THE COUNCIL OF THE CITY OF SALISBURY for the closing of certain streets and alleys in Urban Renewal Area Project Md. R-19; and for the vesting in the City of Salisbury as abutting property owner of all right, title and interest in and to the beds of said closed streets and alleys.

Motion to pass the Ordinance for first reading was made by Councilman Powell, seconded by Councilman Seidel and carried unanimously.

Ordinance No. 938 - 1st reading - Auctions

This Ordinance was re-introduced before Council for a second time in one meeting because of the time change on the Agenda and the appearance of Mr. and Mrs. Bell at the meeting for discussion of same. Mr. Bell recommended and Council agreed that the license period of the Ordinance should be for one year only with no provision for a short period of time such as 6 months. Also, it was ascertained that a property bond rather than a cash bond would be sufficient to post to obtain a license under the Ordinance. Council recommended that the Section 10-15A "Fees" section be amended and the quoted \$150 fee for a six month period be stricken. Motion to approve the Ordinance as amended was made by Rodgers, seconded by Powell and carried unanimously.

Ordinance No. 940 - 1st reading - Urban
Renewal Financing- \$590,000 Bond Issue

Ordinance No. 940 was introduced and briefly explained by Bill Livingston of the Planning Office. It strictly provides and authorizes the sale, issuance and delivery of preliminary loan notes on the \$590,000 bond issue recently bid on successfully by Brown Brothers Harriman & Co. of New York at an interest rate of 3.24%.

Ordinance No. 940 reads as follows: AN ORDINANCE of the Council of the City of Salisbury authorizing the sale, issuance and delivery of preliminary loan notes in the aggregate principal amount of \$590,000, the execution of Requisition Agreement No. 1-1966, and the execution and delivery of project Temporary Loan Notes Nos. 5 and 6, all in connection with Projects Nos. Md. R-17 and Md. R-19, supplementing Ordinance No. 864, effective July 15, 1963, as clarified by Ordinance No. 884, effective

April 28, 1964, Ordinance No. 877, effective January 13, 1964, Ordinance No. 921, effective October 25, 1965, and Ordinance No. 922, effective October 25, 1965.

Councilman Fullbrook requested the Executive Secretary to furnish Council a progress report each week on the Consultant's (George, Miles & Buhr) phase of the R-19 and 17 Projects.

Motion to approve Ordinance No. 940 for first reading was made and seconded by Councilmen Rodgers and Powell and carried unanimously.

Award of Bids

1. Neptune Meter Parts - motion by Rodgers, seconded by Powell to purchase the standardized item from Neptune Meter Co. in the amount of \$648.09.
2. Crane Rental - motion by Powell, seconded by Seidel to rent crane equipment for a maximum of 50 hours at \$14/hr. or a total of \$700 from the Wicomico Soil Conservation District.
3. Dozer Rental - motion by Powell, seconded by Rodgers to rent the dozer equipment from Wicomico Soil Conservation District for a maximum of 100 hours or \$1,350.
4. Roof Repair, Aerator Building - motion by Fullbrook, seconded by Powell to award to Charles Bower in the amount of \$2,950.
5. Traffic Counters - motion by Rodgers, seconded by Powell to award to Streeter Amet Co. in the amount of \$2,586.
6. Talley Counters, Traffic - motion by Powell, seconded by Rodgers to award to low bid of The Denominator Co., Inc. in the amount of \$247.51.
7. Reflective Sign Materials - motion by Powell, seconded by Rodgers to purchase the standardized item from 3M Company in the amount of \$378.75.
8. Sequence Relay - motion by Seidel, seconded by Powell to purchase the standardized item from Automatic Signal Co. in the amount of \$264.30.
9. Parts and Supplies for Parking Meters - motion by Seidel, seconded by Powell to purchase the standardized items from Rockwell Manufacturing Co. in the amount of \$388.45.
10. Borrow Excavation for Waverly Project - motion by Rodgers, seconded by Powell to award bid on toss of coin (because of identical bids received) to Howard S. Culver in the amount of \$12,000.
11. Foundry Coke, 20 Tons - motion by Seidel, seconded by Rodgers to purchase from the Allan Wood Steel Co. in the amount of \$802.

Employee Holiday Program Revised

Council unanimously approved Council President, W. Paul Martin's recommendation to restore the number of Holidays to City Employees to at least equal those taken by County Employees. Motion was made by Councilman Rodgers, seconded by Councilman Powell that the City carry the same holidays the County carries.

Confirmation of Appointment of Planning
Director

Motion was made and seconded by Rodgers and Powell to officially confirm Council's approval of the appointment of Mr. Philip L. Tallon of Dover Delaware as the new Director of Planning and Urban Renewal for the City of Salisbury and Wicomico County. The salary is to be \$15,000 annually on a one-year contract basis, renewable each year. Term is to commence September 1, 1966.

Appearance - Arnold Wolters re Main Street
Improvement - Ulman Property

Mr. Wolters appeared before Council for permission to initiate a study to improve the appearance of the property formerly the old Ulman Theater. He suggested filling in with top soil, planting grass and shrubbery and generally improving the looks of the area. He referred to commitments already solicited for donations of soil and shrubbery and informed Council the Ulman Estate would be contacted for their permission to use the property. Motion was made and seconded by Rodgers and Seidel granting Council approval for the initiation of the study for the improvement.

Central Business District Urban Renewal
Project

A letter from Prof. Fleming of the Citizens Advisory Committee written by the Retail Merchant's Association to him was called to Council's attention. Mr. Wolters was informed by Council that all the property owners in the Parking Districts had to be contacted and signatures received before any further action can be taken on their request to initiate an Urban Renewal Project in the central business district. Council explained that this step is necessary because all the property owners must be impressed with the fact that the Parking District Tax will have to be increased if a project is initiated in the area. Council suggested a general meeting be held of the property owners in the Districts, the Retail Merchant's Association and representatives of the Urban Renewal Office.

Recognition of Interested Citizens

Mr. and Mrs. Douglas Appleby introduced themselves to Council and asked for permission to attend more Council meetings. Council welcomed them and told them all meetings are public and anyone can come without being invited.

New Business

1. Council agreed with Mr. Cooper's recommendation to hire Mr. Kenneth Haensler as Sanitary Engineer at a salary of \$10,374 on motion by Rodgers, seconded by Seidel.

There being no further business to come before the Chair, the meeting adjourned at 10:15 p.m. to meet again in regular session on June 13, 1966.

W. Paul Martin
Council President

Sara L. Pomeroy
City Clerk

June 13, 1966
Date

Salisbury, Maryland
May 20, 1966

Dr. A. L. Fleming, Chrm.
Citizens Advisory Council
Salisbury State College
Salisbury, Maryland 21801

Dear Dr. Fleming:

The Salisbury Retailers Association requests the support of the Citizens Advisory Council in recommending to the Mayor and City Council the application of a Survey and Planning Grant for the correction of the Downtown blight area on West Main Street - from Montgomery Ward to Market Street - as outlined in the report submitted by Lawrence A. Alexander & Co.

Salisbury Retailers Association

Arnold R. Wolters, Pres.

Fred Kreiser, 1st V. Pres.

Lewis Carman, 2nd V. Pres.

Bill Nelson, Treasurer

Troy Ashcraft, Secy.

John R. Hester
John E. Spill
John R. Hester
John R. Hester
John R. Hester
John R. Hester

John E. Hester
John E. Hester
John E. Hester
John E. Hester
John E. Hester
John E. Hester

T BB-Info

May 11, 1966

Mr. S. Norman Holland, President
POCAHONTAS, INC.
404 Mill Street - Box 16
Salisbury, Maryland

Dear Mr. Holland:

At the last regular meeting of the City Council on Monday evening, May 9, 1966, your letter of May 9 was presented for Council consideration. The status of your installation was discussed in detail by the Council but it was felt that the circumstances had not changed to warrant an extension of time from the date which you had proposed some months ago.

Therefore, I regret to inform you that the members of the Council would not approve your request for an extension to dismantle your cement bin subsequent to 1 June.

Since you must dismantle this plant before 1 June, 1966, and if by that time you will not have considered moving the parts to Ocean City, the City will authorize you to store the non-combustible parts of the bin on the property where it is now installed. I suggest that you coordinate with Mr. Wojtanowski, our Director of the Bureau of Inspections, as to the disposition of the combustible parts.

I am very sorry that I am unable to give you a favorable reply to your request.

Sincerely yours,

CITY OF SALISBURY

Charles E. Leydecker
Executive Secretary

CEL/flt
cc: Inspections Dept.

POCAHONTAS, INC.

READY "MIX" CONCRETE • BUILDING MATERIAL • FUEL OIL • COAL



S. NORMAN HOLLAND
S. NORMAN HOLLAND, JR.
JEROME A. ISEAR

404 MILL STREET

BOX 16

AREA CODE 301
749-5185

SALISBURY, MARYLAND 21801

May 9, 1966

Mayor and Council
Salisbury
Maryland

ATTENTION: Mr. Charles Leydecker

Gentlemen:

Sometime ago the Council gave us until June 1, 1966, to dismantle our cement bin or make some improvement in regards to the fire zone on Brown Street. At that time we had anticipated moving it to the Pocomoke area. As you know, we bought the Blades Concrete Company; so therefore, we did not need it there.

After that time, several big jobs have arisen in the Ocean City area and at the present time they are asking us would we consider moving in that area to take care of this particular kind of work. We naturally are interested in having this plant working and if the situation shows moving tonnage, we would be interested in moving. So that is what we have in mind at the present time and I don't know just how soon it will be. One company says that not very long they will be ready.

We don't want to go to the expense of dismantling this plant, which will costs about \$5,000.00 and do the same thing at a later date. Gentlemen, we would like you to consider this move we are speaking of and as soon as we get the word to make a change, you can be assured that we will notify you and move the plant. At present, as you know, it is laying idle and rusting badly.

I called Mr. Leydecker and Mr. Wojtanowski last week and carried them over to the job site and told them this story. So it won't be new to them. I am sure your body will do the right thing in regards to my wish. Much obliged.

Sincerely yours,

POCAHONTAS, INC.


S. Norman Holland
President

SNH/pap



READY "MIX" CONCRETE

INTER OFFICE MEMORANDUM

MAY 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Neptune Meter Parts

Public Works Department Purchase Requisition Number 738 requiring parts for Neptune Meters has been priced. These items were standardized with Neptune Meter Company.

Items and prices are as follows:

12--#RR-1A	Register Box Complete Round Reading 5/8" Meter	\$ 28.71
6--#S39A	Disc Piston for 1½" Meter (Complete)	95.70
3--#S39B	" Chamber less Piston for 1½" Meter	181.83
6--#S3-9A1	Thrust Roller for 1½" Meter	6.70
1--#S3-9A	Disc Piston Complete for 3" Meter	79.75
1--#S3-9A	" " " " 4" "	143.55
1--#S3-14	Control Crown w/ control Arms for 3" Meter	22.33
1--#S3-9A1	Thrust Roller for 3" Meter	2.71
1--#S3-9A1	" " " 4" "	4.59
1--#RR-1A	Register Box Round Reading for 3" Meter Complete	2.71
1--#RR-1A	" " " " 4" "	7.98
1--#RR-3A	" Complete Round Reading (100 Gal.) for 3" Meter	6.38
1--#RR-3A	" " " " (100 Gal.) " 4" "	15.95
1--#S3-4A	Change Gear Register 40 Teeth for 3" Meter	.40
1--#S3-4A	" " " 22 " " 4" "	.40
1--#S3-4B	" " Stuffing Box 24 Teeth for 3" Meter	.40
1--#S3-4B	" " " 36 " " 4" "	.40
1--#RR-3A	Compound Register Complete Round Reading 100 Gal. 6"	17.00
1--#RR-3A	" " " " 10 Gal. 6"	6.80
1--#RR-3A	" " " " 100 Gal. 4"	17.00
1--#RR-3A	" " " " 10 Gal. 4"	6.80
TOTAL		\$648.09

Approval is requested to purchase these items from Neptune Meter Company. The account to be charged is 20,242C which has a balance of \$1,290.54


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

MAY 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Roof Repair, Aerator Building

Proposal #21-66-W was written for Public Works Department for the repair of the roof on the Aerator Building.

The Proposal was mailed to eight local contractors and advertised in the Salisbury Times, on April 18, 1966. The bids were to be opened and read aloud at 10:00A.M. EDT on May 2, 1966, however there were no bids received. I contacted three of the firms to ascertain why they had not bid and the reply was that they had more business than they could properly handle and did not wish to take on any additional work.

Bids were sent to the following:
Atlantic General Contractors, Inc.
Brittingham Construction Co.
Lee S. Disharoon
Walter W. Dykes
Charles W. Clark
Charles J. Bower
Carl J. Williams & Sons
Evans Construction Co.

Public Works Department contacted Charles Bower and he has presented a proposal for accomplishing this work at a cost of \$2,950.00. Public Works Department has reviewed the proposal and recommends as do I, in awarding this to Charles Bowers. The account to be charged is 20.232E which has a current balance of \$4,648.70.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

MAY 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Talley Counters, Traffic

Public Works Department Requisition Number 1231 was forwarded to vendors for pricing, and delivery by our Request for Quotation Number 14OA. These are manual counters and are mounted in tiers.

Bids were received from the following vendors:

<u>VENDOR</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
The Denominator Co. Inc.	\$247.51	N 30
Veeder-Root Inc.	263.39	N 30

Fischer & Porter Co. did not submit a bid.

Public Works Department has reviewed the bids. I recommend these Talley Counters be purchased from The Denominator Co. on their low bid of \$247.51 Net. The account to be charged is 11.123 which has a balance of \$45,732.99.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

MAY 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Counters

Public Works Department has a requirement for six (6) Traffic Counters. Proposal #19-66-T was prepared and mailed to suppliers on April 7, 1966. The Proposal was received, opened and read aloud at 10:00 A.M. EDT, April 28, 1966.

The response was only one bid and that from Streeter Amet Co. for \$2,586.00. They enclosed a bid bond of #130.00.

Bids were not received from the following:

Persin Co., Automatic Signal Co., Veeder-Root Co., Denominator Co. Inc.,
Traffic Control & Engineering Co. and Marbelite Co., Inc.

I contacted Mr. George Lewis of the Roads Division for the State of Maryland on April 28, 1966 and he advised that they use the Streeter Amet Co. equipment and that company is the only source. On May 11, 1966 this equipment was standardized.

I recommend that a contract be entered into with Streeter Amet Co. for \$2,586.00 for these six (6) Traffic Counters. The account to be charged is 11.123 and the current balance is \$45,732.99.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Reflective Sign Materials

Public Works Department Requisition Number 763 requiring reflective sign material is on hand. This reflective material has been standardized and a quotation was requested from the 3M company for this material.

The items and prices quoted are as follows:

1. Blank Faces #2R7-113 Green Border 12" X 18"	\$43.75
2. Letters, #2PLG-84, Green 2" PRA Series C 50 pkgs.	50.00
3. Sheeting, Reflective #2270 Silver 24" X 50 Yds.	<u>285.00</u>
TOTAL	\$378.75

Approval is requested to issue a purchase order to the 3M Company for the purchase of the materials. The account to be charged is 11.122B which has a balance of \$3,032.12.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

MAY 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Borrow Excavation for Waverly Project

Public Works Department Proposal #A-17-66-(2) was advertised on May 11, 1966 and mailed to suppliers on May 10, 1966 for borrow excavation for the Waverly Project.

Bids were received,,opened and read aloud at 10:00A.M. EDT on May 18, 1966 with the following results:

<u>SUPPLIER</u>	<u>TOTAL BID</u>	<u>BOND/CHECK</u>
Howard S. Culver	\$12,000.00	\$600.00
J. Lyle Howard	12,000.00	600.00

(10000 cu yds)

Bids were not received from Brittingham Materials Co., Scott & Wimbrow, Weems Brothers, E. J. Ruark and Mumford & Powell.

In view of the identical bids and the acceptability of materials by the Public Works Department I recommend the Council award this contract by lot. The account to be charged is the Waverly Bond Issue.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

MAY 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Foundry Coke, 20 Tons

Public Works Department Purchase Requisition Number 1243 for Foundry Coke 3" to 6" gradation has been received. This coke is for use in water filter beds.

Telephone calls were made to all coal dealers in Salisbury with no results. Long distance calls were made to three dealers in Baltimore and four dealers in Washington, D. C. with no results. After a call to the Coal Traffic Department of the B & O RR in Baltimore I contacted the Allan Wood Steel Co. of Conshohocken, Pa. and they will furnish the coal at \$802.00.

Approval is requested to purchase this coal from the Allan Wood Steel Co. for \$802.00, delivery Salisbury, Md. The account to be charged is 20.232D which has a balance of \$3,151.80.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts and Supplies for Parking Meters

Public Works Department Requisition Number 706 requiring parts for the parking meters has been priced. These items were standardized with Rockwell Manufacturing Company.

Items and prices are as follows:

1. Miscellaneous parts (Listed on Pw#706)	\$252.20
2. Hypo Bench Oiler	1.25
3. Winding Crank (6)	15.00
4. Timers for exchange (20)	<u>120.00</u>
Total Price	\$388.45

Approval is requested to purchase these items from Rockwell Manufacturing Company. Accounts to be charged and their balances are:

Account 11.132B	charge \$19.42	Balance	\$968.78
" 20.922-2B	" 174.80	"	4000.00
" 20.922G	" 194.23	"	2555.82


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sequence Relay

Public Works Department Requisition Number 1232 requiring a special All-Red sequence relay has been priced. This item is standardized and is for installation at U. S. Route 50 and Delaware Ave. Automatic Signal was designated as standard.

The items and prices quoted are as follows:

1. A-111897 Special All-red sequence Relay	\$263.50
2. A-14204 Single Pole Single Throw Switch	.50
3. A-14377 Name Plate	.30
Total Price	<u>\$264.30</u>

Approval is requested to purchase these items from Automatic Signal. The account to be charged is 11.122B and it has a balance of \$3,032.12.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

MAY 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dozer Rental

Public Works Department Purchase Requisition Number 1216 requires the use of a D-6 (or approved equal) for use during the summer and spring months. This equipment is to be available on 48 hours notice.

Wicomico Soil Conservation District is the only available source for the service at the present time. In addition the price per hour is cheaper than other suppliers. The dozer rental is \$13.50 per hour from Wicomico Soil Conservation District while Charles I. Lewis charges \$15.00 and Brittingham Construction Co. \$16.00 per hour for their dozer. Due to press of work the Brittingham Construction Co. and the Charles I. Lewis company cannot provide the equipment at this time.

I recommend that I be authorized to write necessary purchase orders to cover the required use of the equipment from the Wicomico Soil Conservation District up to a maximum of 100 hours or \$1,350.00. The account to be charged is 13.233 which has a current balance of \$13,209.10.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

MAY 23, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Crane Rental

Public Works Department Purchase Requisition Number 1269 for Crane rental in the borrow pits for the Waverly Project is on hand.

This request contemplates the rental of the equipment for approximately 50 hours. The rate charged by Wicomico Soil Conservation District is \$14.00 per hour. Charles I. Lewis charges \$15.00 and Brittingham Construction Co. is over \$17.00 per hour for the equipment, when available. At the present time the Wicomico Soil Conservation District is the only source available and with cheaper rates.

In view of the lower costs and availability of the Wicomico Soil Conservation District equipment I recommend that I be authorized to write necessary purchase orders to cover the required rental of the equipment up to a maximum of 50 hours at \$14.00 per hour or \$700.00. The accounts to be charged are the Waverly Bond Issue and 12.2021 which has a balance of \$948.40.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #12 (Special)

May 31, 1966

PRESENT

Mayor Dallas G. Truitt
Councilman David Rodgers
Councilman W. Paul Martin, Presiding

Councilman Sam Seidel
Councilman Robert Powell

ABSENT

Councilman Harry O. Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Treasurer, H. Brittingham; Executive Secretary, C. Leydecker; Planning Office Representatives, B. Livingston and M. Burhans; City Solicitor, W. Anderson; Press, Interested Citizens, Mr. Fitzgerald representing Banking Institution Trustee for Bond Issue and Ralph Dulany of the County Housing Authority.

Convening

The Mayor and City Council of the City of Salisbury, Md. met in special session on Tuesday, May 31, 1966 for the purpose of completing some Urban Renewal Business pending and to hear a brief review of Public Housing problems and goals by Mr. Dulany. The meeting was held in City Hall at 8 p.m. President of the Council called the meeting to order, the Lord's Prayer was repeated and the first item of business immediately introduced.

Housing

Mr. Dulany appeared before Council, gave a brief review of Housing problems inside and outside the City. Following is the text of this review.

"When the Housing Authority was appointed, it was a County Authority. Its sights were on the suburbs particularly the Jersey area where there is particularly miserable housing.

"You didn't have any Authority in the City of Salisbury but wanted to find out where and what the need was and we used the statistics and made studies for the County in the area outside of Salisbury and got a fix on the need that way.

"We asked the Welfare Department to give addresses of all clients in the vicinity of Salisbury. They had to give these including the City of Salisbury. There was no breakdown so we got from them the addresses and descriptions of all Welfare clients in Salisbury and in the fringe areas around Salisbury and broke it down, defined what was in and what was outside. We got some interesting information that I will comment on.

"There are 251 cases in the corporate limits which we divided - those west of

Johnson Lake and the River for obvious reasons. Seventy-five (75) were on the west, 176 were on the east. These were people drawing Welfare. Of the 176 east of the Lake, 134 of them were elderly. Which tells anybody, of course, that a very considerable number of poor, elderly people are in the City limits of Salisbury. The number west of the Lake was 75. Of those people on Welfare west of the Lake, 98% rented homes and east of the Lake, 82% were renters. West of the Lake, 93% of them were paying more rent than the allowance they got from Welfare, while east of the Lake, 81% were paying more rent than Welfare allowed (Welfare allows \$31 per month) taking their food money which is not to plentiful to make up their rent payments.

"This so convinced and told us that there was a strong need in Salisbury in addition to a strong need outside and subsequently, the City Council wrote a letter in which we were asked to consider building some housing in the City of Salisbury. (Quoted from letter - "The Council voted in favor of asking the Housing Authority to consider the City of Salisbury area which could be used for County Public Housing".)

"This told us what the City Council decided and in talking with the Housing Authority in Philadelphia to see if this is what we need, two things I would like to bring up is (1) A Resolution which reads as follows to be passed by the Council:

"Whereas, etc. --- Be it Resolved by the City of Salisbury (corporate name) that the City hereby consents to the inclusion of the City of Salisbury (corporate name) in the area of operation of the Wicomico County Housing Authority, pursuant to Section 23, Article 44A of the Code of Public General Laws of Maryland, 1957:" (See copies of 2 Resolutions attached)

"(2) Development of a type of Housing program Authority contained in the Housing Law of 1965 which permits a Housing Authority to lease private homes and grants the Housing Authority some money to pay a portion of the rent. So for example, if the house was renting for \$70 and the income would justify \$40, the Housing Authority would be able to pay the landlord the difference. This would be confined to people of low income. This has to be defined by the Housing Authority. Say that two people have to earn less than \$2,700 to be eligible. This would be graduated depending on the size of the family. Families earning more would not be eligible. \$2,700 is way beyond what some people make. Some get less than \$1,000 and still pay more than the Welfare allows.

"The County has approved Housing as far as their area is concerned and have adopted the Resolution.

"The operation of the leasing program has to be conducted in such a way that it will not reduce the supply of rental housing or affect it and the initial operation of it will be to be able to take instances where there is a family of low income living in a house and paying more rent than they can afford and helping them out. Must consider what causes families to move when there are no places to move to. The program has some variations.

"First, if the house is a standard house and complies with the Codes and is acceptable. It could be leased at a going rental and the subsidy would bring the rent down to that figure. If it is substandard, and could be brought up to standard,

the landlord would be encouraged to bring it up and he would be able to get the rent without the tenant having to pay the increase. Actually, the tenant in the improved house might pay less rent than in the dilapidated house in the first place.

"(3) A landlord might be enabled to build more housing if rent is justified and the tenant instead of paying rent for a new house, would be able, because of this subsidy, to get rent based on their income. If we found it difficult at first to get landlords interested in this proposal, and still there are only two (landlords) that have evinced a desire to go along with it. At the present time, we do have some two landlords and an offer of 62 homes which they say are occupied by people of less than standard income and which they say are in standard condition. I anticipate that this program will get considerable steam and that a good many more houses will be offered when the great number are known. I should say as a side note that this is not the rent supplement program which Congress did not pass last year and which they did pass three weeks ago. This was founded last year when the Public Housing Law was passed and is fully operating.

"Our application has gone in, has not been approved, but we do have favorable indications. I will be glad to answer any questions if you have them."

Mayor Truitt questioned why landlords have been reluctant (to join the program). Mr. Dulany replied, "this will help a tenant. I don't know why more of them have not come in. Some have said they are thinking it over".

Mayor Truitt - "Does the angle of open housing have anything to do with it?" Mr. Dulany replied, "Regulations say that in many types of areas, segregation may be flexible. Landlords can select tenants where a move is indicated.

Mayor Truitt - "Is this true if he uses government money?" Mr. Dulany replied, "Yes, it says here in the regulations." (See attached regulations)

Councilman Rodgers - "This would be discriminatory and in violation of the Civil Rights Act in my opinion."

Mr. Dulany - "It would be subject to approval by the Public Housing Authority. This Public Housing Authority is not going to start a crusade. I wouldn't want to be quoted but I do not believe there is any different frame of mind in Philadelphia."

Mayor Truitt - "What would be considered an elderly individual?" Mr. Dulany replied, "You wouldn't qualify, I would say above 62 would not be considered elderly."

Councilman Rodgers - "How many are white and how many are Negro?"

Mr. Dulany - "158 white, 14 Negro."

Councilman Rodgers - "On rental or lease programs, what is the danger of inflationary rentals? Who decides the standard of the houses?"

Mr. Dulany - "This is a decision of the local Building authority. The Housing Code of the City would be used in the City Limits."

Councilman Rodgers - "Are rents established by the Housing Authority?"

Mr. Dulany - "The income of the family is calculated."

Councilman Rodgers - "Is the owner bound by this rent?"

Mr. Dulany - "One to three year leases are renewable for a 10 year maximum."

(Council questioned further on the point of who establishes rental rates. The question was worded several different ways by various Councilmen but was not clearly established by Mr. Dulany.)

Councilman Martin informed that the Resolutions requested to be passed by Mr. Dulany would be presented at the next regular meeting of the full Council. He pointed out that Mr. Fullbrook was absent and that a full Council would be needed for a decision on this important subject.

Mr. Dulany assured Council that no step could be acted on prior to Council action on the program.

Councilman Rodgers asked, "If the Council adopts the Resolution, will the City be the instigator of the Public Housing Authority?" Mr. Dulany replied, "No, it would be a County Authority still."

Councilman Martin stated, "The City cannot participate as such. The County cannot operate in the City Limits unless the City asks to be considered. The County cannot come in here to operate in other words?" Mr. Dulany replied to this, "That is right."

Mr. Dulany advised that the County has proceeded along with their approval of the Housing Authority and as a step, have adopted their Workable Program.

Urban Renewal - Ordinance No. 937 - 2nd
Reading - R-19 Street closing

Mr. Livingston reviewed Ordinance No. 937 as the document necessary for the closing of five parcels formerly utilized as streets and alleys in the R-19 Project. They include Bond St.; Poplar Hill Ave.; Old Water Street, East; Cathell Street; Pollitt's Lane and an unnamed Alley. Since the closed streets and alleys revert to the adjoining property owners and the property belongs to the Urban Renewal Office, the City will eventually own all the vacated street area.

Motion to approve the Ordinance for second and final reading was made and seconded by Rodgers and Powell and carried unanimously.

Ordinance No. 940 - 2nd reading - Award of
bid for Preliminary Loan Notes

Mr. Livingston explained that Ordinance No. 940 concerns the refinancing of \$590,000 Preliminary Loan Notes for the R-17 and R-19 Projects. It authorizes the sale and delivery of these notes to Brown Brothers, Harriman & Co. at an interest rate of 3.24% and among other things, refinances the U.R. Projects. Motion to approve the Ordinance for second reading was made and seconded by Powell and Rodgers.

Resolution No. 79 - 1st reading - Down
Payment of R-17 Disposition Parcels

Reviewed in detail by Mr. Livingston, Resolution No. 79 provides procedures necessary to transfer funds in the amount of \$400,000 from the Parking District No. 1 Acquisition and Improvement Fund as specified in Ordinance No. 928 as a down payment toward the purchase of all R-17 project land areas.

Resolution No. 79 reads as follows: A RESOLUTION of the Council of the City of Salisbury, Md. authorizing the City Treasurer to make a down payment of \$400,000 towards the acquisition of certain lands acquired through the City's urban renewal program authorizing the City Treasurer to make such payment utilizing revenues derived from Parking District #1 Revenue Bond Issue of 1966, in connection with the City's obligation as the redeveloper of the Md. R-17 Urban Renewal Project.

Motion to approve the Resolution was made by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Resolution No. 80 - 1st reading - R-19,
Establishing Fair Market Value and Payment
for Urban Renewal Project Land

Mr. Livingston explained that Resolution No. 80 provides the procedures necessary for the establishment of the final disposition value on certain parcels in the R-19 Project.

Resolution No. 80 reads as follows: A RESOLUTION of the Council of the City of Salisbury, Md., establishing a fair market value for certain R-19 disposition parcels, establishing procedures for payment of parcels retained by the City, designating sources of funds from Parking District #1 and #2 Revenue Bonds and transferring of title to said project lands to the City of Salisbury.

This Resolution (copy attached) was reviewed section by section by Mr. Livingston and motion to approve it as presented was made and seconded by Councilman Rodgers and Councilman Powell.

Approval of Payment for Relocation of Electrical
Facilities by Delmarva Power & Light Co.

Council approved a total of \$1,997.90 for the relocation of electrical facilities in the R-19 Project necessitated by Urban Renewal activity in the area. This will eventually be charged against project expenditures and the bill is proper and in order. Motion to approve same was made and seconded by Rodgers and Powell.

R-17 Engineering Status, Plans and Schedule

The R-17 plans by the firm of George, Miles and Buhr, were presented for Council's information. Council instructed that they be returned in order that an island making Market St. one-way can be removed to make it a two-way street as originally planned. Concern was voiced over the date these plans will be ready for bidding. July 15 was set as the absolute maximum deadline.

Discussion was heard concerning a question made by Mr. Bill Benjamin about the parking lot next to the Fire Department on S. Division Street. It was agreed that this lot is to be utilized by firemen on duty or attending fires only and not for firemen's family parking.

R-17 Contract Recommendations

Mr. Livingston listed items necessary in the R-17 Project which will have to be engineered on contract basis. These include lighting of the lots and signals necessary at intersections. Parking Lot marking and striping including lot spaces and traffic patterns on streets. Also to be considered will be the color coding of signs directing traffic to the parking districts from the Boulevard and highways. A request for Council to authorize the Public Works Department to include the traffic signal needed at Market and Division in the Wilbur Smith Study was not considered favorably. Discussion was heard and questions asked about why the Public Works Department could not handle the parking lot and traffic pattern markings. Executive Secretary was instructed to look into this matter and report back to Council.

Mr. Livingston informed that Delmarva Power and Light Co. was working on the parking lot lighting and that landscaping was included under the present contract.

Selection of Consulting Engineering Firm for
Urban Renewal and City Improvements R-19

Mr. Livingston reviewed with Council the various engineering firms available for this type of work. Council instructed that the firm of WHITMAN, REQUARDT & ASSOCIATES of Baltimore, Maryland be contacted for a price.

New Business

1. Clarification of a comment made at a previous meeting was made by Mr. Livingston.
2. Executive Secretary was authorized to negotiate with Mr. Norman Holland for leasing the Chestnut Street Parking Lot for a 90 day period at a rate of \$150/mo. *24.*
3. Treasurer was informed the Budget was correct as changed and amended and final reading will be held on June 13 with no further study meetings required.

There being no further business to come before the Chair, the meeting adjourned at 10:15 p.m. to meet in regular session on June 13 at 8 p.m.

W. Paul Martin
Council President

John L. Dwyer
City Clerk

June 13, 1966
Date

Suggested Form of Resolution by Local Governing Body Approving
Application of the Provisions of Section 23 of the United States
Housing Act of 1937, as Amended, to a Locality

RESOLUTION NO. _____

RESOLUTION APPROVING APPLICATION OF THE PROVISIONS
OF SECTION 23 OF THE UNITED STATES HOUSING ACT OF
1937, AS AMENDED, TO LOCALITY

WHEREAS, under the provisions of Section 23 of the United States Housing Act of 1937, as amended, the Public Housing Administration is authorized to provide financial assistance to local public housing agencies in providing low-rent housing by leasing dwelling units in existing privately-owned structures; and

WHEREAS, said Section 23 provides that the provisions thereof shall not apply to any locality unless the governing body of the locality has by resolution approved the application of such provisions to such locality.

NOW, THEREFORE, be it resolved by the _____ 1/
of the _____ 2/ as follows;

The application of the provisions of Section 23 of the United States Housing Act of 1937, as amended, to _____ 2/
is approved.

1/ Official title of local governing body, e.g., Council, Board of Aldermen, Board of Commissioners

2/ Locality, e.g., city, town, borough, etc., county and state



Boatman

PUBLIC HOUSING ADMINISTRATION

HOUSING AND HOME FINANCE AGENCY

WASHINGTON, D. C. 20413

CIRCULAR
10-6-65

TO: Local Authorities

FROM: Commissioner

✓ SUBJECT: Section 23 Leased Housing

✓ This Circular covers the provision of housing for low-income families in privately owned accommodations pursuant to Section 23 of the United States Housing Act of 1937, as amended by the Housing and Urban Development Act of 1965.

✓ 1. General

- ✓ a. In brief, Section 23 authorizes the PHA to make annual contributions available to Local Authorities so that privately owned dwellings may be leased for periods of one to three years (renewable) for occupancy by low-income families at rents within their means.
- b. In determining whether housing for low-income families is to be provided by means of leasing private accommodations, consideration shall be given to the possible inflationary effect on the private market. In its Application (see paragraph 6), the Local Authority shall present information as to vacancy rates in standard housing available for rent. A proposed leasing program which would reduce such a vacancy rate to less than 3 percent for any unit size will not be approved unless the Local Authority satisfies the PHA that the leasing program will not have a substantial inflationary effect on the private rental market or that the program is justified by the exigencies of a particular situation, such as a critical immediate need for relocation housing.
- ✓ c. All arrangements with property owners for the use of their property to house low-income families must be accomplished by negotiation. The use or threat of use of eminent domain or other public power may not be used to induce an owner to lease his property.

2. Definitions

As used in this Circular

- a. "Tenant" means the low-income family which will occupy the dwelling.

(Cont'd)

5. Economic Considerations

- a. In the absence of other resources the rents paid by the tenants, together with the annual contributions, must be sufficient to cover the rents paid owners for the property and other expenses of the Local Authority, such as for surveys and inspections, rent collection, accounting, and determination of tenant eligibility. Consideration must also be given to the cost to the tenant of heat or other utilities which will not be provided by the owner.
- b. The first step for a Local Authority wishing to undertake housing under Section 23 should be a study of the economics of the program to determine at what rents dwellings of various size can be made available to low-income families. As a guide in making such a study, use may be made of that part of the Supporting Data for Application for Low-rent Housing Program (Form PHA-2470)^{1/} which applies specifically to Section 23 Leased Housing.
- c. If it appears necessary, the Local Authority may wish to ask the local government to make a contribution to achieve lower rents. If the Local Authority is making payments in lieu of taxes on other projects, such contribution might be accomplished by a remission or foregoing of such payments.
- d. In studying the economic feasibility of a Section 23 leasing program, Local Authorities with "owned" housing may wish to consider increasing their present income limits or establishing higher income limits for the leasing program. Also, they may find it necessary to consider establishing higher minimum rents or higher rent-income ratios for the leasing program. Local Authorities without existing programs must make tentative decisions as to income limits and rental policy as part of a study of economic feasibility.

6. Application for a Low-Rent Housing Program and Approval by Local Governing Body

- a. A Local Authority wishing to provide housing for low-income families by use of existing housing pursuant to Section 23 of the Act should submit an application to the appropriate PHA Regional Office on Form PHA-2470, Application for a Low-Rent Housing Program (see Low-Rent Housing Manual Section 201.1). Upon approval of such application the PHA will contract with the Local Authority for the necessary annual contributions.
- b. The Application must be accompanied by two certified copies of a resolution of the governing body of the locality approving the

(Cont'd)

^{1/} To be issued soon.

- (2) Selection by the owner from a list supplied by the Local Authority of a specified number of applicants, or
- (3) Selection by the Local Authority, subject to the approval of the owner, or
- (4) Selection by the Local Authority, if the owner prefers such an arrangement.

- ✓ c. Irrespective of arrangements for tenant selection, the Local Authority shall reserve to itself the responsibility of determining the eligibility of tenants for admission and continued occupancy.
- ✓ d. If the owner is to select tenants, the Local Authority should be relieved of any responsibility to pay rent while the unit is vacant. If the owner is to select from a list supplied by the Local Authority or if the owner is to approve tenants, the Local Authority should be relieved of any responsibility to pay rent for a specified period following disapproval of a tenant and the Local Authority should have the right to cancel the lease in the event of a specified number of disapprovals.
- ✓ e. The Local Authority shall reserve to itself the sole right to give notice to a tenant to vacate but the Local Authority shall consider representations from the owner as to termination of tenancy.
- ✓ f. If the owner is willing, the lease may contain an option giving the tenant the right to take over the lease in the event an increase in income causes him to become ineligible.

✓ 9. Responsibility for Maintenance and Replacements

The lease provisions fixing responsibility for maintenance and replacements (including redecoration) shall be in accord with the standard practice for the building, as established by the owner and agreed to by the Local Authority.

✓ 10. Nondiscrimination

The agreement with the owner shall include a provision that the owner shall not, in the selection or approval of tenants or provision of services, or in any other manner, discriminate against any person on the ground of race, color, creed, or national origin.

✓ 11. Standards

- a. The Local Authority shall not lease any dwelling unless such dwelling will provide decent, safe, and sanitary dwelling accommodations. Specifically, no dwelling shall be leased unless:

(Cont'd)

✓ 13. Leasing an an Aid to Home Ownership by Low-Income Families

- ✓ a. If the owner is willing, the lease may contain a provision for an option to purchase which could be exercised by or on behalf of the low-income tenant, and thus provide an easily achievable means of permitting low-income families to purchase the dwellings they occupy if their income permits.
- b. Such option might be drafted to permit exercise by the Local Authority in its own right in the event it becomes desirable to add the dwelling to the permanent program of the Local Authority under other provisions of the Act.

✓ 14. Lease Terms

The initial term of any lease shall be for not less than 12 months nor more than 36 months. The lease may contain (a) a provision for renewal at the sole option of the Local Authority, (b) a provision for automatic renewal in the absence of notice by the Local Authority or owner, or (c) with the prior approval of PHA, a provision for renewal at the sole option of the owner.

15. Number of Dwellings in a Structure

The Local Authority shall not lease more than one dwelling in a structure containing 10 or less units or more than 10 percent of the dwellings (counting any fraction as one dwelling) in a larger structure except to the extent that the Local Authority, because of the limited number of dwellings in the structure or for any other reason, determines that such limit should not be applied. (A Local Authority determination to lease more than 10 percent of the dwellings in a structure does not require PHA approval.)

✓ 16. Leasing Occupied Dwellings

The Local Authority shall lease only vacant dwelling units or units occupied by low-income families who are eligible for immediate occupancy in accordance with its admission policies applicable to its public housing program. Families shall not be forced to move in order to provide units under this program. PHA relocation payments are not available for housing assisted under Section 23.

✓ 17. Multi-Unit Agreements

In the case of the owner of a large number of dwellings, a Local Authority might enter into a single over-all agreement which would be activated for any specific dwelling by a simple document fixing the rent and term. If an owner has a large number of dwellings of

(Cont'd)

- d. The fixed contribution earned will be based on the periods during which dwellings of various sizes were under lease and the appropriate per dwelling rates of annual contributions specified in the annual contributions contract. If the quarterly payments of fixed contributions made during the year exceed the fixed contribution earned for the year, the balance shall be refunded to PHA by reduction of the next quarterly request, or otherwise.
- e. If the fixed contribution earned exceeds the amount of contribution actually needed, that is, the fixed contribution earned plus the operating receipts (rents received from low-income families and any miscellaneous receipts) exceed the operating expenditures (including rents paid to owners, costs of administration, and provision for the operating reserve), the excess shall be refunded to the PHA through reduction of the next quarterly request, or otherwise.
- f. If the Local Authority received payments of additional contributions for elderly or displaced families in excess of the amounts earned pursuant to the terms of the annual contributions contract, the balance shall be refunded to PHA.
- g. If the actual contributions needed should exceed the total contributions earned, the deficit may be carried forward in determining the actual contribution required in subsequent years.

Maria C. McQuire
Commissioner

THE CITY OF SALISBURY, MARYLAND

Meeting #12 (Special)

May 31, 1966

AGENDA

- 8:00 P.M. Convene - Lord's Prayer
- 8:01 P.M. Public Housing Discussion - Ralph O. Dulaney
- 8:11 P.M. URBAN RENEWAL AGENDA - Livingston, Burhans, Anderson
1. Ordinance No. 937 - R-19 Street Closing
Second Reading.
 2. Ordinance No. 940 - 1st Series 1966
Award of Bid - Second reading.
 3. Resolution No. 79 - R-17
\$400,000 down payment from P.D. #1.
 4. Resolution No. 80 - R-19
Establish Fair Market Value and Payment for Urban
Renewal Land of \$610,000 from P.D. #1 and #2.
 5. Md. R-17 - Review of Engineering Status
Plans and Schedule.
 6. Md. R-17 - Recommendation R-17 Contracts
 7. Md. R-19 - Approval of Electrical Relocation
Payment to Eastern Shore Public Service Co.
 8. Md. R-19 - Selection of Consulting Engineering
Firm for Urban Renewal Improvements.
 9. Md. R-19 - Selection of Consulting Engineering
Firm for City's Improvements.

URBAN RENEWAL OFFICE
Salisbury, Maryland

Council Meeting of May ³¹~~23~~, 1966

MD. R-19. DISCUSSION OF ORDINANCE NO. 937

On October 25, 1965, the City Council granted the authority to former City Solicitor Victor H. Laws to prepare the necessary ordinances for the closing of certain streets and alleys in the Northside, Md. R-19 Project. The closing of these streets was reviewed with the Council and identified on a map presented at that time.

After reviewing this data, Council granted the City Solicitor the authority to prepare ordinances to close all streets which could be vacated without jeopardizing the surrounding area. The Council pointed out that the legal proceedings for closing streets and alleys could be processed first, with the physical removal of the streets staged at a later date, with the final improvements of the project.

Ordinance No. 937 is the document necessary for the closing of five parcels formerly utilized as streets and alleys in the Md. R-19 Project. There will be a map at the Council meeting to identify those streets being closed by Ordinance No. 937.

It should be pointed out that Ordinance No. 937 legally closes the street and transfers ownership of the street bid to neighboring property owners. Since the Urban Renewal Office currently owns, through the City, all land adjacent to the streets, they will acquire the vacated street bids. We do not anticipate the physical removal of these streets until final improvements. However, we do want to undertake this activity at this time in order that we will not be delayed during final construction.

For the Council's review, the streets to be closed by Ordinance No. 937 and their approximate square footage are as follows:

1. Bond Street	6,560 sq. ft.
2. Poplar Hill Avenue	13,978 " "
3. Old Water Street East	10,957 " "
4. Cathell Street	1,325 " "
5. Pollitt's Lane	2,230 " "
6. Unnamed Alley	<u>1,170</u> " "
Total square footage	36,220

Request Council approval of Ordinance No. 937.

WCL/ek

ORDINANCE NO. 937

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SALISBURY FOR THE CLOSING OF CERTAIN STREETS AND ALLEYS IN THE URBAN RENEWAL AREA, PROJECT MD. R-19; AND FOR VESTING IN THE CITY OF SALISBURY AS ABUTING PROPERTY OWNER OF ALL RIGHT, TITLE AND INTEREST IN AND TO THE BEDS OF SAID CLOSED STREETS AND ALLEYS.

WHEREAS, The City of Salisbury has acquired ownership of certain properties in Urban Renewal Project Md. R-19 area and desires to close certain streets and alleys in order to consolidate the properties into larger parcels; and

WHEREAS, The City of Salisbury is the sole owner of the properties abutting the streets and alleys proposed to be closed; and

WHEREAS, the streets and alleys proposed to be closed will not be needed as public ways as a consequence of proposed development of the said Urban Renewal area; and

WHEREAS, the Council of The City of Salisbury believes that it will be in the public interest to close the streets and alleys herein-after mentioned;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY:

Section 1. That (1) Bond Street extending from the southerly line of East Church Street to the northerly line of Calvert Street; (2) Poplar Hill Avenue extending from the southerly line of East Church Street in a southerly direction to the Project boundary; (3) Old Water Street from the easterly line of Poplar Hill Avenue to the westerly line of Salisbury Boulevard (U.S. Highway #13); (4) Cathell Street from the southerly line of East Church Street to the northerly side of Old Water Street; (5) Pollitt's Lane from the southerly side of East Church Street extending southward about 220 feet; and (6) an unnamed alley lying east of Pollitt's Lane from the southerly line of East Church Street extending southward about 120 feet; all more particularly shown as the shaded portions of Urban Renewal Property Map, Project Md. R-19, Code R 222, Map No. 6, dated January 22, 1962, attached hereto and made a part hereof, be, and the same hereby are, closed and vacated as public streets, alleys and ways.

Section 2. That for the purposes and reasons hereinbefore set forth, The City of Salisbury be, and hereby is, as abutting property owner, vested with all right, title and interest in the beds of said closed portions of streets and alleys as hereinabove described.

AND BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY that this Ordinance shall take effect immediately upon its final passage.

THE ABOVE ORDINANCE was introduced at a meeting of the Council of The City of Salisbury on the 23rd day of May, 1966, and having been published as required by law in the meantime, was finally passed at its meeting held on the 31st day of May, 1966.

W. Paul Martin, Jr.
President of the Council

APPROVED by me this 31st day of
May, 1966.

Dallas G. Truitt
Mayor of Salisbury

Salisbury Urban Renewal Office
Salisbury, Maryland

Special Council Meeting of May 31, 1966

ORDINANCE NO. 940 - FIRST SERIES 1966. AWARD OF BID
FOR PRELIMINARY LOAN NOTES - SECOND READING.

Ordinance No. 940, as presented to the City Council for its second and final reading, concerns the refinancing of \$590,000 of Preliminary Loan Notes for Md. R-17 and Md. R-19 projects.

Ordinance No. 940 accomplishes the following purposes:

1. Authorizes the sale, issuance and delivery of Loan Notes in the amount of \$590,000 to Brown Brothers Harriman & Company, New York, N. Y. at a 3.24% interest rate.
2. The Ordinance authorizes the execution of a Requisition Agreement with the United States of America guaranteeing the payment of the Preliminary Loan Notes when due if the City is unable to meet the December 23 maturity date.
3. Approves the execution and delivery of Project Temporary Loan Notes Nos. 5 and 6, which represent the City's agreement to repay the United States of America if they pay off the Preliminary Loan Notes. If the City cannot meet its obligations as identified under Section 2 above, then the Federal government will pay the private lender and the Temporary Loan Note represents the agreement that we will repay the Federal government.
4. Ordinance No. 940 amends and clarifies certain ordinances previously adopted by the Council which are necessary for the final approval of this financial transaction.

Ordinance No. 940 is the formal ordinance approving the refinancing of the Urban Renewal Project.

Request Council approval of Ordinance No. 940 for second reading.

SALISBURY URBAN RENEWAL OFFICE
Salisbury, Maryland

Special Council Meeting of May 31, 1966

RESOLUTION NO. 79 ESTABLISHING PROCEDURES FOR AND
AUTHORIZING PAYMENT OF \$400,000 AS A DOWN PAYMENT
ON MD. R-17 DISPOSITION PARCELS.

Resolution No. 79 has been prepared in order that the procedures necessary for the payment of \$400,000 as a down payment toward the purchase of all R-17 project land areas can be clarified. The main provisions of this Resolution are contained in Sections 1 through 6. Each section has been separately identified and specifies the procedure necessary for the transfer of the funds.

Under Ordinance No. 928 (the City's Parking District 1 and 2 Revenue Bonds) two funds are established for acquisition and improvement. They are known as "Parking District No. 1 Acquisition and Improvement Fund" and "Parking District No. 2 Acquisition and Improvement Fund".

Resolution No. 79 establishes the \$400,000 amount as the down payment by the City from Parking District No. 1 Acquisition and Improvement Fund, as specified in Ordinance No. 928. The Resolution authorizes the Treasurer to transfer funds from this account to the Urban Renewal Project Temporary Loan Repayment Fund. This document identifies the purpose of the transfer and the uses to which the \$400,000 may be put.

As of May 31, 1966, all leases now in effect between the City and the Urban Renewal Office will be terminated, with a reduction in expense for the Parking District Fund.

Request Council approval of Resolution No. 79.

RESOLUTION NO. 79.

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, AUTHORIZING THE CITY TREASURER TO MAKE A DOWN PAYMENT OF \$400,000 TOWARDS THE ACQUISITION OF CERTAIN LANDS ACQUIRED THROUGH THE CITY'S URBAN RENEWAL PROGRAM AUTHORIZING THE CITY TREASURER TO MAKE SUCH PAYMENT UTILIZING REVENUES DERIVED FROM PARKING DISTRICT #1 REVENUE BOND ISSUE OF 1966, IN CONNECTION WITH THE CITY'S OBLIGATION AS THE REDEVELOPER OF THE MD. R-17 URBAN RENEWAL PROJECT.

Council Meeting of May 31, 1966

WHEREAS, The City of Salisbury, Maryland, (herein called the City) has entered into a Loan and Grant Contract dated September 12, 1963, and numbered Contract No. Md. R-17(LG); and

WHEREAS, the Local Public Agency, under Article XII-A, entitled "Redevelopment and Urban Renewal", Section 140A, "Definitions", Item D4, and Section 140F(a) does have the authority to retain said project land at not less than its "fair market value" for use in accordance with the Urban Renewal Plan;

WHEREAS, the City does propose to acquire all lands obtained through the Urban Renewal process in the Md. R-17 Project in accordance with the provisions of the City Charter and the Urban Renewal Plan;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, Maryland, as follows:

Section 1. The Council hereby establishes the amount of \$400,000 to be utilized as a down payment for Md. R-17 land acquired for municipal off-street parking facilities through the City's Urban Renewal program.

Section 2. The Council, after appropriate review by the Philadelphia Regional Office of the Urban Renewal Administration, shall, at a later date, establish the "final fair market value" of all R-17 land area by resolution.

Section 3. The City Treasurer is hereby authorized to withdraw \$400,000 from the "Parking District No. 1 Acquisition and Improvement Fund" as specified in Ordinance No. 928.

Section 4. The City Treasurer is hereby instructed to deposit \$400,000 in the Md. R-17 "Project Temporary Loan Repayment Fund" which

shall be used by the Urban Renewal Office as partial payment for the retirement of the City's urban renewal Preliminary Loan Notes, 1st Series 1965, due on June 10, 1966.

Section 5. The \$400,000 down payment towards the final "fair market value" of the Md. R-17 land shall enable the City to proceed with final project improvements within a reasonable time, and the City shall, for all purposes, assume control of the Project land, subject to further urban renewal plan provisions and requirements.

Section 6. Approval of this Resolution and the downpayment of the \$400,000 shall terminate all temporary leases now in force by and between the Urban Renewal Office and the City of Salisbury.

Section 7. This Resolution shall become effective immediately.

W. Paul Martin, Jr.
President of the Council

Dallas G. Truitt
Mayor

ATTEST:

Fara L. Tawes
City Clerk

SALISBURY URBAN RENEWAL OFFICE
Salisbury, Maryland

Special Council Meeting of May 31, 1966

RESOLUTION NO. 80 - R-19. ESTABLISHING "FAIR MARKET
VALUE" AND PAYMENT FOR URBAN RENEWAL PROJECT LAND.

Resolution No. 80 has been designed to identify the procedures necessary for the establishment of the final disposition value on certain parcels in the R-19 project. The resolution identifies the steps to be taken and the results of the payment for the land. The main items of this resolution are contained in Sections 1 through 12. There will be a map at the Council meeting which will be used to explain this in more detail.

Listed below you will find an itemized list of the funds involved under this resolution. All funds are to be transferred from Parking District No. 1 and No. 2 Acquisition and Improvement Fund.

<u>P.D. #1 Fund</u>			<u>P.D. #2 Fund</u>		
1. R-17	Down payment	\$400,000	1. R-19	Parcel 1-1	\$324,404
2. R-19	Parcel 2-3	246,304	2. R-19	Parcel 1-4	23,240
3. R-19	Parcel 2-5	5,550	3. R-19	Parcel 1-5	10,160
	Total	\$651,854	4. R-19	Parcel 1-6	1,280
				Total	\$359,084

SUMMARY OF PARKING DISTRICT FUNDS REQUIRED

1. Parking District No. 1	\$ 651,854
2. Parking District No. 2	359,084
Total	\$1,010,938

Resolution No. 80 is necessary in order that the funds due the Urban Renewal Office from the City, totaling \$1,010,000 can be utilized to defray outstanding financial obligations concerning Preliminary Loan Notes First Series 1965. This amount must be transferred within the next two days (June 2.).

Request Council approval of Resolution No. 80.

RESOLUTION NO. 80

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, ESTABLISHING A FAIR MARKET VALUE FOR CERTAIN R-19 DISPOSITION PARCELS, ESTABLISHING PROCEDURES FOR PAYMENT OF PARCELS RETAINED BY THE CITY, DESIGNATING SOURCES OF FUNDS FROM PARKING DISTRICT #1 AND #2 REVENUE BONDS AND TRANSFERRING OF TITLE TO SAID PROJECT LANDS TO THE CITY OF SALISBURY.

Council Meeting of May 31, 1966

WHEREAS, the City of Salisbury, Maryland, (herein called City), entered into a Land and Grant Contract dated as of the 6th day of November, 1962, numbered Contract No. Md. R-19(LG), as amended by the first Amendatory Contract No. Md. R-19(LG), dated April 11, 1966, with the United States of America, to assist the City in its undertaking and carrying out of certain urban renewal projects; and

WHEREAS, the Local Public Agency, under Article XII-A, entitled "Redevelopment and Urban Renewal", Section 140-A, "Definitions", Item 4-D, and Section 140-F(a) does have the authority to retain said project land at not less than its "fair market value" for use in accordance with the Urban Renewal Plan;

WHEREAS, the City does propose to acquire certain lands obtained through the Urban Renewal process in the Md. R-19 Project in accordance with the provisions of the City Charter and the Urban Renewal Plan;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, Maryland, as follows:

Section 1. The Council hereby establishes the "fair market value" for certain Md. R-19 parcels of land designated for public reuse as follows:

<u>Disposition Parcel</u>	<u>Fair Market Value</u>
1-1	\$324,404.
1-2	25,920.
1-4	23,240.
1-5	10,160.
1-6	1,280.
2-3	246,304.
2-5	<u>5,550.</u>
	\$636,858.

Section 2. The Council shall establish, by resolution, at a later date, the "fair market value" of Md. R-19, Disposition Parcel 2-1 designated for Commercial reuse by the Urban Renewal Plan.

Section 3. The Council hereby authorizes the City Treasurer to pay from the "Parking District No. 1 Acquisition and Improvement Fund" as specified in Ordinance No. 928, the amount of \$251,854. This amount is payment in full for Disposition Parcels 2-3 and 2-5.

Section 4. The Council hereby authorizes the City Treasurer to pay from the "Parking District No. 2 Acquisition and Improvement Fund" as specified in Ordinance No. 928, the sum of \$359,084. This amount shall constitute payment in full for Md. R-19 Disposition Parcels 1-1, 1-4, 1-5 and 1-6.

Section 5. The Council shall authorize final disposition and payment in full for Disposition Parcel 102 by resolution upon approval of a plan change showing Parcel 1-2 as Public rather than Semi-Public.

Section 6. The payment of \$251,054 from Parking District #1 for Parcels 2-3 and 2-5; the payment of \$359,084 for Parcels 1-1, 1-4, 1-5 and 1-6 shall grant to the City a clear and unencumbered title in fee simple.

Section 7. The Council agrees that all measures shall be taken to prevent speculation on urban renewal land in the event that certain parcels are sold after final improvements have been completed. The Council shall not accept less than "fair market value" for any land resold after being obtained through the Urban Renewal projects.

Section 8. The Council agrees that redevelopment of the acquired land in accordance with the Urban Renewal Plan, will be instituted within a reasonable time.

Section 9. The Council agrees that the funds derived from Parking District No. 1 and No. 2 Revenue Bonds are to be utilized in the land acquisition and development of the Md. R-19 disposition parcels acquired.

Section 10. Passage of this Resolution shall terminate all leases now in effect by and between the City of Salisbury and the Urban Renewal Office.

Section 11. Passage of this Resolution shall transfer temporary lease agreements now in force between the Urban Renewal Office and private tenants in the R-19 project area to the City. The City shall notify these tenants, in writing, 30 days in advance of termination.

Section 12. This resolution shall take effect immediately.

W. Paul Martin, Jr.
President of the Council

Dallas G. Truitt
Mayor

URBAN RENEWAL OFFICE
Salisbury, Maryland

Council Meeting of May ³¹~~9~~, 1966

RE: MD. R-19. APPROVAL OF PAYMENT FOR RELOCATION OF
ELECTRICAL FACILITIES BY DELMARVA POWER & LIGHT
\$1,997.90.

The Urban Renewal Office has received a bill for aerial construction charges in connection with the relocating of electrical facilities in the Md. R-19, Northside, Project. This relocation is necessitated by the urban renewal activity for the area and is a result of the plans compiled in the original R-19 Project submission.

Listed below you will find a summary of the charges involved with this relocation:

1. Aerial construction and removal	\$ 3,810.14
2. Salvage credit	<u>2,361.20</u>
Net Replacement Cost	<u>1,448.94</u>
3. Maintenance cost of relocating poles	<u>548.96</u>
TOTAL RELOCATION CHARGE	\$ 1,997.90

Under Urban Renewal Enabling Legislation as passed by the Wicomico County Delagates, any relocation of gas, electric or telephone utilities is to be reimbursed to the respective utility company. Under the Md. R-19 Project, this figure was included and will be charged against project expenditures which, in effect, are eventually shared on a 3/4 - 1/4 basis.

The Urban Renewal Office has reviewed the bill and has correlated the construction work and the project plans and, to the best of our knowledge, the bill is proper. Therefore, it is our recommendation that the Council approve the payment of this bill to Delmarva Power & Light.

Request Council approval for payment of Delmarva Power & Light relocation cost of \$1,997.90.

WCL/ek

SALISBURY URBAN RENEWAL OFFICE
Salisbury, Maryland

Special Council Meeting of May 31, 1966

COUNCIL AGENDA

Discussion of Items 6, 7, 8 and 9

On the Agenda sheet, you will see identified items listed as Nos. 6, 7, 8 and 9. Since these items are very similar in nature and require a general discussion first, as well as the Council's comments and opinions, these items will be reviewed orally with the Council.

We will have maps and other review information available during the meeting to assist in this discussion.

CITY OF SALISBURY, MARYLAND

Special Budget Session 12

May 27, 1966

PRESENT

Mayor Dallas G. Truitt
Councilman David Rodgers
Councilman Sam Seidel

Councilman W. Paul Martin, Presiding
Councilman Robert Powell

ABSENT

Councilman Harry O. Fullbrook

IN ATTENDANCE

City Clerk F. Tawes, Member of the Press.

Convening

The Mayor and Council of the City of Salisbury met in special Budget Session on Friday, May 27, 1966 for the purpose of reviewing the proposed Budget.

Grant Agreement - Airport Commission

Execution of the prepared Grant Agreements was accomplished at the end of this meeting when Mayor Truitt signed all copies of same as requested by the Administrative Director of the County Council, Mr. Frank Boatman.

A requirement of the Federal Government in the form of a formal resolution approving this execution is as follows: (This Resolution was unanimously adopted)

RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF THE GRANT AGREEMENT BETWEEN WICOMICO COUNTY AND THE UNITED STATES OF AMERICA, FEDERAL AVIATION AGENCY, PROVIDING FOR FEDERAL AID IN THE DEVELOPMENT OF THE SALISBURY-WICOMICO COUNTY AIRPORT, ROUTE 5, AIRPORT ROAD, SALISBURY, MD.

BE IT RESOLVED BY THE CITY OF SALISBURY, MD.:

Section 1. That the City of Salisbury shall enter into a Grant Agreement with the United States for the purpose of obtaining Federal aid in the development of the Salisbury-Wicomico County Airport by executing the Acceptance of a Grant Offer and that such Grant Offer and Acceptance, which comprises the Grant Agreement, shall be set forth as hereinbelow.

Section 2. That Dallas G. Truitt, Mayor of the City of Salisbury is hereby authorized and directed to execute said Grant Agreement in seven (7) copies, on behalf of the City of Salisbury and Fara L. Tawes, City Clerk, is hereby authorized and directed to impress the official seal of the City of Salisbury and to attest said execution.

Section 3. That the Grant Agreement referred to hereinabove is attached to the minutes of this meeting.


Fara L. Tawes, City Clerk

CITY OF SALISBURY, MD.

Dallas G. Truitt, Mayor

CITY OF SALISBURY, MARYLAND

Special Budget Session

May 27, 1966

The following actions were taken and instructions given by the Council at its special budget session held on Friday, May 27, 1966:

1. The Curb, Gutter and Sidewalk Revolving Fund is to be taken out and no funds budgeted because there is a balance of approximately \$14,000 already.
2. Funds for the Mosquito Control Blower are to be included in the amount of \$3,400 in the Mayor's Contingency Account for a reserve to fall back on if needed.
3. The salary of Bill Hamilton (Acct. #13.231) is to be 13A.
4. The salary of Sara Clark (Acct. #20.221) is to be 8D. (The grade of 7D is to be the grade of Mary Phillips and Amy Jester - this was determined by Council at the last budget study meeting held on May 20.)
5. The salary of Merrill Burhans (Acct. #10.611) is to be 15A.
6. The salary of Kenneth Haensler (new Sanitary Engineer) is to be at a grade of 23A (Acct. #20.211)
7. The appropriation for a Utilities Study in the amount of \$6,000 is to be left in the Budget on motion by Councilman Rodgers. Vote on the motion brought agreement from Seidel and Powell. Fullbrook was absent and his vote could not be recorded, however, Councilman Martin expressed reservations about leaving it in.
8. The salary of Calvin Davis, Purchasing Agent, is to be changed immediately to 12E retroactive to the date he took office as Purchasing Agent (April 12, 1966). In the new budget this position will be graded at 15A commencing July 1.
9. Figures furnished to Council by Treasurer Hampton Brittingham were reviewed by Council and explained by Council President Martin and accepted as correct as estimated. Final passage of the Budget will be on June 13, 1966 with another Budget Study session scheduled later if needed.
10. Councilman Rodgers requested that a surplus fund not figured in the budget, and not required to be figured in the budget, be explained by the Treasurer at the next session.


City Clerk


Date

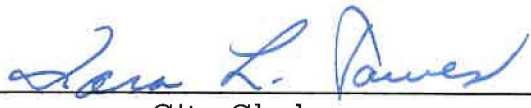


MARYLAND

A CERTIFICATE

I, Fara L. Tawes, City Clerk of The City of Salisbury, Maryland, do hereby certify that the attached extract from the minutes of a meeting of the Council of The City of Salisbury held on May 27, 1966, is a true and correct copy of the original minutes of said meeting on file and of record insofar as said original minutes relate to the matters set forth in said attached extract, and I do further certify that the copy of the Resolution appearing in said attached extract is a true and correct copy of such Resolution adopted at said meeting and on file and of record.

In testimony whereof, I have hereunto set my hand and the seal of said City of Salisbury this 7th day of June, 1966.



City Clerk



FEDERAL AVIATION AGENCY
WASHINGTON AREA OFFICE
800 Independence Avenue SW
Washington, D C 20553

MAY 24 1966

IN REPLY
REFER TO DCA-660

Mr. Frank Boatman, Secretary
Salisbury-Wicomico County Airport Commission
Wicomico County Courthouse
Salisbury, Maryland 21801

Subject: Salisbury-Wicomico County Airport, Salisbury, Maryland
Project No. 9-18-009-G604, Grant Offer

Dear Mr. Boatman:

Your project has been approved and the Grant Offer under which the United States proposes to commit itself to participate in the allowable cost of the project not to exceed the specified maximum obligation is enclosed in seven (7) copies.

The Grant Offer and the acceptance thereof will constitute a Grant Agreement under which the Sponsors, the City of Salisbury and the County of Wicomico, are obligated to accomplish the development described therein. The obligations created under the Grant Agreement shall not be modified in any way or by any method other than through the written approval of the proper authority in the Eastern Region, Federal Aviation Agency. At no time shall you or any of your representatives anticipate any change of any nature under the Grant Agreement, and any deviation from strict compliance therewith for any reason or on any basis without the written approval of the proper authority in the Eastern Region, Federal Aviation Agency, shall be made at your own risk.

The Grant Offer must be accepted and executed pursuant to resolutions or ordinances passed by the governing body of each sponsor. We particularly call your attention to the fact that the resolutions must state substantially (together with any additional language the Sponsors may desire to include) the following:

1. That the (name of Sponsor) shall enter into a Grant Agreement for the purpose of obtaining Federal aid in the development of the (name of airport) and that such Grant Agreement shall be as set forth below.

2. That (name and title of Sponsor's official) is hereby authorized and directed to execute said Grant Agreement on behalf of (name of Sponsor) and the (title of Sponsor's official) is hereby authorized and directed to impress the official seal of the (name of Sponsor) and to attest said execution.
3. That the Grant Agreement referred to above shall be as follows: (a copy of the unsigned Grant Offer should be attached to or incorporated in each copy of the resolution or ordinance).

Your attention is specifically directed to the terms and conditions of this Offer including the special conditions beginning on page 3 thereof which place new obligations on the Sponsors pursuant to recent legislation.

This Grant Offer must be accepted on or before June 30, 1966; however, we would appreciate its acceptance and return at the earliest possible date.

After the Grant Agreement has been properly accepted and executed by each Sponsor and certified by the Sponsors' attorneys, please return to this office the original and four (4) executed copies of the Grant Agreement and two (2) certified copies of each resolution or ordinance.

Sincerely yours,

Original Signed By W. O. Collins

For ☐ Curtis F. Greve
Chief, Airports Branch

Enclosures

cc:

Mr. Rudolph A. Drennan
Mr. Frank H. Morris
Mr. Wade H. Insley, Jr.

CITY OF SALISBURY, MARYLAND

Meeting #13

June 13, 1966

PRESENT

Mayor Dallas G. Truitt
Councilman Sam Seidel
Councilman W. Paul Martin

Councilman David Rodgers
Councilman Harry Fullbrook
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Dir. Public Works, P. C. Cooper; Purchasing Agt., C. Davis; Building Inspector, H. Wojtanowski; Planning Office Rep., W. Livingston; Civil Engr., T. Shea; Interested Citizens, Members of the Press.

Convening - Approval of Minutes, Meetings
of May 23, 27, and 31, 1966

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street at 8 p.m. on Monday, June 13, 1966. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the last three meetings (regular and special) were approved as written on motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Ordinance No. 941 - Budget - 2nd reading

Ordinance No. 941 was reviewed briefly by City Solicitor for the benefit of those present. Ordinance No. 941 reads as follows:

AN ORDINANCE appropriating the necessary funds for the operation of the government and administration of the City of Salisbury for the twelve-month period beginning July 1, 1966, and ending June 30, 1967; establishing the levy for the General Fund and Sinking Fund purposes for said fiscal period; establishing the levy for Parking Districts Nos. 1 and 2; and providing when such taxes shall be due and payable, in arrears and subject to interest.

There being no opponents to the passage of this Ordinance, motion was made and seconded by Councilmen Rodgers and Powell that it be passed for second and final reading. Under Ordinance No. 941, the City's tax rate will remain at \$1.24, the General Fund amounts to \$1,398,605, Sinking Fund-\$259,324, Water Fund - \$284,177, Sewer Fund - \$371,123. Of the \$1.24 tax rate, \$1.00 is for General Fund purposes and 24¢ is for Sinking Fund purposes. A special assessment tax for Parking District #1 of 70¢ and 40¢ for Parking District #2 is included in this Budget Ordinance.

Ordinance No. 942 - Plumbing Code

Ordinance No. 942, introduced at the request of the Building Inspector, was tabled until details explaining each change in the present Plumbing Code and reasons for same have been presented to the Council in the next Briefing Books. Council also instructed that former Mayor Frank Morris of Shore Distributors be contacted for his firm's opinions on the proposed new Plumbing Code.

Award of Bids

1. Parts for Wayne Sweeper - motion by Fullbrook, seconded by Powell to award to McClung-Logan Equipment Co., Inc. for the standardized parts in the amount of \$1,068.03.
2. Rain Suits and Hip Boots - motion by Powell, seconded by Rodgers to award to Goodyear Rubber Products Corp. in the amount of \$503.20.
3. Waverly Project Contract #16-66-ST - motion by Rodgers, seconded by Powell to award to Interstate Amiesite Corp. in the amount of \$128,964.20.

Councilman Fullbrook noted that this was a confirmation of a telephone poll taken by the Purchasing Agent at the request of the Public Works Dept. and that he did not consider it fair to the Council to poll them on an item as large as this and that in the future, he would be opposed to passing the award on items this large on the basis of a telephone poll of the Council.

4. Roof for Storage Shed at City Yard - motion by Rodgers, seconded by Powell to award to Goslee Roofing & Sheet Metal, Inc. in the amount of \$1,366.
5. Corrugated Pipe, 24" and 30" - motion by Seidel, seconded by Powell to award to low bid of Armco Steel Co. in the amount of \$1,974.20.
6. Chlorine Equipment - motion by Seidel, seconded by Rodgers to award to low bid of Wallace & Tiernan, Inc. in the amount of \$6,691.
7. Stock Control System - City Yard - motion by Rodgers, seconded by Fullbrook to award to low bid of Remington Rand in the amount of \$801.73.

Presentation of Resolution of Commendation -
Victor H. Laws, Former City Solicitor

City Solicitor Victor H. Laws was presented with a Resolution of Commendation passed by Council at its May 23 meeting. Executive Secretary read the text of the Resolution in full prior to its presentation.

Lease Agreement - Chestnut Street Parking Lot

Executive Secretary reported on his negotiations with Mr. Norman Holland for the renewal of the City's lease on property owned by him which is now utilized for free parking and known as the "Chestnut Street Lot". Council considered the terms, a 90 day lease at \$200 per month with rental adjustable depending upon income derived at the end of the 90 days. (10¢ meters to be re-installed on the lot as a source of income.)

It was pointed out by members of the Retail Merchants Association and the City Treasurer that the two lots adjoining the Chestnut Street Lot - Bush St. and North Division St. lots - did not earn enough income to pay for themselves and their recommendations that the Chestnut Street Lot lease be allowed to terminate was favorably considered by Council.

A motion to this effect was made and seconded by Councilman Rodgers and Councilman Seidel. Councilman Fullbrook and Councilman Seidel pointed out that an all-day place to park was needed by downtown workers and if a nominal fee (10¢ meters) was the only solution, the City should see to it that this is provided.

C. C. D. C. Recommendations

Executive Secretary reviewed recommendations submitted for Council consideration and informed that the area of E. Main between Poplar Hill and Rt. 13 has been re-metered as requested with a parking limit between the hours of 4:30 and 6 p.m. being enforced.

Council agreed that the C.C.D.C. membership should be expanded to include members from Parking District #2 but advised that the C. C. D. C. be informed that these members should be property owners in the District they represent. The two candidates recommended were not approved as members.

The terms of office of present members of the C. C. D. C. were approved --- expiration to be November, 1966 with four new members appointed for two year terms and the remaining for one more year's service in order that experienced members and "new blood" are on the commission every year.

Retail Merchant's Association Request for Urban Renewal Project Study

Executive Secretary called attention to a petition presented by the Retail Merchant's Association urging the Mayor and City Council to proceed with an application for a Survey and Planning Grant for the area on W. Main St. from the old Montgomery Ward Building to Market Street as outlined in a report submitted by Lawrence A. Alexander & Co., consultants. This petition was signed by owners of property in the Central City District.

On motion by Councilman Powell, seconded by Councilman Seidel, Council recommended that the matter be turned over to the Citizen's Advisory Committee for their study and evaluation. Council instructed that the Citizen's Advisory Committee be notified of this action as soon as possible.

Riverside Water District Discussion

P. C. Cooper reviewed a request from the Urban Services Commission for the City to have prepared an engineering feasibility study for the development of the Riverside Water District. He advised a proposal has been received from George, Miles and Buhr and he will present it to Council for their consideration after he has had a chance to determine if it is suitable.

Waverly Project R/W - Laura White; Beatrice and Clarence White

A plat of the area was shown to Council and the exchange of properties involved explained by Mr. Cooper. Mrs. Laura White will sell to the City the required small portion of her property for \$25. The extra piece of land fronting her property will be graded, seeded and left as it is since she does not want it because of tax reasons, etc.

The problem facing Beatrice and Clarence White's property is the lack of entrance to same both from the front and from the back if an alley presently located there is closed. A solution of obtaining property from Mr. Teubner Hopkins to give to the Whites was discussed and instructions given by Council to proceed along these lines. The alley in the rear of this property is not to be closed.

Service to Proposed New Nursing Home

Mr. Cooper reported a request has been received from the County for an extension of sewer lines to a proposed new Nursing Home to be located on Honeysuckle Drive and Route 13. The County Authority feels the best way to handle it is to increase the size of the area of the USC. He informed the matter will be brought up again at a later date when more information is available.

Storm Drain - Wayne Pump Co.

Mr. Cooper reported that on the commitment by the County and the City for a storm drain to be provided to the property of the Wayne Pump Co., a considerable increase in the amount of the City's share of the costs has been estimated.* The original estimate of \$35,000 is increased now to \$82,000. Mr. Cooper informed he felt the City has no obligation for oversizing the lines or the capacity of the mains the County will have to install in their portion of the commitment. Council agreed with this view and gave Mr. Cooper authority to continue negotiations on the original \$35,000 basis. (* by the County Public Works Dept.)

Housing Resolutions Nos. 81 and 82

Executive Secretary and Mr. Dulany presented Resolutions for Council consideration as outlined in the special meeting held on May 31, 1966. Executive Secretary informed they were a matter of policy as to the general purpose of the Housing Authority. Resolution No. 81 reads as follows:

A RESOLUTION authorizing the Wicomico County Housing Authority to operate within the corporate limits of the City of Salisbury, Wicomico County, State of Md. in accordance with Section 23, Article 44A of the Code of Public General Laws of Md., 1957.

Resolution No. 82 reads as follows:

A RESOLUTION approving application of the provisions of Section 23 of the United States Housing Act of 1937, as amended, to Locality.

Motion to approve both Resolution No. 81 and No. 82 was made by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Councilman Fullbrook asked what this action will obligate the City to and Councilman Martin informed that it gives the authority for the City to be included in the County's plans for Public Housing.

City Solicitor pointed out the City could appoint its own 5-man Housing Authority but Council indicated through a statement by Mr. Rodgers that the City should not appoint a Housing Authority and that it was a wise move to be included in the County's Authority.

Mr. Dulany observed that the City would not be any worse off but would be better off in the matter of taxes on Public Housing and in addition, the standard of living would be improved. He offered to come up at a special session to explain in depth the total Housing Program to the Council whenever it was convenient.

Councilman Rodgers thanked Mr. Dulany for his efforts in this matter and

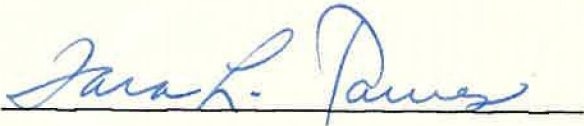
observed that it is a benefit to the City that he puts the time on this when he does not have to.

New Business

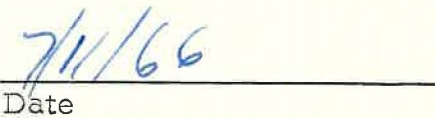
1. Swimming Program - Johnson Pond, Parking problem discussed and instructions given for research to be made into the matter before any further discussion is held.
2. Burglar and Fire Alarm Service - Montgomery Ward - Executive Secretary reported the maximum number of Alarms have been received from Montgomery Ward and was instructed by Council to carry out the standard policy as set forth in the Agreement.
3. Mayor Truitt suggested advertising the Council Agendas in the Daily Times on the Friday preceding a Council Meeting. Indications were made that some notation would be made on the front page in box form on the Monday a Council Meeting is scheduled.
4. Reporter, Cindy Long, from the Salisbury Advertiser was welcomed and recognized.

There being no further business to come before the Chair, the Council adjourned in special session to discuss the Sewage Treatment Plant Capacity and problems. The meeting adjourned at 10:35 p.m. to meet again in regular session on June 27 at 8 p.m.


Council President


City Clerk

City Clerk


Date

Mayor & Council

City of Salisbury

The undersigned owners of property in the Central City District urge the Mayor and City Council to immediately proceed with the application of a Survey and Planning Grant for the correction of the Downtown blight area on West Main Street -- from the old Montgomery Ward Building to Market Street -- as outlined in the report submitted by Lawrence A. Alexander & Co.

Dr. V. W. Richards

J. Edgar Harvey

Sandy Plains, Inc.

Maryland National Bank V. Pres.

Vernon Powell

G. & K. Furniture

Russell P. White Est.

First Shore Federal Savings & Loan Co.

Herschel Marmer

White & Leonard

Kuhn Jewelers, Inc.

Laconia Corp.

Vaughn E. Richardson

Harry Miller

Alvin Benjamin

First National Bank V. Pres.

Union Trust Co. V. Pres.

Richard H. Cooper

Doody Estate

Iryin L. Kamanitz

Ralph & Gaskill, Inc.

Morris Hayman

S. Quinton Johnson

Joseph Berger

INTER OFFICE MEMORANDUM

JUNE 13, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Wayne Sweeper

Public Works Department requires various parts for the Wayne Sweeper. These parts were standardized for purchase from the McClung-Logan Equipment Company, Inc.

The required parts and the prices are:

<u>PART</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1. Rubber Chain w/studs #34691	2	\$285.57	\$571.14
2. Squeegee Assembly #35357	7	22.04	154.28
3. Split Socket w/Rings #34780	4	66.90	267.60
4. Elevator Shaft, Upper #32362A	1	42.82	42.82
5. " " Lower #39374	1	32.22	32.22
			<u>\$1,068.03</u>

Recommend authority to issue a purchase order for the purchase of these items from McClung-Logan Equipment Company, Inc. The account to be charged is 21.912F which has a balance of \$3,193.53.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Keydecker
PW

INTER OFFICE MEMORANDUM

JUNE 13, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rain Suits and Hip Boots

Public Works Department Purchase Requisition Number 764 is for Rain Suits and Hip Boots for various departments.

Request for Quotation Number 148 was mailed to suppliers on May 10, 1966 with the following results:

<u>SUPPLIER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Goodyear Rubber Products Corp.	\$503.20	1% 20
Cherry's Wholesale Co.	538.90	2% 10
Cairn's & Brothers	468.00 (Boots only)	N 30

The Industrial Products Co. did not bid on our requirements.

I recommend the award be to Goodyear Rubber Products Corp. on their low bid of \$503.20 less 1%. The accounts to be charged are as follows:

11.122B	charge	\$99.63	-	Current balance	\$2,489.29
12.202J	"	48.82	-	"	98.05
13.242C	"	99.63	-	"	983.10
13.402D	"	49.82	-	"	99.88
20.242C	"	99.63	-	"	1,270.38
21.912C	"	99.64	-	"	1,935.37


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

JUNE 13, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Waverly Project- Contract #16-66-ST

Public Works Department requested Purchasing to forward to various suppliers our specifications on the Waverly Project. The Advertisement was mailed on May 10, 1966 and proposals sent to Bidders.

Proposals were received at 10:00A.M. EDT at City Hall, opened and read aloud. Below is a result of the Bidding:

<u>Bidder</u>	<u>Total Price</u>	<u>Bond/Check</u>
Interstate Amiesite Corp.	\$128,964.20	\$7,000.00 B
George & Lynch, Inc.	130,115.00	7,500.00 B
Bituminous Construction Co.	135,596.00	7,500.00 B

Bids were not received from Standard Bitulithic, James Julian, Edgell Construction Co., Scott & Wimbrow, Brittingham Construction Co or Cook & Son.

The Public Works Department after a review of the proposals asked that the Council be polled. The approval was given by the Executive Secretary and the Council voted unanimously for awarding the contract to Interstate Amiesite Corporation on their low bid of \$128,964.20. The account to be charged is the Waverly Bond Issue.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 13, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Roof for Storage Shed at City Yard

Public Works Department Purchase Requisition Number 1226 is for the roof repair for the storage shed at the City Yard.

Request for Quotation was forwarded to suppliers on March 30, 1966 and the following prices were received:

<u>SUPPLIER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Goslee Roofing & Sheet Metal, Inc.	\$1,366.00	Net
Wood Richardson & Son	1,490.00	Net
C. C. Oliphant & Son, Inc.	1,706.80	Net

Bids were not received from Tidewater Roofing & Siding Co., Maryland Roofing Co. and Hopkins Roofing Co., Inc.

Public Works Department has reviewed the bids. I recommend that the award be to Goslee Roofing & Sheet Metal, Inc. on their low bid of \$1,366.00. The account to be charged is 21.912C which has a balance of \$2,117.49.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 13, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Corrugated Pipe, 24" & 30"

Public Works Department Purchase Requisition Number 724 is for 20' lengths of 24" & 30" corrugated pipe.

Request for Quotation Number 147 was mailed to suppliers on May 5, 1966 with the following results:

<u>SUPPLIER</u>	<u>TOTAL QUOTATION</u>	<u>TERMS</u>
Armco Steel Co.	\$1974.20	1/2% 10, N 30
Hajoca Corp.	2168.24	2% 10, N 30

The Speakman Company was unable to quote on these items.

I recommend the award be to Armco Steel Co. on their low bid of \$1,974.20. The account to be charged is 12.202E which has a balance of \$3,823.98.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Keydecker
PW

INTER OFFICE MEMORANDUM

JUNE 13, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chlorine Equipment

Public Works Department has a requirement for Chlorine Equipment.

Proposals were forwarded to likely suppliers on May 4, 1966 and the Bids were received, opened and read aloud at 10:00 A. M. EDT, Wednesday, May 18, 1966 with the following results:

<u>SUPPLIER</u>	<u>TOTAL PRICE</u>	<u>BOND/CHECK</u>
Wallace & Tiernan, Inc.	\$6,691.00	\$500.00 C
Fischer & Porter Company	7,171.00	375.00 C

Bids were not received from the following:

Wilcox-Crittenden Div.
Precision Chemical Pump Corp.
Buhring Water Purifying Co.
Water Refining Co., Inc.
General Automated Machinery Corp.
B - I - F Div., New York Airbrake

Public Works Department has reviewed the proposals. I recommend the award be made to Wallace & Tiernan, Inc. on their low bid of \$6,691.00. The account to be charged is 13,233 which has a balance of \$16,709.10.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

JUNE 13, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Stock Control System - City Yard

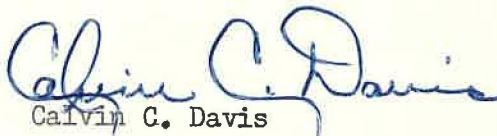
Public Works Department requested a Stock Control System for utilization at the City Yard.

Prices were obtained from Remington Rand and Royal McBee. Below are listed their prices:

<u>SUPPLIER</u>	<u>TOTAL PRICE</u>
Remington Rand	\$801.73
Royal McBee	910.50

Public Works Department and this office have reviewed the two offers and we are both of the opinion that Remington Rand offers the system that is most useful to the City. The Royal McBee would require much additional paper work with no readily visible check of the stock levels. Additionally the Royal McBee System would require retraining of the stock clerk.

I recommend the Council authorize the purchase of the Remington Rand System. The account to be charged is 12.103 which has a current balance of \$813.18.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 13, 1966

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Purchase Orders, May 1966

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
5428	Joseph G. Pollard	Pipe Bends	\$273.55	PW
5429	Geo. W. Wilkinson	Assist City Crews	1,475.00	"
5430	Wicomico Soil Conser. Dist.	Crane & Dozer Rent	2,092.00	"
5431	Healy-Ruff Co.	Floats, tape & Switch	113.70	"
5432	Salisbury Auto Parts	Misc. Veh. Supplies	248.78	"
5433	Salisbury Automotive, Inc.	Thermo-aid	7.76	"
5434	American Oil Co.	March - Gas & Oil	1,668.78	" , PD, Fire
5435	Delta Chemical Co.	Chlorine	473.23	"
5436	VOID			
5437	Burch Paint & Glass Co.	Paints & brushes	153.03	"
5438	Inertol Co.	Exterior Trim	150.00	"
5439	Moore's Super Store	Mower	60.00	"
5440	Zimmer & Francescon	Lubricators	180.00	"
5441	Mullin-Kille	Directory	60.00	"
5442	Speakman Co.	Parts & supplies	168.84	"
5443	Tindle & Lewis, Inc.	Parts DC-1	3.42	"
5444	Tidewater Oil Co.	Veedol	78.10	"
5445	Tri-County Gas Co.	Gas-Greene Lot Shed	21.07	PD#1
5446	Taylor Auto Supply Co.	Parts & supplies	12.95	PW
5447	Warner Vaughn Co.	Pump parts	19.87	"
5448	Geo. H. Vickers	Parts & supplies	110.53	"
5449	Williams Esso Service	Tire & tube repair	8.40	PD
5450	Rosalie Williams	Alterations-Uniforms	37.00	"
5451	Wicomico County Roads	Use of loader	155.00	PW
5452	Wicomico Armature Co.	Repair sander	9.50	"
5453	Wootten Welding Supply Co.	Oxygen refills	23.53	Ambul.
5454	J. I. Wells Co.	Rough Creosote	21.60	PW
5455	West Side Feed Co., Inc.	Food-Zoo	36.75	"
5456	Wharton & Barnard, Inc.	Parts & supplies	17.04	"
5457	Hays Mfg. Co	Gaskets & flange	40.96	"
5458	Tate Engineering	6" repair clamp	37.26	"
5459	Cherry's Wholesale Co.	Raincoats	55.57	PD
5460	Wallace & Tiernan, Inc.	Parts-chlorinator	150.92	PW
5461	Hubert R. White Hardware Co.	Parts & supplies	235.74	" & Pur
5462	All-Power Mach. & Mfg. Co.	Plate & coupling	11.15	"
5463	" " " " "	Flex drive	4.16	"
5464	Atlas Minerals & Chem. Div.	Mineralead	130.00	"
5465	Minnesota Mining & Mfg. Co.	Sign Faces	202.50	"
5466	Hellige, Inc.	Reagents & solutions	35.50	"
5467	Hellige, Inc.	" "	10.68	"
5468	Varec, Inc.	Valves & gaskets	178.64	"
5469	Glenn D. Culbert Co, Inc.	Fire Extinguishers	53.90	"
5470	Gulf Oil Corp.	Gulfpride	3.72	"

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
5471	White & Leonard, Inc.	Supplies	\$143.23	PD,PW, Pl Com
5472	C. Ercell Wimbrow	Parts & supplies	54.25	PW
5473	Xerox Corp	Rent & copies	390.42	Pur
5474	B I F div	Pens	7.50	PW
5475	TO COUNTY AS SAMPLE PER GBS			
1	Baltimore Stationery Co.	Chair-PD	58.04	PD
2	Subox Div	Subalox & subox paint & thinner	178.45	PW
3	Wicomico Soil Cons. Dist	Crane rental	602.00	"
4	Wallace & Tiernan, Inc.	Ortho-tolidine	14.20	"
5	Inertol, Inc.	Black coating	20.00	"
6	Hirshberg Div. K & E	Blu-Zip	9.60	Pl. Comm.
7	Remington Rand	Folders	8.45	Exec
8	Automatic Signal Div.	A-125651 Assembly	120.00	PW
9	Acme Markets	Food-Zoo	75.98	PW
10	Atlantic Glass Co.	Windshield seal E-1	12.00	"
11	Agway, Inc.	Grass seed	130.88	"
12	Almo Radio Co.	Tubes	11.00	PW
13	E. S. Adkins & Co.	Supplies	170.30	"
14	American Oil Co.	April Supplies	1,539.84	PD,PW,Fire
15	White & Leonard, Inc.	Engineering supplies	119.01	PW
16	Artcraft Electric Co.	Supplies	182.01	"
17	Alban Tractor Co.	Parts & supplies	171.72	"
18	Burch Paint & Glass Co.	Paint & brushes	43.21	"
19	Benedict, The Florist	Spray	27.55	Exec
20	Matthew Bender & Co., Incl	Books	62.50	Pl. Comm
21	" "	"	12.50	" "
22	Bountiful Nurseries	Shrub protection	50.00	PW
23	B & O Office Mach.	Typewriter repair	3.50	PD
24	Boggs Concrete Works	Pump grease	100.00	PW
25	Baltimore Stationery Co.	Supplies	59.91	BI,PD,Pur
26	Boulevard Car Laundry	Car washes	64.00	BI,PD,FD &PW
27	Brake & Equipment Co.,Inc.	Parts & supplies	30.66	PW
28	Chester Mack Sales & Ser.	Repair Fire truck	84.30	FD
29	Callis-Thompson, Inc.	Hose & elbows	25.29	PW
30	Culver Motor Co.	Repair SAN 1	25.00	"
31	Wicomico Hotel-Coach Rm.	Dinner meeting	37.65	Pl. Comm
32	Denominator Co.	Tally Counters	247.51	PW
TOTAL FOR MAY 1966 (78 Purchase Orders)			<u>\$13,722.59</u>	


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM

June 13, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Purchase Orders, Urban Renewal

UR PO#	PAYEE	DESCRIPTION	AMOUNT	DEPT
560	The Bond Buyer	Ad for Bond Notes	\$36.00	UR
561	Jean's Maintenance Service	Maint. of office	35.00	UR
	TOTAL FOR MAY 1966 (2 Purchase Orders)		<u>\$71.00</u>	

SUBJECT: Payment Orders

PO#	PAYEE	DESCRIPTION	AMOUNT	DEPT
94	American Water Works Assoc.	Courses for 4	\$48.00	PW
95	Henry P Wojtanowski	Travel-Orientation (Penn State)	30.00	BI
96	Zoning Bulletin	Subscription (1 Yr)	15.00	BI
97	Water & Wastes Engineering	Subscription (1 Yr.)	5.00	PW
98	Salisbury Times	Subscription (4 Mo.)	5.25	Pl Comm
99	William C. Livingston	Registration & Meal	6.00	" "
100	" " "	Travel D. C.	100.20	" "
	TOTAL FOR MAY 1966 (7 Payment Orders)		<u>\$209.45</u>	


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker

CITY OF SALISBURY, MARYLAND

Meeting #14

June 27, 1966

PRESENT

Mayor Dallas G. Truitt

Councilman Robert Powell

Councilman David Rodgers

Councilman Sam Seidel

Councilman W. Paul Martin, Presiding

Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Fire Chief, W. Taylor; Building Inspector, H. Wojtanowski; City Solicitor, W. Anderson; Dir. Public Works, P. C. Cooper; Planning Office Representative, B. Livingston; Purchasing Agent, C. Davis; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, June 13, 1966

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St. at 8 p.m. on Monday, June 27, 1966. The President of the Council, W. Paul Martin called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on June 13, 1966 were approved as written on motion by Councilman Fullbrook, seconded by Councilman Rodgers and carried.

Appearance - Mr. & Mrs. Upshur Morris re
Variance, Building Code - Zoning Code - Ord. 943

Mr. & Mrs. Morris appeared before Council to obtain a variance to the Zoning Code in order to construct an Apartment House in a Residential B. Area. Apartment Houses are allowed in this type of area by Ordinance Permit only. A sketch of the proposed Apartment Building was presented for Council's information. Building Inspector, H. Wojtanowski informed that the building would be of wood frame construction and a variance would also have to be obtained to the Building Code since it would be in a #1 Fire Zone. The project will be located on E. College Avenue across from the James Bennett High School and on the corner of John St.

Some objection was voiced by the Council over the fact that the Ordinance No. 943, presented for first reading in order to grant the Ordinance Permit as quickly as possible, had not been sent to the Planning Commission for their recommendations first. It was pointed out by Councilman Fullbrook that this policy has never been established clearly one way or another during the time he has been on the Council. He, therefore, motioned that Ordinance No. 943 be introduced for first reading and sent to the Planning Commission on that basis with no recommendation or comment with it. Councilman Powell seconded the motion which was carried with Councilman Rodgers voting No.

Ordinance No. 943 reads as follows: AN ORDINANCE OF THE COUNCIL of the City of Salisbury, Md. pursuant to Section 27 (7) of the Zoning Code of the City of Salisbury, as amended for the purpose of granting a permit to Mr. & Mrs. Upshur Morris

for the erection of an apartment house on the premises owned by Mr. & Mrs. Upshur Morris located on Lot No. 26, 28, & 29, Block No. 7, City Map No. 48, known as 105-107 E. College Avenue, and being located at the intersection of John St.

Appearance - H. Fox representing Town House
Associates - Variance, Building Code

Mr. Fox explained he had received permission from the Planning Commission for a special use exception to the Zoning Code for the Apartment House Project he was representing and was now before the City Council for a variance to the Building Code since the additional apartments to be built are of wood-frame construction and will be located in Fire District #2 Zone. Planning Commission recommendations included providing fire hydrants and subdividing the apartments with a solid masonry wall.

Upon recommendation by the Building Inspector, motion was made and seconded by Rodgers and Powell that the Council approve the request for Variance. A plan of the proposed addition was made a part of the record and is attached to the original copy of the minutes.

Recommendations for Appointments and Re-
appointments - Bi-Racial Commission

The Council unanimously approved the following appointments and re-appointments to the Bi-Racial Commission as recommended by the nominating committee of the Commission:

Re-appointed: Mr. Ralph O. Dulany, Rev. C. H. Mack, Mrs. Kathleen L. Purnell, Dr. Robert P. Varley, Dr. G. D. White, Mr. Thomas B. Wilburn, The Rt. Rev. Eugene T. Stout, Rev. J. Robert Mackey.

Newly Appointed: Mr. Yancy Carrigan, Mr. William Wyatt, Mrs. George Corddry, Mr. J. R. Pocklington and Mrs. James Reynolds.

Formal motion giving Council approval was made and seconded by Powell and Seidel.

Ordinance No. 944 - 1st reading - Outten Bros.
Ordinance Permit

Mr. Orville and Edward Outten requested an Ordinance Permit to move an apartment house presently located on the corner of Isabella and Rt. 13 to a location on William and Wailes Streets. An Ordinance Permit is necessary for this operation for the same reasons presented in the Upshur Morris proposal. Councilman Fullbrook and Councilman Powell moved and seconded a motion to approve the Ordinance on 1st reading. However Council President Martin broke a tie vote (Rodgers and Seidel voted No) by voting No and there was no action taken on Ordinance No. 944 which was referred to the Planning Commission for recommendations.

In view of the controversy over the two Ordinance Permits presented for approval to the Council before consideration by the Planning Commission, a policy was established by the Council that any request for an Ordinance Permit must come from the Planning and Zoning Commission rather than from the person desiring the permit.

Ordinance No. 939 - 2nd Reading - Wm. B.
Tilghman Co. Ordinance Permit

Ordinance No. 939 which was introduced for first reading on May 23, 1966 was passed for second and final reading as amended on motion by Councilman Rodgers, seconded by Councilman Powell.

A request to include a definition of the fertilizer to be manufactured at the location was withdrawn unanimously.

Ordinance No. 938 - Auction Sales in City Limits

Ordinance No. 938 which was introduced on May 9, 1966 was again tabled until the City Solicitor can re-write it to incorporate safeguards as recommended by a representative of the Retail Merchant's Association and the Central City District Commission. These safeguards include a thorough investigation of a person who is going to run an auction and a requirement for a person to be a resident of the City for a stated length of time. Councilman Fullbrook recommended requiring an Ordinance Permit for each auction operation. Council instructed that the Ordinance be amended and presented for consideration at the next Council meeting.

Chestnut Street Parking Lot Lease Agreement

At the request of an official representative of the Retail Merchant's Association, Council reconsidered their previous decision and authorized the Executive Secretary to re-negotiate the Lease Agreement with Mr. Norman Holland for the Chestnut Street Parking Lot. A motion recommending that Council go along with the C. C. D. C. and the Retail Merchant's Association on the leasing of the Norman Holland Lot for a 90 day period was made and seconded by Rodgers and Powell. Councilman Seidel did not vote against the motion, however he wished it to be recorded that he objected to it.

Award of Bids

1. Chemicals for Fiscal 1967 - Contract A-2-67 - motion by Fullbrook, seconded by Seidel to award to Pioneer Salt Co. for Chlorine and Ammonia in the total amount of \$7,738 and W. R. Grace Co. be awarded the Hydroflusolicic Acid portion of the contract in the amount of \$1,215.
2. Water Main Construction - Contract 25-66-W - motion by Rodgers, seconded by Powell that the award be made to A. P. Isakson, Inc. in the amount of \$8,788. For the record, Council authorized that Mr. William Schwemlein be re-imburSED over a period of 10 years for any future tap-ons that may occur on the line he is paying to have installed to his property on Douglas and Woodland Road. City Solicitor was instructed to have such an agreement drawn up.
3. Channel Posts for Street Signs - motion by Rodgers, seconded by Powell to award to Lyle Signs, Inc. in the amount of \$522.
4. Sign Blanks - motion by Seidel, seconded by Rodgers to award to Vulcan Materials, Co. in the amount of \$307.20.
5. Painting Firehouse #1 - motion by Powell, seconded by Seidel to award to Earl H. Williams in the amount of \$1,875.

6. Purchase and Install Floodlights at Tennis Courts - motion by Fullbrook, seconded by Powell to award to Jones Electric Service in the amount of \$1,460. Rodgers voted No.
7. Sale of Timber, Sewage Treatment Plant - motion by Powell, seconded by Fullbrook to sell to J. I. Wells Co., Inc. in the amount of \$1250-1500 total estimated.
8. Air conditioners - Planning Office - motion by Rodgers, seconded by Seidel to award to Medford & Smith, Inc. in the amount of \$437.
9. Award of Contract No. 23-66-S- Sanitary Sewer - motion by Powell, seconded by Rodgers to award to A. P. Isakson, Inc. in the total amount of \$13,026.
10. Repair & Repaint S-1 - recommendation of the Purchasing Agent accepted by Council and authorization given to seek bids on replacing the truck.
11. Emergency Crane Rental, STP - motion by Rodgers, seconded by Powell giving authority to pay Howard Bennett for 80 hours @ \$1,000 for the use of the crane.
12. Award of Contract No. A-1-67 - Gasoline, Oils and Lubricants, Fiscal 1967 - motion by Fullbrook, seconded by Powell to award to American Oil Co. in the amount of \$12,964.10.
13. Prison Labor - May - motion by Rodgers, seconded by Powell to authorize payment in the amount of \$656.60.
14. Dozer Rental - motion by Rodgers, seconded by Powell authorizing payment to Wicomico Soil Conservation District in the amount of a maximum \$1,350 for 100 hours.
15. Vacuum Type Chlorinator - motion by Fullbrook, seconded by Rodgers to award to Wallace & Tiernan, Inc. in the amount of \$1,399.
16. Differential Pressure-vacuum Transmitter - motion by Powell, seconded by Seidel to award to Fischer & Porter Co. in the amount of \$230.

Acceptance of Street from Board of Education
N. Salisbury School vicinity of Livingston & Union
Ave.

Unanimous approval was given to a motion by Councilman Rodgers, seconded by Councilman Powell that the City accept the unpaved street next to the North Salisbury School. Director of Public Works recommended this action and advised it would be maintained and surfaced under the City's regular program.

Signal Requirements - Rt. 50 and Rt. 13

Council advised Mr. Cooper of the Public Works Department that funds for the above requirements would be made available when the study and plans for same have been completed and considered thoroughly by Council.

Request for Special Tax Exemption - Donald P.
Bowden, Sr., E. Brooks and Helen M. Bundick

Motion was made and seconded by Fullbrook and Rodgers that the above named persons be exempted from paying the personal property tax for 1966 since the properties they rent or lease have been exempted from the special assessment tax.

Ordinance No. 942 - Plumbing Code - 1st Reading

Ordinance No. 942 reads as follows: An Ordinance of the City of Salisbury to be known as the Plumbing Code of Salisbury providing for comprehensive regulations governing plumbing installations, including alterations, repairs, equipment, appliances, fixtures, fitting and/or appurtenances thereto, within the City, or when connected to the City water or sewage systems; and prescribing penalty for violations of its provisions. This ordinance repeals certain ordinances of the City of Salisbury dealing with the same subjects.

Motion to approve the Ordinance as presented for first reading was made by Councilman Fullbrook, seconded by Councilman Rodgers and carried unanimously.

New Business

1. Swimming in Park - Instructions were given to have the Health Officer determine if swimming was safe in the water in the stream flowing through City Park. Councilman Rodgers advised if the water was not considered polluted, he felt swimming should be allowed.
2. Vandalism in the Park was brought to Council's attention by Mr. Cooper. Press representatives were asked to publicize the matter and corrective measures in the form of park policemen were discussed.
3. The Johnson's Lake swimming problems were discussed and finalization of the proposals for the area are to be given to Council at the next meeting.
4. White Property - Waverly Project - negotiations are to be continued.
5. Snowball Concession - City Park - Russell Scott - Council advised that last year's policy to allow no selling or peddling in the Park area was to be followed again this year.
6. Housing Authority Appointment - A recommendation by Mr. Ralph Dulany to appoint Mr. Vic Stephens to replace Mr. Jesse Parker on the Housing Authority was unanimously approved by Council.

Discussion - Construction Plans and Financing
of Project Improvements, R-17; Establishment
of Final Resale Value of R-17 Project Area

Council was advised of the contract specifications received from George, Miles & Buhr as well as of problems connected with the increase in construction estimates. Authorization was given to go out on bid on the contract in order to see what may develop price-wise. November 15 was given as a more reasonable time for completion of the bidding.

Resale Value of the R-17 Project land area was discussed and instructions given by Council that Mr. Robert S. Truman's Reuse Value Analysis be used as a basis for submission to the Urban Renewal Agency except on the one appraisal of Parcel 1 where Dr. Robert Davenport's Reuse Value is more reasonable.

There being no further business to come before the Chair, the meeting adjourned at 11:15 p.m. to meet in regular session on July 11, 1966.

W. Paul Martin
Council President

Sara L. James
City Clerk

7/12/66
Date

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chemicals for Fiscal Year 1967

Public Works Department has a requirement for Various Chemicals, i.e. Chlorine, Ammonia and Hydroflusolicic Acid for use in the Water Plant and the Sewer Treatment Plant.

Proposals and advertisement were mailed to likely suppliers on June 10, 1966. Proposals were received in City Hall at 10:00 A. M., Monday, June 20, 1966, opened and read aloud. Below is a tabulation of the results:

<u>BIDDER</u>	<u>CHLORINE*1 TON</u>	<u>CHLORINE-CYL.</u>	<u>AMMONIA</u>	<u>HYDRO</u>	<u>TOTAL</u>
Delta Chemical Co.	\$.0549/lb. \$2,745.00	\$.0795/lb. \$3,816.00	\$.1649/lb. \$362.78	-0-	\$6,923.78
Maryland Chem. Co.	-0- -0-	\$.13/lb. \$6,240.00	\$.21/lb. \$462.00	-0- -0-	\$6,702.00
Pioneer Salt Co.	\$.06/lb. \$3,000.00	\$.09/lb. \$4,320.00	\$.19/lb. \$418.00	-0- -0-	\$7,738.00
Textile Chem. Co.	-0- -0-	\$.082/lb. \$3,936.00	\$.19/lb. \$418.00	-0- -0-	\$4,354.00
W. R. Grace Co.	-0- -0-	-0- -0-	-0- -0-	\$67.50/Ton \$1,215.00	

Bids were not received from Henry Bower Chemical Co., Sterling Chemical Co., or ESSCO Co.

Although Delta Chemical Co. has the low price on the Chlorine and Ammonia, because of unsatisfactory service in the past year I recommend that the Pioneer Salt Co. be awarded the contract for the Chlorine and Ammonia. I further recommend that the only supplier of Hydroflusolicic Acid (W. R. Grace & Co.) be awarded that portion of the contract. This Contract is for Fiscal Year 1967 and the accounts to be charged and their approved funds are:

13.232D - - - - - \$15,000.00
20.232C - - - - - 3,200.00


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Water Main Construction, Contract #25-66-W

Public Works Department has a project of Water Main Construction for Douglas Road and Woodland Road.

Proposals and advertisement were mailed to possible bidders on June 3, 1966. Proposals were received in City Hall on Wednesday, June 22, 1966 at 10:00 A.M., opened and read aloud. Below is a tabulation of the results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>BOND</u>
A. P. Isakson, Inc.	\$8,788.00	Yes
Edgell Construction Co.	9,055.00	Yes
Reo Construction Co.	9,060.67	Yes

Bids were not received from George W. Wilkinson, Evans Construction Co., Weems Brothers, Robert O. Linder, or Wicomico Construction Co.

Public Works Department has reviewed the proposals. I recommend that the award be made to the A. P. Isakson, Inc. on their low bid of \$8,788.00. The Account to be charged is 20,243 for \$2,557.86 and Property Owners \$6,230.14. Account 20,243 has a balance of \$ 519.92. A transfer of funds has been requested.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Channel Posts for Street Signs

Traffic Department has forwarded their Requisition Number 731 to Purchasing for quotation of prices for Channel Posts for Street signs.

Request for Quotation Number 153 was sent to likely suppliers on June 10, 1966 and quotations were received on June 20, 1966, as follows:

<u>SUPPLIER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Lyle Signs, Inc.	\$522.00	N 30
Traffic Engineers Supply Corp.	652.00	N 30
Koontz Equipment Corp.	560.00	N 30

Request authority to issue a Purchase Order to Lyle Signs, Inc. on their low bid of \$522.00, Net. The account to be charged is 11.122B which has a balance of \$1636.02.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sign Blanks

Traffic Department has forwarded their Requisition Number 786 to Purchasing for quotation of prices for aluminum sign blanks.

Request for Quotation Number 152 was sent to likely suppliers on June 1, 1966 and quotations were received on June 17, 1966, as follows:

<u>SUPPLIER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Vulcan Materials Co.	\$307.20	N 30
Dominion Signal Co., Inc	391.80	N 30
Shannon-Baum Co.	387.50	N 30
Municipal Street Sign Co.	337.50	N 30

A bid was not received from Aluminum Company of America.

Request authority to issue a Purchase Order to Vulcan Materials Co. on their low bid of \$307.20. The account to be charged is 11.122B which has a balance of \$1636.02.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Painting - Firehouse #1

Purchase Requisition was received from the Fire Department for the interior painting of certain areas in Firehouse #1, which are in a poor state of repair.

Request for Quotation was forwarded to local painters with the following results:

<u>VENDOR</u>	<u>TOTAL PRICE</u>
Earl H. Williams	\$1875.00
Lewis Brothers Enterprises, Inc.	1924.00

Bids were not received from George L. Elliott & Son, Linwood A. Disharoon, William A. Harrington, Somerset Painters & Decorators, Inc., Beauchamp Brothers, and Howard Paint Co.

I recommend the award be made to Earl H. Williams on his low bid of \$1875.00. The account to be charged is 11.212F. Certain funds are to be transferred to this account to enable accomplishment of the work if Council so directs.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
Fire Dept.

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Purchase and Install Floodlights at Tennis Courts

Public Works Department Purchase Requisition Number 1293 was received in Purchasing Department on June 23, 1966 for pricing on the installation of floodlights and nightlights at the City Park Tennis Courts.

Bids were let to Jones Electric Service, Hubeny Electric Co., and Corbett Electric Co. with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Jones Electric Service	\$1460.00
Corbett Electric Co.	1850.00

No bid was received from Hubeny Electric Co.

Public Works Department has reviewed the proposals. I recommend the award be made to Jones Electric Service on their low bid of \$1460.00. The account to be charged is 19.903 which has a balance of \$5,115.36.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sale of Timber at the Sewer Treatment Plant

The Public Works Department forwarded an Inter Office Memorandum to the Purchasing Agent to attempt to dispose of cut timber located on the Sewer Treatment Plant off Pemberton Road.

Because of the perishable property of cut timber telephone contact was made with likely buyers of the material with the following results:

<u>BUYER</u>	<u>PRICE/M</u>	<u>TOTAL(EST)</u>
J. I. Wells Co., Inc.	\$50/M	\$1250.00-\$1500.00
George T. Phipps & Son	30/M	750.00-\$ 900.00

Bids were not received from E. S. Adkins & Co., Community Bldg. & Suppliers, Inc., P & D Richardson, Pineland Co, Inc. or Somerset Lumber Co.

J. I. Wells Company, Inc. can move and weigh the timber beginning this date. To preclude any damage to the timber by the elements I request Council approval on the selection of J. I. Wells Company, Inc. to move, weigh and reimburse the City of Salisbury for this timber.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Air Conditioners, Planning & Urban Renewal

Planning Office has forwarded their Purchase Requisition Number 80.66 to this office for two air conditioners, for use in their offices.

Request for Quotation Number 155 was forwarded to vendors on June 17, 1966 and quotations were received as follows:

<u>VENDOR</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Medford & Smith, Inc.	\$437.00	N 30
Severence Service Corporation	610.00	N 30

Bid was not received from Griffin Refrigeration & Air Conditioning Co.

The Planning Commission has approved the project. I recommend that the award be made to Medford and Smith, Inc. on their low bid of \$437.00. The account to be charged is 10.613 and a transfer of funds will be processed.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
Pl. Comm/

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #23-66-S, Sanitary Sewer

Public Works Department has a project of Sewer Construction. This construction contract is in two sections. One section is Westward from Cypress Street to serve PAS Realty, Inc. and the other section is Middle Neck Drive to serve Lot #8.

Proposals and advertisement were mailed on June 3, 1966 to likely bidders. Proposals were received in City Hall on Wednesday, June 22, 1966 at 10:00 A.M., opened and read aloud. Below is a tabulation of the results:

<u>BIDDER</u>	<u>SECTION I</u>	<u>SECTION II</u>	<u>TOTALS</u>
A. P. Isakson, Inc.	\$11,090.00	\$1,936.00	\$13,026.00
Edgell Construction Co.	12,402.00	2,020.00	14,422.00
Reo Construction Co.	11,855.00	2,705.00	14,560.00

Bids were not received from George W. Wilkinson, Evans Construction Co., Weems Brothers, Robert O. Linder or Wicomico Construction Co.

Public Works Department has reviewed the proposals. I recommend the award be made to A. P. Isakson, Inc. on their low bid of \$13,026.00. The accounts to be charged are:

13.243	(Section I)	\$11,090.00	Balance	\$60,723.03
	Property Owner Deposit	175.00	(Section II)	
13.243	(Section II)	1,761.00	Balance	\$60,723.03
		<u>\$13,026.00</u>		


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair & Repaint S-1

Public Works Department forwarded Purchase Requisition Number 803 to the Purchasing Department for quotations on the repair and repainting of S-1. The vehicle involved is a 1958 Chevrolet Pickup - $\frac{1}{2}$ ton.

Request for Quotation Number 156 was mailed to vendors on June 17, 1966 and bids were received on June 23, 1966, with the following results:

<u>VENDOR</u>	<u>TOTAL PRICE</u>
Oliphant Chevrolet Sales, Inc.	\$650.00
Culver Motor Co.	768.64

Bid was not received from Carroll Hastings Auto Body Shop.

Knowing the condition of this truck and the fact that a rebuilt engine is required, I do not recommend the repair and repainting of this vehicle. Information from one city automobile dealer indicated that the trade-in of this vehicle would cost the City approximately \$1850.00 to \$1900.00. If the consensus of the Council is to repair and repaint the vehicle the account to be charged is 21.912B which has a balance of \$298.70 necessitating a transfer of funds.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Crane Rental, STP

Public Works Department requested the emergency rental of a crane for work being performed at STP. This work is being performed by Wicomico Construction Company under contract #17-66-STP. The crane that Wicomico Construction Co. was using was damaged and in order to continue the cleaning of the digester immediate action was taken by the Public Works Department.

Of the local contractors only Howard Bennett had a crane available. The cost of this rental is estimated at 50 hours of use at \$12.50 per hour. This cost of approximately \$625.00 will be offset by an appropriate reduction in the contract to Wicomico Construction Co.

Request authority to issue a Purchase Order to Howard Bennett for the 50 hours use of his crane on an emergency basis. The account to be charged is 13.232B which has a balance of \$84.26. Transfer of funds has been requested.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Truck Rental

Public Works Department Purchase Requisition Number 1286, dated June 15, 1966 is for $58\frac{1}{2}$ hours of Truck Rental at \$4.50 per hour.

Public Works Department utilized this truck rental at Picnic Island during May 1966. Prices charged are comperable, if not lower than other suppliers.

Request I be authorized to issue a Purchase Order to cover the rental of the trucks for $58\frac{1}{2}$ hours at \$4.50 (\$263.25).

The account to be charged is 19.403 which has a current balance of \$5592.53.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Prison Labor - May

Public Works Department Purchase Requisition Number 1287 is for the use of Prison Labor for May for 938 hours.

Request authority to issue a Purchase Order to the Department of Corrections for \$656.60. The accounts to be charged and their current balances are:

12.202N	Charge	\$183.40	Balance	\$-0-
13.402G	"	22.40	"	-0-
19.403	"	450.80	"	5,115.36

Public Works Department will request necessary transfer of funds.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dozer Rental

Public Works Department Purchase Requisition Number 1284 was sent to the Purchasing Agent on June 15, 1966 requesting rental of a dozer.. This dozer is required on the Waverly Project and is needed for approximately 100 hours.

The Wicomico Soil Conservation District is the only available source at the present time. The cost of the dozer is \$13.50 per which is the lowest available from all suppliers. Other suppliers charge \$15.00 and \$16.00 per hour, when available.

Request authority to issue purchase orders up to 100 hours or \$1350.00. The account to be charged is Waverly Bond Issue.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Gasoline, Oils and Lubricants, Fiscal Year 1967

All departments and services of the city require for Fiscal Year 1967 gasoline, oil and lubricants for operation of the City vehicles and furnaces.

Proposals and advertisements were sent to likely suppliers on June 3, 1966. Proposals were received at City Hall on Tuesday, June 21, 1966 at 10:00 A. M., opened and read aloud. Below is tabulated the results, by groups:

<u>BIDDER</u>	<u>GROUP I</u>	<u>GROUP II</u>	<u>GROUP III</u>	<u>TOTAL</u>
American Oil Co.	\$7672.50	\$4070.00	\$1221.60	\$12,964.10
Sinclair Oil Co.	8002.50	4502.00	1287.90	13,792.40
City Service	8309.00	4526.00	1295.70	14,130.70
Tidewater Oil Co.	8250.00	4558.00	1746.80	14,554.80
Atlantic Oil Co.	8672.00	5810.00	1399.15	15,881.15
Humble Oil Co.	7977.50	No Bid	1355.75	9,333.25
Gulf Oil Co.	8250.50	4398.00	No Bid	12,648.50

Bids were not received from CATO, Inc., Taylor Oil Co. or George L. Ralph.

Public Works Department has reviewed the proposals. I recommend that the award of Contract #A-1-67 be made to the American Oil Co. on their overall low bids on all items. The account to be charged will be 21,912D and others for the Fiscal Year beginning July 1, 1966 and ending June 30, 1967.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Vacuum Type Chlorinator

Public Works Department Purchase Requisition Number 1262 was forwarded to Purchasing Department for price quotations on a Chlorinator, vacuum type, variable feed for the Water Plant.

Request for Quotation Number 145 was forwarded to bidders on May 3, 1966. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Wallace & Tiernan, Inc.	\$1,399.00	N 30
Fischer & Porter Company	1,465.00	N 30

Public Works Department has reviewed the proposals. I recommend the award be made to the Wallace & Tiernan, Inc. on their low bid of \$1,399.00 Net. The account to be charged is 20.232D which has a balance of \$2,365.29.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Differential Pressure-vacuum Transmitter

Public Works Department Requisition Number 1251 was forwarded to Purchasing for price quotations.

Request for Quotation Number 144 was forwarded to bidders on May 3, 1966. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Fischer & Porter Company	\$230.00	N 30
Wallace & Tiernan, Inc.	271.00	N 30

Public Works Department has reviewed the proposals. I recommend that the Fischer & Porter Company be awarded the purchase on their low bid of \$230.00. The account to be charged is 20.232D which has a balance of \$2,365.29.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #15

July 11, 1966

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman Robert Powell

Councilman W. Paul Martin, presiding
Councilman Sam Seidel
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Dir. Public Works, P. Cooper; Building Inspector, H. Wojtanowski; Planning Office Representative, B. Livingston; Purchasing Agent, C. Davis; Fire Marshal, D. Williams; Press and Interested Citizens

Convening - Approval of Minutes, Meeting #14,
June 27, 1966

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St., Salisbury, Md. at 8 p.m. on Monday, July 11, 1966. The President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Housing Code Appeal - Goslee Roofing & Sheet
Metal Co. - V. H. Laws appearance

Mr. Laws, representing the Goslee Company, appeared before Council to appeal a notice by the Building Inspector to remove what he terms rubbish from the premises of the Goslee Roofing Company on Brown Street. Mr. Laws advised that the Company does not consider most of the accumulated material at this location as "rubbish" but instead, considers it as re-usable salvage material. He requested Council's consideration of the Company's proposal to clean up the area as much as possible, disposing of any trash, rubbish, and unsalvageable material. Motion was made by Councilman Rodgers, seconded by Councilman Seidel that the City give the Company 30 days to clean up their area.

Presentation of Certificates - Junior Tennis Team

Councilman Rodgers, on behalf of the Council and the Mayor, congratulated and recognized the Junior Tennis Team for their achievements at the National City Championships held recently in Flint, Michigan. He informed that Salisbury was particularly honored not only for the boys' good showing, but also because it was the smallest city to be represented at the meet. Others participating were Milwaukee, Chicago, Kansas City, Cincinnati, St. Louis and Flint. A certificate of appreciation was presented by the Mayor to Jack Stevenson, Bernard Jarman, Brad Jarman, Jon Messick, Dick Shaw and C. J. Travers.

Request for Refund - Irvin Theis, Water and Sewer
Service, 432 Priscilla Street

Mr. Theis appeared before Council, explained he had changed his plans to build a home at the above location and requested a refund of \$285 he paid in advance for

Water and Sewer Service to the property. Council unanimously agreed with Council President Martin's instructions that the excavation at the site is to be filled in and made safe as soon as possible. A motion to grant the refund when the excavation for a cellar has been filled in was made and seconded by Rodgers and Seidel. Permit and advertisement fees are not to be refunded.

Ordinance No. 942, Plumbing Code - 2nd reading

Building Inspector, H. Wojtanowski, reviewed specific points brought up by Council regarding the recommendations for the Plumbing Code revisions. Mr. Wojtanowski informed he would like to recommend reducing the bond requirements from \$5,000 to the original \$1,000. Discussion of this point was lengthy, however Council agreed with the recommendation. A motion to pass Ordinance No. 942 as amended was made and seconded by Rodgers and Seidel and carried unanimously.

Interpretation of Rubbish - Request for Policy

Council instructed the Building Inspector to enforce any policy necessary to have Burnett and White and the Grier Tire Co. clean up their areas to eliminate a definite fire hazard and unsightly appearance within the city limits.

Burglar Alarm System Agreement - Montgomery Ward and Union Trust Co.

Representatives of Montgomery Ward and the Union Trust Co. South Salisbury Branch Office appeared before Council to explain reasons for the number of false burglar alarms the City Police Department has been receiving from their establishments. Montgomery Ward officials advised most of their false alarms are caused by a system that is magnetic and too sensitive. Union Trust admitted their false alarms were caused by human error. Both companies requested and received Council's favorable re-evaluation of their problems and permission to continue on the City's panel system until further notice. Council appointed Mr. Rodgers to represent them at a meeting of a committee of the Users of the Panel System (date to be set by Mr. Rodgers and notification to be arranged through the Mayor's Office). The purpose of this meeting will be to discuss the problems of the Users, the possibility of reinstating a penalty clause in the Agreement instead of a cut-off policy and any other recommendations for a better solution for all concerned.

Award of Bids

1. Hydrant Extensions - motion by Fullbrook, seconded by Powell to purchase from Darling Valve & Manufacturing Co. in the amount of \$232.84.
2. Demolition, Phillips Cleaners - Carroll St. - motion by Powell, seconded by Fullbrook to award to Howard Bennett & Son in the amount of \$924.

Recommendations - C. C. D. C.

The following action was taken on recommendations made by the Central City District Commission as a result of their meeting held on July 1, 1966:

(1) Mr. William Robertson and Mr. Oscar Carey were unanimously approved as representatives of Parking District #2 and were appointed to the C. C. D. C. by the Council.

- (2) Council advised their action would be withheld on the recommendation to abandon the bulkheading of the north side of the river in Parking District #1 until after bids on the contract have been received.
- (3) A motion to have a meter maid hired at the discretion of the Executive Secretary was withdrawn by Councilman Seidel after discussion of the matter. Council advised this would have to be studied further and indicated they did not favor the appointment of a meter maid at this time.
- (4) A recommendation of the Executive Secretary to hold action on the recommendation of the C. C. D. C. until such time as Mr. Chandler makes a request to change the monthly rental on property he has been leasing from the Urban Renewal Office at Old Water Street was favorable to the Council.
- (5) Favorable action was given by Council to the recommendation that the balance of off-street parking be metered to eliminate free parking to comply with the Bond Ordinance requirements.

A memo from the Parking District Administrator was approved and authority to release it to the press granted. Briefly, it states that meters have been replaced on the Chestnut Street Lot and will be enforced beginning July 18, 1966; meters will be placed in the area on the southwest corner of Camden St. and W. Market St.; parking has been closed on the property on the corner of Circle Ave. and W. Market St.; construction of the property known as Greenie's Lot will commence on August 1 and is to be completed by Nov. 15, 1966; a survey will be made to determine the necessity and location of parking in Parking District #2 during construction in District #1; and finally, news media will be notified to alert the public to the above changes.

Hiring of Project Engineer - Lester Hastings

A motion to approve the hiring of Mr. Lester Hastings as Project Inspector for the Waverly Project at a salary of \$80/week commencing July 5 was made and seconded by Rodgers and Seidel and carried unanimously.

Charge for Legal Opinion - E. Dale Adkins

A bill in the amount of \$100 for professional services rendered in opinion relative to mayoral election was presented for Council action. Instructions were given on motion by Rodgers, seconded by Powell to hold the bill until further notice since others might be received. Councilman Fullbrook observed it had to be paid and could see no reason to hold it, however, agreed with Council's opinion of the charge.

Abatement of Corner Obstructions

Councilman Rodgers requested the Building Inspector to approach the property owners having corner obstructions in such a way that they will consider removing them without being forced to. He recommended a letter be sent over the Mayor's signature to each one asking them to consider the safety of the public in the matter. A request to authorize funds is to be postponed until this approach is tried.

Appointment of Seidel - Board of Adjustments and Appeals

The appointment of Councilman Seidel as a member of the Board of Adjustments and Appeals was announced by the Council President and unanimously approved.

White Property - Waverly Project

Mr. Cooper reported an agreement had been reached with Mrs. Beatrice White concerning a solution to the problem of the lack of access to her property because of the Waverly Project. She has agreed to an exchange of a small portion of her property for a street return for \$300 and the convenience of a large area of depressed curb and sidewalk leading into her driveway for easy customer parking. Motion was made by Rodgers, seconded by Powell authorizing the Director of Public Works to complete the negotiations with Mrs. White in this manner.

Water and Sewer Service - Carry Building -
Cooper St.

Council authorized Mr. Cooper to proceed with arrangements for the installation of a water and sewer service to the Carry Building at a cost of \$1,500 to Mr. Carry with the chance for him to recover 25% of his investment if property across from his is developed within a 10 year period. Formal motion authorizing the installation was made by Councilman Powell, seconded by Councilman Seidel.

Ordinance No. 945 - 1st reading - Enlarging Fire
District Boundaries

Ordinance No. 945 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, Maryland, repealing and re-enacting Section 5-1, Ordinance No. 923, so as to enlarge the boundaries of Fire District No. 1 in the vicinity of the Northwest corner of E. College Ave. and S. Division Street and an area between E. William Street and Wailes Street.

Motion approving the Ordinance for first reading was made by Councilman Fullbrook, seconded by Councilman Powell and carried.

Ordinance No. 946 - 1st reading - Definition of
the word "Structure"- Building Code

Ordinance No. 946 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, Maryland, amending the definition of the word "structure", in Section 201.2 of the Building Code of the City of Salisbury (Ordinance No. 787), and to define the word "structure" for the purpose of the Building Code.

Motion approving the Ordinance for first reading was made by Councilman Rodgers, seconded by Councilman Seidel and carried.

There being no further business to come before the Chair, the meeting adjourned at 10:00 p.m. to meet in regular session again on July 25, 1966.

ADDENDUM:

W. Paul Martin
President of the Council

Sara L. Paves
City Clerk

7/25/66 (Date)

Council, in Special Session, authorized an increase in salary for the following persons: George Tingle - to Grade 7A, \$78.75/wk. and Olin Tarr - to Grade 10A, \$82/wk. Salary to be effective July 12, 1966.

INTER OFFICE MEMORANDUM

July 11, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Demolition-Phillips Cleaners, Carroll Street

Public Works Department Purchase Requisition Number 1298 was submitted to Purchasing Department requesting the Demolition of Phillips Cleaners.

Request for Quotation Number 2 (FY '67) was forwarded to likely bidders on June 27, 1966 and was received on July 7, 1966 with the following results:

<u>Vendor</u>	<u>Total Price</u>
Howard Bennett & Son	\$924.00
Charles I. Lewis	950.00

George W. Wilkinson Did not respond to the Request for Quotations.

Request authority to issue a purchase order to Howard Bennett & Son for the demolition of the Phillips Cleaners building. The account to be charged is the Waverly Bond Issue.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 11, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Hydrant Extensions

Public Works Department Purchase Requisition Number 817 was submitted to Purchasing Department and is for 6" and 12" Hydrant Extensions. These items have been standardized.

The Darling Valve & Manufacturing Co. has quoted a price to the City of Salisbury, as follows:

6"-----\$27.58 ea.	X	6=====	\$165.48
12"----- 33.68 ea.	X	2=====	67.36
			<u>\$232.84</u>

Request authority to issue a Purchase Order to Darling Valve & Manufacturing Co. for the purchase of the extensions. The account to be charged is 20.242C.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #16

July 25, 1966

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, Presiding

Councilman Robert A. Powell
Councilman David Rodgers

ABSENT

Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Solicitor, W. Anderson; Treasurer, H. Brittingham; Building Inspector, H. Wojtanowski; Public Works Dir., P. Cooper; Sanitary Engineer, K. Haensler; Purchasing Agent, C. Davis; Planning Office Rep., B. Livingston; Members of the Press and Interested Citizens.

Convening - Approval of Minutes, July 11, 1966

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St. at 8 p.m. on Monday, July 25, 1966. The meeting was called to order by President of the Council, W. Paul Martin, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Rodgers, seconded by Councilman Seidel.

Question was raised by Councilman Rodgers and addressed to the Building Inspector on whether the excavation on the property of Mr. Irvin Theis had been filled in. Answer to this was "No" but routine checks were being made. A question concerning progress at the Goslee Roofing Co. location was answered to the effect that a check was being made on this matter from time to time and compliance will be reported.

Ordinance No. 943 - 1st reading - Ordinance Permit,
Upshur Morris property, E. College Avenue

Ordinance No. 943 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, Md. pursuant to Section 27 (7) of the Zoning Code of the City of Salisbury, Md., as amended for the purpose of granting a permit to Mr. & Mrs. Upshur Morris for the erection of an apartment house on the premises owned by Mr. & Mrs. Upshur Morris located on Lot No. 26, 28, & 29, Block No. 7, City Map No. 48, known as 105-107 E. College Avenue, and being located at the intersection of John Street.

Discussion of this Ordinance Permit was held and negotiations with Mr. & Mrs. Morris, who were present, were commenced for an exchange of a small portion of their property (needed for street widening) for curb, gutter and sidewalk installation along the John Street frontage plus a water and sewer tap. Indication was given by the Morris' that they would have to consider this proposal further before any decision is made. Motion to approve the Ordinance for first reading was made and seconded by Councilmen Powell and Rodgers and carried. Councilman Powell indicated an apartment house such as the one contemplated by the Morris' would be an asset to the community and encouraged them to continue on with their plans.

The Planning Commission had previously approved the request for an Ordinance Permit subject to the conditions of the Building Inspector (see attached) and on the condition that favorable settlement can be reached in negotiations with the City for an exchange of a portion of their property needed for street widening on E. College Avenue.

Ordinance No. 944 - 1st reading - Ordinance
Permit, Outten Bros., E. William Street

Ordinance No. 944 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, Md., pursuant to Section 27 (7) of the Zoning Code of the City of Salisbury, as amended, for the purpose of granting a permit to Edward Outten and Orville Outten for the erection of an apartment house on the premises owned by Edward and Orville Outten located on City Map No. 14, Block No. 6, Lots No. 7 & 8 known as 519-525 E. William Street, Salisbury, Maryland.

Motion to approve the Ordinance for first reading was made and seconded by Councilmen Rodgers and Powell and carried. It was noted by Council that the Planning Commission had granted approval on the request for an Ordinance Permit subject to the list of conditions submitted to it by the Building Inspector (attached).

Ordinance No. 945 - 2nd Reading - Enlarging Fire
District #1, E. College Avenue and S. Division St.

There being no change in this Ordinance since its original presentation on July 11, 1966, motion was made by Councilman Rodgers, seconded by Councilman Powell and carried, giving approval to it for second and final reading.

Ordinance No. 946 - 2nd Reading - Defining word
"structure" in Building Code (Postponed)

Council requested that action on this Ordinance be tabled until the next meeting in order to give representatives of The C & P Telephone Co. time to study the subject. They object to the inclusion of telephone booths in the definition of the word "structure" in the Building Code.

Chestnut Street Parking Lot Lease Agreement

Council approved a 90 day lease with Mr. S. Norman Holland for the Chestnut Street Parking Lot and the instrument was executed by the Mayor and Clerk. The City Treasurer pointed out he did not believe the City would be complying with the terms of the Bond Ordinance (No. 928) by this action. Council advised that the lease was only for 90 days and the parking provided would help alleviate problems encountered when Parking District property would be out of commission due to construction and paving of the new lots. Motion to approve the 90 day lease was made by Rodgers, seconded by Powell and carried. A question was raised by Council President Martin on how the lease was to be paid and was advised by the Executive Secretary that the money would initially have to come from the Mayor's Contingency Fund which would then be reimbursed from the Parking District once revenue from the meters installed on the lot is collected.

Councilman Rodgers advised the City was leasing the lot at the request of the Central City District Commission on a trial basis only. City Treasurer, H. Brittingham, informed Council that he may be unduly concerned but did want them to realize that future interest rates on bond issues could be affected by this action.

Colvin Property - E. College Avenue

Because of the stalemate in the settlement of the acquisition of needed R/W for the College Avenue widening in the location of the Colvin property on the corner of E. College and S. Division Streets, Council gave authorization to proceed with condemnation if a reasonable agreement cannot be reached through negotiations between the City and the Colvin heirs. Motion to this effect was made and seconded by Rodgers and Powell. A recommendation was made to increase the offer based on information supplied by the City Solicitor.

Overhead Right-of-Way, Delmarva Power & Light Co.

Approval was given by Council on motion by Rodgers, seconded by Powell, of a request by DP & L to erect lines which would overhang a small portion of Harmon Field. This action is necessary because of relocating poles and wires in connection with the Waverly Project.

Curb, Gutter and Sidewalk - Naylor Street

To complete an obligation to the property owner of the new drive-in cleaning establishment on the Boulevard and Naylor Street, request for approval of a contract with Clyde Rosen to do the necessary curb, gutter and sidewalk work in the amount of \$670 was favorably considered by Council on motion by Seidel and seconded by Rodgers.

Award of Bids

1. 1/2 Ton Pick-up Truck - Confirmation of previous approval of purchase was given unanimously by Council. Oliphant Chevrolet bid low in the amount of \$1,568.
2. Springfield Circle Storm Water - motion by Rodgers, seconded by Powell to award to George W. Wilkinson in the amount of \$6,065.10.
3. Borrow Excavation - motion by Rodgers, seconded by Powell to purchase as recommended from Howard Culver, 2500 Cubic yards @ \$1.20/yd. for a total of \$3,000.
4. Street Materials - Contract A-5-67 - motion by Powell, seconded by Seidel to purchase as recommended - Hempt Bros., Items 1 and 5 for a total of ~~\$6,650.~~ and from Pocahontas for Items 2, 3, 4, and 6 for a total of ~~\$13,550.~~
 \$ 13,462.50 F.T. \$ 4,750 F.T.
5. Rental, Mosquito Sprayer - motion by Rodgers, seconded by Powell, granting authority to issue purchase order for rental from the U. of Maryland for 150 hours @ \$4/hr. for a total of \$600.

New Business

1. Mayor Truitt advised he had been approached by a group of citizens who requested that the Council take under consideration the possibility of naming the new Waverly Street after Mr. Fred Adkins. Council advised of the procedures necessary for changing a street name but indicated they would consider it and advise the group of their decision.
2. Planning Director's position was reviewed and a letter setting forth items to be covered in his contract was distributed to Council. The Executive Secretary was instructed to meet with the County Administrator and Solicitor in order to ascertain which items they approved so that a Contract can be drawn up.

A motion to approve the items recommended by the County Council as those to be included in the Director's contract was made and seconded by Seidel and Powell.

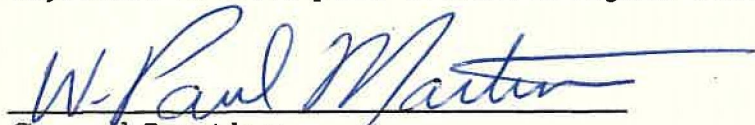
3. Appointment of Planning Commission member - the official appointment of Mr. John Somers to the Salisbury-Wicomico Planning Commission was announced in a letter to the Planning Commission from the County Administrator, Mr. Frank Boatman. The Council gave instructions that the Planning Commission should be notified to release the information of Mr. Somers' appointment to the Press and to write a letter of appreciation to Mr. Thomas Holland for his service to the community as a former member of the Planning Commission.

4. Riverside Water District Engineering Proposal - Mr. Philip Cooper, Public Works Director, was given authority to have the Engineering Firm of George, Miles & Buhr proceed with a preliminary study report to be prepared for Public Hearing on the Riverside Water District in the amount of \$2,500. Motion to have the study done was made by Rodgers, seconded by Powell and carried. Councilman Powell observed the \$2,500 could be reimbursed to the City as a project cost if the project is initiated.

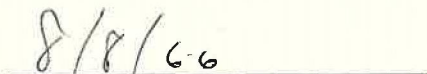
5. Storm Drainage Studies - Mr. Cooper reported on the Consultant's study of the development plans for the South side of town. Discussion of the best way to install adequate storm drainage to the area brought a decision to continue the report at the next Council meeting. Council President, W. Paul Martin, reminded the Public Works Director and the Council of the need of adequate drainage in this area and pointed out how long the people in the area have been promised something would be done. Decision on the best way to get the work done was tabled until further discussion at the next meeting.

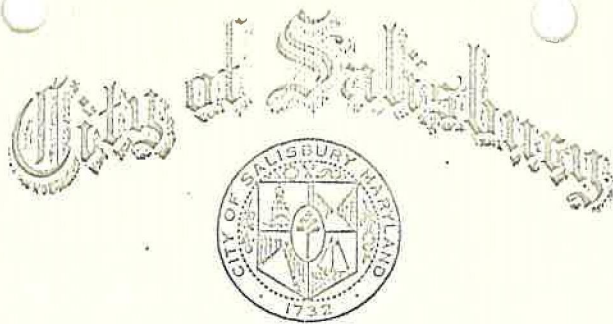
Council agreed to bear the cost up to \$45,000 as its share of the Wayne Pump-College Avenue drainage project. Differences in the original estimate and the final bid were explained and consideration given to the County's problems in the matter.

There being no further business to come before the Chair, the meeting adjourned at 10:05 p.m. to meet in regular session again on August 8, 1966 at 8 p.m.


Council President


City Clerk


Date



MARYLAND

July 12, 1966

City of Salisbury Planning Commission
118 North Division Street
Salisbury, Maryland

Re: Mr. & Mrs. Upshur Morris
(Apartments)

Gentlemen:

Since an Ordinance Permit is required for apartments in a Commercial District it is suggested that the following special conditions be attached thereto.

1. The applicants shall have the right to exercise the authority granted by the Ordinance Permit for a period of two years from date of public hearing and/or Mayor and Council's approval whichever may be the latter.
2. All areas in the project not devoted to parking area, parking lots, driveways, sidewalks or play area shall be leveled, seeded and landscaped in a suitable manner.
3. Off street parking facilities shall be provided for at least five (5) vehicles. All parking areas and driveways shall be paved and maintained in good condition with hard-surface materials at all times.
4. The number of units the applicants shall be permitted to construct shall be five (5) one-bedroom units only. Apartments shall be located as illustrated on plot plan and shall become a part of this permit.
5. A temporary project sign will be permitted during the construction period and upon completion said sign shall be removed.
6. Construction Standard. The entire apartment shall be constructed as a unit, shown on the plot plan.
7. Control of noise transmission. The applicants shall undertake the construction of the unit in such a manner

July 12, 1966

as to mitigate annoyance of noise passing from one dwelling unit to another. The sound proofing shall be acceptable by authority of the Director, Bureau of Inspections.

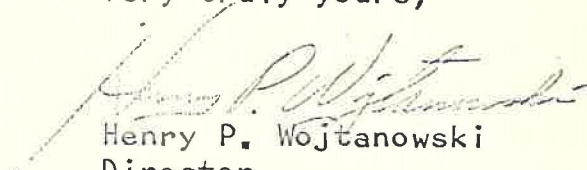
8. Exterior Walkways. All exterior walkways provided to every dwelling unit shall be paved and maintained in good condition with hard-surface materials.

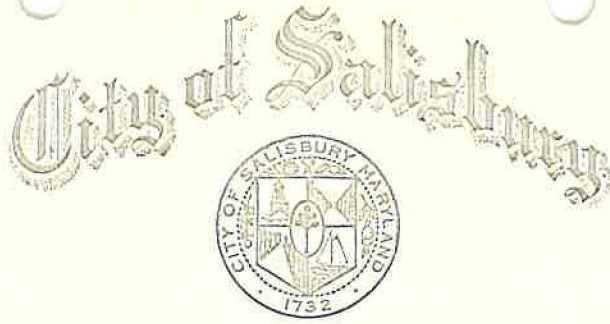
9. Changes to Plans and Conditions. Any changes to the proposed plans or conditions as presented shall be submitted in writing through the Bureau of Inspections by the applicant to the Board for their subsequent action. All questions of determination and interpretation shall be presented to the Salisbury, Board of Appeals.

10. Alley Status. In the event that the alley on the North side of the property line is determined not to be closed, all plans as submitted to the Board shall be re-designed in view of reduction of square footage for the total parcel and resubmitted to the Board for approval.

11. Other Variances required. The decision of the Planning Commission concerns only the Ordinance for the property identified and does not relieve the applicants from acquiring other Variances from Other Codes that may be required.

Very truly yours,


Henry P. Wojtanowski
Director,
Bureau of Inspections



MARYLAND

July 12, 1966

City of Salisbury Planning Commission
118 N. Division Street
Salisbury, Maryland

Re: Outten Brothers
(Apartments)

Gentlemen:

Since an Ordinance Permit is required for apartments in a Residential "B" Section it is suggested that the following special conditions be attached thereto.

1. The applicants shall have the right to exercise the authority granted by the Ordinance Permit for a period of two years from date of public hearing and/or Mayor and Council's approval whichever may be the latter.
2. All areas in the project not devoted to parking area, parking lots, driveways, sidewalks or play area shall be leveled, seeded and landscaped in a suitable manner.
3. Off street parking facilities shall be provided for at least four (4) vehicles. All parking areas and driveways shall be paved and maintained in good condition with hard-surface materials at all times.
4. The number of units the applicants shall be permitted to construct shall be four (4) two or three bedroom units only. Apartments shall be located as illustrated on plot plan and shall become a part of this permit.
5. A temporary project sign will be permitted during the construction period and upon completion said sign shall be removed.
6. Construction Standard. The entire apartment shall be constructed as a unit, shown on the plot plan.
7. Control of noise transmission. The applicants shall undertake the construction of the unit in such a manner

July 12, 1966

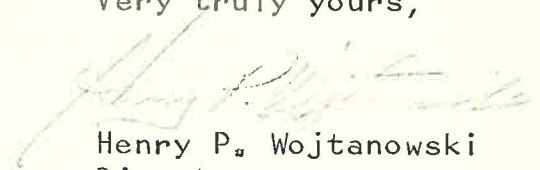
as to mitigate annoyance of noise passing from one dwelling unit to another. The sound proofing shall be acceptable by authority of the Director, Bureau of Inspections.

8. Exterior Walkways. All exterior walkways provided to every dwelling unit shall be paved and maintained in good condition with hard-surface materials.

9. Changes to Plans and Conditions. Any changes to the proposed plans or conditions as presented shall be submitted in writing through the Bureau of Inspections by the applicant to the Board for their subsequent action. All questions of determination and interpretation shall be presented to the Salisbury, Board of Appeals.

10. Other Variances Required. The decision of the Planning Commission concerns only the Ordinance for the property identified and does not relieve the applicants from acquiring other Variances from Other Codes that may be required.

Very truly yours,



Henry P. Wojtanowski
Director,
Bureau of Inspections

518 South State St.
Dover, Delaware
July 7, 1966

Mr. Richard E. Cullen
Wicomico County Attorney
108 West Circle Avenue
Salisbury, Maryland 21801

Dear Mr. Cullen:

During our recent meeting with the Planning Commission, it was suggested that I send you an outline of those items which I might wish to have included in the contract covering my employment as Director of Planning and Urban Renewal. The following list basically covers those matters which we discussed at the meeting and may be included in the contract unless you feel that they can be better handled in some other manner.

1. Director's Duties and Responsibilities:

In lieu of any local legislation which defines the responsibilities of the Director with regard to both the Commission and the staff, it may be useful to include a general description of this in the contract. This might refer to:

- a. Responsibilities to the Commission such as serving as Secretary and arranging for commission meetings.
- (?) b. Hiring, firing and promotion of staff.
- c. Establishment of office policy and general operation of the office.
- d. Annual budget preparation and financial responsibilities.
- e. Other general or specific matters.

2. Salary and Salary Increases:

Pay based on an annual salary of \$15,000.00 per year for the first year with provision for an increase in salary during succeeding years based on satisfactory service. ~~a 5 per cent annual increase~~ up to a certain maximum position level is a general standard used by public agencies.

Mr. Richard E. Cullen
Wisconsin County Attorney

3. Annual¹/~~Sick~~ Leave:
The number of days per year for annual leave with pay and for sick leave with pay: I would be satisfied with one working day per month in both cases.
4. Employee Benefits:
Availability of Agency Benefits such as hospitalization, pension plan, etc.
5. Moving Expenses:
Either advance payment or reimbursement of expenses incurred for moving furniture and personal belongings from outside the State to take up residence in Salisbury up to a certain maximum amount such as \$150.00.
6. Contract Renewal:
Contract renewal on an annual basis with provision for salary increase mentioned in No. 2. Although I anticipate a fine working relationship with and support of the Commission, I think it would be advisable to include a provision for 30 days notice of renewal or termination of contract.
7. Notice of Leaving:
Although I do not anticipate any reason for leaving once I have come to work there, it may be desirable to require me to give sufficient notice. Any time period will be satisfactory as far as I am concerned.

If you have any questions regarding this outline, please call me at home or at the office. Bill Livingston has both numbers. I will be out of the State next week and would appreciate receiving a copy of the contract for review as soon as possible upon my return.

Mr. Richard E. Cullen
Winnebago County Attorney

I want to thank you and the others for meeting with
me Tuesday evening. I am looking forward to working with
you all.

Sincerely yours

15/ Philip L. Tallon

cc: Mr. Fred A. Grier, Jr. ✓
Chairman

Mr. Walter G. Anderson
City Solicitor

INTER OFFICE MEMORANDUM

July 25, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rental, Mosquito Sprayer

Public Works Department Purchase Requisition Number 1009 was submitted to Purchasing Department on July 13, 1966 requesting the rental of a mosquito sprayer from the University of Maryland.

The University of Maryland is the only source for rental of the machine and their charge is \$4.00 per hour.

Request authority to issue purchase orders for the rental of the equipment for 150 hours or \$600.00. The account to be charged is 14.202 which has a balance of \$2,000.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 25, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Street Materials, Contract A-5-67

Proposal A-5-67 was advertised and mailed to suppliers on June 21, 1966 requesting bids to provide the City of Salisbury with various quantity of lime-stone for the use as street materials during the fiscal year 1967.

Proposals were received on July 6, 1966 at 10 a.m., opened and read out loud. Below is the tabulation of the biddings:

Item No	Name of Bidder		
	Pocahontas	Hempt Bros.	H.T. Campbell
1	3.85/2887.50	3.80/2850.00	5.25/3937.50
2	3.75/1875.00	3.80/1900.00	4.00/2000.00
3	3.95/2962.50	No Bid	4.00/3000.00
4	4.05/2025.00	No Bid	4.1-/2050.00
5	3.90/1950.00	3.80/1900.00	No Bid
6	3.70/1850.00	No Bid	4.10/2050.00
Total	\$13,550.00	\$ 6,650.00	\$13,037.50
Bond	700.00	350.00	651.88

Bids were not received from the Arundel Corporation, Brittingham's Material Co., or Howards Sand and Gravel Inc.

Proposals have been reviewed by Public Works Department. I recommend the contract be awarded to the following suppliers: Hempt Bros. Items 1 and 5; Pocahontas Items 2,3,4, and 6 on their low bids. The accounts to be charged are the Waverly Project \$7,692.87 and account 12202-C \$5,769.63 which has a current balance of \$10,000.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 25, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Borrow Excavation

Public Work Department has submitted purchase request 1005 for the immediate purchase of 2500 cubic yards of Borrow Excavation for use of the Waverly Project.

Telephone contact was made with the Brittingham Construction Co. and Howard Culver for prices and quantities on the Borrow Excavation. Brittingham Construction Co. does not have Borrow available at this time due to cross-sectioning of their pit. Howard Culver has offered 2500 cubic yards of Borrow at \$1.20 a cubic yard. This is the same price they offered Borrow to the City of Salisbury under Contract A-17-66 (2)

I recommend that the award for this Borrow Excavation be made to Howard Culver for 2500 Cubic yards at \$1.20 a cubic yard. The account to be charged is the Waverly Bond Issue for \$3,000.

Calvin C. Davis



CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 25, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Springfield Circle Storm Water

Proposal 1-67-SW was advertised and mailed to likely bidders on July 5, 1966 requesting bids on storm water drainage at Springfield Circle.

Proposals were received on July 20, 1966 at 10:00 A.M., opened and read aloud. Below is the tabulation of the biddings:

Geo. W. Wilkinson	\$ 6,065.10
Reo Construction Co.	14,408.00

Bids were not received from: A. P. Isakson, Inc., Evans Construction Co., Weems Bros., Rob't O. Linder, Wicomico Construction Co., Edgell Construction Co., and Charles Lewis.

Proposals have been review by Public Work Department. I recommend the contract be awarded to Geo. W. Wilkinson on his low bid of \$6,065.10. The account to be charged is No. 12.203-C, which has a balance of \$50,000.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 25, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: ½ Ton Pick-Up Truck

As directed by Council on June 27, telephone bids were requested for a ½ Ton Pick-Up. This Pick-Up was to replace S-1 which was to be repaired, however, because of the cost of repairs and painting Council agreed to purchase a new ½ Ton Truck.

Bids were received on June 28 and 29, 1966. Below is the tabulation of the biddings:

	Quillin-Valliant	Cavanaugh	Oliphant
Gross Price	\$2559.86	\$2374.74	\$2325.55
Trade-In	<u>634.86</u>	<u>652.74</u>	<u>757.55</u>
Net Price	1925.00	1722.00	1568.00

Bids were not received from: Torrey Inc. and Hancock Bros.

Proposals were reviewed with the Executive Secretary and Purchase Order No. 127 was sent to Oliphant Chevrolet Sales Inc. for \$1,568 on their low bid. The account charged was 12.202-K which had a sufficient balance to cover the purchase of this Truck.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #18

August 8, 1966

PRESENT

Mayor Dallas G. Truitt
Councilman Sam Seidel
Councilman David Rodgers

Councilman Harry Fullbrook
Councilman Robert Powell
Councilman W. Paul Martin, presiding

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Purchasing Agent, C. Davis; Asst. Public Works Dir., N. Messick; Sanitary Engineer, K. Haensler; Planning Office Rep., B. Livingston; Police Chief, L. Payne; Building Inspector, H. Wojtanowski; interested citizens and members of the Press.

Convening - Approval of Minutes, Meeting
#16 and #17, July 25 and August 1, 1966

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St., Salisbury, Md. on Monday, August 8, 1966 at 8 p.m., the time and place set for such meetings. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous regular and special meetings were approved as written on a motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Appearance - Mr. Broyhill, Kraemer, Ketchum,
and Laws re request for water line, Ruark Rd.

Mr. Victor Laws, acting as spokesman for the group present, reviewed possible ways to render water service to the interested property owners on Ruark Road. Due consideration was given to his observation that the proposal was similar to one which was voted on agreeably on Camden Avenue Extended (Roe and Moore properties across from Asbury Church). The property directly across from the lots owned by the gentlemen represented could never be developed, therefore, they felt that they should be charged a front-foot assessment for one side of the street only. Council agreed with this, saying it was not the City's intent to penalize a property owner who desired a water line by charging front-foot assessment for both sides of the street when only one could ever be developed. A motion was made by Councilman Powell, seconded by Councilman Seidel authorizing the water line to be built in Ruark Road at a minimum charge of \$3.50 per front foot for properties that can be developed on only one side of the street and a minimum charge of \$3.50 per front foot for each side on properties that can be developed on both sides of the street. Property owners will also pay regular tap-on fees.

Appearance - Rev. P. M. Bridgeford re Request
for Extension - Temporary Tent Permit

Council unanimously approved a motion made by Councilman Powell, seconded by Councilman Seidel granting permission for a 30-day extension on a temporary tent permit issued to Rev. P. M. Bridgeford for a place of assembly on the corner of Booth and Lake Streets. The Permit will be good until September 17, 1966.

Ordinance No. 946 - 2nd Reading, Definition
of "Structures" - Building Code

Representatives of the Telephone Company were present because of the inclusion of telephone booths in the definition of the word "structures" as applied in the Ordinance which will, in effect, become an amendment to the Building Code. Mr. Bill Williams, representing the Telephone Co., informed Council his company objected to having telephone booths considered as structures because of the subsequent necessity of obtaining a building permit every time a booth is to be erected. He pointed out that his company operates throughout the State and is not required to obtain a permit anywhere else.

Councilman Rodgers informed he agreed with the Telephone Company's objection and observed that since the reason for the inclusion was to keep the booths out of the 25' set back from the curb-line on City streets, a simple agreement with the Telephone Company would accomplish the same purpose. He therefore recommended such an agreement be reached and, further, moved that Ordinance No. 946 be passed for second and final reading with the words "telephone booths" deleted. Councilman Powell seconded the motion and Ordinance No. 946 was approved unanimously as amended.

Executive Secretary, C. E. Leydecker, requested that the agreement with the Telephone Company be in writing so that the City could establish policy on the matter. Representatives of the company agreed to this request and indicated a letter would be forwarded stating the C & P Telephone Company's willingness to comply with the City's set-back regulations.

R/W Agreement Proposal - Mr. & Mrs. Upshur
Morris - E. College Avenue Street Widening

Review of the area concerned was given by the Executive Secretary from a plat furnished by the Public Works Director who recommended that Council approve his negotiations with the Morris' in the matter of securing R/W needed by the City for widening E. College Avenue in the vicinity of John Street. A motion was made by Councilman Rodgers that the City agree to the installation of curb, gutter and sidewalk the complete length of the lot on John Street at City expense plus the installation of a standard 3/4" water service and a 6" sewer service and replacement of curb, gutter and sidewalk on the E. College Avenue side of the property. Councilman Powell seconded the motion which was carried unanimously. (The curb installation will include a depressed area on John Street and one on College Ave. for driveway entrances)

Request for Variance to Building Code - Mr. &
Mrs. Upshur Morris - E. College Ave.

A motion granting the variance requested was made by Rodgers, seconded by Powell with a stipulation that a fire wall will be constructed between the fourth and fifth apartment. The Morris' indicated the apartment dwelling would be of wood frame construction with brick veneer covering.

Ordinance No. 943 - 2nd Reading - Ordinance
Permit - Apartment House, E. College Avenue

Council unanimously approved Ordinance No. 943 for second and final reading on motion by Rodgers, seconded by Seidel.

Ordinance No. 944 - 2nd Reading, Apartment
House Permit - E. William St. - Outten Bros.

Motion approving Ordinance No. 944 for final reading was made and seconded by Councilmen Powell and Seidel and carried unanimously.

Corner Obstructions Report

Executive Secretary reported that of the 32 letters sent out concerning the cases of legal non-conforming corner obstructions, 5 answers have been received by letter - 4 of them indicating further consideration would be given, 1 informing of compliance; 2 telephone calls have been received advising of compliance but at City expense and 5 cases of compliance without notification have been observed by the Inspections Dept.

Council advised they were encouraged with this report and recommended the Building Inspections Dept. follow the letter up with a personal telephone call to each of the remaining property owners.

District Meeting - Maryland Municipal League

An invitation from James T. Sturgis, Vice President of the South Eastern Shore District of the Maryland Municipal League, was extended to Council to ascertain their attendance at a meeting to be held on August 17 at the Holiday Inn at 7 p.m. to consider legislation by the State which will be helpful to the municipalities of the area. Councilman Powell, Executive Secretary, City Solicitor and Treasurer, Hamp Brittingham indicated they would attend the meeting to represent the City.

Parking District Tax Exemptions

A list of properties owned by the Larmer Corporation and by Chandler & Carey (see list attached to official copy of minutes) was presented to Council for consideration as exemptions from the special tax assessment in the Parking District since they meet the requirements set forth in the Parking District Ordinance (No. 795). Motion approving the exemptions was made and seconded by Powell and Fullbrook and carried unanimously.

Request for Approval - Farming of City-owned land

Council unanimously approved, on motion by Councilman Fullbrook, seconded by Councilman Powell, a recommendation by the Public Works Dept. to have the property owned by the City and used as sludge beds, as well as land at Naylor Mill Paleochannel, used as farm land for a stipulated period by Mr. Paul Kelley of Pemberton Drive in exchange for 25% of the income from the crops grown either in grain or cash. Mr. Kelley is to be notified of the approval of the proposal.

Street Lighting - Waverly Project

Council attention was directed to a report in the briefing book from the Director of Public Works setting forth the various choices the City has for providing street lights on the Waverly Project. Council unanimously approved a motion made by Councilman Fullbrook, seconded by Councilman Rodgers that the City adopt choice #4, namely that the City buy and install the entire system estimated at a cost of \$15,000, buying the current at appropriate metered locations at the present bulk rate (classification #5) of 1.1¢ per K.W.H. or \$20/unit/year with "on call" service and lamp replacement agreement with Delmarva Power and Light Co. at \$10/unit/year or a total cost of \$750/year operating costs plus the initial cost of \$15,000.

Question was raised about where the money to pay for this installation was to come from but considered to be no problem by the Council.

Curb, Gutter and Sidewalk Contract

In reviewing the outcome of bids received on the contract for curb, gutter and sidewalk for the coming year, Council decided on motion by Councilman Rodgers that the matter of the award be held until the next Council meeting at which time Mr. Cooper, Director of Public Works, will be available to explain reasons for his recommendation.

Status of Bid Award - R-17 Contract

Executive Secretary reported the R-17 Contract award was reported in full in the minutes of the Meeting of August 1 and further facts on the bulkheading portion of same will be furnished to the City on Wednesday by the Engineering Consultants.

Award of Bids

1. Oak stakes - motion by Rodgers, seconded by Powell to purchase from Maurice F. Humphreys on low bid of \$239 less 2%.
2. Hoist, 1 Ton - motion by Rodgers, seconded by Powell to award to R. D. Grier & Son on low bid of \$385.25.
3. Reflective material - motion by Powell, seconded by Seidel to purchase standardized item from Minnesota Mining and Manufacturing Co. in the amount of \$495.
4. Danline Wire and Plastic Sections - motion by Seidel, seconded by Rodgers to purchase from Newark Brush Co. in the amount of \$967.30. (standardized item)
5. Erection and Adjustment of lighting standard - motion by Rodgers, seconded by Powell authorizing a purchase order to be issued to Delmarva Power & Light Co. for services in the amount of \$450.
6. Contract No. A-7-67 - Ready Mix Concrete - motion by Fullbrook, seconded by Powell to award to Pocahontas on low bid of \$2,825 total.
7. Award of Contract No. 3-67-W - motion by Fullbrook, seconded by Powell to award to low bid of George Wilkinson in the amount of \$2,803.
8. Award of Contract No. 2-67-S Sanitary Sewers Construction - motion by Rodgers, seconded by Seidel to award to George Wilkinson for low bid of \$2,040.
9. Repair and Labor for Clutch - S-9 - motion by Fullbrook, seconded by Powell to issue purchase order to Alban Tractor Co. in the amount of \$900 for the necessary repairs and labor to S-9.

New Business

1. Official approval was given to the submitted drawing of the City Seal which is to be made into a metal plaque for the outside of the City Hall Tower and also for hanging in the Council Chambers. The colors and identity of the various symbols was explained to Council by the Purchasing Agent.
2. Executive Secretary reported on tentative plans for the coming Maryland Municipal League Convention to be held in Salisbury in November. He requested the Councilmen to ask their wives to be on a committee for planning Ladies' Program activities. Final organization of this committee was left up to the Executive Secretary who is to inform the ladies of tentative plans and to ask their assistance.
3. The contract between the Planning Commission and the new Director of Planning and Urban Renewal was briefly presented by the Executive Secretary for approval which was given on motion by Councilman Rodgers, seconded by Councilman Powell. Executive Secretary reported there was only a minor change in the original presentation reviewed previously by Council.

New Business (continued)

4. An appraisal of a parcel of land in the R-19 Project, made by Mr. Alfred Truitt, Sr., was reviewed. Council indicated they were willing to sell the property when the occasion arises in the best interests of the City.

5. Councilman Seidel recommended earlier in the meeting that the Board of Zoning Appeals be re-organized and the members paid for their services, however, another suggestion was made to dissolve the Board and bring the variance requests normally reviewed by same before the City Council which is already paid. No action was taken on either suggestion.

Petition - Objections to Delaware Avenue
Truck Traffic

A petition presented to the Council on behalf of citizens in the Delaware Avenue area was reviewed and discussed. (Original petition attached to official copy of these minutes)

Council pointed out that it was not feasible to re-route truck traffic in the area because of the location of the Campbell Soup Company and the hardship it would cause this large employer. It was also noted that Delaware Avenue was especially widened to take care of this type of traffic and also that the conditions existing today have existed for a long period of time with no complaints from the residents. Therefore, the request by petition was denied and Executive Secretary instructed to inform Rev. Lawrence W. Howard, Sr. of the Council's decision.

Burglar and Fire Alarm Agreement

Councilman Rodgers reported to Council on the results of a meeting held with users of the City's Burglar and Fire Alarm Panel system. As a result of his findings, Council agreed with his recommendations and on motion by Councilman Fullbrook, seconded by Councilman Powell, a new Agreement is to be drawn up to include a fine of \$25 for each false alarm in excess of four in each calendar year as well as certain other stipulations as contained in the written report of the meeting. Executive Secretary volunteered to write a new Agreement for presentation to Council at its next meeting.

There being no further business to come before the Chair, the meeting adjourned at 10:10 p.m.

Jara L. Paves
City Clerk

W. Paul Martin
Council President

8/22/66
Date

Petition

To Whom it may concern:

The residents of Delaware Avenue and members of St. Paul A. M. E. Zion Church and Holy Temple Church of God in Christ are annoyed by the noise made by the large transfer trailer trucks that travel Delaware Avenue from Isbella St. to highway no. 50.

And since this is a residential Street, it is requested that the trucks be rerouted.

Signed: *Lawrence W. Howard, Sr.*
Rev. Lawrence W. Howard, Sr. pastor

Name _____

Mr. & Mrs. Lorenzo Lumpkins.

Margaret Kutt
Allie Johnson

Sierra Hanchey
Sophia Williams
Marian Parker

Mr. & Mrs. Kirkland Palk
Charlotte Wallace

Mrs. Virginia Weaver

Paulie Brown
Edith Hardy
Shelby Palk

Leo Johnson
Mary Jackson

Mamie Spence

Ella Ryde

Angie Bartley

Mary Purnell
Edith Shoroll

Fred Wise

Total of
99 signatures

Mr + Mrs Willie Beasley.

Mr. + Mrs. Charles White

Mr. Leon Smith

Mr + Mrs Oliver Trader

Mr. + Mrs William Tarker

Mrs Helen Coursey

Mrs. Annie Long

Mr + Mrs Robert J. Finney

Miss Betty White

William Darnell

Mrs. Irene Rose

May ~~the~~ Long

Elizabeth Baketh

Charles T. Henry

Ernest Morris.

Virginia Morris

Vigie Hudson

Jenny Jones

Mrs. Ida Jenkins

Mr. Leo Jenkins

Mr. Russell Brown

Mr. & Mrs. Sadie Stanford
Mrs. Ruth E. Jolly
Mr. James H. Conway
Emeo & Russell
Esther Stanley
Patricia Halden
Catherine P. Milborne
Howard J. Burnell & Wife
Mr. Otis Haines
Mrs. Wanda Domes
William Morrell
Ethel Reddick
Essie Maxwell
Marion Cattell
Joseph D. Wright
Douglas Jones
George Carroll
Dary Ouley
Mr. & Mrs. Howard Hyland
Mrs. Alberta Noon

Mr. & Mrs. William E. Purnell

Mrs. Elizabeth C. Handy

Mr A Mrs Ollie Townsend

Hattie Williams

Della Walcott

Bessie Miles

Mrs Anna Buckhead

Grace Jones

Beatrice G. Conway

Burlon Leonard

Rebecca Dashiell

Eulalie Deal

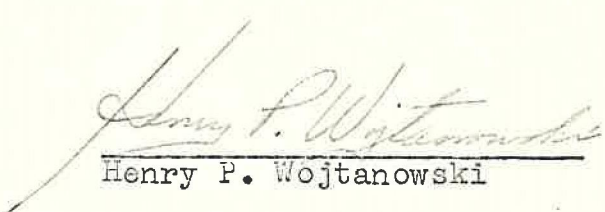
August 3, 1966

that the following properties for exemption be approved:

<u>Property Owner</u>	<u>City Map #</u>	<u>Block #</u>	<u>Lot #</u>	<u>Address</u>
Larmar Corporation	27	2	70,71	214 Market St.
" "	27	2	68,69	218-300 Market St.
" "	27	2	72,73,74	208-212 Market St.
" "	27	2	75	206 Market St.
" "	27	1-K	62,62A	213-215 Market St.
" "	27	1-K	48,49	224-230 E. Main St.
Chandler & Carey	26	2	97	110 Market St.
" " "	26	2	98,99	112-114 Market St.
" " "	26	2	100,101	116-118 Market St.

3. The above properties were approved from tax exemption by Council last fiscal year (July 1, 1965 to June 30, 1966).

4. It is requested that after a vote of the Council, the President of the Council affix his signature of approval on the applications which will be made available at the meeting.


Henry P. Wojtanowski

B B L

INTER OFFICE MEMORANDUM
BUREAU OF INSPECTIONS

TO: Mayor & Council

August 3, 1966

SUBJECT: Special Assessment Tax (Parking District Number One)

1. References:

a. The Zoning Code of the City of Salisbury Maryland (Ordinance No. 789) approved August 3, 1965.

b. Ordinance No. 795 (As Amended) approved December 21, 1959, which established a special assessment district for the purpose of financing the cost of acquisition and development of off-street parking facilities to be located in the district, to be known as "Parking District Number One", designating the classes of properties located within said district which are to be exempted from the levy of any special assessment tax; and providing for the establishment of a Parking District Number One Fund.

c. Section 2 of Ordinance No. 795 - "That the following described properties located in Parking District Number One shall be exempted from any special assessment tax which may hereafter be levied for the purpose of financing the cost of acquisition and development of off-street parking facilities located in said district:

1. Properties used for industrial purposes only.

2. Properties used for residential purposes only.

3. Properties furnishing off-street parking facilities equivalent to the requirements set forth in paragraph 6 of Section 40 of Ordinance No. 789, known as "The Zoning Ordinance of The City of Salisbury, Maryland"; provided, however, that no exemption shall be permitted under this subsection until application is made therefor to, and approval given by the Council".

2. Informal investigation and inspection of application for Exemption from Special Assessment Tax on the following premises, were found to provide the required parking spaces as outlined in 1a above are available for use and it is recommended

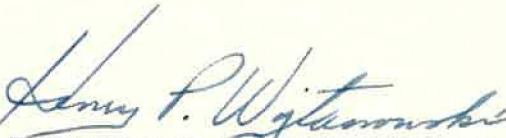
August 3, 1966

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<u>Property Owner</u>	<u>City Map #</u>	<u>Block #</u>	<u>Lot #</u>	<u>Address</u>
Larmar Corporation	27	2	70,71	214 Market St.
" "	27	2	68,69	218-300 Market St.
" "	27	2	72,73,74	208-212 Market St.
" "	27	2	75	206 Market St.
" "	27	1-K	62,62A	213-215 Market St.
" "	27	1-K	48,49	224-230 E. Main St.
Chandler & Carey	26	2	97	110 Market St.
" " "	26	2	98,99	112-114 Market St.
" " "	26	2	100,101	116-118 Market St.

3. The above properties were approved from tax exemption by Council last fiscal year (July 1, 1965 to June 30, 1966).

4. It is requested that after a vote of the Council, the President of the Council affix his signature of approval on the applications which will be made available at the meeting.


Henry P. Wojtanowski

INTER OFFICE MEMORANDUM

AUG. 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Danline Wire and Plastic Sections

Public Works Department Purchase Requisition Number 415 was submitted to Purchasing Department and is for Danline Wire and Plastic Sections. These items have been standardized.

The Newark Brush Company has quoted a price to the City of Salisbury, as follow:

Danline Wire Sections 36-10W	160	\$910.40
Danline Plastic End Sections #36-10RE	10	<u>56.90</u>
		\$967.30

Request authority to issue a Purchase Order to Newark Brush Company for the purchase of Danline Wire and Plastic Sections. The account to be charged is 13.302 A, which has a balance of \$3,500.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUG. 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Erection and Adjustment of Lighting Standard

Public Works Department Purchase Requisition Number 1026 was submitted to Purchasing Department and is for Erection and Adjustment of Lighting Standard on Prepared Bases. The Delmarva Power & Light Company is the only contractors available with the necessary equipment.

The Delmarva Power & Light Company has quoted a price to the City of Salisbury, as follows

Erection and Adjustment of Lighting Standard for Line Crew on Prepared Bases	30 Hrs. @ \$15.00	\$450.00
---	-------------------	----------

Request authority to issue a Purchase Order to Delmarva Power & Light Company for the purchase of Erection and Adjustment of Lighting Standard. The account to be charged is Waverly Bond Issue.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUG. 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Award of Contract No. 2-67-S Sanitary Sewers Construction

Public Works Department requests Sanitary Sewer Construction under proposal 2-67-S.

The advertisement and bids were mailed to likely bidders, A.P. Isakson, Inc.; George W. Wilkinson; Evans Construction Co., Inc.; and Edgell Construction Co. on July 18, 1966. Bids were received on Wednesday, August 3, 1966, 10:00 A.M., opened and read aloud. Below is a tabulation of the results:

	George Wilkinson	A.P. Isakson
Total	\$2,040.00	\$2,932.25
Bid Bond	150.00	300.00

Bids were not received from Evans Construction Co., Inc. and Edgell Construction Co.

Public Works Department has reviewed the proposals. I recommend that George W. Wilkinson be awarded the contract on their low bid of \$2,040. The account to be charged is 13.243 A (\$1,179.47) which has a balance of \$50,000. The balance of contract cost by property owners.


Calvin C. Davis

CCD/y

cc; 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUG. 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Award of Contract No. 3-67-W Water Main Construction

Public Works Department requests Water Main Construction under proposal 3-67-W.

The advertisement and bids were mailed to likely bidders, A.P. Isakson, Inc.; George W. Wilkinson; Evans Construction Co., Inc.; and Edgell Construction Co. on July 18, 1966. Bids were received on Wednesday, August 3, 1966, 10:00 A.M., opened and read aloud. Below is a tabulation of the results:

	George Wilkinson	A.P. Isakson
Total	\$2,803.00	\$3,911.58
Bid Bond	200.00	300.00

Bids were not received from Evans Construction Co., Inc. and Edgell Construction Co.

Public Works Department has reviewed the proposals. I recommend that George W. Wilkinson be awarded the contract on their low bid of \$2,803. The account to be charged is 20.243 A (\$1,401.40), which has a balance of \$35,000. The balance of contract cost by property owners.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM
AUG. 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Oak Stakes

Public Works Department Purchase Requisition Number 1006 was received for the pricing and purchase of stakes for the marking of construction boundaries.

Request for Quotation Number 4 was sent to likely bidders on July 12, 1966 and prices were received from the following:

ITEM	NUMBER	E.S.ADKINS CO.	M.F.HUMPHREYS
1. 1" x 2" x 18" Oak stakes	500	\$61.25	\$45.00
2. 2" x 2" x 12" " "	500	80.00	60.00
3. 1" x 3" x 30" Pine "	300	57.75	45.00
4. 1" x 3" x 36" " "	300	64.50	51.00
5. 2" x 2" x 24" " "	200	44.00	38.00
TOTALS		\$307.50	\$239.00
TERMS		2% N 30	2% N 30

These were the only bids received.

I recommend that the stakes be purchased from Maurice F. Humphreys on the bid of \$239.00 Less 2%. The accounts to be charged and their balances are:

12.102E	charge	\$78.07	-	Balance	\$500.00
13.212D	"	78.07	-	"	600.00
20.212D	"	78.08	-	"	500.00


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUG. 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Hoist, 1 Ton

Public Works Department Purchase Requisition Number 202 was received for pricing and purchasing of an electric hoist, one ton capacity to be used at the Sewer Treatment Plant to move the one ton cylinders of chlorine.

Request for Quotation Number 5 was sent to likely bidders on July 1, 1966 and prices were received from the following:

R. D. Grier & Son	\$385.25	Less 2%	N 30
Artcraft Electric Co.	475.00		N 30
C. Erceall Wimbrow	566.00		N 30

I recommend that the hoist be purchased from R. D. Grier & Son on their low bid of \$385.25, Less 2%. The account to be charged is 13.233A which has a balance of \$570.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUG. 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Reflective Material

Public Works Department Purchase Requisition Number 819 was submitted to Purchasing Department and is for Reflective Material. These items have been standardized.

The Minnesota Mining and Manufacturing Company has quoted a price to the City of Salisbury, as follows:

Directional and Bridge End Markers Reflective
Sheeting 24" x 6" 50 each right and left
Red on White Scotchlite--- \$210.00

One roll Yellow Reflective Sheeting
24" x 50 yards # 2271 WA---
285.00
\$495.00

Request authority to issue a Purchase Order to Minnesota Mining and Manufacturing Company for the purchase of the Reflective Material. The account to be charged is 11.122 B; which has a balance of \$5,820.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUG. 8, 1966

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Award of Contract No. A-7-67

Ready Mix Concrete

The various activities within the Public Work Department has a requirement for Ready Mix Concrete throughout the fiscal year, 1967.

The advertisement and bids were mailed to two bidders, Brittingham Company and Pocahontas, Inc. on July 13, 1966. Bids were received on Thursday, July 21, 1966, 10:30 A.M. (E.D.T.), opened and read aloud. Below is a tabulation of the results:

Item No.	Description	Name of Bidder	
		Pocahontas	Brittingham Cons.
1	Class "A"	\$18.50/\$1,850.00	\$19.00/\$1,900.00
2	Class H.E.S.	\$19.50/\$ 975.00	\$19.75/\$ 987.50
	Total	\$2,825.00	\$2,887.50

Public Work Department has reviewed the proposal. I recommend that Pocahontas, Inc. be awarded the contract on their low bid of \$2,825. The accounts to be charged are various and permission is requested to issue Purchase Orders against these various accounts for Ready Mix Concrete as required.


Calvin C. Davis

CCD/y

cc: 9 for Council

Mr. Leydecker

PW

INTER OFFICE MEMORANDUM

August 1, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Purchase Orders, July 1966

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
139	Pioneer Salt Co.	Chlorine	\$1,161.00	PW
140	Wicomico Soil Conservation Dis.	Dozer & Crane	3,011.25	PW
141	Bendix Motor Shop	Air Cooler	159.30	PW
142	Oliphant Chevrolet Sales, Inc.	Parts & Supplies	135.71	PW & PD
143	The Pep Boys	Beam & Plug	2.18	PD
144	R.H. Polliard Co.	Repair Shower # 1	193.55	Fire
145	Severance Service Corp.	Repair Collier	21.98	Purch.
146	Parker's Bear Service	Front Work Ambulance	13.50	Ambul.
147	J.C. Penney Co., Inc.	Uniforms	213.93	FM, Fire & PD
148	Public Administration Service	Pay Survey	55.93	PW
149	Pennsylvania Railroad Co.	Maint. & Repair	409.98	PW
150	Howard Bennett & Sons	Demolition	924.00	PW
151	Vulcan Materials Co.	Sign Blanks Alum.	180.00	PW
152	Earl Hastings	Demolition	140.00	BI
153	Public Administration Service	Urban Renewal	6.15	Comm.
154	Photo Offset Service, Inc.	Aerial Photos	16.00	PL Comm.
155	Photo-Lite, Inc.	Prints & Develop Film	8.67	PD
156	Pittsburgh Plate Glass Co.	Glass & Paint	76.15	PW
157	Pocahontas, Inc.	Sand & Cement	38.58	PW
158	Quallity Products, Inc.	Bellmine Lime	306.00	PW
159	Quillin-Valiant, Inc.	Parts & Supplies	61.15	PW
160	Read Drug & Chemical Co.	Film	59.94	BI & Purch.
161	Remington Office Systems	Folders	8.45	City Clerk
162	Reproduction Center, Inc.	Tracing Cloth	42.95	PW
163	Orkin Exterminating Co.	Extermination	11.45	PW
164	Sheridan Advertising Co.	Painting Signs	198.00	PD PL& Comm.
165	Shore Radio Service	Rent Tape Recorder	21.00	PL & Comm.
166	Simpson Gulf Service	Towing Cars	160.75	BI
167	Shore Fire Equipment Co.	Supplies & Equipment	382.16	PD, Fire & F.Mar
168	Sunshine Laundry Corp.	Dry Cleaning	29.55	PD
169	Sears, Roebuck, Co.	Tools STP	8.18	PW
170	Swift & Co.	Food-Zoo	4.00	PW
171	Suburban Propane	Gas	20.26	PW
172	Salisbury Brick Co, Inc.	Firebrick & Supplies	194.00	PW
173	Salisbury Steel Products, Inc.	Steel Angles	94.62	PW
174	Standard Electronic Supply Co.	Tubes, Batteries, Equipment	249.14	Fire, PW & PD
175	Salisbury Auto Spring Works Inc.	Balance Wheels	3.25	PW
176	E.M. Smith & Co., Inc.	Parts & Supplies	56.73	PW
177	Shore Fire Equipment Co.	Male & Female Adopters	245.48	Fire
178	Seaboard Signs, Inc.	Signs Radar	72.00	PW
179	Salisbury Auto Parts	Parts & Supplies	212.08	PW
180	Standard Electronics Supplies Co.	Fuses & Speaker	2.52	PD
181	Shore Fire Equipment Co.	Hose & Guages	157.30	Fire Dept.
182	Arthor H. Thomas Co.	Miss. Assets	161.16	PW
183	Darling Value & Mfg. Co.	Hydrants	240.47	PW

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
184	Salisbury Automotive, Inc.	Parts & Supplies	\$ 720.11	PW
185	Salisbury Battery Co., Inc.	Parts & Supplies	263.08	Fire, PD Amb. & PW
186	Salisbury Office Supply Co.	Box Folders	7.14	Purch. B.
187	The Salisbury Times	Ads & Hearings	810.63	F. Mar., PW Pur.
188	Baltimore Stationery Co.	Office Supplies	99.68	PW
189	Sauerhoff Motors Sales	Parts & Supplies	40.60	Ambul.
190	Sinclair Refining Co.	Lubricant & Solvent	70.66	PW
191	Speakman Co.	Parts & Supplies	23.57	PW
192	Star Laundry & Dry Cleaning	Mop-Janitor	39.90	Purch.
193	G. Russell Tingle	Discing STP	64.00	PW
194	Edgar Tingle	Ice Deliveries	32.30	PW
195	Hellige, Inc.	Acid, Chloride, Sodium	34.00	PW
196	A.W. Perdue & Son, Inc.	Whole Corn	68.00	PW
197	The Irvin H. Hahn Co.	Name Plated	5.25	PD
198	George H. Vickers	Parts & Supplies	94.43	PW
199	United Rent-Alls	Lawn Edger	3.00	PW
200	United Parcel Service	Parcel Post	3.44	PW
201	West Side Feed Co., Inc.	Omaline & Pellets	25.30	PW
202	Williams Esso Service Co.	Repairs & Service	8.70	PD & Ambul.
203	George W. Wilkison	Drill Holes	140.00	PW
204	R.D. Wood Co.	Water Main Reducers	44.40	PW
205	Wooten Welding Supplies, Inc.	Oxygen Refill	7.39	Ambul.
206	Coach & Dinning Room	Dinners	73.50	PL & Comm.
207	Parker-Kalon Division	Nails	13.60	PW
208	State Roads Commission	Breaking Concrete Cylinders	180.00	PW
209	Mr. Howard S. Culver	Borrow	3,000.00	PW
210	University of Maryland	Rental Mosquito Sprayer	600.00	PW
211	Lamp Lighters Corp.	Saft-T-Flares	192.00	PW
212	Mine Safety Appliances Co.	Chlorine Canister	20.58	PW
213	Wolf's Upholstery & Canvas	Cover for Motor	23.50	PW
214	Orlando Wootten	Photos WP	26.00	PW
215	J.I. Wells Co., Inc.	Creosoted Timber	114.26	PW
216	Nichols Engineering & Research Cor.	Bull Nose	195.00	PW
217	Callis-Thompson, Inc.	Water Hose	170.00	PW
218	Taylor Instrument Co.	Charts	7.80	PW
219	Wallace & Tiernan	Chemicals	47.00	PW
220	Wharton & Barnard, Inc.	Parts & Supplies	274.79	PW
221	Hubert R. White Hardward Co., Inc.	Parts & Supplies	240.41	PW
222	Vulcan Materials Co.	Aluminum Blanks	134.40	PW
TOTAL FOR JULY 1966 (84 Purchase Orders)			<u>\$17,567.91</u>	

Calvin C. Davis
Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM

August 1, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Payment Orders

PO #	PAYEE	DESCRIPTION	AMOUNT	DEPT.
1	Amer. Society Plan. Officials	Advisory Service	\$ 100.00	PL Comm.
2	REA Express	Shipment Faces Sign	5.83	PW
3	Mrs. Laura E. White	Waverly Project	25.00	PW
4	Henry P. Wojtanowski	Traveler Adv. Exp.	75.00	BI
5	Mr. Dlarence White & Mrs. Beatrice C. White	Waverly Project	300.00	PW
6	SCM Corporation	Maint. Service Agreement	84.00	Pur. PW
7	Water & Wastes Engin.	Subscription-1 yr.	5.00	PW
8	Salisbury Times	Subscription-1 yr.	21.84	PW
TOTAL FOR JULY 1966 (8 Payment Orders)			<u>\$ 616.67</u>	


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM

AUG. 8, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair and Labor for Clutch S-9

Public Works Department Purchase Requisition Number 421 was submitted to Purchasing Department and is for Repair and Labor for Clutch S-9. This repair work has been standardized.

The Alban Tractor Company has quoted an estimated price to the City of Salisbury, as follow:

#6B4340 Disc Assembly	2 ea.	\$ 84.20
#5B2733 Springs	6 ea.	18.00
#5B2452 Disc	1 ea.	51.39
#6B3214 Plate	1 ea.	78.20
#4F4579 Levers	3 ea.	48.00
#4B8070 Bearing	1 ea.	12.50
#4B7708 Ring	1 ea.	17.60
Labor to install @ \$7.00 per hour	16 hrs.	112.00
Flywheet Assembly	1 ea.	<u>449.80</u>
Estimate		\$900.00

Request authority to issue a Purchase Order to Alban Tractor Company for the repair and labor to S-9. The account to be charged is 21.912G, which has a balance of \$10,808.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #17 (Special)

August 1, 1966

At an extra session of the City Council on August 1, 1966, the following members were -

Present: David Rodgers, Robert Powell and Sam Seidel

Absent: Harry Fullbrook and President of the Council, W. Paul Martin

Others present included Mayor Dallas Truitt, C. E. Leydecker, Bill Livingston and Bill Miles of GEORGE, MILES & BUHR.

The Council meeting was opened by acting President, David Rodgers, who instructed Mr. Bill Miles to give a brief on the bids received from two companies, Seaford Construction Co. and George & Lynch; and further to present recommendations on alternatives included in the contracts.

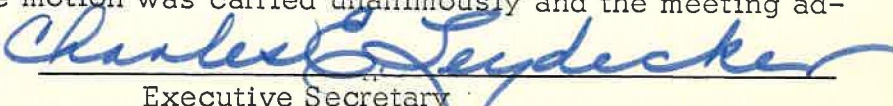
Mr. Miles explained as follows: That the low bid was George & Lynch at \$490,363.95 as compared to Seaford Construction Co. of \$594,857.85. He reviewed the items in the contracts as deductive alternates as follows:

	<u>Seaford Const. Co.</u>	<u>George & Lynch</u>
1. Demolition of bulkhead	\$ 2,000.00	\$ 3,000.00
2. Delete River bulkheading	70,000.00	45,000.00
3. Demolition of paving	1,000.00	1,000.00
4. Less 1" blacktop	<u>10,552.50</u>	<u>10,050.00</u>
	-\$83,552.50	-\$59,050.00

In addition, there was a question of eliminating the surfacing of headquarters fire house parking lot.

The low bid of George & Lynch with deductive alternates, including the City's fire house parking lot, would approximate \$420,000 project costs. Mr. Livingston explained that the land costs recommended to HUD was the minimum that he felt could be considered in the sum of \$465,000 in Md. R-17 and \$251,854 in Md. R-19. It was felt that it would be cheaper under a deductive alternate (demolition of paving at \$1,000) to accept this part of the project. Mr. Rodgers stated that he would like to have a 20 day option to make a decision on deleting the demolition of bulkhead and re-bulkheading the River from Camden St. to and including the new bridge site. He would like to have Mr. Miles obtain a separate project cost for this bulkheading.

Mr. Seidel made a motion, seconded by Mr. Powell, to accept the low bid of George & Lynch with the following reservations: (1) that George & Lynch give an estimate on complete demolition of bulkhead and reconstruction of bulkhead as a single project with an option of 20 days for the City to make a decision. (2) That the deductive alternate (less 1" blacktop) be accepted and that the fire house parking lot not be surfaced within this contract. The motion was carried unanimously and the meeting adjourned.


Executive Secretary

CITY OF SALISBURY, MARYLAND

Meeting #19

August 22, 1966

PRESENT

Mayor Dallas G. Truitt
Councilman Robert Powell
Councilman W. Paul Martin, presiding

Councilman David Rodgers
Councilman Harry Fullbrook

ABSENT

Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Executive Secretary, C. Leydecker; Public Works Dir., P. Cooper; Purchasing Agent, C. Davis; Sanitary Engineer, K. Haensler; Planning Office Representative, B. Livingston; Building Inspector, H. Wojtanowski; members of the Press and interested citizens.

Convening - Approval of Minutes, August
8, 1966

The Mayor and City Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St., Salisbury, Md. on Monday, August 22, 1966 at 8 p.m. President of the Council called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on August 8 were approved as written on motion by Councilman Fullbrook, seconded by Councilman Rodgers.

Appearance, Mrs. Lucinda Shockley re
Housing Code Enforcement, 913 S. Division St.

Council was unanimous in its decision not to enforce the Housing Code in this case since the property concerned was not a rental property but owner occupied. The Council agreed with Mrs. Shockley's view that the lack of a tub and hot water was a discomfort only to her and she could neither afford to have these luxuries installed nor did she feel she needed them after all the years she had done without them.

A motion was made by Councilman Powell, seconded by Councilman Fullbrook and carried unanimously granting Mrs. Shockley the right to leave her property as it now is. However, if it is ever sold or if she should rent it out, the necessary requirements of the Housing Code will have to be met, and a tub and hot water installed in the house.

Council President Martin commended the Building Inspector on the fine job he is doing in enforcing the City's Codes and pointed out again that the Council was concerned in up-grading rental properties more than they are in up-grading owner-occupied homes since in the latter case, the owner is usually doing all he can afford to do to keep his home in repair and up to standard.

Exemptions - Parking District Tax

A list of properties meeting the requirements of Ordinance No. 789 which allows for exemptions from the special tax assessment in the Parking District was presented by the Building Inspector for Council approval. (Complete list attached to official copy of these minutes). A motion giving this approval was made and seconded by Councilmen Rodgers and Powell with a request that in the future, a rider will be attached to the original presentation to Council showing that the Treasurer agrees with the recommendations of the Building Inspector.

Request for Tax Assessment Adjustment, Parking District - Artcraft Electric Supply Co.

City Treasurer presented a request from Artcraft Electric Supply Co. for an adjustment in its special assessment tax for Parking District No. 2. Since most of its inventory is stored in warehouses outside of the Parking District, it was felt by Council that they were justified in requesting to be taxed only on inventory stored within the Parking District. A motion was made by Councilman Rodgers, seconded by Councilman Powell that the adjustment be made and the tax levied on the estimated ~~\$40,000~~ inventory contained in the warehouse located in the Parking District. \$440,000 F.A.T.

Approval of Right-of-Way, George L. Ralph Property, Cranberry Meadows

Mr. Cooper reported on negotiations he had recently made with respect to obtaining R/W for storm drain purposes in the Cranberry Meadows Shopping Center area. He informed Council it would be in the best interests of the City to extend the storm drain lines across the property of George L. Ralph, and subsequently to the river rather than running the lines down Lake Street as originally planned. In exchange for the necessary R/W, it will be necessary for the City to install 300' of sidewalk along the entire frontage of the Ralph property at a cost of approximately \$1,500. A motion was made and seconded by Councilmen Rodgers and Fullbrook that these negotiations be approved.

Discussion - Curb and Gutter Contract - 1967

Mr. Cooper reviewed the bids received on the Curb and Gutter Contract as requested at the last meeting. He gave reasons for not awarding the contract and asked Council's permission to negotiate with Clyde Rosen on his bid since it was considered to be too high. The other bid received on the Contract, Wicomico Construction Co., which was low bid, was considered to be unacceptable by Mr. Cooper since the prime bidder would not do 50% of the work covered by the Contract but would sub-contract the work out to a firm whose work has not been certified by the City.

Councilman Fullbrook objected to negotiating with the bidders on any contract since he felt this would lead to standard procedure on all bids once commenced. Further discussion by Council, however, ended in a motion by Councilman Rodgers that Mr. Cooper negotiate the whole contract bid again with Clyde Rosen, bringing back the prices to Council before action is taken on the matter. Councilman Powell seconded the motion which was carried with Councilman Fullbrook voting No.

R-17 Parking Lot Installation

Mr. Cooper and Mr. Livingston reviewed with Council the various problems connected with the installation of "Greenie's Parking Lot" in the R-17 Urban Renewal Project.

Mr. Cooper informed Council his department was not sufficiently staffed to enter into the Inspection of the Project. The duties of a Project Inspector were outlined by Bill Livingston of the Planning Office and Council considered favorably a recommendation by Mr. Cooper that the engineering firm of GEORGE, MILES AND BUHR be allowed to provide a Project Inspector at a cost to the Project of the man's salary plus 30%. Councilman Powell motioned in favor of this recommendation. Councilman Fullbrook objected to the motion, stating that it would be best to hire an engineer as a regular employee. In addition to learning the procedures of the Public Works Department, his salary would be supported at first by the Project. Mr. Cooper informed he would have an interview on Friday with a prospective engineering employee and would report to Council at the next Council meeting on his qualifications. Council granted authority for GEORGE, MILES AND BUHR to obtain information on prospective Project Inspectors and this will also be reported at the next Council meeting.

A R/W agreement with Delmarva Power and Light Company to accommodate line relocations for Contract A-4-67 was authorized to be executed by the Mayor and Clerk on motion by Councilman Fullbrook, seconded by Councilman Rodgers.

Council advised the acting Planning Director that the bulkheading portion of Contract A-4-67 would be deleted since the cost is prohibitive. Councilman Powell suggested future consideration of bulkhead installation on a property owner basis.

R/W requirements for storm drainage relocation was discussed and motion made by Councilman Fullbrook granting authority to the City Solicitor to negotiate with Mr. Burk Bundick whose property is concerned in the matter. It will be necessary to increase the size of the lines already existing across his property.

On the matter of project landscaping, Mr. Livingston reported on his efforts to save a large tree presently located in the parking lot. Forestry and Nurserymen were consulted and agreed the tree had only a 50/50 chance of survival since extensive change to its root system would be necessary if it was left in the parking lot. The possibility of its dying once the lot was paved and the resultant expense to the City Taxpayers to have it removed motivated Council to agree with the recommendation of the Planning Director and, on motion by Councilman Rodgers, seconded by Councilman Fullbrook, voted to have the tree removed.

Continuing with Planning Office business, Mr. Livingston informed Council that a signed contract with the new Planning Director, Mr. Philip Tallon, had been received and he would begin his tenure September 1.

Award of Bids

1. Annual Payment, Extermination Services - motion by Rodgers, seconded by Powell to pay as recommended by the Purchasing Agent (by the year) - \$217.93.
2. Prison Labor - 1966 - Month of June - motion by Powell, seconded by Rodgers to issue payment in the amount of \$859.60.
3. Sale of Surplus Property - motion by Fullbrook, seconded by Rodgers and carried unanimously to reject the bids but negotiate with the adjoining property owners.
4. Skilled Labor - Waverly Project - motion by Rodgers, seconded by Powell granting authority to issue purchase orders in the amount of \$1,250 for the use of an electric trencher and electricians. The trencher use from Rommel and the electricians from Stinebaugh.

5. Overhaul of Roots Meter - motion by Powell, seconded by Rodgers granting authority to issue purchase order to pay \$202.90 to Sussex Gas Co. for the repair.
6. Traffic Light Bulbs - Council requested a report on the specifications of this bid and action held until the next meeting.
7. Power Hack Saw - motion by Powell, seconded by Rodgers to award to R. D. Grier & Sons in the amount of \$375, low bid.
8. Contract 9-67-SM - motion by Fullbrook, seconded by Powell to award to Interstate Amiesite for low bid of \$60,850.
9. Demolition of Dwelling & Sheds - motion by Rodgers, seconded by Powell to award to Earl W. Hastings in the amount of \$595, low bid.
10. Contract 8-67-SM - motion by Fullbrook, seconded by Powell to award to Delmarva Asphalt Co., Inc. in the amount of \$15,428.
11. Porcelain Top Distributors - motion by Rodgers, seconded by Powell granting authority to purchase the items at an estimated cost of \$500.
12. Contribution for Gauging Station - motion by Rodgers, seconded by Powell granting authority to pay the City's share for the operation of the station at Beaverdam Creek in the amount of \$520.
13. Coke, 4" to 6" gradation - motion by Powell, seconded by Rodgers to purchase from Allan Wood Steel Co. in the amount of \$748.80.
14. Manhole Grading - City-Wide Blacktop & Waverly Project - motion by Rodgers, seconded by Powell granting authority to negotiate for bids for use of various laborers for use on City-Wide and Waverly Projects.
15. Contract A-8-67, Lighting Standards, etc. - motion by Rodgers, seconded by Powell to award bids as recommended - Artcraft Electric for items 1, 3, 4, 5 & 6, total of \$7,245.11 and Central Electric Supply Co. for item 7 or total of \$921.

New Business

1. Citizens Advisory Committee - Request for a special meeting on the subject of a proposed Urban Renewal Project for the downtown business district was presented by the Executive Secretary and set for Sept. 26 when a full Council will be in attendance.
2. Pay Plan - Councilman Martin requested that the City's Pay Plan be up-dated with the base pay of City Employees raised to be in line with private industry, other government agencies and the increased cost of living. He instructed the Executive Secretary to proceed with this project, using the present Pay Plan as a guide. Council agreed the basic Plan is a good one and felt it unnecessary to hire consultants to come in to do another survey. Mr. Martin asked that consideration be given to hiring a Personnel Director and instructed the Executive Secretary to start from the lower grade salaries, go back about 5 years and see what the general increase has been in the cost of living and re-figure the Pay Plan down the line.

3. Shortall Property - Johnson's Lake area - Councilman Rodgers reported to Council on the problems created by citizens using the swimming facilities at Johnson's Lake, especially those affecting the Shortall Property. Holes have been dug near the bulkheading requiring at least a dump-truck load of dirt to fill, litter and trash is strewn over the lawn, paths to and from the area have been made through the garden, etc. Extra policing of the area was recommended and request made for prompt attention to complaints received from this area.

4. Councilman Rodgers also requested that the Public Works Department stabilize the surface of Baltimore Avenue since there is a dust problem and dirt is continually contaminating the pool at the Statesman Motel. Mr. Moton of the Statesman Motel has called this to the City's attention before and prompt attention to the matter will be expected.

5. District Meeting - Maryland Municipal League - Councilman Powell reported to Council on the recent meeting held at the Holiday Inn by the League District Vice President, Mayor Sturgis of Snow Hill. Periodical meetings on a local level will be held in order to discuss mutual problems and in order to be better represented through the Maryland Municipal League in the State Legislature. Mr. Powell informed that he and Hamp Brittingham, City Treasurer, represented the City at this meeting where they also were asked by Mr. Boileau, Executive Director of MML to see what arrangements could be made for the Dinner, Dance and Cocktail Hour connected with the annual Convention in November. Mr. Powell reported the Elks' Club will be available for these events at no charge with \$3.50 set as the price for each dinner. This information is to be forwarded to the League so that final plans can be completed.

There being no further business to come before the Chair, the meeting adjourned at 10:15 to meet in regular session again on September 12, 1966.



City Clerk



Council President



Date

INTER OFFICE MEMORANDUM

BUREAU OF INSPECTIONS

August 18, 1966

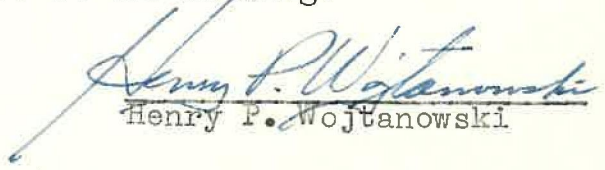
To: Mayor and Council

Subject: Parking District Exemptions

Informal investigation reveals that the following listed properties located within the special assessment tax district meet the requirements set forth in Ordinance No. 789 and it is recommended that they be approved as exempt from the special tax assessment.

PROPERTY OWNER & OCCUPANT	City Map No.	Block No.	Lot No.	Address
Lydia G. Phillips (Acme Market)	24	3	7,8,9	Calvert St.
John E. & Margaret Morris (Sinclair Refining)	23	4	14-33 13-34	301-305 E. Main
Milton Pope (White & Leonard) (Studebaker)	63	2	128,129	117-119 Market
T. L. Ruark & Company	59	1	14	222 Mill St.
Dr. W. L. Howard	58	5	4	218 N. Division
William F. Toadvine	63	2	126	113 Market St.
	63	2-B	127	115 Market St.
Dr. John M. Willin, Jr.	58	5	3	224 N. Division
Charles & William J. Bryan	63	1-C	110-114	116-124 Market
* William T. Booth	26	2	101,102, 103	118-122 Market
Edith L. Williams	60	-	-	Mill, Main & Rt. 50

It is requested that after a vote of the Council that the President of Council affix his signature of approval on the applications which will be presented at the meeting.


Henry P. Wojtanowski

*Also includes personal property tax.

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Annual Payment, Extermination Services

Public Works Department presently is paying for exterminating service at the City Zoo and The City Yard. These payments are requested each month and require a purchase order as well as a purchase requisition. This all takes time and effort to submit through various channels.

In an attempt to centralize and save some money and effort the Orkin Exterminating Company, Inc. was contacted to help with the monthly billing and ordering. The City of Salisbury can, by paying for a years service in advance, save 5% on the total billing for the year.

Request authority to issue a payment authorization to pay the Orkin Company for the entire year in advance and thus save the City the 5% discount. The accounts to be charged are as follows:

19.402D	charge	\$130.53	which has a balance of	\$2,927.80
21.912B	"	87.40	" " " "	" \$1,200.00


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Prison Labor, June 1966

Public Works Department Purchase Requisition Number 1031 is for Prison Labor for the month of June 1966.

Prison labor was utilized by the Public Works Department in June for 1,228 Hours. The rate during FY'66 is \$.70 per hour and thus the bill received is for \$859.60.

Request authority to issue a Purchase Order to pay for the use of this prison labor. The accounts to be charged are as follows:

13.242E - - -\$535.50
13.402G - - - 44.10
19.402I - - - 280.00


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sale of Surplus Property

The City Solicitor advertised certain Surplus City Property located on Riverside Drive. Involved are three parcels of land located between Winder Street and Alabama Ave.

The sale was advertised on August 4 and 11, 1966 with the following results:

<u>Bidder</u>	<u>Total Bid</u>	<u>Bond</u>
David W. Shave All parcels	\$3,100.00	\$310.00
Richard H. Bounds Parcels 1 & 2	405.00	40.50
Deers Head Realty " 3	525.00	52.50
James N. Barnes " 1	25.00	2.50

While David W. Shave offered the highest bid, I will point out that Mr. Bounds and Deer's Head Realty are the owners of the adjacent properties. I make no recommendations pending desires of the council members.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW
Solicitor

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Skilled Labor - Waverly Project

Public Works Department Purchase Requisition Number 1025 is for the use of a trencher and electricians on the Waverly Project.

Telephone bids were received from Rommel and Stinebaugh for the use of the trencher and electricians, respectively. The use of the mechanical trencher is \$10.00 per hour and Public Works estimates a 50 hour use. The electricians are \$5.00 per hour and \$2.50 for helper or \$7.50 per hour. Public Works is estimating 100 hours of use for the electrician and helper. This will total \$750.00. Use of the trencher and electricians will total \$1,250.00.

Request authority to issue purchase orders to cover these items. The account to be charged is the Waverly Bond Issue.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Overhaul of Roots Meter

Public Works Department Purchase Requisition Number 250 of March 15, 1966 requested the overhaul of a Roots-Connorsville Meter at the time the digester was down for repairs.

The Sussex Gas Company is the only source of repair on this meter and the repair price was not known until the meter was completely torn down at the shop and repairs completed. This work has just been completed and the cost was \$202.90.

Request authority to issue a purchase order to cover the cost of repairs to this meter. The account to be charged is (FY'66) 13.232E.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Light Bulbs

The Traffic Department has submitted purchase requisition number 446 to price and order traffic light bulbs.

Request for Quotation Number 16, dated August 10, 1966 was forwarded to likely suppliers. Below is a tabulation of the results:

<u>Vendor</u>	<u>Total Price</u>	<u>Terms</u>
Verd-A-Ray Corp.	\$298.00	2% 10, N 30
Artcraft Electric Supply Co.	Did Not Meet Specifications	
Duro Test Corp.	\$339.00	1/2% 10, N 30
Westinghouse Electric Supply	Did Not Meet Specifications	
ESSCO Co.	" " "	"

Central Electric Supply Co. Inc. did not bid.

Public Works Department has reviewed the bids. I recommend the Verd-A-Ray Corp. be awarded the order on their low bid of \$303.08 Less 2%. The account to be charged is 11.122B which has a current balance of \$5,026.31.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Power Hack Saw

Public Works Department Requisition Number 448 was forwarded to this office for pricing a power hack saw.

Request for Quotation Number 18 was sent to likely suppliers on August 12, 1966. Below is a tabulation of the results:

<u>Vendor</u>	<u>Total Price</u>	<u>Terms</u>
R. D. Grier & Sons	\$375.00	N 30
Artcraft Electric Supply Co.	391.88	N 30

Request authority to issue a purchase order to R. D. Grier & Sons for the purchase of the saw on their low bid of \$375.00. The account to be charged is 21,912C which has a current balance of \$1,953.80.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #9-67-SM, Blacktop Program

Public Works Department requests the Blacktop Program under proposal #9-67-SM.

The advertisement and bids were mailed to likely bidders on July 22, 1966. Bids were received on Wednesday August 10, 1966 at 10:00 A. M., opened and read aloud. Below is a tabulation of the results:

<u>Bidder</u>	<u>Total Bid</u>	<u>Bond</u>
Interstate Amiesite	\$60,850.00	\$3,100.00
Bituminous Construction Co.	63,120.00	3,500.00

Bids were not received from George & Lynch, Inc. and Standard Bitulithic.

Public Works Department has reviewed the proposals. I recommend that the contract be awarded to Interstate Amiesite Corporation on their low bid of \$60,850.00. The accounts to be charged and their balances are;

Account 12.203E)	
" 12.203G)	Balance \$35,000.00
" 12.203H)	
" 12.202D	" 5,600.00
" 12.202B	" 45,000.00


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Demolition of Dwelling & Sheds

The Bureau of Inspection has forwarded their Request #18 for the demolition of a dwelling and sheds at 1103 Church St. and 104 Glen Ave.

Request for Quotation Number 12 was forwarded to likely vendors on August 4, 1966. Below is a tabulation of the results:

<u>VENDOR</u>	<u>TOTAL BID</u>
Earl W. Hastings	\$595.00
Charles I. Lewis	620.00

Bid was not received from Charles W. West.

Recommend award for demolition to Earl W. Hastings on his low bid of \$595.00. The account to be charged is 11.312F which has a current balance of \$3,860.00.


Calvin C. Davis

CCD/s
CC: 9 for Council
Mr. Leydecker
BI

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #8-67-SM, Surface Treatment Program

Public Works Department requests the Surface Treatment Program under proposal #8-67-SM.

The advertisement and bids were mailed to likely bidders on July 22, 1966. Bids were received on Wednesday, August 10, 1966 at 11:00 A. M., opened and read aloud. Below is a tabulation of the results:

<u>Bidder</u>	<u>Total Bid</u>	<u>Bond</u>
Delmarva Asphalt Company, Inc.	\$15,428.00	\$900.00

Bids were not received from Baker Paving Co., Howard S. Culver and Brittingham Construction Company.

Public Works Department has reviewed the bid. I recommend that the contract be awarded to Delmarva Asphalt Company, Inc. on their bid of \$15,428.00. The account to be charged is 12.202A which has a balance of \$15,000.00. A request for transfer of funds will be made.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: PORCELAIN TOP DISTRIBUTORS

Public Works Department has an emergency purchase requisition for the use of Permutit Porcelain Top Distributors #G-6582. It was found that many of the distributors in the Aerator Building were broken. This was done when the top of the aerator tank collapsed.

Under Section 144C of the Charter of the City of Salisbury request permission to purchase these items. The account to be charged is 20.232D which has a current balance of \$4,000.00


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contribution for Gaging Station

Public Works Department has requested the processing of payment for a City contribution for the operation of a gaging station on Beaverdam Creek. This payment is for the Fiscal Year July 1, 1966 thru June 30, 1967.

Request authority to issue the necessary document to pay the City share of this operation. The amount is \$520 and is to be charged to account 20,242E which has a current balance of \$700.00.


Calvin C. Davis

CCD/s

cd: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Coke, 4" to 6" Gradation

Public Works Department Purchase Requisition Number 105 is for the Emergency purchase of 18 tons of Coke for the Water Treatment Plant.

There are no suppliers in the City of Salisbury and after seven calls to suppliers in Washington and Baltimore were fruitless a call was made to the Coal Division of the B & O RR. The B & O RR recommended the only source known to them, the Allan Wood Steel Co. Contact with the company revealed a price of \$41.60 per ton, delivered to Salisbury, Md.

Inasmuch as this was an emergency I request authority to issue an immediate Purchase Order to cover the required coke. (See attachment from Department of Public Works).

The Account to be charged is 20,232D which has a current balance of \$3,890.70.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY

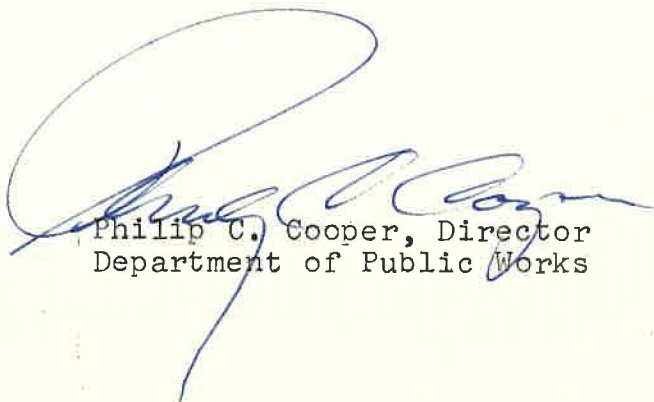
DEPARTMENT OF PUBLIC WORKS

17 August 1966

TO: Calvin C. Davis, Purchasing Agent
FROM: Philip C. Cooper
SUBJECT: Emergency Requirements - Water Treatment Plant

In connection with current repairs and cleaning of the aerator at the Water Treatment Plant, two items require immediate purchase in order to restore adequate treatment in the aerator which removes dissolved gases and minerals from the well water. The description of each item is as follows:

1. The collapse of the rotten wooden cover was the direct cause of the breakage of a considerable number of porcelain top distributors. This damage was not determined until the rotten cover was removed by our contractor, Mr. Bowers. The distributors are standard parts of the aerator which is a product of the PERMUTIT COMPANY and they are supplied by that company only. There are a total of 561 distributors of which almost half are either completely or partially destroyed. We have contacted the PERMUTIT COMPANY which can furnish only 250 at this time. Please purchase these 250 at \$2.00 each as quickly as possible. We will re-use the least damaged ones to make up the difference.
2. The filter bed of the aerator consists of approximately 35 tons of coke. We are currently removing the old coke and replacing it with fresh filter media. By error of computation, we previously purchased, under last year's budget, only 16.82 tons of coke, which of course is only one-half our need. In order to expedite the re-activation of the aerator, please place an immediate order for approximately 18 tons of this material.



Philip C. Cooper, Director
Department of Public Works

PCC:KMH:ac

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Manhole Grading City-Wide Blacktop & Waverly Project

Public Works Department Purchase Requisition Number 1014 requested prices for use of various laborers for use on a City-wide and Waverly Project.

Request for Quotation Number 8 was forwarded to Brittingham Construction Co., Howard Culver, Clyde Rosen, A. P. Isakson, Inc. George W. Wilkinson and Evans Construction Co. on July 20, 1966. The results were all negative. I did receive one refusal from A. P. Isakson, Inc. but the rest of the likely bidders did not reply at all.

In that the programs are most important, request authority to negotiate for each project at the time needed with whoever is available. This authority is not for blanket authority but where and as required permission will be requested from the Council on any item exceeding the \$200.00 limit as presently authorized.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

AUGUST 22, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-8-67, Lighting Standards, etc.

Public Works Department has submitted various requisitions for lighting standards, cable, conduit, kits, contactors, luminaires and lamps for use on the Waverly Project.

Advertisements and proposals were mailed to likely bidders on August 11, 1966 and received in City Hall on Wednesday August 17, 1966 at 10:00AM, opened and read aloud. Below are the results:

Item	Bidders	Artcraft Electric	Central Electric	Jones Electric
1.		\$4,756.70	\$4,780.10	\$5,668.00
2.	This complete item to be rebid ASAP.			
3.		189.60	205.50	198.00
4.		329.90	356.00	No Bid
		7.92	3.96	" "
		53.70	62.40	" "
		76.73	46.33	" "
5.		1,230.56	1,296.00	" "
6.		600.00	780.00	" "
7.	Does not meet specs.		921.00	" "
Totals recommended		\$7,245.11	\$921.00	

Public Works Department has reviewed the proposals. Recommend that the Artcraft Electric Supply Co. be awarded items 1,3,4,5 & 6 and Central Electric Supply Co. be awarded item 7. Item 2 is to be rebid. The account to be charged is the Waverly Bond Issue.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #20

September 12, 1966

Present

Mayor Dallas G. Truitt
Councilman Robert Powell
Councilman W. Paul Martin, Presiding

Councilman Harry Fullbrook
Councilman Sam Seidel

Absent

Councilman David Rodgers

In Attendance

City Clerk, F. Tawes; City Solicitor, W. Anderson; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Dir. Public Works, P. Cooper; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Sanitary Engineer, K. Haensler; Planning Director, P. Tallon; Planning Office Representatives, B. Livingston and M. Burhans; Interested Citizens and Member of the Press.

Convening, Approval of Minutes, August 22, 1966

Councilman Robert Powell was appointed, on motion by Councilman Fullbrook, seconded by Councilman Seidel, to preside over the meeting until the President of the Council arrived. The Lord's Prayer was repeated and minutes of the previous meeting were approved on motion by Councilman Seidel, seconded by Councilman Fullbrook.

Appearance - Mrs. Eleanor Shaw re Police Dogs

Mrs. Shaw appeared before Council to request that consideration be given to a project of utilizing trained Police Dogs in the City's Police Dept. for the prevention and detection of crime. She indicated Police Dogs could be obtained free of charge from a trainer she knew in Florida and urged the Council to consider the use of them favorably. Council instructed the Executive Secretary to look into the matter and thanked Mrs. Shaw for her interest.

Approval of Lease Renewal, State Roads Commission

Executive Secretary called Council's attention to formal notice by the State Roads Commission of its desire to exercise its right to renew the lease for a building at the City Yard used for its Salisbury Right-of-Way and Legal Offices. Motion was made and seconded by Fullbrook and Seidel approving the lease renewal.

Parking District Tax Exemptions

The Building Inspector, Mr. Henry Wojtanowski, presented a list of three names of property owners and occupants requesting exemption from the special parking district tax. These include Farmers & Planters Co., Mill Street; E. Brooks Bundick, 108 Market St.; and Elwood and Marguerite Hughes, Market St. The latter two to also include exemption from both personal property and parking Tax. Motion was made and seconded by Seidel and Fullbrook granting approval to the request for exemptions as recommended by the Building Inspector and Treasurer.

Parking, Vicinity of Willie's Fair, Record St.

A request to change the parking requirements in the vicinity of Willie's Fair on Record Street, made by Mr. Outten of Outten Brothers who have bought the building, was favorably considered by the Council. On motion by Councilman Powell, seconded by Councilman Seidel, parking will be allowed on the east side of Record Street instead of on the west side and in addition, a loading and unloading zone will be posted to accommodate the nature of the business being conducted (warehousing of furniture). These arrangements were recommended by the Building Inspector, the Director of Public Works and the Executive Secretary and action on the motion was delayed until Council President Martin was present at the meeting.

Project Inspection - Md. R-17

Mr. Philip Tallon, Planning Director, appeared before Council to request that the Planning and Urban Renewal Office Staff be relieved of providing project inspection on the Md. R-17 Project. He emphasized the fact that this inspection takes up quite a bit of time and is not normally a function of the Planning Office since it is not responsible for the actual redevelopment, construction or inspection of construction on a project after the land has been acquired or sold.

In connection with his request, a proposal made by the Engineering Firm of George, Miles & Buhr to provide inspection of the project was reviewed and considered to be expensive (total cost approximately \$10,800 or \$36/day). Mr. Philip Cooper, Public Works Director informed Council of a prospective inspector he would like to eventually hire as a member of his own staff and requested Council to consider his recommendation of Mr. William Sumpter for the position.

Councilman Seidel favored hiring the Inspector as a member of the City's staff since funds to pay for the project inspection are to come from the General Fund. Councilman Fullbrook objected to the funds for the salary of the Project Inspector coming from the General Fund, stating that he felt they should come from the Parking District. He cautioned the Executive Secretary to inform the Central City District Commission that arrangements have to be made with the Parking District to take care of those expenses not covered by the Bond Issue for the Project. (Other expenses, as advised by Mr. Livingston of the Planning Staff, include striping of the parking lots, and a traffic signal to be installed on Carroll and Division Sts.)

Further discussion of the matter resulted in a motion by Councilman Seidel for the City to hire Mr. William Sumpter as Project Engineer at \$91.50/wk., funds to come from Acct. 12.101 and the position to eventually develop into a permanent records clerk for the Engineering Department. This motion was amended, however, at the request of Councilman Fullbrook, to specify that Mr. Sumpter be hired at the recommended salary but at a position of Project Inspector for the Md. R-17 Project only. The assumption being that when this temporary position is finished, Mr. Sumpter would then be considered for general City staff work where needed.

Engineer Personnel Request

Mr. Cooper stressed his department's need for qualified engineering personnel and informed Council of an applicant for the position of Civil Engineer, Mr. Sham Gupta. Mr. Gupta is a native of India, is qualified and recommended for the position at a grade of 23A. Council authorized Mr. Cooper, on motion by Fullbrook, seconded by Seidel, to negotiate with Mr. Gupta for the position.

Underground Telephone Cable Installation

Council authorized Mr. Cooper, Dir. of Public Works, to cooperate with the C & P Telephone Co. in sharing 50% of the cost of removing overhead cables from the South Division St. bridge across the new Carroll Street to a point on the south side of Carroll Street roughly in front of Veteran's Cab Co., placing the cables in an underground conduit system. Formal motion for the City to participate and authorization to continue the negotiations with C & P Telephone Co. was made by Councilman Seidel and seconded by Councilman Fullbrook.

Park Fountain

Purchasing Agent, Mr. Calvin Davis, and Mr. Cooper explained to Council events in the reconditioning of the City's fountain located in the Park. It was reported that the successful bidder, Houle Fountain Co. of Pittsburgh Pa., has not honored its contract and the fountain is no closer to completion than it was in the spring. City Solicitor, Walter Anderson, was instructed to consult with the City's auditors to ascertain whether or not the bid could be transferred to the next lowest bidder, however Councilman Fullbrook recommended going out and re-bidding the item. Council left the matter in the hands of the Solicitor to find out about the best way of handling the problem so that the encumbered funds can be used for the purpose intended.

Report - Light Bulbs and Luminaires

Mr. Cooper reported to Council on information they had requested at the last Council meeting to be furnished from the suppliers of traffic light bulbs. Briefly, Aircraft Electric Supply Co. withdrew its bid upon the advice of the supplier (GE) when it was determined that Duro-Test and Verd-A-Ray bulbs were tested and certified by the Electrical Testing Laboratories, Inc. and the Institute of Traffic Engineers as meeting their specifications. A motion was made and seconded by Fullbrook and Seidel that the low bid of Verd-A-Ray Corp. be awarded in the amount of \$298.

In connection with the subject of lighting, Mr. Cooper further reported to Council on what the Public Works Dept. is trying to specify for street lighting. He advised of a new type of Multi-Vapor lamp called Lucra Lux which is still in the experimental stage at General Electric and which he recommends will be eventually the best type of lamp to buy. He, therefore, is going out for bids for 35 Mercury Vapor lumens specifically designed so that they can be adapted for Lucra Lux lamps once they are perfected. These lamps are for the Waverly Project and other areas where they are needed at the present time.

Acquisition of Wesley Temple Church Property

Permission to initiate negotiations for the acquisition of the above mentioned property in the vicinity of the City Service Center was granted to the Executive Secretary and the Public Works Director.

Negotiated Curb, Gutter and Sidewalk Contract

Mr. Cooper briefly reviewed the negotiated list of unit prices made with the contracting firm of Clyde F. Rosen in accordance with Council directive at the last meeting. Motion to accept the negotiated Contract prices and subsequent bid of Mr. Rosen was made and seconded by Seidel and Powell and carried with Councilman Fullbrook voting No. (Copy of bid tabulation and negotiated prices attached to official copy of minutes.)

Award of Bids

1. Sewer Connection - motion by Powell, seconded by Seidel to issue purchase order to George W. Wilkinson for \$875 as recommended.
2. Dozer rental - motion by Seidel, seconded by Powell to issue purchase order to Wicomico Soil Conservation District for \$1,350 as recommended.
3. Snow Plows and Hydraulic Units - motion by Powell, seconded by Seidel to issue purchase order to John C. Louis and Co. for a total of \$1,420 for the two items as recommended.
4. Boiler Repairs - motion by Seidel, seconded by Powell to issue purchase order to Severance Service in the amount of \$571.87 as recommended.
5. Professional Services - Drafting and Surveying - motion by Fullbrook, seconded by Powell granting authority to contact local surveying groups to secure a temporary replacement of Burt Gordy who is leaving the City Service until such time as a competent replacement is secured and trained for the position. A maximum of \$3,500 is to be spent for this purpose.
6. Borrow - Cypress St. - motion by Seidel, seconded by Powell to award to Howard S. Culver in the amount of \$1,440.
7. Paint - Ceiling, Water Plant - motion by Powell, seconded by Seidel to award to Lewis Brothers Enterprises, Inc. in the amount of \$612. Councilman Seidel cautioned the Purchasing Agent and the Executive Secretary to ascertain whether or not contracting firms performing services for the City are covered by liability and workmen's compensation insurance so there will be no question about liability on the part of the City in the event of an accident or injury during the period the service or work is being performed.
8. Attendance at Courses, U. Of Delaware - motion by Powell, seconded by Seidel authorizing the issuance of a Payment Order to defray expenses in an amount not to exceed \$310 as recommended.
9. Traffic Light Bulbs - motion to award to Verd-A-Ray Corp. in the amount of \$298 made earlier in the meeting by Councilman Fullbrook, seconded by Councilman Powell. (See page -3-)
10. Manhole Frames and Covers - motion by Seidel, seconded by Powell to award to low bid of Ricard Foundry Corp. in the amount of \$1,480.
11. Emergency Pump Repair at Sewage Treatment Plant - motion by Powell, seconded by Seidel to issue purchase order to R. D. Grier & Son in the amount of \$532.53 as recommended.
12. Polypropylene for Street Sweepers - motion by Seidel, seconded by Powell to award to Newark Brush Co. in the amount of \$356.
13. Shirts, Fire Dept. - motion by Powell, seconded by Seidel to award to low bid of Howard Uniform Co. in the amount of \$275.34.

Police Department Car Contract

The Purchasing Agent asked for and received instructions to re-bid for replacement of the Police Cars on a three-year contract basis.

Request for 1965 Tax Assessment Adjustment

Mr. Brittingham, City Treasurer, requested favorable Council consideration to an adjustment in the 1965-66 inventory Tax assessment for the special parking district assessment levied on Artcraft Electric Supply Co. Motion to approve the adjustment was made by Councilman Fullbrook, seconded by Councilman Powell. The tax is to be computed on a basis of inventory valued at \$384,210.

Employee Insurance Premium Increase

Mr. Brittingham advised Council of the increased premium necessary to make a change in the City's Employee's hospital room benefit in order to raise it to meet the increased cost of hospitalization in the area. The room benefit will be raised to \$28/day instead of the present \$23/day and it would also include a \$100 increase in the Hospital Miscellaneous Fee benefit (from \$460 to \$560.) Council was agreeable to the increase to cover the rates of City employees and formal motion authorizing the Treasurer to take care of the matter was made and seconded by Powell and Seidel.

Lease - City Boat Ramp

City Solicitor, Walter Anderson, explained to Council the circumstances concerning the renewal of the lease for the City-County operated boat ramp on Riverside Drive. Mr. J. Edgar Harvey, legal representative of the owner of the property, advised Mr. Anderson of the necessity for his client to realize an income from the property. Council authorized the City Solicitor to negotiate the matter with Mr. Harvey at a reasonable monthly rental. Formal motion for the authorization was made and seconded by Fullbrook and Powell.

Report - City Employee Pay Plan

Executive Secretary, C. E. Leydecker advised Council of his progress with the up-dating of the City's Pay Plan. Council advised him of their recommendations for pay increases to conform with the cost of living and special consideration of the lower grade salaries which need to be increased. Progress of the Pay Plan up-dating will be reported to Council from time to time and a consolidated report will be presented for Council study and recommendation within a few weeks.

Urban Renewal Property Leasing - Chandler

A request for a special hearing concerning the matter of the leasing of parcels 1-10 and 6-3 in the Md. R-19 Project by Mr. George P. Chandler of the Larmar Corporation was granted and facts concerning the demoralized condition of Parking District #2 discussed to great lengths. Mr. Chandler explained the necessity for reserving approximately 50 parking spaces for employees of the Salisbury Shirt Company and proposed to Council his recommendation for a reasonable rate. Due consideration was given to all aspects of the case and in the best interests of the City, a rental was established at \$100 per month on a month to month basis, retroactive to December 26, 1965, for the use of the property for parking purposes for 50 cars for tenants of Mr. Chandler, The Salisbury Shirt Company.

There being no further business to come before the Chair, the meeting adjourned at 10:40 to meet in regular session again on September 26, 1966.

Sara L. Paves

City Clerk

W. Paul Martin

Council President

10/31/66

Date

T A B U L A T I O N O F B I D S

CITY OF SALISBURY
MARYLAND

Project: New Curb, Gutter, and Sidewalk
Within City Limits

Cont
Thur
10:0

15
15

DESCRIPTION OF ITEMS	QUANTITIES	NAME AND LOCATION OF BID						
PROPOSED	PROPOSED	WICOMICO CONS. DELMAR MARYLAND	CLYDE ROSEN SALISBURY MARYLAND	Suggested Basis of negotiation with Mr. Rosen				
		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price
1. Concrete curb and gutter except on radii	3000 L.F.	2.96	8880.00	3.30	9900.00	3.15	9450.00	
2. Concrete curb and gutter on radii	200 L.F.	3.33	666.00	3.96	792.00	3.96	792.00	
3. Concrete curbing	100 L.F.	1.83	183.00	2.75	275.00	2.75	275.00	
4. Concrete sidewalk 4" thick	15000 L.F.	.59	8850.00	.80	12000.00	0.70	10500.00	
5. Concrete sidewalk 4" thick, 1/12" deep curb	15000 S.F.	1.03	15450.00	.96	14400.00	0.90	13500.00	
6. Concrete sidewalk 6" thick	3000 S.F.	.78	2340.00	.96	2880.00	0.90	2700.00	
7. Concrete Vee Gutter (3' wide)	100 L.F.	4.00	400.00	2.64	264.00	2.64	264.00	
8. Concrete gutter only (18" wide)	100 L.F.	2.22	222.00	1.54	154.00	1.54	154.00	
9. Concrete sidewalk 8" thick	200 S.F.	.97	194.00	1.49	298.00	1.10	220.00	

-2-
T A B U L A T I O N O F B I D S

CITY OF SALISBURY
MARYLAND

Project: New Curb, Gutter, and Sidewalk
Within City Limits

Contract
Thurs
10:00

16

DESCRIPTION OF ITEMS	QUANTITIES	NAME AND LOCATION OF BIDDER							
		WICOMICO		ROSEN		Suggested Basis of negotiation with Mr. Rosen			
		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
10. Removal of existing sidewalk 4" to 6" thick	2500 S.F.	.24	600.00	.29	725.00	0.29	725.00		
11. Removal of existing combination curb and sidewalk	7500 S.F.	.44	3300.00	.29	2175.00	0.29	2175.00		
12. Removal of existing curb and gutter	250 L.F.	1.11	277.50	.55	137.50	0.55	137.50		
13. Removal of existing curb	100 L.F.	.89	89.00	.55	55.00	0.55	55.00		
14. Class 1 Excavation	100 C.Y.	4.44	444.00	1.32	132.00	1.32	132.00		
15. Salvage flat top inlet frame and grate and replace with curbtype frame and grate etc.	5 Each	13.32	66.60	16.50	82.50	16.50	82.50		
16. Concrete curb & gutter short replacement section 10 L.F. and under	50 L.F.	4.44	222.00	4.40	220.00	4.40	220.00		

-3-
T A B U L A T I O N O F B I D S

CITY OF SALISBURY
MARYLAND

Project: New Curb, Gutter, and Sidewalk
Within City Limits

Contract
Thursday
10:00

17

DESCRIPTION OF ITEMS	QUANTITIES	NAME AND LOCATION OF BIDDERS							
		WICOMICO		ROSEN		Suggested Basis of negotiation with Mr. Rosen			
		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
17. Combination curb and sidewalk short replacement 50 S.F. and under	200 S.F.	1.55	310.00	1.38	276.00	1.38	276.00		
18. Concrete sidewalk 4" thick short replacement areas 50 S.F. and under	200 S.F.	.81	162.00	1.27	254.00	1.27	254.00		
19. Concrete sidewalk 6" thick short replacement areas 50 S.F. and under	100 S.F.	1.11	111.00	1.38	138.00	1.38	138.00		
20. Cost of using Hi-Early concrete above cost of using regular Class "A"	20 C.Y.	1.67	33.40	1.32	26.40	1.32	26.40		
21. Cost of using reinforcing wire in concrete sidewalk	600 S.F.	.10	60.00	.07	42.00	.07	42.00		
	TOTAL		\$ 42,860.00		\$ 45,226.40		\$ 42,118.40		
	BID BOND		\$ 2,250.00		\$ 2,260.00 (Ck. 1501)				

LARMAR CORPORATION



REAL ESTATE

OFFICE 223 EAST MAIN STREET

SALISBURY, MARYLAND A 21801

TELEPHONE 742-8151

DEVELOPERS AND HOME BUILDERS

MEMO. TO SALISBURY MAYOR AND COUNCIL
September 12, 1966

In 1932 Larmar Corporation purchased E. Main Street property and built for Manhattan the building located at the corner of Poplar Hill Avenue and Calvert Street, and in 1935 erected the building on E. Main Street, generally known as the Manhattan Building. At that time, the only buildings East of the hotel and the post office were the Advertiser Building and a small garage opposite the post office, now a part of the Firestone Building. At that time, there was plenty of free parking all over the area. This continued for many years and the 450 employees of Manhattan had ample space for free parking.

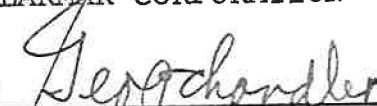
In later years, there was rapid development of E. Main Street and it became necessary for us to provide off-street parking for the Manhattan employees. We bought or leased about 58,000 sq. ft. of land, which cared for the situation. Then came meters, relocation of Route 50, and Urban Renewal. We, with others, objected to R19 as we did not need more parking space and thought the removal of a large number of buildings in the area would be unwise. Rather, we felt there should be additional businesses established in what is now R19.

We are now responsible for an assessment for a 40-year period to retire the \$570,000.00 bond issue. We will pay \$1,269.76 this year as a part payment for land taken from us and must pay the city a substantial rental for parking of 50 cars for the Salisbury Shirt Company employees. The shirt company leases 38,000 sq. ft. of factory space for which we receive \$833.00 monthly rent, (about \$1,000.00 monthly less than we were receiving from Manhattan.) The 200 shirt company employees are important "potential" customers for the R19 area and the parking is necessary in order to keep our tenant and their employees in the buildings. But, we cannot afford to pay about one-fourth of our shirt company rent to provide the parking.

Attached is a list of what has happened, or about to take place in the R19 area within the past two years. This indicates a situation which might be described as "demoralized."

LARMAR CORPORATION

BY


George P. Chandler,
President

REVIEW OF E. MAIN ST. AREA PROPERTY TENANT CHANGES FOR LAST
TWO YEARS IN R19 EAST OF BAPTIST ST.

September 12, 1966

Amoco Station - Closed 1 year - Reopened as AAmco.

Pure Oil Station closed - Reopened as Home Exterminating Co. office.

Sun Oil Station - Closed.

A. & P. Stores - Vacant 17 months - Now occupied at a rental reduced
by \$550.00 monthly.

Store, 225 E. Main St. - Formerly Hooks - Vacant 2 years.

Manhattan Shirt moved - Property vacant 9 months - Now occupied by
Salisbury Shirt at a rental reduced by \$1,000.00 monthly.

Building S.W. Corner Market St. and U.S. 13 - Vacant 1 year.

Parsons Building, rear of above - Vacant 1 year.

Dispensary - Vacant - Moved to new location.

Willing Property - formerly Western Auto, 6400 sq. ft. and Excelsior
Manufacturing Co., 10,000 sq. ft. - Now vacant and have been on
the market for 3 years at a price of \$75,000.00 - no sale.

Post Office Department - Moving from Ward building, Cor. Market and
Baptist Street.

Acme Stores - Moving to Cranberry Meadows.

Firestone - Moving to new location.

Shore Distributors Building - Demolished.

Goodrich - Will move when present lease expires.

INTER OFFICE MEMORANDUM

BUREAU OF INSPECTIONS

To: Mayor and Council

September 8, 1966

Subject: Parking District Exemptions

Informal investigation reveals that the following listed properties located within the special assessment tax district meet the requirements set forth in Ordinance No. 789 and it is recommended that they be approved as exempt from the special tax assessment.

PROPERTY OWNER & OCCUPANT	City Map No.	Blk. No.	Lot No.	Address
Farmers & Planters Co.	59	1	15,15	Mill St.
* E. Brooks Bundick	26	21	96	108 Market St.
* Elwood & Marguirite Hughes	63	1	115,117	Market St.

It is requested that after a vote of the Council that the President of Council affix his signature of approval on the applications which will be presented at the meeting.


Henry P. Wojtanowski

* Both Personal Property & Parking Tax

COMMENT No. 1

Concur with above recommendations

September 8, 1966


W. H. Brittingham
City Treasurer

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sewer Connection

Public Works Department Purchase Requisition Number 1037 is for the pricing and installation of one 6" cast iron sewer connection at 216 W. Locust Street.

Contact with the only two local firms considered as likely bidders resulted in only one bid. This bid was from George W. Wilkinson and is for \$875.00.

Public Works Department has reviewed the bid. Request authority to issue a Purchase Order to George W. Wilkinson for \$875.00. The account to be charged is 13.242C which has a balance of \$3,600.52.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dozer rental

Public Works Department Purchase Requisition Number 1048 is for the rental of a dozer for 100 hours at \$13.50 or \$1,350.00.

Wicomico Soil Conservation is the only immediate source and has the lowest price per hour of rental. Other sources are from \$15.00 per hour and up, if at all available.

Request authority to issue a Purchase Order to the Wicomico Soil Conservation District for \$1,350.00. The Account to be charged is 12.202I which has a balance of \$2,000.00.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Snow Plows and Hydraulic Units

Public Works Department Purchase Requisition Number 465 and 471 are for the pricing and ordering of three hydraulic kits and one snow plow unit.

These plows and kits were standardized and the vendor is John C. Louis and Company. The prices for the equipment follows:

<u>Item</u>		<u>Total Price</u>	<u>Terms</u>
Model "B" Kits	\$125.00 ea	\$375.00	Net
Snow Plow, Model #712		1045.00	2% 15

Public Works Department has reviewed the prices. Request authority to issue a Purchase Order to John C. Louis and Company for the purchase of the items. The accounts to be charged are 12.202L \$1,045.00, which has a balance of \$6,500.00 and 12.202M \$375.00, which has a balance of \$400.00.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Boiler Repairs

Public Works Department Purchase Requisition Number 268 of May 26, 1966 was for the emergency repair of the boiler at the Sewer Treatment Plant. This work could only be done at the time the plant was shut down and at the time needed it was not known the extent of repairs necessary.

Severance Service Corporation performed the work in the past and they were asked to perform the job this time also.

Request authority to issue a Purchase Order to pay Severance Service \$571.87 for the repair of boiler. The account to be charged is 13.232I (FY'66) which has a balance of \$3,000.00.

D/s
CC; 9 for Council
Mr. Leydecker
PW


Calvin C. Davis

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Professional Services, Drafting and Surveying

Public Works Department Purchase Requisition Number 1046 is for the pricing of professional service of drafting and surveying personnel. This service is for assistance when the City is without the services of Burt Gordy.

Request authority to contact local surveying groups to attempt to secure a temporary replacement during the period of securing and training a competent replacement. This authority is for a maximum of \$3,500.00. The accounts to be charged are 12.102G \$500.00 (Request for transfer of funds is necessary), 13.212C \$2000.00, which has a balance of \$15,000.00 and 20.212C \$1,000.00, which has a balance of \$3,000.00.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Borrow-Cypress St.

Public Works Department Purchase Requisition Number 1047 is for the pricing and delivery of 1,200 cu. yds of borrow for the Cypress Street Construction.

Proposals were received from the following, with results as indicated:

<u>Bidder</u>	<u>Total Price</u>	
Howard S. Culver	\$1,440.00	Can Deliver as needed
J. Lyle Howard	1,440.00	Delivery delayed 2-3 wks.
Brittingham Construction Co.	1,584.00	

Public Works Department has reviewed the proposals. I recommend the award be to Howard S. Culver for the 1,200 cu.yds. of borrow at a total price of \$1,440.00. The account to be charged is 12.2020 which has a balance of \$10,000.00.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent.
SUBJECT: Paint Ceiling, Water Plant

Public Works Department Purchase Requisition Number 108 is for painting the ceiling at the Water Plant.

Proposals were sent to likely contractors with the following results:

<u>Contractor</u>	<u>Total Price</u>
Lewis Brothers Enterprises, Inc.	\$612.00
William A. Harrington	975.00

Proposals were not received from George Elliott, Beauchamp Brothers, or Edward C. Agnew.

Public Works Department has reviewed the proposals. I recommend that the award be to Lewis Brothers Enterprises, Inc. on their low bid of \$612.00. The account to be charged is 20.232E, which has a balance of \$4,851.37.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Attendance at Courses, U of Del.

Public Works Department Purchase Requisition Number 1053 is for the travel of 5 men to a Water and Sewer Course provided by the Maryland-Delaware Water and Pollution Control Association at the University of Delaware, October 17-21, 1966.

Request authority to issue the necessary Payment Authorization for the funds to defray the expenses for meals, \$150.00 and lodging, \$160.00 or a total of \$310.00. The accounts to be charged are: 12.102B \$62.00, which has a balance of \$591.53; 13.212A \$124.00, which has a balance of \$200.00 and 20.212A \$124.00, which has a balance of \$400.00.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Light Bulbs

As Council requested additional information was requested from the suppliers of traffic light bulbs. As a deciding factor in selection of the lights, information was requested that would support the claims of the manufacturer as to life and lumen output.

The Artcraft Electric Supply Company withdrew their bid upon the advice of the supplier (GE) when it was determined that Duro-Test and Verd-A-Ray bulbs were tested and certified by the Electrical Testing Laboratories, Inc. and certified by The Institute of Traffic Engineers as meeting their specifications.

Accordingly the results of the bidding are as follows:

<u>VENDOR</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Verd-A-Ray Corp.	\$298.00	2% 10, N 30
Duro Test Corp.	339.00	1% 10, N 30
Westinghouse Electric Supply	Did not meet specifications	(3000 Hr.)
ESSCO Co.	" " "	" (3000Hr.)
Artcraft Electric Supply Co.	Withdrew bid	
Central Electric Supply Co., Inc.	Did Not Bid	

Public Works Department has reviewed the bids. I recommend the Verd-A-Ray Corporation be awarded the order on their low bid of \$298.00. The account to be charged is 11.122B which has a current balance of \$5,004.29.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Manhole Frames and Covers

Public Works Department Purchase Requisition Number 468 is for pricing and purchasing of manhole frames and covers.

Request for Quotation Number 24 was forwarded to likely vendors on September 2, 1966 and the results are as follows:

<u>VENDOR</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Richard Foundry Corporation	\$1,480.00	1% 10, N30
Dewey Brothers	1,548.80	1% 10, N 30
Frederick Iron & Steel, Inc.	1,816.00	N 30

Public Works Department has reviewed the quotations. I recommend that the award be to Richard Foundry Corporation on their low bid of \$1,480.00 less 1%. The accounts to be charged are 13.242C \$740.00, which has a current balance of \$3,600.52 and 13.243A \$740.00, which has a current balance of \$50,000.00.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Pump Repair at Sewer Treatment Plant

Public Works Department Purchase Requisition Number 269 was for emergency repair of the sludge liquor pump at the Sewer Treatment Plant. At the time of the needed repair the price of the repair was not known.

The pump was sent to the R. D. Grier & Son firm for this repair and the total cost is \$532.53. The account to be charged is FY'66 13.232H which has a balance of \$3,889.21. Request authority to issue a Purchase Order to cover this needed repair.


Calvin C. Davis

CCD/s
cc; 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Polypropylene for Street Sweepers

Public Works Department Purchase Requisition Number 414 is for the pricing and purchasing of polypropylene for the City owned Wayne street sweepers, (400 lbs.).

Bids were received from the following firms;

<u>Bidders</u>	<u>Total Price</u>	<u>Terms</u>
Newark Brush Company	\$356.00	Net
E. B. & A. C. Whiting	460.00	Net
Tuffibre Company	360.00	Net

Public Works Department has reviewed the bids. I recommend that the Newark Brush Company be awarded the order on their low bid of \$356.00 Net. The account to be charged is 13.302A which has a balance of \$2,532.70.


Calvin C. Davis

cc; 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Shirts, Fire Department

Purchase Requisition from the Fire Department is for pricing and ordering shirts for the Fire Department.

Request for Quotation Number 15 was forwarded to likely bidders on August 5, 1966. Below are a tabulation of the bids:

<u>Bidder</u>	<u>Total Price</u>	<u>Terms</u>
Howard Uniform Co.	\$275.34	Net
Donald S. LaVigne, Inc.	429.00	Net

Bid was not received from H. I. Weiman & Son

Recommend that the Howard Uniform Co. be awarded the order for the 78 shirts. The account to be charged is 11.212B, which has a balance of \$1,600.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Fire Dept.

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Purchase Order, August 1966

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
223	Benedict, The Florist	Service Rendered	\$ 59.25	PW Exec. Sect.
224	Grant Printing	Printing BI-20	19.27	BI
225	Shore Fire Equipment Co.	Wire Reel	163.35	Fire
226	Coach & Dining Room	Meals & Service	9.20	Exec. Sect.
227	White & Leonard, Inc.	Supplies & Materials	367.88	PD PL Comm BI & PW
228	C. Ercell Wimbrow	Pump & Pipe Repair	256.63	PW
229	Art Ziegler Canvas Shop	Awnings & Lehering	100.00	Purch.
230	Xerox Corporation	Copies (Map)	596.08	Purch.
231	Donald S. Lavigne, Inc.	Uniforms	102.45	PD
232	Pennsylvania Railroad Co.	June Bill	65.08	PW
233	Standard Electronics Supply Co.	Tubes PD Car	19.48	PD
234	Pioneer Salt Co.	Chlorine	885.00	PW
235	Artcraft Electric Supply Co. of Md. Inc.	Exhaust Fan	31.80	PW
236	Artcraft Electric Sup. Co. of Md. Inc.	Bulbs & Tupe	156.24	PW
237	Quillin-Valliant, Inc.	Parts	46.89	PW
238	Shockley's Window Cleaning Service	Wash Windows	180.00	Purch.
239	B & O Office Machines	Repair Typewriter	8.50	PD
240	Howard S. Culver	Truck rental- Borrow	2,046.00	PW
241	Miller Electric Co., Inc.	Repair Pumps	110.73	PW
242	J. I. Holcomb Mafg. Co.	Insect Spray	16.74	Purch.
243	Holt Paper Co., Inc.	Paper towels, etc.	73.15	PW & Purch.
244	Eastern Shore Steel Co.	Bar 1/2" 30'	19.00	PW
245	Burnett-White, Inc.	Tires & Tube repair	68.05	PD
246	Medford & Smith, Inc.	A/C Fedders 7500 BTU	189.00	Fire
247	Montgemery Ward & Co.	Mat, rubber	46.20	PW
248	Wharton & Barnard, Inc.	Transmission Jack	150.00	PW
249	Baltimore Stationery Co.	Supplies & Materials	500.45	Purch. Bi, PL Comm.
250	Grier Tire Co.	Blackwall Tires	154.06	Police
251	G. Russell Tingle	Discing Sludge Field	20.00	PW
252	International Conference of Bulg. Off.	Manuals & Books	27.30	PL Comm.
253	National Assoc. of Housing & Redv. Off.	Publications	2.50	PL Comm.
254	The American Society of Mech. Eng.	National Plumbing	4.50	PL Comm.
255	Speakman Co.	Ridgid Pipe & Shaft	169.11	PW
256	J. C. Penney Co.	Work Jacket & Shirts	177.48	PW
257	Acme Markets, Inc.	Food-Zoo	111.02	PW
258	Almo Radio Co.	Tubes	10.00	PW PD
259	American LaFrance	Cable #3 Truck	24.93	Fire
260	Atlantic Glass Co.	Glass DC	14.19	PW
261	Aztec Industries, Inc.	Correction Fluid	2.00	Purch.
262	The American Public Health Ass., Inc.	Housing Ordinance	1.10	PL Comm.
263	Alban Tractor Co., Inc.	Parts	253.22	PW
264	Maurice F. Humphreys	Stakes	234.22	PW
265	R.D. Grier & Sons	Electric Hoist	377.55	PW
266	Minnesota Mining & Manufacturing Co.	Directional Markers	495.00	PW

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
267	R.D. Grier & Co.	Fire Extinguishers	64.80	PW
268	Newark Brush Co.	Danline Sections	967.30	PW
269	Rockwell Mafg. Co.	Gears & Dial	25.50	PW
270	Taylor Auto	Zerex 54 Gal. Drum	89.43	PW
271	H.R. White Hardware	Piglead	110.00	PW
272	George W. Wilkinson	Contract 1-67-SW	6,065.10	PW
273	Fingerprint Equipment Lab.	Fingerprint Pad	18.50	PD
274	West Side Feed Co., Inc.	Omolene & Pellets	32.80	PW
275	Anchor Packing Co.	Flax Hooks, Knife	68.35	PW
276	J.I. Holbomb Mafg. Co.	Bleach	20.88	Fire
277	Virgil Blades	Weeds Cut	40.00	BI
278	E. S. Adkins & Co.	Parts & Supplies	517.32	PW
279	American Oil Co.	Gas & Heating Oil	1,197.94	PW Fire Pd Ambul & Pur
280	Old Dominion Paper Co.	Jamestown Mimeo	62.72	Purch.
281	Azted Industries Inc.	Steno-Aid	6.00	Purch.
282	BIF Industries Div.	Tubes, Clip, etc.	96.40	PW
283	Stewart Haemal, Inc.	Rotoprints	118.90	PW
284	BIF Industries Div.	Motor Parts	109.30	PW
285	Wallace & Tiernan, Inc.	Tubes & Gaskets	192.35	PW
286	Joseph G. Pollard Co., Inc.	NST & IPT	53.85	PW
287	Reproduction Center, Inc.	Blackline Paper	88.00	PW
288	Board of Education	Use of Room	10.00	BI
289	Johnny's & Sammy's	Dinner Meeting	45.38	PL Comm.
290	Shore Radio Service	Rental Tape Recorder	10.00	PL Comm.
291	Montgomery Ward Co.	Mat, rubber	40.04	PW
292	Brittingham Construction Co.	Crane Rent	232.00	PW
293	The Camera Center	Film	54.60	PD
294	National Police Law Enforcement Inst.	Film	10.00	PD
295	Industrial Education Films, Inc.	Film	45.00	PD
296	E.S. Adkins & Co.	Lumber	203.41	PW
297	Delmarva Accoustical & Plastering Co.	Ceiling	85.00	Fire
298	Underground Cleaning, Inc.	Manhole cover remover	73.50	PW
299	American Oil Co.	Gas & Oil-June	1,715.89	PW Fire Ambul & PD
300	Southern States Cooperative, Inc.	Kentucky 31	144.00	PW
301	General Supply & Equipment Co., Inc.	King fittings-Hose	186.80	PW
302	Department of Correction	Prison Labor-June	859.60	PW
303	Rommel Electric	Rental Cable Trencher	500.00	PW
304	John C. Stinebaugh	Electrician & Helpers	750.00	PW
305	Sussex Gas Co.	Repair Roots Meter	202.90	PW
306	R.D. Grier & Sons	Hack Saw	375.00	PW
307	Alan Wood Steel Co.	Coke	748.80	PW
308	The Permutit Co.	Distributors	500.00	PW
309	Earl W. Hastings	Demolishing	595.00	BI
310	Central Electric Supply Co.	Contactors 60 Amp	921.10	PW
311	George F. Cake Co.	MK II Projector	16.40	PD
312	Severence Service Corp.	Repair A/C	79.50	Purch.
313	Orkin Extermination Co., Inc.	July '66 Zoo	11.45	PW
314	Burch Paint & Glass Co.	Frame	6.60	Mayor
315	Pioneer Salt Co.	Ammonia & Chlorine	238.00	PW
316	E.S. Adkins & Co.	Masonite	11.20	PW
317	Alban Tractor Co, Inc.	Repair Grader	702.26	PW
318	Callis-Thompson, Inc.	Hose & Adapters	71.77	PW
319	Saverhoff Motor Sales	Repair Ambul	56.20	Ambul
320	The Callaway Typewriter Co.	Stencils & Kits	126.40	PL Comm & Purch.
321	Carcy Equipment, Inc.	Parts Backhoe	42.97	PW
322	Taylor Auto Supply Co., Inc.	Parts & Supplies	59.65	PW
323	The Camera Center	Prints & ID Cards	86.68	BI Purch & PD

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
324	Salisbury Auto Parts	Parts & Supplies	80.28	PW
325	Oliphant Chevrolet Sales, Inc.	Parts & Supplies	53.07	PD PW
326	Burch Paint & Glass Co.	Supplies	55.65	PW
327	American City Magazine	Modern Water Rates	3.50	PW
328	Gulf Oil Corporation	Oil	25.74	PW
329	General Appliance Mafg. Co.	Belt, Roller, etc.	18.19	PW
330	Automatic Signal	Connection Cable	79.00	PW
331	McClung-Logan Equipment	Shoes & Deflector	187.97	PW
332	American Pamcor, Inc.	Connectors & Terminals	59.18	PW
333	Darling Valve Mafg. Co.	Gate Valve	169.00	PW
334	Collins Furniture Co.	Tile	75.00	PW
335	Muller Co.	Gooseneck	149.35	PW
336	Standard Fire Protection Equip. Co.	Joint Glands	105.90	PW
337	American Oil Co.	Gast Oil-July '66	1,088.53	PW PD Fire & Ambul
TOTAL FOR AUGUST 1966 (115 Purchase Orders)			<u>\$30,304.50</u>	

INTER OFFICE MEMORANDUM

September 12, 1966

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Payment Orders

PO #	PAYEE	DESCRIPTION	AMOUNT	DEPT.
9	Carl Webster	Replacement Uniform	\$ 5.98	PD
10	Thomas Taylor	Replacement Uniform	4.00	PD
11	Henry Wojtanowski	Balance for Travel	6.25	BI
12	Engineering News Record	Sub. 1 yr.	7.00	PW
13	Water & Wastes Engineering	Sub. 1 yr.	5.00	PW
14	International Municipal Park. Congress	Membership Dues	35.00	PW
15	Orkin Exterminating Co., Inc.	Exterminating	217.93	PW
16	Maryland Geological Survey	Gaging Station	520.00	PW
17	Economic Associates, Inc.	Sub.	15.00	Mayor
TOTAL FOR AUGUST 1966 (9 Payment Orders)			<u>\$816.16</u>	


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker

CITY OF SALISBURY, MARYLAND

Meeting #21

September 26, 1966

PRESENT

Mayor Dallas G. Truitt
Councilman David Rodgers
Councilman W. Paul Martin, Presiding

Councilman Sam Seidel
Councilman Robert Powell
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director, P. Tallon; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Planning Office Rep., B. Livingston; Police Chief, L. Payne; Interested Citizens and the Press.

Convening - Approval of Minutes, Sept. 12

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St. at 8 p.m. on Monday, September 26, 1966. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on Sept. 12, 1966 were approved as written on motion made and seconded by Powell and Seidel.

PUBLIC HEARING - Rezoning of Hodgson
Property - Rt. 50 and E. Main

Executive Secretary briefly summarized the facts of the case before Council at the request of Mr. John Robins, attorney for tenants of the property of Mr. Hermon Hodgson located at the corner of E. Main and U. S. Route 50 across from the Safeway Supermarket.

A map of the area was displayed and the zoning of the property explained by Mr. Livingston of the Planning Office, who also explained the decision of the Planning Commission concerning the reclassification of the property from Residential A to Commercial. The Planning Commission held a Public Hearing on the matter on June 16, 1966 at which time the applicants for the rezoning failed to demonstrate to the Commission that the character of the neighborhood had changed sufficiently to warrant changing the zoning from Residential to Commercial and therefore an unfavorable recommendation to the request was voted on by the Planning Commission. Approximately 65 persons were present.

Mr. Robins and Mr. Parsons, applicants for the rezoning were present and called on to present their request.

Mr. Livingston: (Planning Director, Tallon previously had stated that Mr. Livingston would present the matter for the Planning Office)

Before the protestants review the case, let me briefly review the area involved and the action of the Planning Commission. Four acres of land are involved (pointing to map) at the intersection of Rt. 50, bounded by E. Main. This land is currently used as farming area. It is located in a Residential A section with the corporate limits extending through the total tract. The existing County zoning is Commercial, however, the present commercial zone will be revoked by the County.

Mr. Livingston: (continued) As a result of the hearing at the Planning Commission, you will be able to pick out some of the residents whose homes were marked on the map at the public hearing on June 16. At that time, Mr. Parsons, on behalf of Mr. Hodgson (property owner) presented his request for the rezoning. The Planning Commission voted an unfavorable recommendation on this request because they felt that the character of the area had not changed enough to be reclassified from Residential A to Commercial in nature. The applicants and the protestants were given an opportunity to speak.

Mr. Robins: Our primary concern is the commercialization of the property where the Tastee Freeze (should be Dairy Freeze) is to be located. We also feared the spot zoning proposition. We are not interested in making commercial the entire tract if we can get away with a smaller tract. Approximately one acre of the 4 1/2 acres is concerned.

The character of the neighborhood has changed. Safeway and the new Route 50 have changed it. There is no residential use this particular property could be put to. People with residences near it feel any favorable action will affect the value of their property. We are not here to destroy property. We are merely here to ask that a property in a commercial area be changed from Residential A to Commercial. There are nonconforming residential uses in the area and I would like to point out multiple dwelling houses here and here (referred to map).

Councilman Martin: I disagree with one statement you made. You can't say the property can't be used for anything but commercial use because it has never been proposed or put up for sale for anything else.

Mr. Robins: You are right, that is merely my opinion, yes.

Ken Parsons: We have a Dairy Freeze here, East Main and Guilford Avenue is our present location. It was established 10 years ago as a Tastee Freeze. We are still operating the business. During that period of time we depended heavily on the volume of traffic that Rt. 50 and E. Main generated. We particularly enjoyed a large business from the transients going to the seashore. Don't enjoy any of that any more. Even though we have increased our neighborhood business, loss of that access to our property (by transients) and the reduced volume of traffic does not put any money into our pockets. Business dropped 55% (?) on peak days. We are considering putting up the same type of business but a different type of building. There will be seating capacity and facilities for 80 people. It will be a masonry and steel building in the very finest contemporary architecture.

The intersection and the traffic devices presently in use will enable us to flow traffic in and out efficiently. There will be no disturbance in neighborhood traffic. Our access would be along E. Main Street.

(Question was raised by President Martin relative to traffic counts in the area)

Mr. Parsons: Over a twelve hour period in the month of June starting from 7 a.m., 9,482 vehicles passed through the intersection. Upwards of 30,000 cars will pass through during a 12 hour period on peak days. Congestion is not conducive to residential uses. (Offered letter from City Public Works Director giving traffic count information)

(Question was raised by Council on how much property was required)

Mr. Parsons: 275' along Route 50, 275' along E. Main, 80' across the front. There are 325' from the nearest corner property line of the nearest residence. The property will be approximately 400' from the nearest residence. The bulk of traffic would be located on Route 50.

Mayor Truitt: I understand there is a Tastee Freeze west of Salisbury approximately 4 or 5 miles out. (Mr. Parsons objected to the identification of his operation as "Tastee Freeze", stating it was "Dairy Freeze".)

Mayor Truitt: That is what you have referred to it earlier, alright, Dairy Freeze. Why can't this be located further out?

Mr. Parsons: We have had an option on this property for six years. This classification was not made until 1958. (Residential A). We have operated in this neighborhood for 10 years. Have enjoyed the patronage of the people in the neighborhood. We also feel that this, with the automatic traffic devices already here, is much better on a limited access property than any other area.

Councilman Martin: If the traffic count has dropped on Main as opposed to what it was recently, why would you be willing to locate on a street where you cannot enter on Route 50?

Mr. Parsons: I admit this is true. There are so many traffic devices at this intersection so that it would be easy to enter on the property. There is a turn lane with automatic turn signal. There would not be any conflict with traffic.

(Council recognized Counsel for opponents to the rezoning, Mr. George Bahen)

Mr. Bahen: When you originally applied (for rezoning, to Planning Commission) you applied for change of zoning of entire tract. If you are not still applying for that, this is a compromise. In other words, if you can't get the whole tract, you are willing to take anything?

Mr. Parsons: Essentially, that is right. The balance of the property is of no use to us.

Mr. Bahen: What do you propose to put there? A Dairy Freeze?

Mr. Parsons: Yes, but it would be designed in a restaurant trend.

Mr. Bahen: Does the one on E. Main border on a residential zone?

Mr. Parsons: Yes.

Mr. Bahen: I notice the building you now have is built partially of cinder blocks, wood and screen. The colors are white, red and blue. (Mr. Parsons objected, stating the building was not red.)

Mr. Bahen: Alright then, white and blue, tell me about the signs on the outside of the building---signs that were lighted. Sign saying Dairy Freeze, lighted and a printed menu and a big picture of a hot dog? (Mr. Parsons stated, The sign said hot dogs, submarines and Kwik Shakes.)

And also, ice cream signs? (Mr. Parsons - Yes, I am sure they are all there. Part of the building does.....)

That is all the questions I have except I do have letters from protestants who could not be present, Mr. J. Richard Wallace and Mr. Frank Schubert. (Offered letters to Council for review)

Councilman Martin: The problem as I see it is to see if there is any evidence and to prove that the conditions in the neighborhood have changed. Being that the Board of Zoning Appeals has turned it down because the section has not changed in its context would be the first burden of proof.

Councilman Rodgers: There are two reasons that zoning can be changed. One is that there is an error....

Mr. Robins: We'll by-pass that, it is up to them to say if it has (changed) or has not.

Mr. Bahen: We don't think by any means that a non-access thru highway changes the characteristics of the neighborhood enough to change this zoning. You must bear in mind that if you grant a change to commercial, you have no control over what is put there. It can be a used car lot, a filling station, a drive-in or what-have-you. This red streak (indicated map) on your chart is now commercial. In the new Zoning Code (County) it will be residential. This will make residential property on the east, north and west of this piece of property. The only property remotely connected would be across this two-lane highway. (referred to Safeway)

As far as a Charter change, I thought that was made for rules. These applicants have asked for a change of the entire lot to Commercial. This was denied by the Planning Commission. They are now before the Council to either give them that or part. My opinion is that if they want a change for one acre, they have to go back to the Planning Commission.

Mr. Bahen: (continued) Mr. Robins mentioned that this property can no longer be used for Residential property. To go from Class A Residential to Commercial, there are some zoning changes that would be in keeping with the area.

The only suggestion that the applicants have made to justify their request is that there is a highway here. This is not a change, because this is a non access highway. You have not changed a thing through that highway. We respectfully request the Council to deny this request.

Councilman Martin: Thank you Gentlemen, are there any people here who are not here because.... will the protestants to this request please stand? (Of the approximately 65 or more people present, four people stood who said they were present because of other business on the Agenda).

Mr. Robins: I don't agree with Mr. Bahen. That commercial property cannot be separated by a street in order to be subject to this proceeding. Neighborhoods are not isolated by blocks. The Safeway store is there. There are countless cases and I am sure Mr. Bahen is aware of them, Western Shore cases held that the Baltimore Beltway is such a change to change the neighborhood zoning. It does justify rezoning but the Circuit Court is the place to argue that. We are talking about Commercial property there. We asked for the entire tract to be rezoned. We did that for fear of getting into this trap of spot zoning. We are only interested in one acre. Spot zoning is the reason we asked for the entire tract. There are no houses in the immediate vicinity that would be affected by it. There are quite a few people here that don't have grounds to protest this.

Councilman Martin: Down-grading concerns me. We have just as much responsibility to protect residents as we do commercial business. This is spot zoning if we change one acre or four acres. This same thing will happen across from this and will gradually spread. This is my own opinion.

Councilman Rodgers: About the Planning Commission turning this down. The Commission neither approves nor declines this thing, only recommends. It is not a matter of turning down or approving either one. The Planning Commission recommended to accept it or reject it and their recommendation was that it not be accepted.

Councilman Fullbrook: I don't know whether any of you were here when Safeway was put in there, Paul, you were there. That property was zoned residential. At that time, the City had an unpaved street running through there. Even though I was in favor of the Safeway store which was on the other side of that road, we more-or-less assured them that everything on the north end side would remain residential. Now Route 50 has gone through and I am more-or-less obligated by my commitment of the past that it should remain residential. As far as

Councilman Fullbrook: (continued) my concern is, this is merely a widening of the street we own on which we made that promise and I want these people to know I have not forgotten them in case they thought I had.

Councilman Rodgers: Based on the decision of the Planning Commission, I am not inclined to agree that a road changes the character of an area. We have discovered that there are just as many (legal) decisions saying that they did not change the zoning. I move that we accept the recommendation of the Planning Commission and deny the application for rezoning.

Councilman Powell: I second that motion. We do have a Planning Commission and a Planning Director. Quite a large amount of Budget is involved in a Planning Director and his assistants. Recently, jointly with the County, as recommended by a committee appointed by the Chamber of Commerce, a study was made and large effort to investigate the planning and zoning brought about because of the location of a new Route 13 which will soon be open and the needs of this community. The laws of the State require us to have here a Master Plan and we would not be justified to make the decision to change the zoning whether it be this area or another area and whether we be for or against this particular request, it would be out of place to make a decision other than to reject the petition presented.

(A vote on the motion by Mr. Rodgers to accept the recommendation of the Planning Commission and deny the application for rezoning, which was seconded by Mr. Powell, was called for by President Martin and a unanimous vote recorded. Interested persons present were thanked by Council for their concern and attendance at the meeting).

Appearance, Wesley Reed - 127 First Street and
Rev. Urie - Edison Street - Variance Request

Building Inspector Wojtanowski explained to Council that the above gentlemen were requesting a variance to the requirement that curb, gutter and sidewalk have to be installed before a certificate of occupancy can be issued by his office. It was explained that no curb, gutter or sidewalk is present on the streets concerned. Council unanimously approved a motion by Councilman Rodgers, seconded by Councilman Seidel to grant the variance provided that when the City does install curb and gutter in the area, the sidewalk will be put in by Mr. Reed and Rev. Urie.

Appearance, Mrs. Lottie Parker - Request for
time extension, Trailer storage temporary permit

Mrs. Parker appeared at the request of the Building Inspector who reported to Council that three permits have been issued for the trailer located on her property on Roger Street. She is requesting a fourth permit on the grounds that she has been unable to unpack items stored in the trailer because a new building she has had constructed to replace it has just been completed and she is just now able to get to the job. A Mr. Bowers who is a neighbor of Mrs. Parker's was present and registered his complaint on the appearance of the property and the numerous cats Mrs. Parker keeps in a pen attached to the trailer in addition to two dogs and a monkey.

Mrs. Parker assured Council she would move the trailer off the property as soon as she could and informed Mr. Bowers that the two dogs were kept in the house and the monkey was not hers. Council considered the request and advised Mrs. Parker she would be given until October 15 to have the trailer removed. Motion to this effect was made and seconded by Rodgers and Seidel and carried unanimously.

Appearance, Mr. Schumaker, Victor Laws
re Trailer Ordinance

Mr. Wojtanowski advised Council of the requirements of the City's present Trailer Ordinance. Temporary permits are issued for periods of 30 days in order for owners to repair, clean, etc., trailers on their lots. Other than these temporary permits for occasional purposes, trailers are not allowed to be stored, sold or occupied in the City Limits.

Mr. Victor Laws appeared before Council on behalf of Mr. Schumaker to protest the restrictions of the Trailer Ordinance and to request that certain types of trailers such as travel trailers, boat trailers, and small vacation-type trailers be allowed to be stored on the owner's property. He recommended that the City Solicitor and the Building Inspector draw up a new Ordinance with provisions for allowing this trailer storage. He offered his services in drawing up a new Ordinance and stated he was willing to test the Ordinance as it is in court if necessary.

Councilman Rodgers indicated he would favor testing the Ordinance the City has since he would not like a trailer of this type parked in a yard next to him. Councilman Fullbrook stated he was of the opinion that the intent of the present Ordinance was to allow storage if a permit was obtained and so long as no one was allowed to occupy the trailer, nothing would be done. Further discussion of the matter brought a decision on motion by Councilman Rodgers, seconded by Councilman Seidel, for the City Solicitor and the Building Inspector to study the present Ordinance in order to work out a solution amenable to everyone. In the meantime, trailers of the type mentioned above are to be allowed to be stored on owner's property.

Appearance - Mrs. Janice Hartman re School
Crossing Guard, Alabama Avenue

A petition filed with the City Clerk was offered in evidence by the Executive Secretary and the request for a crossing guard at the above location to accommodate children living in the Town House Apartment complex was formally presented by Mrs. Hartman. Council acknowledged the problem and pointed out similar areas where the traffic situation is even worse. Mrs. Hartman was advised the matter would be taken under consideration and a recommendation was made for parents to maintain surveillance at the crossing. Patrol belts for the parents were offered and assurance that the area would be patrolled by the Police Dept. was given along with the understanding that the over-all picture of the need for crossing guards will be studied at the next meeting.

Ordinance No. 938 - Auction Sales - 1st reading

City Solicitor reviewed the amended Ordinance No. 938, explaining that this reading would be considered as the first reading of the Ordinance because more than 60 days have passed since original presentation.

Objections to the wording were voiced by Councilman Rodgers, and a motion was made by Councilman Fullbrook, seconded by Councilman Powell to pass it on first reading subject to amendments as recommended so that final action can be taken on the Ordinance at the next meeting.

Appearance - Mr. Paul Sullivan re Little League Ball Park Improvements

Council was urged by Mr. Sullivan to contribute to the cost of work to be done at the City Park Little League ballfield. This work includes landscaping, fence and material and installation at a total cost of \$1,058.25. Mr. Sullivan informed that \$400 had been pledged and outlined plans for the improvement program. Motion was made and seconded by Rodgers and Seidel that the City contribute up to \$500 towards the improvements at the City Park Little League Ballfield. The motion was carried unanimously.

Ordinance No. 947 - 1st reading - Definition of word "structure" - Zoning Code

City Solicitor explained that Ordinance No. 947 was drawn up at the request of the Building Inspector, had been acted favorably upon by the Planning Commission and was similar to the Ordinance amending the Building Code in reference to the word "structure" which was passed with the exception of the telephone booth designation. Motion to pass the Ordinance 947 for first reading was made by Councilman Powell, seconded by Councilman Seidel and carried unanimously.

Group Insurance Cost Increase

A representative of the Aetna Insurance Co. was present and explained to Council the cost of the increase in the hospital room benefit for each employee and employee's dependents. He recommended the employees be notified of the increase in payroll deductions for employee dependent insurance so that the contract for the Group Insurance can be amended.

Award of Bids

1. Contract #12-67-SW - motion by Fullbrook, seconded by Powell to award to George W. Wilkinson in the amount of \$24,235.
2. Lead Goosenecks - motion by Rodgers, seconded by Seidel to award to Hays Manufacturing Co. in the amount of \$1,149.50 low bid.
3. Trident Meters (Standardized) - motion by Powell, seconded by Seidel to award to Neptune Meter Co. in the amount of \$1,298.28 for six meters.
4. Inlet Frame and Grate - motion by Seidel, seconded by Powell to award to Richard Foundry Corp. in the amount of \$332, low bid.
5. Pipe Saw - motion by Seidel, seconded by Powell to award to Ellis & Ford Mfg. Co. in the amount of \$2,861.50.
6. Additional Work on Aerator Building - motion by Powell, seconded by Fullbrook to issue purchase order to Charles J. Bower in the amount of \$910.92.
7. Sludge Pump Repair - motion by Rodgers, seconded by Powell to issue purchase order to R. D. Grier & Sons in the amount of \$676.36.
8. Copper Tubing - motion by Powell, seconded by Rodgers to award to Speakman Co. in the amount of \$443.40, low bid.

9. Asphalt Coated Corrugated Metal Arch Pipe - Contract A-11-67 - motion by Seidel, seconded by Rodgers to purchase from Republic Steel Corp. in the amount of \$14,308.69.
10. Lighting Equipment - Contract A-10-67 - motion by Powell, seconded by Rodgers to award Items #1 and #3 to Artcraft Electric Co. in the amounts of \$1,463.60 and \$63.20 respectively and to hold #2 until Artcraft Electric Co. has had the chance to obtain a sample unit to demonstrate to Mr. Cooper of the Public Works Dept. Mr. Milton Nason and Mr. William Smith of Artcraft Electric Co. were present and explained to Council that their product, made by SLECO, is equal to the one made by GENERAL ELECTRIC which Mr. Cooper favors. They requested postponement of the award long enough for them to have the opportunity to compare the units and prove that their product (by Sleco) is equal to G. E. and will be adaptable to the new Lucralux lamp. Their product is less expensive.
11. Reimbursement for Removal - Corner Obstruction - motion by Rodgers, seconded by Powell to authorize reimbursement to Dr. & Mrs. William Fisher, Jr. for work done in the amount of \$216. This work was done as a result of a City order.
12. Awnings for City Hall - motion was withheld on this bid and the Purchasing Agent instructed to obtain additional bids.
13. Contract #5-67-ST - Trees - motion by Rodgers, seconded by Powell to award to Chesapeake Nurseries, Inc. in the amount of \$2,855.50.

Waverly Project - Analysis of Expenditures

Mr. Cooper gave a comparison of actual costs against estimated expenditures of the Waverly Project and informed that an additional \$25,000 was needed over and above the bond issue appropriating the funds in order to continue with completion of the Project.

Acquisition of the Phillips property which caused the R/W costs to go far beyond original estimates as well as possible contract overruns and replacement of stone used from the City's stock pile were given as reasons for the need for additional funds. A motion was made and seconded by Rodgers and Powell that the Treasurer be authorized to arrange for a short-term note for the completion of the Waverly Project.

R/W Cooper Street

Mr. Cooper explained problems involved in the proposal to improve traffic conditions and to help solve the parking lot problems of the Symington Wayne plant in the area of Cooper Street. He advised that Symington Wayne was informed to deal with a property owner, Julia Volker, direct in the R/W acquisition involving her property. He asked for and received Council approval, on motion by Powell, seconded by Fullbrook, of his proposal to allow \$323.55 for curb and gutter installation in order to obtain R/W from the new Baptist Church in the same area.

Discussion - Lights and Signal - R-17 Project

Mr. Cooper explained problems involved in the R-17 project, reporting there was no R/W for the storm drain off Market Street and informing of negotiations in the mill with a property owner, Mr. Wild. He elaborated on the need for street lighting for the two parking lots and the alternatives for the installation, by City Contract or by Delmarva Power and Light Co. He advised he could and would prefer to process a contract and estimated the cost at \$12,000 to \$14,000 but questioned where the money to pay for same would come from since there was no allowance for it in the Project Bond Issue. Council instructed

Mr. Tallon, the new Planning and Urban Renewal Director, to find out why the cost of lighting was not included in the Project so that funds for it can be obligated and a contract let.

Report - Corner Obstruction Cases - Board of Appeals Decisions

The Building Inspector called attention to his memorandum regarding the above as contained in the briefing books, pointing out that since the Board has granted variances in almost every case and since there have been indications from most of the property owners having legal non-conforming corner obstructions that they do not intend to remove them except under condemnation procedures, he needs guidance as to what course of action to take in enforcing the corner obstruction portion of the Zoning Code.

Discussion of the problem brought recommendations to make the Zoning Code more realistic by the City Solicitor and a tentative proposal to establish the Council as the Board of Zoning Appeals by Councilman Martin. Mr. Jim Bailey, local attorney who was present, suggested appointing competent real estate people to the Board of Zoning Appeals since they were trained to interpret zoning law.

Council considered all suggestions and advised the Building Inspector to take care of the worse cases of corner obstructions to see if they could be solved, letting the others stay status quo for the time being.

Certification of Compliance - Bond Ordinance Covenants

Council unanimously approved contents of letter of explanation to the Trustee, Union Trust Co., of the Bond Ordinance 928 governing the Bond Issue for the Parking District Parking Lot Improvements. This letter is to accompany the certification by the Treasurer that the City is complying with all the covenants of the Ordinance.

New Business

1. Executive Secretary called attention to a need for sidewalk along property located at South Division and South Boulevard as well as Cooper Street. Instructions were given that sidewalk be constructed in this area on both sides of the street.
2. Councilman Rodgers requested that the meeting scheduled for the 24th of October be postponed until the 31st of October in order that any of the Councilmen who were interested could attend the Democratic Dinner at the Civic Center on the 24th. Motion made by Councilman Rodgers that the meeting scheduled for the 24th be moved to the 31st was seconded by Councilman Powell and passed with Councilman Seidel abstaining and Councilman Fullbrook voting No.
3. Meetings scheduled for the coming week were called to Council's attention. They include the following: Delmarva Advisory Council - Monday, October 3, 7 p.m. City Hall, Citizen's Advisory Commission meeting immediately following; Luncheon - Thursday, Sept. 29, 12 noon, Hotel, with Housing and Urban Development Committee and Mr. Dulany relative to Housing. Councilman Fullbrook and Councilman Seidel indicated they would attend this meeting and asked to be reminded.

Resolution No. 83 - Amendment to Charter re
Nomination by petition generally

Councilman Rodgers introduced the above Resolution stating that it should be a part of the election laws. Resolution No. 83 reads as follows:

A RESOLUTION of the Council of the City of Salisbury proposing amendment of the Charter of the City of Salisbury by amending and supplementing Section 44 thereof, entitled "Nomination by petition generally", so as to prevent a nomination by petition after filing date for the primary election of the party of which the proposed candidate is a registered member.

A motion to adopt this Resolution which will subsequently be put into the election laws, was made by Councilman Rodgers, seconded by Councilman Seidel and carried with Councilman Fullbrook voting No.

City Solicitor explained the requirements of the procedure to follow for all municipal Charter amendments which include posting in City Hall for 40 days following passage, publication in a local newspaper four times at weekly intervals during the 40 day period and registration with the Secretary of State and the Dept. of Legislative Reference. The Resolution becomes effective on the 50th day following passage if all these provisions are taken care of and it is not petitioned to referendum by 20% of the qualified voters of the municipality.

A complete copy of the Resolution is attached to the official copy of these minutes.

There being no further business to come before the Chair, the meeting adjourned at 11:30 p.m. to meet in regular session again on October 10, 1966.

John R. James
City Clerk

W. Paul Martin
President of the Council

10/31/66
Date

September 26, 1966

To: The Mayor and Council of the City of Salisbury
From: Salisbury Little League, Inc.
Presented by: Paul C. Sullivan, President, with authority granted by the
Board of Directors at their regular meeting
of September 15, 1966

It has been resolved by Salisbury Little League, Inc. to continue it's program of improvement to existing facilities now located in the City Park and on the property of James M. Bennett High School.

It is in reference to the former that I appear here to seek your permission and cooperation in this program. With reference to the City Park location the immediate plans call for planting grass in the infield, according to Little League specifications, and installing a chain link fence in the outfield.

In addition to the improvement of playing conditions, these changes will make Salisbury eligible to host the 1967 Mid-East Regional Little League Tournament featuring the state champion teams from Maryland, Delaware, Virginia, West Virginia & Kentucky. This has been discussed with National Little League Headquarters and we have received a favorable reply. Definite appointments of location will not be made until March of 1967.

The entire project includes, in addition to the above outlined for the City Park location, similar work to be done at West Little League on the J. M. Bennett School grounds, plus seeding of the outfield at that location.

The urgency of our request at this time is because seeding must begin before October 1st in order to be satisfactory and usable for next season. I have discussed this project with Mr. Cooper, City Engineer, and from his point of view he can see no reason why this would not be advantageous to the City. Firstly - I would like to have, tonight, your permission to proceed with this work.

Secondly - I would like to have you consider your participation in the cost of the work to be done at City Park.

Landscaping	\$ 650.00
Fence &	258.25
material	246.26
Fence Instal.	150.00
	<u>\$1058.25</u>

The project at West Little League Park

Landscaping	\$ 925.00
Fence &	246.26
material	
Fence Instal.	150.00
	<u>\$1321.26.</u>

Mr. Cooper further advises that at the present time his department has neither the manpower or equipment available to do this work.

We intend with your permission to embark immediately on the landscaping project. To this end we will solicit, in addition to the city and the county donations from Private industry. \$400.00 has been pledged now from 2 sources in the latter category. If contributions are sufficient we will proceed with the outfield fence project in the spring. In addition we hope to be able to

provide a new concession stand and press box for the East League. These items were donated by local industry to the West League this past spring along with a Public Address System.

Salisbury Little League, each year provides recreation and training for 180 boys most of whom live within the city limits of Salisbury. In addition, another 90 boys receive this advantage in the Optimist Minor League, which is operated under the Salisbury Little League Charter financed and managed completely by the Optimist Club. We believe this program is valuable to the City of Salisbury, and that the location of the nationally recognized Regional Tournament would add to the stature of our City.

We appreciate the use of the City Park Facilities and will be grateful for any assistance you may offer in our Improvement Program.

Respectfully submitted,

Paul C. Sullivan
President

September 24, 1966

Mr. Paul Martin, President of City Council
City Hall
Church Street
Salisbury, Maryland

Dear Sirs:

I am writing in regards to the application for rezoning property, owned by Mr. R. H. Hodgson, which is located at the intersection of U.S.#50 and East Main Street. This appeared in the Daily Times on September 21st.

I am very much opposed to the proposed change from Class A, Residential to Commercial. I feel there is no need for this, due to the other areas that are classified as Commercial. I believe this will downgrade the area and also create a traffic hazard, and create trash from the type of business which is placed there.

This same area was rejected by the Planning and Zoning Commission less than two months ago. I feel they were looking out for the best interests of the residents of this area. If the Planning and Zoning Commission has no power to regulate such proposals, it is a waste of the taxpayers money to provide this service with such high salaried employees.

These are by reasons for objecting to the rezoning.

Sincerely yours,

Marion B Mumford

Marion B. Mumford
1004 Bell Avenue
Salisbury, Maryland

International Genetics Corporation

A SUBSIDIARY OF ARTNELL COMPANY

Pedigree Farm and Office: DULUTH, GEORGIA



CHAS. VANTRESS
President, General
Manager, Genetics

DR. FRED SMITH
Assistant General
Manager, Veterinarian

HARVEY WALKER
Pedigree Incubation
Pure Line Progeny
Measurement

DOYT DAULER
Manager Sales and
Service Dept.

EUGENE FICKLE
Comptroller

NEAL GUNN
Manager Pedigree
Record Department

FRANK SCHUBERT
Northeastern Division
Farm Manager and
Representative

WILLIAM HUDGINS
Assistant Northeastern
Division Farm Manager

CHARLES HAILEY
Mid-Western Division
Farm Manager and
Representative

GILBERT ANDERSON
Pacific Coast Division
Farm Manager and
Representative

MRS. EMOGENE HOPE
Order Bookings
All Divisions

ED LINDORME
Southeastern Poultry
Production

ED RICE
Pedigree Breeder
Management

ROGER THOMAS
Assistant Pedigree
Incubation Plant Manager

DEWEY WALTERS
Southern Sales and
Service Representative

CLYDE POWELL
Southeastern Distri-
bution Plant Manager

HULAN HALL
Southeastern Sales and
Service Representative

JOE EVANKOVECH
Northeastern Distri-
bution Plant Manager

GORDON CONLON
Central Distribution
Plant Manager

EUGENE TIBERGHIE
Mid-Western Distribution
Plant Manager

JOHN VANTRESS
Southwestern Distribution
Plant Manager

RAYMOND RIDDLE
Pacific Coast Distri-
bution Plant Manager

122 Puscilla St
Salisbury, Md
Sept 22 '66.

City Council
Salisbury, Md

Gentlemen: -

Since we own property at the above address and the property of Mr R. H. Hodgson is located within a very short distance from our home, we strenuously object to reclassifying it to Commercial.

We insist that this land remain Classified, "Residential 'A' "

We will be in Harrisonburg Virginia, Monday Sept 26th, and therefore can not attend the meeting.

Respectfully

Frank Schubert

Florence Schubert

City of Salisbury



POLICE DEPARTMENT

LESLIE J. PAYNE, Chief

MARYLAND

September 22, 1966



Col. Charles E. Leydecker
Executive Secretary
City of Salisbury
Salisbury, Maryland 21801

RE: PETITION FOR CROSSING GUARD

Dear Col. Leydecker:

Please find attached a copy of a petition submitted by Mrs. Janice Hartman requesting a school crossing guard at the intersection of Alabama Avenue and Riverside Drive. (See Petition)

As you know we have thirteen such guards and do not have available funds in our budget to hire any additional. It was therefore suggested to Mrs. Hartman that she and her group take their case to the council for disposition.

It is requested this be set in the agenda for next council and Mrs. Hartman, Town House Apartments, 532 Apt. #E, telephone number 749-5918, be advised of the time. She shall in turn notify all interested persons who desire to appear.

It should be noted that on September 7th, 8th, and 9th, officers were assigned to observe this location between the hours of 8:00 AM and 8:50 AM. Their report as to the number of children crossing this intersection was the same for all three days. One child walked across the intersection, three rode bicycles and turned right on Riverside Drive without crossing. One loaded City Transit Bus is noted entering the intersection with school age children.

These observations were noted by Sergeant Paul Barnette on September 7th and 9th. Corporal John Guarino noted observations on September 8th.

Respectfully Submitted,


Leslie J. Payne
Chief of Police

P E T I T I O N

WHEREAS, there are 49 children residing in the newly constructed Oak Hill Town Houses and adjoining homes who must walk to their schools daily, and

WHEREAS, the necessity of these children crossing Riverside Drive at Alabama Avenue constitutes a grave danger to them and an obvious hazard to traffic, especially in the morning hours when vehicular traffic is at a peak,

NOW, THEREFORE, we the undersigned citizens pray that the City Council of Salisbury authorize and direct that a police officer or any other duly authorized official be assigned to direct vehicle traffic at the said intersection of Riverside Drive and Alabama Avenue, at such times as would be appropriate to assist children en route to Pinehurst School and St. Francis De Sales School

Jeanie Hartman	Roland Leimann
Joan Caniff	Suzanne Leimann
Blanche Newsome	John G. Hancock
Margaret Hawley	Clifford Culloway
Betty M. Field	George T. Smith
Anna Easton	Susan Smith
Isabel Matlen	Sharon Sapemiller
Joseph A. Thompson	Mr. Mrs. Samuel Floyd Rankin
Lawley W. Lunsley	Mr. Mrs. Jerome S. Kim
Dr. Richard M. Reddick	Mr. & Mrs. Allen Smith
Barbara Black	Edwin Jones
Richard A. Jone	Mr. & Mrs. T. S. Hubbert
Kenneth J. Ondo	Arthur McCord
Jean W. Scarborough	Gene Thayer
	Shirley Zucker
	Edward A. T. Lehman
	Gax Conway
	Norman Conway

Maice H. Guillen
Mrs Mrs Henry C. Hackitt
MR & MRS. Daniel R. Kazmierski
Mrs Lorraine J. Walker
Mrs. George H. Elliott
Mr. Richard A. Hooker
Mrs. Belle N. Sudler
Mrs. T. H. Reeder
Mrs. M. Wagner
Mrs J. G. Schaff
MR & MRS. F. D. Stevens
Mrs. Neal Evans
Mrs F. D. Verman
Mrs. A. Lolley
Mrs T. Schefelheim
Mrs. R. C. Hrizdil
Mae Cable
Mrs. Clementine B. Lewis
Mrs. Robert Mark
Judy A. Treggott
William H. Jones
Rev. William D. Jones
Albany
Alyce H. H. H.
Sara M. Mc Donnell
James Hartman

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #5-67-ST, Trees

Public Works Department has requested Proposal #5-67-ST for the providing and planting of trees on the Waverly Project.

Proposals and advertisement were mailed to prospective bidders on August 30, 1966. Bids were received, opened and read aloud at City Hall at 10:00 AM September 14, 1966. Below are the results:

<u>Bidder</u>	<u>Total Price</u>	<u>Bond</u>
Chesapeake Nurseries, Inc.	\$2,855.50	Not required

Bids were not received from Peninsula Nurseries Garden Co., Inc., Bountiful Ridge Nurseries or Rolandhurst Nurseries.

Public Works Department has reviewed the proposal. In that the local industry was canvassed with only one bid being received, I recommend that Chesapeake Nurseries Inc. be awarded the Contract. The account to be charged is the Waverly Bond Issue.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Reimbursement for Removal-Corner Obstruction

Bureau of Inspection Purchase Requisition Number 31 is for the reimbursement to Dr. & Mrs. William Fisher, Jr. for work done as a result of a City order.

The City order required removal of a fence and other material that was termed as a corner obstruction. The Chesapeake Nurseries performed this work and were paid by Dr. & Mrs. Fisher, an amount of \$216.00.

The attachment to the Inspections requisition is an estimate of the cost of this work. I recommend that Dr. & Mrs. Fisher be reimbursed for the cost of this work. The account to be charged is 21.902D which has a current balance of \$2425.00.


Calvin C. Davis

CCD/s

cc: 9 for Council
Mr. Leydecker
BI

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Lighting Equipment-Contract A-10-67

Public Works Department requires additional lighting equipment for the Waverly Project, and on Cypress Street.

Proposals were mailed and advertised on September 8, 1966. Proposals were received, opened and read aloud at 10:00 AM, September 21, 1966. Below is a tabulation for your information:

<u>Bidder</u>	<u>Item #1</u>	<u>Item #2</u>	<u>Item #3</u>	<u>Total Price</u>
Artcraft Electric Co.	\$1,463.60	\$2420.60	\$63.20	\$3,947.40
Central Electric Co.	1,680.00	2743.30	68.50	4,491.80

Bids were not received from Jones Electric Co. or Lindy Materials Industries, Inc.

Public Works Department has reviewed the proposals and requests that Artcraft Electric Co. be awarded Items 1 and 3. They request that Central Electric be awarded Item 2. The reason for this request is that Item 2 as bid by Artcraft Electric is not the item as specified. As requested by Public Works Department the cost would be Item 1, \$1,463.30 and Item 3, \$63.20 or a total of \$1,526.80 to Artcraft Electric Co. and Item 2, \$2,743.30 to Central Electric Co. The Grand Total will be \$4270.10. The account to be charged is the Waverly Bond Issue for \$2,037.88 and account 12.402 for \$2,232.22 which has a current balance of \$78,467.64.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Awnings for City Hall

Purchasing Department has received bid from the Canvas Shop to replace the awnings at City Hall. The present awnings are in a sad state and should be considered for replacement soon. The Canvas shop will redo all the awnings during the winter and will have all of them ready for hanging next spring.

The price for the complete job is \$500.00. Included in this price is \$70.00 which is the usual fee for taking the awnings down, storage and then rehanging the awnings in the spring. Thus the net price for the new awnings is \$430.00. The Canvas Shop is the only known source for the canvas awnings in the area.

Request authority to issue a Purchase Order for the recovering of the awnings to The Canvas Shop. The account to be charged is 10.612C which has a current balance of \$2,419.14.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
Purchasing Department

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Lead Goosenecks

Public Works Department Purchase Requisition Number 453 is for the pricing and purchasing of Lead Goosenecks.

Request for Quotation Number 31 was sent to likely suppliers on September 8, 1966 and replies were received from them on 9-22-66. Below are the results:

<u>Vendor</u>	<u>Total Price</u>	<u>Terms</u>
Hays Manufacturing Co.	\$1,149.50	2% 10 N 30
Pollard, Joseph G. Co.	\$2,340.00	2% 20
Mueller Co.	\$1,270.00	2% 15

Public Works Department has reviewed the proposals. I recommend that the Hays Manufacturing Co. be awarded the order on their bid of \$1,149.50 less 2% discount for payment in 10 days. The account to be charged is 20.243A which has a current balance of \$31,213.47.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Trident Meters (Standardized)

Public Works Department Purchase Requisition Number 487 is for the pricing and purchasing of 6 2" Trident Meters. These meters have been standardized.

Letter from this office on September 6, 1966 was priced for the purchase of 6 2" Trident Meters. The cost of the meters is \$216.38 each or \$1,298.28 for the six. The account to be charged is 20.243A which has a current balance of \$31,213.47.

Request authority for the issuing of a Purchase Order to the Neptune Meter Co. for the purchase of these meters.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Inlet Frame and Grate

Public Works Department Purchase Requisition Number 1044 is for the pricing and purchasing of Inlet Frames and Grates.

Request for Quotation Number 30 was sent to likely suppliers on September 8, 1966 and replies were received from them on 9-22-66. Below are the results:

<u>Vendor</u>	<u>Total Price</u>	<u>Terms</u>
Richard Foundry Corp.	\$332.00	1% 10 N 30
Dewey Brothers	\$343.20	1% 10 N 30
Frederick Iron & Steel, Inc.	\$401.60	N 30

Public Works Department has reviewed the proposals. I recommend that the Richard Foundry Corp. be awarded the order on their bid of \$332.00 less 1% discount for payment in 10 days. The account to be charged is 12.203C which has a current balance of \$43,581.53


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Asphalt Coated Corrugated Metal Arch Pipe - Contract A-11-67

Public Works Department Purchase Requisition Number 1043 is for Asphalt Coated Corrugated Metal Arch Pipe of various lengths and diameters. This material is for use as Storm Water Drains for the PAS Realty area now being developed.

Proposals were mailed together with the newspaper advertisement on September 16, 1966. Proposals were called for October 5, 1966 but due to urgent need this date was changed to September 26, 1966.

Proposals were mailed to Hajoca Corp., Armco Steel Co., Keenan-Cashmen Co., Buffalo Tank Div., Associated Pile & Fitting Corp., Bethlehem Steel and Salisbury Steel Co. In addition the proposal was phoned to Republic Steel Corp. The proposals were received, opened and read aloud this morning at 10:00 AM. Results of the bidding will be given verbally at Council Meeting.

The account to be charged is 12.203C which has a current balance of \$43,581.53.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Copper Tubing

Public Works Department Purchase Requisition Number 477 is for the pricing and purchasing of arCopper Tubing.

Request for Quotation Number 27 was sent to likely suppliers on September 7, 1966 and replies were received from them on 9-21-66. Below are the results:

<u>Vendor</u>	<u>Total Price</u>	<u>Terms</u>
Speakman Co.	\$443.40	2% 10 N 30
Hajoca Corporation	\$443.52	2% 10 N 30
Peninsula Plumbing Supply	\$528.78	2% 10 N 30

Public Works Department has reviewed the proposals. I recommend that the ~~Speakman Co.~~ be awarded the order on their bid of \$443.40 less 2% discount for payment in 10 days. The account to be charged is 20.243A which has a current balance of \$31,213.47.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sludge Pump Repair

Public Works Department Purchase Requisition Number 214 was for the emergency Sludge Pump repair at the Sewer Treatment Plant.

This pump was sent to the R. D. Grier & Sons shop for the necessary repair. This company is the only local source that could repair this particular piece of equipment and do so immediately.

Request authority to issue the necessary Purchase Order to pay R. D. Grier & Sons for the repair of the pump. The total price for this work is \$676.36. The account to be charged is 13.232E which has a current balance of \$3,188.55.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Additional Work on Aerator Building

Public Works Department Purchase Requisition Number 1062 is for the additional work done at the Aerator Building during the extensive repairs done in the summer.

Council approval was obtained for the initial estimate of the repairs but this additional work is for improvements and repairs found to be necessary after the work was started. The additional work amounts to \$910.92 and is to be funded from the current budget.

Request authority to issue the Purchase Order to cover this work to Charles J. Bower. The account to be charged is 20.232E and the current balance is \$4514.56.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Pipe Saw

Public Works Department Purchase Requisition Number 1035 is for the pricing and purchasing of an Air Driven Pipe Saw.

Request for Quotation Number 34 was sent to likely suppliers on September 9, 1966 and replies were received from them on 9-16-66. Below are the results:

<u>Vendor</u>	<u>Total Price</u>	<u>Terms</u>
Ellis & Ford Mfg. Co.	\$2,861.50	5%15, N 30
R. D. Grier & Sons	2,861.50	Net
E. H. Wachs Company	2,881.50	Net

Layfayette Saw & Knife Co. did not bid.

Public Works Department has reviewed the proposals. I recommend that the Ellis & Ford Mfg. Co. be awarded the order on their bid of \$2,861.50 with 5% discount for payment in 15 days. The account to be charged is 20.243B which has a current balance of \$3,000.00.


Calvin C. Davis

CCD/s
cc: 9 for Council
Mr. Leydecker
PW.

INTER OFFICE MEMORANDUM

September 26, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #12-67-SW

Contract #12-67-SW was for the installation of Storm Water Drains for the area being developed by the PAS Realty Co. near Lake, Burton & Cypress Streets.

Proposals were mailed and advertised on September 2, 1966. Proposals were received, opened and read aloud at 11:00 A. M. on September 14, 1966. Below is a tabulation of the results:

<u>Bidder</u>	<u>Total Price</u>	<u>Bond</u>
George W. Wilkinson	\$24,235.00	\$1,750.00

Bids were not received from A. P. Isakson, Inc., Evans Construction Co., Weems Brothers, Robert O. Linder, Wicomico Construction Co., Edgell Construction Co., Reo Construction Co. or Charles Lewis.

Public Works Department has reviewed the proposal and recommend as do I, that George W. Wilkinson be awarded the Contract on his bid of \$24,235.00. The engineers estimate for the contract was \$30,000.00. The account to be charged is 12.203C which has a current balance of \$43,581.53.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

L. BARTON MUMFORD
1008 Belle Avenue
Salisbury, Md. 21801

9/23/66

Salisbury City Council
att Mr Paul Martin Pres

I am Writing this
in regards to the Meeting on
Changing the zoning on
& Main St Property off
Richard Hodgson from A
Res to Commercial I dont
think it should be changed
because if it is he could
put any thing out there

awating

L. Barton Mumford
Power of atty for L + L Howard Mumford
1008 Belle ave
Salisbury
Md

CITY OF SALISBURY, MARYLAND

Meeting #22 (Special)

October 3, 1966

At the special meeting of the Council of the City of Salisbury, the Mayor and all members of the Council were present with the Executive Secretary in attendance.

Mayor Truitt read a proposal that the Council approve a transfer of \$25,000 from unappropriated surplus to Capital Improvements Emergency Appropriation to cover remaining costs of the Waverly Project. The proposal was in the form of a Resolution.

It was moved by Councilman Rodgers, seconded by Councilman Seidel, with a proviso that the Resolution be accompanied by a letter from the City Auditors citing the nature of the surplus and its availability, that the sum of \$25,000 be transferred as stated in the Resolution. The motion was passed unanimously.

Since there was no further business to come before the Chair, the meeting adjourned at 9:45 p.m.


Executive Secretary


President of the Council

10/31/66
Date

RESOLUTION NO. 84

Council Meeting of October 10, 1966

WHEREAS, the Director of Public Works has advised the Council that the actual cost of the Waverly Project had exceeded the estimated cost by the sum of \$25,000; and

WHEREAS, it is the feeling of the Council that this is a public expenditure for which there is a pressing need for completion; and

WHEREAS, the Council has been advised by the City Auditor that there presently exists an unappropriated surplus sufficient to fund this emergency appropriation; and

WHEREAS, at a special meeting held October 3, 1966, Mayor Truitt recommended that the budgeted appropriations for the Fiscal Year ending June 30, 1967 be amended to provide for a transfer from the General Fund to the Capital Improvements Fund of \$25,000 for the completion of the Waverly Project.

ACCORDINGLY, it was moved and resolved by Councilman Rodgers and seconded by Councilman Seidel and unanimously adopted, all five (5) Councilmen being present, that the sum of \$25,000 be appropriated as an emergency appropriation to provide for a transfer from the General Fund to the Capital Improvements Fund of \$25,000 for the completion of the Waverly Project.

President of the Council

MAIN LAFRENTZ & Co.

CERTIFIED PUBLIC ACCOUNTANTS

OFFICES OR ASSOCIATED FIRMS
U.S.A., CANADA, MEXICO, SOUTH AMERICA
GREAT BRITAIN, EUROPE, MIDDLE EAST
AUSTRALIA, AFRICA

BOX 588-109 HIGH STREET
SALISBURY, MARYLAND 21801
PIONEER 2-8164

October 4, 1966

Colonel Charles E. Leydecker
Executive Secretary
City of Salisbury
Salisbury, Maryland

Dear Col. Leydecker:

You requested that I advise you as to the availability of funds from which the City Council can appropriate approximately \$25,000.00 from the General Fund to the Capital Projects Fund for the completion of the Waverly Street project.

The General Fund at June 30, 1966 had a total surplus of \$353,690.00, of which \$222,500.00 had been committed (i.e. - appropriated) for the current year's operations. This left \$131,190.26 as unappropriated surplus which is the source for the \$25,000.00 appropriation. You may wish to note the history of both appropriated and unappropriated surplus which we set forth on page 48 of our June 30, 1966 Report On Examination. It should be apparent from this that there are more than sufficient funds to effect this additional appropriation. The afore going is based, of course, on legal counsel's opinion that the circumstances conform to the emergency appropriation concept of the Charter.

Yours sincerely,



CCH:kdn

CITY OF SALISBURY, MARYLAND

Meeting #23

October 10, 1966

PRESENT

Councilman David Rodgers
Councilman Sam Seidel

Councilman Harry Fullbrook
Councilman Robert Powell

ABSENT

Mayor Dallas Truitt

Councilman Paul Martin

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Director of Public Works, P. Cooper; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Police Chief, L. Payne; Planning Director, P. Tallon; City Solicitor, W. Anderson; Member of the Press and interested citizens.

Convening - Approval of Minutes, Sept. 26, 1966

The Council of the City of Salisbury met in regular session at City Hall on Monday, October 10, 1966 at 8 p.m. In the absence of the Council President, Councilman David Rodgers conducted the meeting. The Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Powell, seconded by Councilman Seidel.

Appearance - Lewis Carman, Retail Merchant's
Plans for Christmas Mall

Mr. Carman exhibited a diagram of the Christmas Mall planned for this year on Main Street, pointing out the streets desired to be closed, fire lanes, and locations of various displays. He advised street pole decorations would be utilized and similar decorations as were used last year would be the trend. St. Peter's street is to be closed to traffic and utilized for delivery purposes only. A request to treat Market Street in this same fashion was not considered favorable by Council, however. Councilman Seidel advised that Market Street merchants were not in favor of closing Market Street. This added to recommendations from the Police Chief and Public Works Director not to allow traffic to enter Mill St. from the Camden St. bridge, influenced Council's decision to go along with the plans based on last year's program, reserving opinion on the Market Street closing and subsequent traffic pattern changes until the matter had been studied from all angles and specific approval received to the proposal from the Market Street Merchants.

Council also agreed to a proposal by the Planning Director that his department be allowed to have the opportunity to make a contribution to the plans for the Mall in the course of studying the proposal.

Resolution No. 84 - Transfer of Funds for
Waverly Project Completion

Resolution No. 84 which was proposed at a special meeting held on October 3, 1966 was introduced for formal approval.

Resolution No. 84 reads as follows: WHEREAS, the Director of Public Works has advised the Council that the actual cost of the Waverly Project had exceeded the estimated cost by the sum of \$25,000; and

WHEREAS, it is the feeling of the Council that this is a public expenditure for which there is a pressing need for completion; and

WHEREAS, the Council has been advised by the City Auditor that there presently exists an unappropriated surplus sufficient to fund this emergency appropriation; and

WHEREAS, at a special meeting held October 3, 1966, Mayor Truitt recommended that the budgeted appropriations for the Fiscal Year ending June 30, 1967 be amended to provide for a transfer from the General Fund to the Capital Improvements Fund of \$25,000 for the completion of the Waverly Project.

Accordingly, it was moved and resolved by Councilman Rodgers and seconded by Councilman Seidel and unanimously adopted, four of the five Councilmen being present, that the sum of \$25,000 be appropriated as an emergency appropriation....."

A letter from the City auditor accompanied the Resolution as requested at the October 3rd meeting. A motion to approve the Resolution as presented was made and seconded by Powell and Seidel and carried unanimously. Councilman ^{Fullbrook} expressed a ^{24.} reservation to his affirmative vote; however, in order to proceed with the completion of the Project, he voiced his approval in order to comply with the 4/5ths majority vote required on an emergency appropriation. Complete copy of Resolution is attached.

City Executive Secretary advised Council on the necessary transfer of funds in the Parking District #1 Funds to take care of the rental of the Chestnut Street Parking Lot. The sum of \$2,200 was transferred from the Administrative account in the Parking District account to take care of the rental of the lot. This account will be reimbursed from the next budget.

Award of Bids

1. Prison Labor - July - motion by Seidel, seconded by Powell to issue purchase order as recommended by the Purchasing Agent for 755 hours @ \$1/hr.
2. Air Conditioners (Planning Office) - motion by Seidel, seconded by Powell to purchase from Medford & Smith, Inc. in the amount of \$483.
3. Car - Fire Marshal - motion by Powell, seconded by Seidel to award to Oliphant Chevrolet Sales Co. for low bid of \$1,957.59.
4. Pipes and Bends - motion by Seidel, seconded by Powell to award to James B. Clow & Son, Inc. in the amount of \$270.14.
5. Komac No. 1 and No. 2 (Standardized) - motion by Powell, seconded by Fullbrook to purchase as recommended from Koppers Co. in the amount of \$1,957.

6. Uniforms - Police Department - motion by Seidel, seconded by Powell to award purchase of uniforms only to low bid of Donald S. LaVigne, Inc. in the amount of \$2,335.55 and to purchase shirts locally from R. E. Powell & Co. @ \$4.90/shirt.
7. Uniforms for Public Works Department - motion by Fullbrook, seconded by Powell to purchase from J. C. Penney & Co. for low bid of \$674.12.
8. Reimbursement for Travel-Interview - motion by Seidel, seconded by Fullbrook authorizing payment in the amount of \$253.46 to Mr. Sham Gupta for expenses incurred.
9. Two-way Radio-Fire Marshal's Car - motion by Powell, seconded by Seidel to award to Charles H. Chaney Co., Inc. in the amount of \$700 on the recommendation of the Fire Marshal and since low bid did not meet specifications for complete transistor-type radio.
10. Contract #10-67-W & 11-67-S - Water Main & Sewer on North Park Drive - motion by Fullbrook, seconded by Powell to award to George Wilkinson for a total of \$3,580.50.
11. Contract #13-67-W, Water Main, Ruark Road - motion by Seidel, seconded by Powell to award to A. P. Isakson, Inc. in the amount of \$6,031.95.
12. 29,500' Solid Direct Wire for Pumping Stations - motion by Fullbrook, seconded by Powell to award to Artcraft Electric in the amount of \$1,266.36 as recommended for emergency repair work to well houses.

In reference to the Bid # 10 above, Council unanimously approved a request from Larmar Corporation that they be charged with only 50% of the cost of the extension of sewer and water on North Park Drive to their property since there was no possibility for them to obtain future reimbursement for the other side of the street which is the City Park and which will never be developed. Councilman Powell made a motion honoring the request of Mr. Carey of the Larmar Corp. and Councilman Seidel seconded it.

Report - Luminaires, Waverly Project

In connection with a request from Artcraft Electric Co. to demonstrate that their product (made by SLECO) was equal to that made by General Electric which Mr. Cooper preferred (see minutes of previous meeting), Mr. Russell Hopkins and Mr. Milton Nason of Central Electric and Artcraft Electric respectively were present to argue the features of each. A model luminaire from General Electric was exhibited and demonstrated by a Mr. Collins of the General Electric Co. and Central Electric Supply Co. Likewise, a model luminaire from SLECO was exhibited and demonstrated by a Mr. Hallenbeck, company representative, for Artcraft Electric Supply Co.

Lengthy discussion of the two products was heard by Council who called upon Mr. Cooper to explain his preference for the General Electric luminaire. Based on his recommendations, since the Council felt he was better qualified to judge the products than they were, motion was made and seconded later in the meeting by Fullbrook and Powell to award the bid for luminaires to Central Electric Company. The motion was carried unanimously.

Audit Report

At the request of Councilman Fullbrook, Council set a special date, November 7, for a complete review and analysis of the Auditor's Financial Report and Recommendations.

Report - Change in Grades, R-17 Project, George Miles & Buhr

Mr. Cooper presented a request for hiring George, Miles & Buhr for the sum of \$800 or less for the engineering work to change the grades on the central parking lot in the R-17 Project to incorporate existing pavement into the overall plan. He explained this change in grade would result in a possible savings of \$10,000 to \$15,000 to the Project. A Plat of the area was displayed and technicalities explained. Motion to approve the plan as recommended by Mr. Cooper was made and seconded by Fullbrook and Powell and carried unanimously.

Mr. Tallon, Planning Director, reported to Council on their request for him to find out why the lighting and signals for the Project were not included in the financing. He advised he had discussed the matter with representatives of the Urban Renewal Agency and was informed the Federal Government will not participate in lighting on the interior of the lots but will on a 50-50 basis on lighting on the streets around the lot. This participation will amount to a credit towards the City's financing in addition to those we now have.

Wilbur Smith Study for Proposed Signal Improvements

Members of the AAA automobile club were present for the preliminary review of data submitted by Wilbur Smith on the proposed signal improvements on Rt. 13 and Rt. 50. Mr. Cooper gave the review, outlining locations for the signals, recommended speed limits through the City, summary of traffic counts and subsequent pattern indications, costs and progress of the Study.

Ordinance No. 938 - 2nd Reading - Auction Sales

The amended version of Ordinance No. 938 was presented for final approval. A letter from the Chairman of the C. C. D. C. of the Retailer's Association, Jack Purnell was offered, giving the Association's endorsement of the Ordinance as amended. A motion unanimously passing the Ordinance was made and seconded by Powell and Seidel. Special permission was also granted giving Mr. Albert Bell a prorated rate on his license fee for this year.

Request to hire Consultants (Malcolm, Pirnie) for Sewage Treatment Plant Improvements

Mr. Cooper advised the Council on the serious situation involving the City's Sewage Treatment Plant's inability to handle the amount and type of Industrial Waste being discharged into its system by one of the larger Industrial Concerns in the City.

He reviewed his attempts to get this Concern to correct the method of operation in connection with the discharging of their waste into the sewers and the unsuccessful outcome of his attempts. He explained in detail the steps involved in treating this waste, pointing out where the trouble starts in the system. He advised that a comprehensive study of the best way to handle the problem is needed before any further action can be taken by the City in attempting to get the Industry concerned to improve their waste disposal methods. He asked for and received authority to hire the firm of Malcolm

Pirnie for this Project at an estimated cost of \$5,000. A report is expected to be made by January, 1967. Formal motion granting the authority was made by Councilman Fullbrook, seconded by Councilman Powell and carried unanimously.

Need for additional luminaires - R-17 Project

Mr. Cooper also requested and received authorization to increase the number of luminaires, standards and other items necessary to provide adequate lighting facilities for the parking lot in the R-17 Project on the contracts to the successful bidders of each item purchased for the Waverly Project. He estimated a need for 11 additional luminaires, standards, poles, etc.

Ordinance No. 948 - 1st reading - Weeds

Ordinance No. 948, introduced at the request of the Building Inspector, reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending Chapter 13 of the Code of Salisbury, 1959, by repealing and re-enacting Sections 13-37 through 13-40 inclusive, and adding sections 13-41 and 13-42, to provide for removal of excessive growth of grass and weeds on any curb, gutter or sidewalk.

Council objected to the inclusion of the term "bushes" in the Ordinance and with this eliminated, the Ordinance was approved on first reading by motion of Councilman Fullbrook, seconded by Councilman Powell and carried unanimously.

Ordinance No. 947 - 2nd reading - "Structures",
Zoning Code - Definition

There being no changes, amendments or corrections to the Ordinance as introduced at the last meeting, motion was made by Councilman Powell, seconded by Councilman Seidel that same be passed for second and final reading.

New Business

1. A bill presented in the amount of \$100 for legal opinion rendered on the petitioned write-in for election purposes for the Mayor's seat was discussed with action on the matter tabled.
2. The matter of the request for a school-crossing guard at the Oak Hill Towne House Apartments was briefly reviewed with the Executive Secretary who informed Council that equipment (belt, whistle, etc.) has been offered to the interested parents for their use and also that increased Patrolling and radar have been employed in the area.
3. Executive Secretary advised that Montgomery Ward has exceeded the maximum number of false alarms and will be fined for any subsequent alarms answered by the Police Dept.
4. Two requests received from the C. C. D. C. were considered and discussed. One, to provide police protection at the Chestnut Street Parking Lot for a period of time around 9 p.m. on nights when the stores are open to insure the safety of clerks and employees of the downtown area who have parked their cars over there; and second, to rope off or enclose in some manner, the former Shore Distributors property, stabilizing same and providing an attendant, in order to eliminate as much free parking as possible in the area. Suggested rates of \$5/month and 25¢/3-hour periods were offered.

Council authorized the police protection and requested that costs for the development of the Shore Distributors property be analyzed and presented to Council for further consideration.

5. Executive Secretary was instructed to have the Sunshine Parking Lot striped in order that a reasonable amount of space is allowed for each car. Congestion in the lot has been a source for complaints and aggravation.
6. The City Solicitor was asked to render a legal opinion on the question of dissolving the Board of Zoning Appeals in a report to Council at the next regular meeting.
7. A request for permits to install six large billboards along the Railroad R/W between Washington and E. Locust Streets was reported by the Building Inspector. Council advised they were not in favor of the request, especially in view of the beautification work done by the Kiwanis Club in this location, and authorized the Building Inspector to deny the issuance of the necessary permits.
8. R/W - Market Street Storm Drain - Mr. Cooper reviewed his negotiations concerning the acquisition of r/w for the necessary storm drain relocation in the area of Market Street in the Waverly Project. Two possibilities were reviewed with authorization given to execute the deed if negotiations are successful in obtaining r/w across the preferred Wile's property so long as there is no financial outlay. In this event, the matter will have to again be presented to Council for consideration.

There being no further business to come before the Chair, the meeting adjourned at 11:15 p.m. to meet again in regular session on October 31, 1966.

Jana L. Paves
City Clerk

W. Paul Martin
Council President

10/31/66
Date

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Prison Labor - July

Public Works Department Requisition is for Prison Labor used throughout the city in various sections for July.

At a prior Council Meeting I informed the Council that the new charge for prison labor has been increased to \$1.00 per hour.

Request authority to issue a Purchase Order to cover the requested 755 hour use of prison labor for July. The accounts to be charged are 13.242E, current balance \$500.00, 13.402J, current balance \$1,500.00 and 19.402J current balance \$350.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Air Conditioners

Planning Commission ~~Purchase~~ Requisition No. 96-66 is for the pricing and purchasing of two Air Conditioners.

Request for Quotation No. 19 was sent to likely suppliers on August 16, 1966 and replies were received from them on 8-30-66. Below are the results:

<u>Vendors</u>	<u>Total Price</u>	<u>Terms</u>
Medford & Smith, Inc.	\$483.00	N 30
Severence Service Corporation	\$572.00	N 30

Withdrawal was made by Artcraft Electric Supply Co.

Planning Commission has reviewed the proposals. I recommend that the Medford & Smith, Inc. be awarded the order on their bid of \$483.00. The account to be charged is 10.613A, which has a current balance of \$300.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
Pl Comm

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Car-Fire Marshal

Proposal A-6-67 is for the pricing and purchase of a car for the Fire Marshal.

Proposals and advertisements were mailed on September 19, 1966 and Proposals were received, opened and read aloud at 10:00 A. M. EDT on October 6, 1966 with the following results:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>BOND/CHECK</u>
Oliphant Chevrolet Sales Co.	\$1,957.59	Bond 5%
Horner Motor Sales, Inc.	2,180.00	Check \$119.00
Culver Motor Co.	2,038.07	Check \$118.99

Proposals were not received from Cavanaugh, Torrey or Salisbury-Mercury.

The Fire Marshal has reviewed the Proposals and requests the award be made to the Culver Motor Co. on their bid of \$2,038.07. The reasons are as follows; 1)The Oldsmobile does not have the specified wheel base; has the appearance and is adequate in size for my need, 2)The heavy duty transmission specified would be of great value as much of my travel is in the county and road conditions would merit this consideration of this feature and 3) The all vinyl interior would help in maintenance and overall appearance. If the Council approves this purchase the difference between the low bid and the Culver Motor Co. bid is \$80.48. The account to be charged is 11.293 which has a current balance of \$1,275.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FM

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Pipes and Bends

Public Works Department Purchase Requisition No.1040 is for the pricing and purchasing of Pipes and Bends.

Request for Quotation No. 22 was sent to likely suppliers on August 22, 1966 and replies were received from them on 9-6-66. Below are the results:

<u>Vendor</u>	<u>Total Price</u>	<u>Terms</u>
James B. Clow & Son, Inc.	\$270.14	N 30
U. S. Pipe & Foundry Co.	\$290.32	N 30
R. D. Wood Co.	\$294.00	N 30

Public Works Department has reviewed the proposals. I recommend that the James B. Clow & Son, Inc. be awarded the order on their bid of \$270.14. The account to be charged is 12.203C, which has a current balance of \$43,252.85.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Komac No. 1 and No. 2 (Standardized)

Public Works Department Purchase Requisition No. 502 is for the pricing and purchasing of Komac No. 1 and No. 2. This material has been standardized.

Letter from this office on September 16, 1966 was priced for the purchase of Komac No. 1 and No. 2. The cost of this material is No.1-\$532.00 and No.2-\$1,425.00 or a total of \$1,957.00 for both. The accounts to be charged are, and their balance are-12.202D-\$2230.67, 20.242H-\$4994.75, and 13.242D-\$4994.75.

Request authority for the issuing of a Purchase order to the Koppers Company, Inc. for the purchase of this material.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Uniforms- Police Department

Police Department Requisitions Numbers 174,175,176 & 180 are for the pricing and ordering of uniforms (winter) for the police.

Request for Quotation Number 32 was forwarded to likely suppliers on September 8, 1966 and replies were received on September 29, 1966. Below is a tabulation of the results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Donald S. LaVigne, Inc.	\$2810.55	Net
Howard Uniform Co.	2930.45	Net

Bid was not received from A. Jacobs & Sons.

Police Department has reviewed the proposals. The Chief wishes to have the award made to the Donald S. LaVigne, Inc. for all items except the shirts. The R. E. Powell Co. carries the shirts used by the Police Department and is \$4.90 per shirt. The Chief requests authority to purchase the shirts locally and the uniforms from Donald S. LaVigne, Inc. on their low bid of \$2,810.55 less \$475.00 (shirts) or a net of \$2,335.55. The account to be charged is 11.112F which has a current balance of \$4,994.75.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Uniforms for Public Works Department

Public Works Department Purchase Requisition No. 501 is for the pricing and purchasing of Uniforms.

Request for Quotation No. 36 was sent to likely suppliers on September 19, 1966 and replies were received from them on 9-26-66. Below are the results:

<u>Vendor</u>	<u>Total Price</u>	<u>Terms</u>
J. C. Penney & Co.	\$674.12	N 30
Star Laundry Dry Cleaners, Inc.	\$685.33	N 30

Bids were not received from Eastern Overall Cleaning Co.

Public Works Department has reviewed the proposals. I recommend that the J. C. Penney & Co. be awarded the order on their bid of \$674.12. The accounts to be charged are, and have a balance of- 12.202G-\$208.00, 19.402K-\$200.00, 20.242J-\$158.00, 13.242I-\$100.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Reimbursement for Travel-Interview

Public Works Department Requisition No. 1066 is for reimbursement to Mr. Sham L. Gupta for an interview.

Public Works Department interview Mr. Sham Gupta for a position as an Engineer in the Public Works Department. The invoice submitted covers travel, meals, and lodging for Mr. Gupta from Baton Rouge, Louisiana.

Request authority to issue necessary documents to reimburse Mr. Gupta in the amount of \$253.46. The account to be charged is 13.212A, which has a balance of \$170. Request for transfer of funds has been initiated.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Two-Way Radio-Fire Marshals Car

The Fire Marshal issued Purchase Requisition for pricing and purchase of a Two-Way Radio for the Fire Marshal's Car.

Request for Quotation Number 26A was forwarded to local suppliers and bids were received on September 21, 1966. Below are the results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Charles H. Chaney Co, Inc.	\$700.00	Net
Motorola Communications & Electronics, Inc	659.00	Net

Bid was not received from Caldabaugh Radio Communications.

Although Motorola Communications & Electronics, Inc. has submitted the low bid the Fire Marshal is requesting the bid be awarded to Charles H. Chaney Co., Inc. The reason for the request is that the equipment provided by the Charles H. Chaney Co., Inc is that their set is transistorized and therefor there is less maintenance and less battery drain. The account to be charged is 11.293A which has a current balance of \$1,275.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FM

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #10-67-W & 11-67-S, Water Main & Sewer on North Park Drive

Public Works Department Purchase Requisition No. 1074 is for the installation of water main and sanitary sewer on North Park Drive.

Proposals and advertisement were mailed to likely bidders on September 14, 1966. Proposals were received, opened and read aloud at 10:00 A.M. E.D.T., September 28, 1966. Below are the results of the bidding:

<u>Bidders</u>	<u>Total Bid</u>	<u>Terms/Bond</u>
George W. Wilkinson	\$3,580.50	Net-\$500.00
A. P. Isakson, Inc.	\$5,888.00	Net-\$300.00

Bids were not received from Evans Construction Co., Weems Brothers or Reo Construction Co.

Public Works Department has reviewed the proposals. Since receiving bids H. H. Hanna decided not to develop his property therefor the revised amount of the bid is \$2,223.00. I recommend that the award be made to George W. Wilkinson on his revised low bid of \$2,223.00. The accounts to be charged are 13.243A \$262.50, which has a current balance of \$48,889.75 and 20.243A \$45.50, which has a current balance of \$28,347.40. Balance (\$1,915.00) to be paid by Larmer Corporation.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 10, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #13-67-W, Water Main - Ruark Road

Public Works Department requested proposals be mailed for receiveing bids on construction of Water Main on Ruark Road.

Proposals and advertisement were mailed to likely bidders on September 26, 1966. Proposals were received, opened and read aloud at 10:00 A. M. EDT October 6, 1966. Below are the results of the bidding:

<u>Bidder</u>	<u>Total Bid</u>	<u>Bond</u>
A. P. Isakson, Inc.	\$6,031.95	\$500
George W. Wilkinson	8,989.00	600

Bids were not received from Edgell Construction Co., Evans Construction Co., Reo Construction Co. or Weems Brothers.

Public Works Department has reviewed the proposals. I recommend the award be made to A. P. Isakson, Inc on their low bid of \$6,031.95. The engineers estimate for the contract is \$7,200.00. The account to be charged is 20,243A \$3,140.71, which has a current balance of \$28,347.40. Balance (\$2,891.24) is to be paid by property owners.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

RESOLUTION NO. 84

Council Meeting of October 10, 1966

WHEREAS, the Director of Public Works has advised the Council that the actual cost of the Waverly Project had exceeded the estimated cost by the sum of \$25,000; and

WHEREAS, it is the feeling of the Council that this is a public expenditure for which there is a pressing need for completion; and

WHEREAS, the Council has been advised by the City Auditor that there presently exists an unappropriated surplus sufficient to fund this emergency appropriation; and

WHEREAS, at a special meeting held October 3, 1966, Mayor Truitt recommended that the budgeted appropriations for the Fiscal Year ending June 30, 1967 be amended to provide for a transfer from the General Fund to the Capital Improvements Fund of \$25,000 for the completion of the Waverly Project.

ACCORDINGLY, it was moved and resolved by Councilman Rodgers and seconded by Councilman Seidel and unanimously adopted, all five (5) Councilmen being present, that the sum of \$25,000 be appropriated as an emergency appropriation to provide for a transfer from the General Fund to the Capital Improvements Fund of \$25,000 for the completion of the Waverly Project.

President of the Council

CITY OF SALISBURY, MARYLAND

Meeting #24

October 31, 1966

PRESENT

Mayor Dallas Truitt
Councilman Robert Powell
Councilman Sam Seidel

Councilman W. Paul Martin, Presiding
Councilman David Rodgers

ABSENT

Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Solicitor, W. Anderson; Treasurer, H. Brittingham; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Planning Aide, M. Burhans; Police Chief, L. Payne; Purchasing Agent, C. Davis; Sanitary Engineer, K. Haensler; Interested Citizens and Members of the Press.

Convening, Approval of Minutes, October 10

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St., at 8 p.m. on Monday, October 31, 1966. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Powell, seconded by Councilman Rodgers after the addition of Councilman Fullbrook's name in paragraph six on page two.

Ordinance No. 949 - 1st Reading - Rezoning
of Industrial Property Vicinity of Wicomico
River (Bell Farm)

Mr. Stanley Robins, representing Mrs. Clara L. Bell (owner of the property under discussion) appeared before Council along with Dr. H. Gray Reeves (prospective buyer of the property under discussion) to expand on their request for rezoning the portion of the property Dr. Reeves and his brother propose to purchase from Industrial to Residential B classification.

Mr. Robins described the area concerned which is at the southwestern portion or extremity of the entire tract of land and is more popularly known as Mill Island or James Island. The entire tract contains approximately 231 acres, the tract concerned contains 24 acres. He informed that Mrs. Bell, a widow, would be benefitted by the change and that it would not adversely affect anyone in the area.

Council was advised the Planning Commission favorably recommended the change in zoning. It was noted, however, that Councilman Rodgers, who is a member of the Planning Commission, did not favor the change in zoning and his reasons were again reiterated to the Council. He observed that the entire tract of land owned by Mrs. Bell in the area had been annexed at her request specifically and that a lot of money had been spent to carry out this request and provide services for an Industrial Park. He felt that it was important to keep the property industrial because of its proximity to the County's Industrial Park and further felt that enough time had not elapsed to determine that a mistake in zoning had been made.

This point was discussed and argued pro and con with the resulting instruction by Council to the Planning Director to study the matter thoroughly and recommend to them what is best for the area in the opinion of the planning staff, taking all possibilities into consideration. They felt unqualified to make a decision without this recommendation.

Mr. Tallon, Planning Director, informed he would have to have instruction from the Planning Commission to proceed with this project under top priority and suggested the Council write to the Planning Commission requesting same.

Council advised Drs. Reeves and Mr. Robins that no action would be taken on the first reading of the proposed Ordinance No. 949 until the go-ahead had been received from the Planning Commission on the Planning Staff's authorization to proceed with a thorough study of the matter. If this go-ahead is received, the Ordinance will be introduced for first reading at the special Council meeting arranged for November 7 and a final public hearing on the matter held at the second reading of the Ordinance which will be held after the study is made. A maximum period of two months and one week waiting period was estimated. Dr. Reeves advised his option was good until Spring and that he would not require or request any City Services to the property.

Introduction of Daily Times Reporter

Mr. Mike Meise, reporter for the Times, was welcomed back to Salisbury and to the Council meetings by the Council President and members present.

Appeal - Planning Commission Decision re Subdivision, Poplar Hill Avenue

Councilman Rodgers explained the Planning Commission had denied the request for a subdivision as proposed by Mr. Howard Hayman because of the restrictions of the Code but they recommended the Council grant a variance on evidence of hardship in the case.

Mr. Tallon reviewed the requirements of the Subdivision Code, pointing out the deviations and summarizing the problem entailed subdividing one large lot into two small lots which will contain less than the minimum width and lot area than the Code requires. Hardship factors in the case include the following: (a) the homes located on the property are being sold to settle an estate, have been in existence on the property for a long period of time; (b) acquisition of land from adjoining property owners is impossible; (c) the property is adjacent to a public alley; and (d) strict compliance with the Code will make it difficult to sell the property.

Motion granting the variance as requested was made and seconded by Councilman Powell and Seidel and carried unanimously.

Census Tract Proposal - Salisbury, Wicomico area

Mr. Tallon called attention to his explanation of a proposal to have the Federal Bureau of the Census provide a Census Tract and individual block data for the area. Necessary steps to qualify Salisbury for participation in the Federal Program, which involves work on the part of interested citizens and technical people available, were outlined and concurrence by Council on the effort to proceed with the necessary steps was given on motion by Councilman Rodgers, seconded by Councilman Powell.

Authorization to attend Urban Renewal Conference - Planning Staff

Mr. Tallon requested and received formal authorization by the Council on motion by Powell, seconded by Rodgers, for the Planning Staff (Mr. Tallon, Mr. Livingston and Mr. Burhans) to attend a two-day conference on November 3 and 4 in College Park, Md. for the Maryland Association of Housing and Renewal Agencies.

Ordinance No. 950 - 1st reading - Amendment to Ordinance No. 864 authorizing issuance of Preliminary Loan Notes

City Solicitor, Mr. Anderson, advised that this Ordinance takes care of amendments requested by Urban Renewal to the original forms already approved by Council. Ordinance No. 950 reads as follows:

AN ORDINANCE of the Council of the City of Salisbury amending Ordinance No. 864 authorizing the issuance, sale, and delivery from time to time of Preliminary Loan Notes, the execution of Requisition Agreements, and the execution of Project Temporary Loan Notes for delivery pursuant to requisition agreements in connection with Urban Renewal Project No. Md. R-19.

Motion approving the Ordinance for first reading was made by Councilman Powell, seconded by Councilman Seidel and carried unanimously.

Ordinance No. 948 - 2nd reading - Weeds

Discussion of this Ordinance as presented at the previous meeting brought a recommendation by the City Treasurer that bills for weed cutting not be added to and collected as tax bills. He stated he was opposed to the section providing that "the Treasurer of the City of Salisbury shall not accept payment for or receipt said tax bill unless the amount so assessed against said owner is included in the amount paid."

Council President Martin pointed out, however, that few people would be involved in the violation since the majority will abide by rules and regulations and the few that would let their weeds grow until the City has to cut them deserve to have their tax bills so processed. Council agreed unanimously that a weed ordinance "with teeth in it" was needed and approved the motion made by Councilman Rodgers, seconded by Councilman Powell to pass the Ordinance for second and final reading.

Parking District Tax Exemptions

The Building Inspector, Mr. Wojtanowski, presented the following names for approval of exemption from the special assessment tax levied in the Parking District:

James W. Taylor, Jr.
Hygienics Sanitation Co.

6 E. Calvert Street
39 E. Main Street & Salisbury Blvd.

Motion to approve the requested exemption was made and seconded by Rodgers and Powell and carried unanimously.

Christmas Lighting Proposal - Chamber of C.

A formal request by the Christmas Lighting Committee of the Chamber of Commerce was presented by the Executive Secretary. Council authorized the budgeted funds in the amount of \$2,000 (\$1,500 for the program and \$500 for electricity) be turned over to the Committee to use as it deemed necessary. An accounting of the money spent was

requested by the Council to be turned in at the end of the season.

Disposal of Surplus Property - City-owned

Maps showing the locations of City-owned surplus property proposed for disposal were exhibited to Council and a request for approval of the sale of same was made by the Executive Secretary. A total of six properties, representing in most cases small pieces of residue left from right-of-way acquisition, were listed and included the following: parcel - Grier Avenue between Truitt and Naylor Streets with alley; small lot on the southeast corner of S. Division and E. Lincoln St.; small lots on Riverside Drive between Winder and Alabama Avenues; lots on South Boulevard near Federal St. and Riverside St.; and a lot on the southeast corner of Salisbury Parkway and Cypress Street.

The City Solicitor was authorized to advertise the properties for sale to the highest bidder and he in turn requested sufficient legal description to give an accurate advertisement of the property from the Public Works Department.

Award of Bids

1. Parts for Street Sweeper #1 (Standardized) motion by Powell, seconded by Rodgers to award as recommended from McClung-Logan for the purchase of listed material in the total amount of \$794.92.
2. Oxygen Analyser, Sewer Treatment Plant - motion by Seidel, seconded by Powell to award to Arthur H. Thomas, Co. in the amount of \$375.
3. Material and Equipment for STP (Standardized) motion by Seidel, seconded by Rodgers to purchase as recommended from Wallace & Tiernan, Inc. in the total amount of \$540 for the listed items.
4. Heating Unit in Water Plant - motion by Powell, seconded by Seidel to award to Brewington's Plumbing & Heating Co. in the amount of \$1,287 - low bid.
5. Prison Labor - August - motion by Rodgers, seconded by Powell to authorize payment in the amount of \$207.
6. Landscaping - Waverly Project - motion by Powell, seconded by Seidel to award to Chesapeake Nurseries, Inc. in the amount of \$1,238.55.
7. Contract A-12-67, Police Department Vehicles - motion by Seidel, seconded by Rodgers to award to Oliphant Chevrolet Sales, Inc. for low bid of \$5,720 including a station wagon with the three year contract to be \$3,290.

Inspection & Testing of Pre-cast Beams, Bridge R-17 Project

Unanimous approval was given to a request to hire the firm of Herbert-Lucy & Associates of Virginia Beach, Va. to inspect and test the precast beams to be fabricated by Bayshore Concrete Products Corp. for the Bridge in the R-17 Project. Motion authorizing the request was made and seconded by Rodgers and Seidel.

Request for Storm Drain Improvement - Granger
and Faw Building

Mr. Cooper, Public Works Director, explained that the installation of a retaining wall in the R-17 Project will impose a problem on the storm drainage in the area of the Granger and Faw property. He explained a logical solution to the problem would be to install a 12" pipe and build a catch basin at a cost estimated at \$500. A motion authorizing this solution to be carried out was made by Councilman Powell, seconded by Councilman Seidel and carried unanimously.

Waverly Project - Parking Restrictions, Traffic
Flow Proposals, Lighting Details

Mr. Cooper reviewed the Waverly Project with Council, gaining their approval on his recommendations for parking restrictions, directional movement of traffic flow and other changes to make the Project work better. There is to be no parking on the dual lane highway for a trial period or until such time as traffic volume is determined to warrant it.

The entire Project highway is to be named Waverly Drive, extending from South Boulevard to Carroll Street. A new name for the old Waverly Street is to be determined by the Wicomico Historical Society.

Parking on adjoining streets to the Project was discussed with recommendations to be forthcoming. It was suggested that Locust St. be one-way into Newton Street. Mr. Cooper also advised that lighting for the Project as well as the R-17 Parking Lot will not be available until after the first of the year because of the inability of suppliers to furnish luminaires, etc.

Ohio Avenue Sidewalk Replacement

In connection with the Waverly Project, Mr. Cooper pointed out that sidewalk replacement on the north side of Ohio Ave. between Smith and Waverly is so far superior to that on the south side that he would recommend approval of a proposal to have the entire replacement of the south side on a 2 for 1 City-share basis. He estimated the cost to be \$1,400, City share. Council concurred with his recommendation.

R-17 Parking Lot Discussion

Mr. Cooper reported on negotiations for storm sewer right-of-way on the Hugh Wilde property on Market Street and Division. He asked for authority to proceed with the project, settling with Mr. Wilde in the amount of \$500 for R/W and initiating work with a contractor for the actual installation which is estimated to cost \$1,500 including two manholes. A motion by Councilman Rodgers, seconded by Councilman Powell granted the authorization as requested.

A second item in connection with the R-17 Parking Lot Project was reviewed briefly by Mr. Cooper. He advised the City could save approximately \$7,500 on surfacing and \$3,800 on under-cutting by following recommendations of the consulting engineers and authorizing him to negotiate with the contractor to utilize existing paving on the parking lot. Council authority was given for this recommendation.

Discussion - Parking Lot Proposal, Shore Distribu-
tors property

A proposal as presented by the Retail Merchant's Association and the C.C.D.C. was reviewed again by Council. Executive Secretary advised there were several

approaches to utilizing the property for paid public parking, ranging from \$8,000 to \$1,500. He expressed concern about the financial feasibility of utilizing the lot and questioned the need for it once the R-17 Parking Lot (Greenie's) is open.

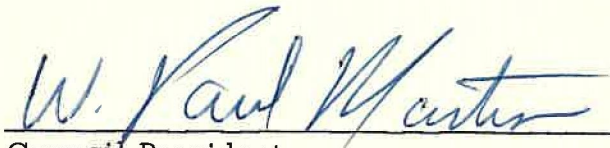
However, members of the Retail Merchant's Association, Mr. Jack Purnell and Mr. John Broyhill, were present and they enthusiastically expressed confidence that the lot would pay for itself and that there was a need for a lot for all-day parkers.

A motion was made by Councilman Rodgers to stabilize the lot, provide fencing and attendant supervision with a monthly charge of \$5.25 per car. Councilman Powell seconded the motion which was carried with no dissenting votes. Maps of the area were exhibited and a determination of which part of the property to utilize was made. Also, Council authorized a loan from the General Fund to the Parking District to pay for the installation until such time as funds from the District are available to take care of it.

There being no further business to come before the Chair, the meeting adjourned at 11 p.m. to meet again in special session on November 7, 1966 at 8 p.m. for a review of the Audit Report and Recommendations.



City Clerk



Council President



Date

City Clerk.

***** APPROVALS *****

(1.) SALISBURY PLANNING COMMISSION
BY CHAIRMAN: BY PLANNING DIRECTOR:

Fred A. Grier, Jr.
FRED A. GRIER, JR.

11/2/66
DATE

Philip L. Tallon
PHILIP L. TALLON

11/1/66
DATE

(2.) CITY OF SALISBURY (MARYLAND)

DEPARTMENT OF PUBLIC WORKS
BY DIRECTOR:

CITY COUNCIL
BY CITY CLERK:

Philip C. Cooper
PHILIP C. COOPER

1 Nov 66
DATE

Fara L. Tawes
FARA L. TAWES

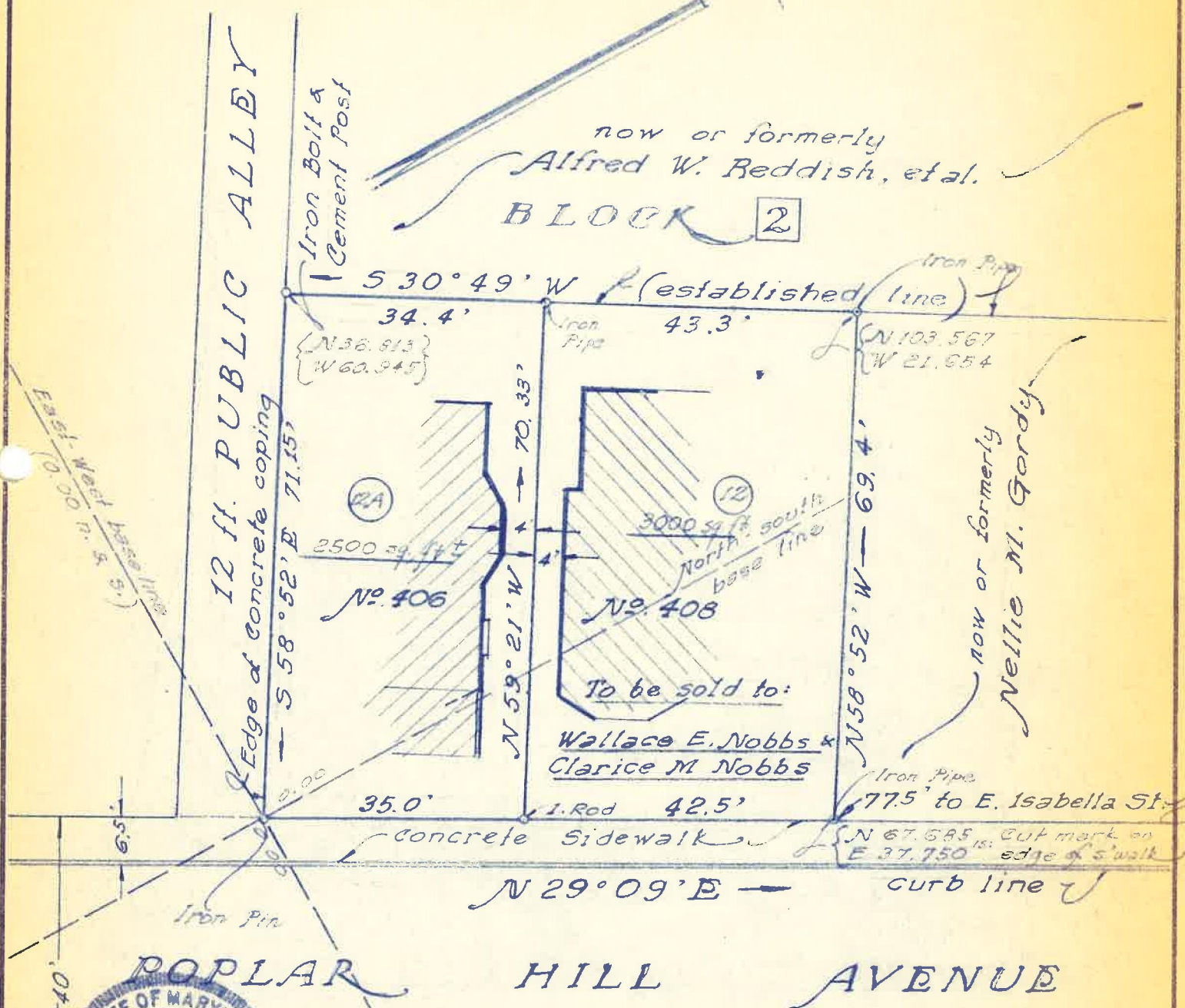
11/1/66
DATE

WE CERTIFY THAT THE REQUIREMENTS OF SECTIONS 72A & -B OF ARTICLE 17 OF THE ANNOTATED CODE OF MD., 1939 EDITION, AS AMENDED BY CHAPTER 1016 OF ACTS OF THE GENERAL ASSEMBLY, 1945, CONCERNING THE MAKING OF THIS PLAT & THE PLACING OF MARKERS, ETC. HAVE BEEN COMPLIED WITH.

SIGNED:

Howard Hayman
AUTHORIZED REPRESENTATIVE OF OWNERS

1966 DATE: Oct. 27 1966



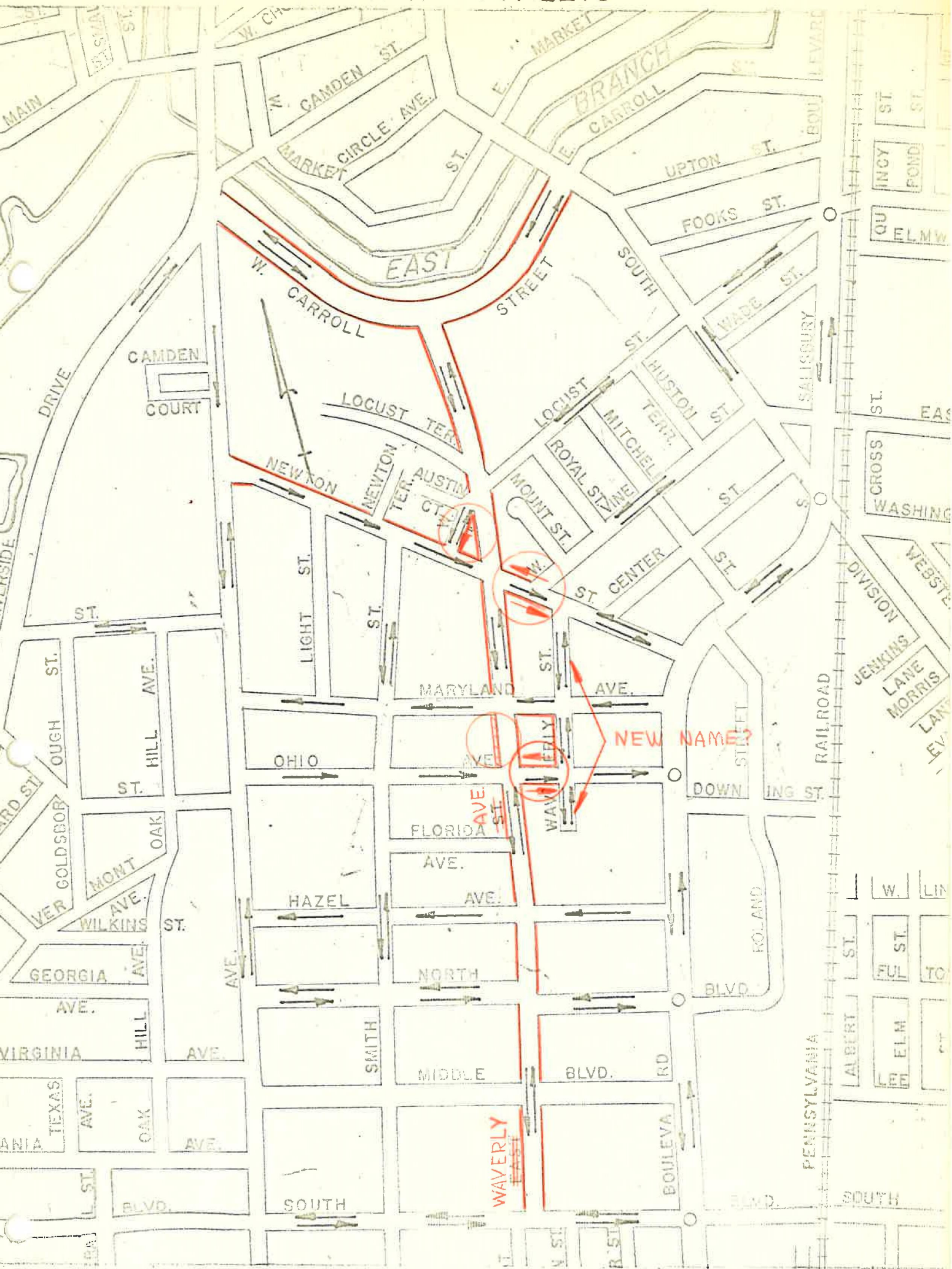
Rev. 1 October 26, 1966

Richard W. Cooper
Surveyor
Salisbury, Maryland

TITLE: ALBINA A. HAYMAN, et al.,
Salisbury, Maryland,
Parsons Election District
Wicomico County

SCALE: 1"=20' BY WUC
DATE: Aug. 30th, 1966
DEED REF: EAT 57-421
PLAT REF: JWTS 297-31
DRWG. NO.: 8-66-7

WAVERLY PROJECT PROPOSED REVISIONS ONE-WAY STREETS



LEGEND:

→ EXISTING MOVEMENTS

— PROP. "NO PARKING"

→ PROPOSED REVISIONS

OCTOBER, 1966

COUNTY RES. "B"

H. JACK RAYNER
205 Acres

COUNTY - HEAVY
INDUSTRIAL

500'

CORPORATE LIMIT

PEMBERTON

ROAD

CO. RES. "B"

COUNTY-
INDUSTRIAL
PARK
Larry N. Culver
Grover C. Adkins

CORPORATE LIMIT

CLARA L. BELL
231 ACRES

City of
Salisbury
Sewage
Treatment
Plant

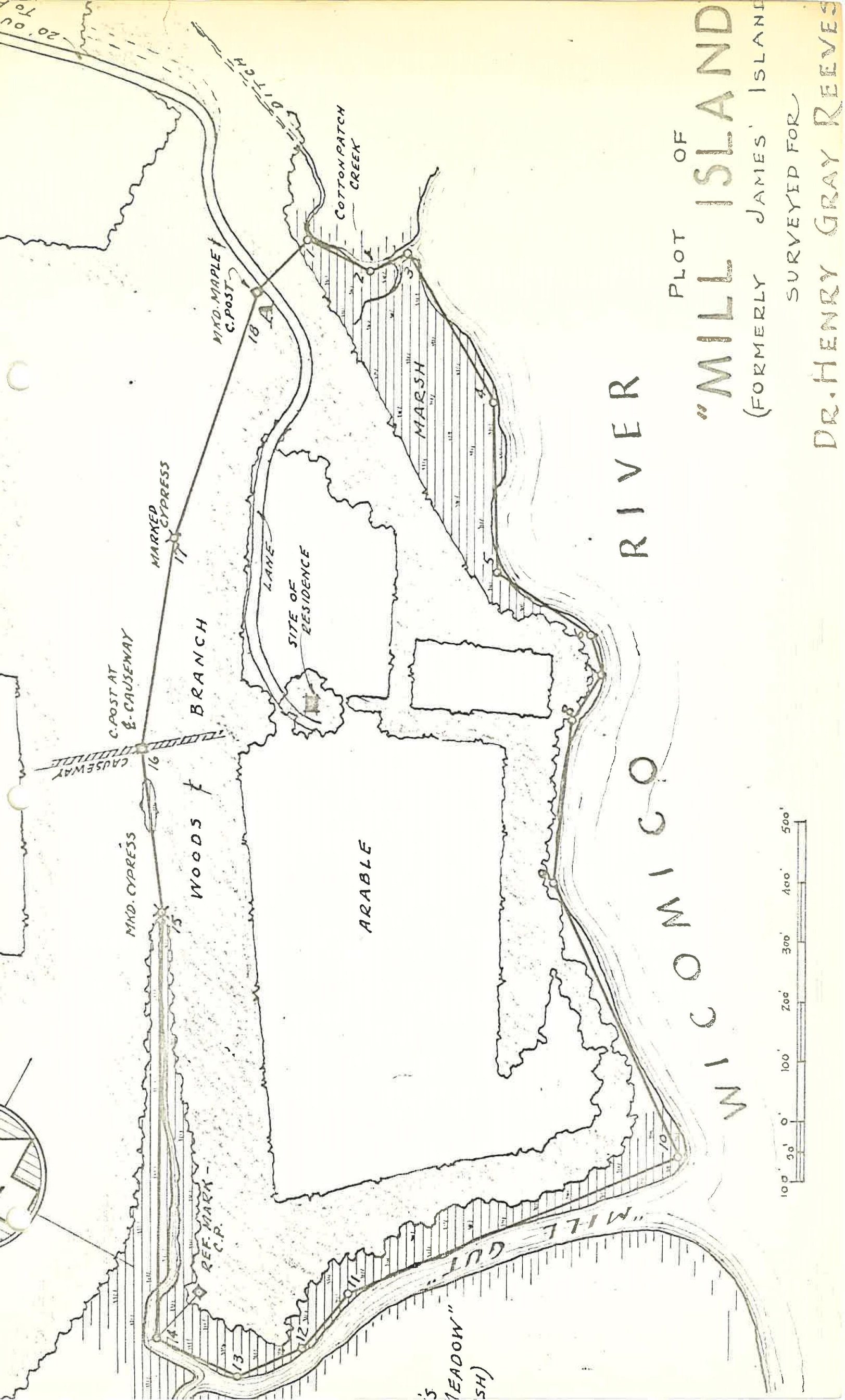
MILL 24.5A.
ISLAND

RIVER

WICOMICO

WICOMICO

RIVER



PLOT OF
"MILL ISLAND"
(FORMERLY JAMES' ISLAND)
SURVEYED FOR
DR. HENRY GRAY REEVES

INTER OFFICE MEMORANDUM

October 31, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Street Sweeper #1 (Standardized)

Public Works Department Purchase Requisition No 548 is for the pricing and purchasing of Parts for Street Sweeper #1.

Letter from this office on October 17, 1966 was priced for the purchase of:

Item	Part Number	Description	Quantity	Price
1	41149	Dirt Def. Rubber	6	\$ 52.86
2	43099	Triangle Deflector	6	39.54
3	43100	Triangle Deflector	6	39.54
4	41510	Arm R. H. Cross Link	1	17.91
5	41494	Channel	1	23.23
6	41502	Shaft	4	6.16
7	41488	Arm L. H. Cross Link	1	29.04
8	41518	Cross Link Front	1	21.55
9	43005	Swivel Bracket	1	11.02
10	41487	Pin	2	4.50
11	41193	Screw	6	1.02
12	41481	Plate Assembly	1	41.81
13	39762	Spring	6	2.22
14	39747	Pin	4	8.60
15	36386	Spring Assembly	4	43.60
16	39687	Shaft	2	34.32
17	36551	Elevator Channel Assembly	1	418.00
		TOTAL		<u>\$794.92</u>

The account to be charged is 21.912G, which has a balance of \$8,417.04.

Request authority for the issuing of a Purchase Order to McClung-Logan for the purchase of this material.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 31, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Oxygen Analyser, Sewer Treatment Plant

Public Works Department Purchase Requisition Number 230 is for the pricing and ordering of an Oxygen Analyser for the Sewer Treatment Plant.

Request for Quotation Number 29 was sent to likely bidders on September 26, 1966 and replies were received as indicated below:

<u>BIDDER</u>	<u>PRICE</u>	<u>TERMS</u>	<u>DELIVERY</u>
Arthur H. Thomas Co.	\$375.00	N 30	7 days ARO
Precision Scientific Co.	375.00	N 30	45-60 days ARO
Will Scientific, Inc.	375.00	N 30	30 days ARO

Bids were not received from Hays Company and Bacharach Industrial Co.

Public Works Department has reviewed the bids. I recommend the award be made to Arthur H. Thomas Co. on their bid of \$375.00 because of the 7 days delivery. The account to be charged is 13.232E which has a current balance of \$2,294.14.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 31, 1966

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Material and Equipment for STP (Standardized)

Public Works Department Purchase Requisition No 234 is for the pricing and purchasing of Material and Equipment for Sewer Treatment Plant.

Letter from this office on September 30, 1966 was priced for the purchase of;

Item	Description	Quantity	Unit Price	Price
1	¾" Chlorine Shut-Off Valves (Heater Type)	8	\$12.00	\$ 96.00
2	Union Coupling	6	3.25	19.50
3	Chlorine Pressure Gauge & Diaphragm	1		32.50
4	C. P. R. V.	2	165.00	330.00
5	U 235 - 4' Flexible Pipe	6	6.00	36.00
6	U 1953 - Yoke	4	6.50	26.00
	TOTAL			\$540.00

The account to be charged is 13.232E, which has a balance of \$2,294.14.

Request authority for the issuing of a Purchase Order to Wallace & Tiernan, Inc. for the purchase of this material and equipment.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 31, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Heating Unit in Water Plant

Public Works Department Purchase Requisition No. 101 is for the pricing and purchasing of Heating Unit in the Water Plant.

Request for Quotation No 22 was sent to likely suppliers on September 26, 1966 and replies were received from them on 10-3-66. Below are the results:

<u>Vendors</u>	<u>Total Price</u>	<u>Terms</u>
Brewington's Plumbing & Heating	\$1,287.00	Net 30
Enterprise Plumbing & Heating	\$1,579.00	Net 30
Louis West	\$1,800.00	Net 30

Bids were not received from: R. H. Polliard Co., Burkhardt H. A. Plumbing & Heating Co., and Howard B. Elliott.

Public Works Department has reviewed the proposals. I recommend that the Brewington's Plumbing & Heating be awarded the order on their bid of \$1,287.00. The account to be charged is 20.232E, which has a current balance of \$1,564.03.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 31, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Prison Labor-August

Public Works Department Requisition 1084 is for Prison Labor used throughout the city in various sections for August, at one dollar per hour or \$207.

Request authority to issue a Purchase Order to cover the requested 207 hours use of prison labor for August. The account to be charged is 13.402J, which has a balance of \$1,300.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 31, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Landscaping-Waverly Project

Public Works Department requested Invitations to Bid for the Landscaping of the Waverly Project.

Proposals and advertisements were sent to likely suppliers on October 5, 1966 and were received, opened and read aloud at 10:00 A. M. EDT, Wednesday, October 12, 1966 with the following results:

<u>BIDDER</u>	<u>NET PRICE</u>	<u>BOND</u>
Chesapeake Nurseries, Inc.	\$1,238.55	CC \$61.93

Bids were not received from Bountiful Ridge, Peninsula or Rolandhurst.

Public Works Department has reviewed the bid. I recommend that the award be made to Chesapeake Nurseries, Inc. on their low bid of \$1,238.55. The account to be charged is the Waverly Bond Issue.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 31, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-12-67, Police Department Vehicles

Police Department Purchase Requisition Number 145 is for the pricing and delivering of five sedans and one station wagon.

Proposals and advertisements were mailed on September 22, 1966 to likely suppliers. Proposals were received, opened and read aloud at 10:00 A. M. EDT Thursday, October 13, 1966. Below is a tabulation of the bids:

<u>BIDDER</u>	<u>PRICE PER YEAR</u>		<u>Delivery</u>	<u>Bond</u>
	<u>1 Yr.</u>	<u>3 Yr.</u>		
Oliphant Chevrolet Sales, Inc.	4-dr. \$3290.00	\$3290.00	45 days	5%
	StaW 2430.00	N/A	" "	"
NET	\$5720.00	\$3290.00		
Culver Motor Co.	4-dr. \$3926.25	\$3826.25	30 days	\$306.56
	StaW 2334.51	N/A	" "	"
NET	\$6260.76	\$3826.25		

Bids were not received from Sauerhoff, Cavanaugh, Horner, Torrey or Salisbury Mercury.

The Police Department has reviewed the proposals. I recommend that the award be to Oliphant Chevrolet Sales, Inc. on their low bid of \$5,720.00 with the three year contract to be \$3,290.00 for five cruisers, (\$658.00/car/year). The account to be charged is 11.112D which has a current balance of \$5,100.00. A request for transfer of funds has been made for the \$620.00 needed to fund this purchase, if approved.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

CITY OF SALISBURY, MARYLAND

Meeting #25 (Special)

November 7, 1966

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, Presiding

Councilman David Rodgers
Councilman Robert Powell
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Auditor, C. Habliston; City Treasurer, H. Brittingham; Purchasing Agent, C. Davis; Member of the Press

The Mayor and City Council met in special session at 8 p.m. on Monday, November 7, 1966 at City Hall, 112 W. Church Street, for the purpose of a complete review and analysis of the City's Audit Report and Auditor's Recommendations.

Mr. Charles Habliston reviewed the Audit, page by page, explaining all entries and answering all questions put to him by the Council.

It was established that the City is in a sound financial state. However, Councilman Fullbrook recommended that Department Heads should improve their estimations so that actual expenditures and budgeted figures are more in line and less surpluses are accumulated. Mr. Habliston advised he felt the department heads were to be credited with a good job but offered a solution to the problem in the form of a recommendation which was not favorable to the Council.

Discussion of the Johnson Park Farm Fund brought a request for further study into the possible development of same as provided for in the will of the late Sallie Coulbourn Disharoon who bequeathed same to the City. Solicitor to be notified.

Briefly reviewing the Auditor's recommendations for improvements in the financial procedures by different Departments brought a request by Councilman Seidel to discuss the possibility of raising the \$200 limit on purchases that could be made by the Purchasing Agent without prior Council approval at the next Council meeting.

New Business

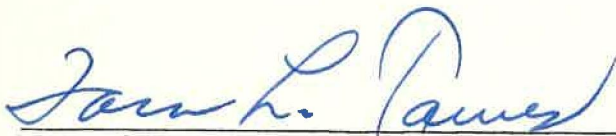
1. A request from the Delmarva Power and Light Co. for Council approval of the installation of eight (8) power poles on South Park Drive behind the Elks Club on City R/W was granted on motion by Councilman Fullbrook, seconded by Councilman Powell and carried unanimously.
2. A request from Public Works Director, P. C. Cooper to engage Mr. Angus D. Henderson of HENDERSON & CASEY, Westbury, N. Y., as consultants to study and recommend the specifications and design for the development of a major production well in the Naylor Mill Paleochannel area, was discussed and motion made by Councilman Powell, seconded by Councilman Rodgers to hire Mr. Henderson for the job at a cost not to exceed the \$2,000 estimated total expenditure.

3. Executive Secretary reported he had been notified by Mr. Tallon by letter that the Planning Commission has authorized him to proceed with a limited study and review on the Bell Farm area rezoning matter. Council President expressed concern that Mr. Tallon had not indicated in the letter that specific recommendations for the area would be given. Councilman Rodgers, who is a Planning Commission member, observed that the Director was following instructions given him by the Planning Commission and that it was not his but Council's decision to make.

Councilman Fullbrook requested that a recommendation to at least advise Council on whether the area should be kept Industrial, Commercial or Residential should be included in the report from the Director.

Instructions were given to advise Mr. Tallon to proceed with the study and be prepared to make recommendations at the Public Hearing. Council also instructed that Ordinance No. 949 be introduced for first reading at the November 14 meeting.

There being no further business to come before the Chair, the meeting adjourned at 11:05 p.m.



City Clerk



Council President



Date

CITY OF SALISBURY, MARYLAND

Meeting #26

November 14, 1966

PRESENT

Mayor Dallas G. Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, Presiding

Councilman Harry Fullbrook
Councilman Robert Powell

ABSENT

Councilman David Rodgers

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Public Works Director, P. Cooper; City Solicitor, W. Anderson; Treasurer, H. Brittingham; Police Chief, L. Payne; Purchasing Agent, C. Davis; Planning Office Representatives, B. Livingston and M. Burhans; Interested Citizens and members of the Press.

Convening - Approval of Minutes, Oct. 31
and Nov. 7

The Mayor and Council of the City of Salisbury met in regular session on Monday, November 14, 1966 at 8 p.m. in City Hall, 112 W. Church St., Salisbury, Md. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the two previous meetings, one held on October 31 and another special meeting on November 7, were approved as written on motion by Councilman Fullbrook, seconded by Councilman Powell and carried unanimously.

Appearance - William J. Collins re Curb,
Gutter and Sidewalk - Wailes Street

Mr. Collins' request for the installation of curb, gutter and sidewalk not to be enforced on Wailes street because of the need for two-way traffic and as much parking as possible in the area was favorably received and granted by Council on motion by Seidel and Powell. The street and traffic pattern is to be left as it is on Wailes St.

Appearance - Richard T. Roberts re
Permit for Wharf, Johnson's Pond

Mr. Roberts' request for permission to build a wharf which would extend 25 feet out into Johnson's Pond was granted on motion by Councilman Fullbrook, seconded by Councilman Powell on the condition that Mr. Roberts would maintain the wharf and keep it in good repair. He was instructed to check with the Building Inspections Dept. for any necessary permits.

Ordinance No. 949 - 1st reading - Rezoning
of Industrial to Residential "B" classifica-
tion - Area, vicinity of Wicomico River
(Bell Farm)

Executive Secretary reported a letter had been received from the Planning Director stating the Commission had authorized him to proceed with a study of the Industrial Area concerned and that same would be forthcoming the latter part of December.

City Solicitor informed that after the report or study is available, another Public Hearing on the re-zoning as well as the second and final reading of Ordinance No. 949 will be held. He advised also that he would need 15 days notice prior to the final reading for advertisement of the Public Hearing. Motion to pass the Ordinance as introduced at the meeting on October 31 for first reading was made and seconded by Powell and Seidel.

Ordinance No. 949 reads as follows: AN ORDINANCE of the Council of the City of Salisbury pursuant to Section 61 of the Zoning Code of the City of Salisbury, as amended, for the purpose of re-zoning at the request of Dr. Talmadge C. Reeves and Dr. H. Gray Reeves, et al, a tract consisting of approximately 24.5 acres of land from "Industrial to Residential B".

Ordinance No. 950 - 2nd reading -
Amendment to Basic Loan Note Ordinance
(864) authorizing issuance of Preliminary
Loan Notes

City Solicitor advised that this was a routine, technical amendment to the basic Loan Note Ordinance. Since there were no changes or amendments to the Ordinance as introduced at the meeting on October 31, motion approving same for second and final reading was made and seconded by Powell and Seidel.

Discussion - Johnson's Park Farm

In compliance with a Council request for investigation into the possible uses for the Johnson's Park Farm property willed to the City by the late Sallie C. Disharoon, Executive Secretary read into the record a formal opinion and recommendation made by the City Solicitor. Mr. Anderson advised it was his opinion that the property could be used for the creation of a golf course or of a tennis center if the Johnson Park Commission, established by the Council Resolution of June 27, 1955, recommends such an establishment. He felt that this would comply with the terms of the will especially in view of the fact that none of the intended uses would require the full 110 acres and the balance of the unused land could be devoted strictly to general park purposes.

Since this opinion was limited to use for planning purposes only, the City Solicitor recommended that the park plan progress to the point of reality at which time a Declaratory Judgment would be requested by him from the Circuit Court specifically authorizing the proposal as being within the permissible limits of the terms of the will.

A motion to get things started on the Project was called for and and subsequently made by Councilman Fullbrook, who moved that a Commission as recommended by the June 27, 1955 Council Resolution be caused to meet to come up with a recommendation for the use of the Johnson Park Farm property. The motion was seconded by Councilman Powell and carried unanimously by those present. A dinner meeting of the Park Commission is to be set to include the Mayor and Council, the Executive Secretary, City Solicitor, Mr. Rufus Johnson and Mr. Stewart Burbage

Resolution No. 83 - Charter Amendment
- Nomination by Petition Generally

Council President reported to Council that since the 40 day waiting period requirement had passed since the passage of Resolution No. 83, and since there was no petition requesting a referendum vote filed, the Resolution would become effective on

November 15, 1966, the fiftieth day following passage. Resolution No. 83 prevents a nomination by petition after filing date for the primary election of the party of which the proposed candidate is a registered member. The Mayor and Council President signed the Resolution into law.

Christmas Mall Plan Discussion

Mr. Lewis Carman appeared before Council to briefly review the Christmas Mall Plans and to obtain approval of a proposal to extend the Mall to Mill Street, reversing the normal flow of traffic on Market Street making it one-way south bound. He advised that this would make the merchants on Market Street happy and was endorsed by the Retail Merchant's Association with Council approval. He also advised that public reaction to the Mall is to be solicited with the monthly after-Christmas billing. Council gave its approval of the proposal for making Market Street one-way south bound.

In connection with the Mall plans, Council also instructed that parking be allowed on Carroll Street until after Christmas due to the lack of parking facilities on the former "Greenie's Lot". Parallel parking on Carroll Street will be allowed on both sides of the street until after Christmas. However, the hospital is to be notified that this is only a temporary measure and is not a solution to the hospital's parking problems.

Approval of installation by F.A.A. at Airport

A motion was made and seconded by Councilmen Powell and Fullbrook authorizing the Mayor to sign an agreement with the F.A.A. giving the City's permission for them to construct a facility at the airport to service distress calls and to give fixes on aircraft in trouble. The structure is to be placed near the entrance to the airport and will extend approximately 65 feet into the air. The executed agreement is to be returned to the County Council for their endorsement and approval.

Request for Refund on Trader's Licenses

Council unanimously approved a motion by Councilman Fullbrook, seconded by Councilman Powell authorizing refund for the unused portion of a traders license issued to Thelma Cox at 108 Lake Street and also one issued to Luther and Bertha Collins which was never used.

Sale of Properties for Taxes and Demolition Liens - Discussion

City Treasurer, Hampton Brittingham, presented a tabulation of three properties to be disposed of by tax sale. These properties also have a lien attached for demolition charges. He was of the opinion that the lots will not sell for the amounts against them and requested instructions on how to proceed. His recommendation to put them up for sale for the combined amount of City and County taxes owed on them was concurred in by Council who instructed that the bid price be started at that figure and the sale conducted so as to lose as little as possible on the lots.

In connection with legal action concerning the demolished property on E. Church Street, City Solicitor advised the Building Inspector and he have worked out a definite understanding for future demolition cases.

Award of Bids

1. Belt for Adams Traveloader - motion by Powell, seconded by Seidel to award to R.D. Grier & Sons Co. in the amount of \$285.
2. Rock Salt and Calcium Chloride - Contract A-3-67 - motion by Fullbrook, seconded by Seidel to award to Morton Salt Co. in the amount of \$16.10/Ton for a total of \$2,415.
3. Borrow Contract A-13-67 - motion by Powell, seconded by Seidel to award to Howard S. Culver in the amount of \$.98/cu. yd. or a total of \$2,940.

In connection with the award of bids, Council instructed the Purchasing Agent to proceed with contacting out-of-town suppliers of canvass and awnings, recommending Ocean City and Pocomoke as possible sources.

The purchasing limit discussion as requested by Councilman Seidel at the previous special meeting was postponed until a full Council was in session.

Community Leadership Seminar

Executive Secretary reminded Council of the seminars to be conducted at Salisbury State College beginning on November 17 at 8 p.m. and continuing for a series of 12 consecutive Thursdays. A sample program was presented for Council consideration and information and subsequent instructions given to the Executive Secretary to make arrangements for five registrations to be used by the Mayor, Council and the Executive Secretary alternately as convenience dictates.

Petition - Objection to re-naming of Waverly Street

A petition on behalf of families living on old Waverly Street was presented to Council by Council President Martin. Council unanimously agreed to leave Waverly Street named as is with the newly constructed street to be called Waverly Drive.

National League of Cities Convention Las Vegas - Dec. 2 -7, 1966.

A motion was made and seconded by Councilmen Seidel and Powell giving authority to the Executive Secretary to attend the Convention in Las Vegas as stated above.

New Business

1. Executive Secretary called attention to the Maryland Municipal League's policy reform statement and annexation law as contained in the Briefing Book. He advised if there were any recommendations for changes to let him know so that they could be given to the League Committee at the annual Convention to be held in Salisbury on Nov. 16 - 19. Council indicated they had no changes.
2. Legal Opinion Bill - Election by Petition - Council instructed that the bill received from E. Dale Adkins for legal opinion rendered in the nomination by petition/matter during the City's last election be taken care of after a determination is made on whether or not the bill received is for all three attorneys concerned or for just Mr. Adkins' opinion.
3. A monthly Parking District Revenue Report is to be given to the Retail Merchant's Association beginning next month.

4. The Maryland Municipal League Convention was called to Council's attention and a cordial invitation extended to all Department Heads, the Mayor and Council and their wives and husbands to attend a pre-banquet get-together at Councilman Powell's house on Thursday between 5 and 6 p.m.

5. A thorough briefing was given to Council by States Attorney, Alfred Truitt, Jr. on a proposal to form a study commission to work out some type of stop-gap program to combat the increased crime rate including possible City-County cooperation as a combined source for investigators which is the field sorely lacking both in the City and in the County.

Council was receptive to pursuing the matter further and so advised the States Attorney it was willing to work with the County on the problem.

There being no further business to come before the Chair, the meeting adjourned at 9:45 p.m. to meet again in regular session on November 28 at 8 p.m.

Jan L. Davis

City Clerk

W. Paul Martin

Council President

11/28/66

Date



MARYLAND

11/11/66

Charles E. Leydecker, Executive Secretary
City of Salisbury,
Salisbury, Maryland

Re: Johnson Park

Dear Mr. Leydecker:

As requested, I have reviewed the matter of the will of the late Sallie C. Disharoon, in which she devised 110 acres, more or less, unto the City for a public park to be known as "Johnson Park". This will states further that it is her desire that the property be converted into a public park so that young children will have a safe place to play, closer to nature. I understand that the City wishes to know whether or not this park land can be used in connection with the creation of a golf course or of a tennis center.

Assuming that the Johnson Park Commission, established by the Council Resolution of June 27, 1955, recommends such an establishment, it is my opinion that legally it would comply with the terms of the will. This is especially true in view of the fact that as a practical matter, none of the intended uses will require the full 110 acres, and the balance unused could certainly be devoted to general park purposes.

The above opinion is limited to use for planning purposes only. In the event that the park plan should progress to the point of reality, then it is my recommendation that a Declaratory Judgment be requested from the Circuit Court, specifically authorizing the proposal as being within the permissible limits of the terms of the will. I make this recommendation because of the fact that any such project will most likely require outside

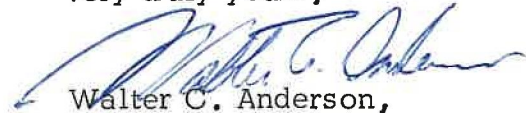
(2)

Charles E. Leydecker, Executive Secretary

11/11/66

financing at some point and other attorneys taking a conservative approach, could question the use. Such use would not be questioned, however, if the Circuti Court had made a specific ruling.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Walter C. Anderson", is written over the typed name.

Walter C. Anderson,
City Solicitor

WCA:vh

Salisbury Planning Commission
and
Wicomico County Planning and Zoning Commission

P. O. BOX 791
118-A N. DIVISION STREET
SALISBURY, MARYLAND - 21801

MEMBER:
AMERICAN SOCIETY OF
PLANNING OFFICIALS
URBAN LAND INSTITUTE

TELEPHONE:
742-3072

November 2, 1966

Colonel Charles E. Leydecker,
Executive Secretary
City of Salisbury
City Hall - Box 791
Salisbury, Maryland 21801

Dear Colonel Leydecker:

This is to inform the Mayor and City Council of the Planning and Zoning Commission's decision regarding a request for the Planning Staff to conduct a study of the factors necessary for a decision on the rezoning of certain industrial property known as the "Bell Farm".

At a special meeting on November 2, 1966, the Commission requested us to prepare a limited study and a report outlining the results of this study for the Council. Due to the already overextended work-load of the staff, this study must be limited to a review and examination of available information, reports, and recent developments concerning reservation of this area for future industrial development. This report can be delivered to the City Council prior to their last meeting in December.

If this is acceptable to the Council, we will proceed immediately. However, I wish to emphasize that our work will be limited to an examination of available information. I would appreciate your notifying me if the Council still wishes us to proceed with a study on this basis.

Sincerely yours,

Philip L. Tallon

Philip L. Tallon,
Director of Planning
and Urban Renewal

PLT:eb

cc: Planning Commission Members

November 9, 1966

Mr. Philip L. Tallon, Director
SALISBURY-WICOMICO PLANNING OFFICE
118A North Division Street
Salisbury, Maryland

Dear Mr. Tallon:

At the last special meeting of the Council held on November 7, 1966, the Council decided that it desired you to proceed with your study of the Bell Farm area within the time limit stated in your letter of November 2, 1966.

Although you did not state that you would make a thorough study nor provide recommendations to the Council, it is the Council's desire that you provide them with sufficient data and comments upon which they may make an adequate and justifiable decision in this matter.

Although within keeping with your instructions from the Planning Commission, I hope that you will accumulate sufficient data as to be able to reply to the questions that possibly will be submitted by Council members at the time of your submission of the report. If there is any assistance that you need from my office or other departments of the City, please do not hesitate to call on me.

Sincerely yours,

CITY OF SALISBURY

Charles E. Leydecker
Executive Secretary

CEL/flt

BB. Info

CITY COUNCIL OF SALISBURY, MARYLAND

WE THE UNDERSIGNED, RESIDENTS LIVING ON WAVERLY STREET,
ARE DEFINITELY OPPOSED TO RENAMING WAVERLY STREET:

Roger A. Banks

Patricia Weiss Banks

Edward G. Minogue

May R. Minogue

Carl E. Vincent

Anna Mae P. Vincent

Mrs. Ruby Van Horn Estate
per Lydia V. Deatter (daughter)

We suggest Waverly Street remain as is and recommend the new
street be known as "Waverly Drive"

INTER OFFICE MEMORANDUM

November 14, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Borrow- Contract A-13-67

Public Works Department Purchase Requisition Number 1088 is for the pricing and delivery of select Borrow. The total amount of borrow is 3000 cu.yds.

Proposals and advertisement were mailed to possible suppliers on October 21, 1966. Bids were received, opened and read aloud at 10:00 AM EST, Tuesday, November 8, 1966 with the following results:

<u>BIDDER</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>	<u>BOND</u>
Howard S. Culver	\$.98 cu.yd.	\$2,940.00	Ck.147.00
Elvin J. Ruark	\$1.10 " "	3,300.00	Ck.165.00

Bids were not received from Pocahontas, Inc., J. Lyle Howard or Brittingham Materials Company.

Public Works Department has reviewed the proposals. I recommend that the award be made to Howard S. Culver on his low bid of \$.98 per cu. Yd. or a total of \$2,940.00. The account to be charged is 12.202C. A request for transfer of funds has been made to provide sufficient funds to obligate this contract.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 14, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rock Salt & Calcium Chloride-Contract A-3-67

Public Works Department requires Rock Salt and Calcium Chloride for snow removal materials.

Proposal and advertisement were mailed to likely suppliers on July 18, 1966. The proposals were received, opened and read aloud at 10:00 A. M. EDT, Wednesday, August 3, 1966. Below are the results:

<u>BIDDER</u>	<u>ROCK SALT</u>	<u>CALCIUM CHLORIDE</u>
Morton Salt Co.	\$16.10/\$2,415.00	No Bid
Harvey Salt Co.	17.15 2,572.50	No Bid

Bids were not received from Farmers & Planters Co., Watkins Salt Co., Pioneer Salt Co. or ESSCO Co.

Public Works Department has reviewed the bids and a sample of the salt. I recommend that the Morton Salt Company be awarded the contract for Rock Salt on their low bid of \$16.10 per Ton or a total of \$2,415.00. The account to be charged is 12.202F which has a current balance of \$7,500.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 14, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Belt for Adams Traveloader

Public Works Department Purchase Requisition Number 547 is for a 50' belt for the Adams Traveloader and is to be used for snow removal.

Local suppliers were contacted for prices and delivery with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
R. D. Grier & Sons Co.	\$285.00
Henry H. Meyer Co.	320.00
S. M. Christhilf & Son, Inc.	690.14

Public Works Department has reviewed the bids. I recommend that the award be to R. D. Grier & Sons Co. on their low bid of \$285.00. The Account to be charged is 21.912G which has a current balance of \$7,068.67.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting # 27

November 28, 1966

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, Presiding

Councilman David Rodgers
Councilman Harry Fullbrook
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Purchasing Agent, C. Davis; City Solicitor, W. Anderson; Planning Director, P. Tallon; Planning Aide, M. Burhans; Interested Citizens and Member of the Press

Convening - Approval of Minutes, Nov. 14, '66

The Mayor and City Council of the City of Salisbury met in regular session at City Hall on Monday, November 28, 1966 at 8 p.m. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on Nov. 14 were approved as written on motion by Councilman Seidel, seconded by Councilman Powell.

Appearance - Mr. Rosenthal re Proposal for City YMCA

Mr. Rosenthal appeared to inform Council of a meeting he has arranged with a representative of the area YMCA from Princeton, N. J. to be held at the First National Bank meeting room on January 18 at 8 p.m. He respectfully invited the Council or a representative to attend the meeting which will be for the purpose of initiating a YMCA program in Salisbury. He advised he has started a program on his own and at the present there are 26 fathers and their sons enrolled. Council advised they would send a representative to the meeting and suggested Mr. Lorne Rickert of the Recreation Commission also be contacted to attend.

Appearance - Mrs. Eleanor Shaw re Police Dog Cost Figures

Mrs. Shaw, who is a strong advocate for Police Dog or Canine Corp. protection as a City Police Dept. Service, advised Council of a recent trip to Chicago where she obtained cost figures for a police dog program. She explained in detail how much it would cost per dog and gave examples of successful investigations by the Chicago Police since employing the use of Police Dogs. Cost figures on State Police Training Programs and a local Canine College Program were also given. Council advised they would turn the matter over to the Executive Secretary and Police Chief for future study and recommendation.

Ordinance No. 951 - 1st reading - Awarding Sale of Preliminary Loan Notes - R-19

Mr. Tallon, Planning Director, explained that Ordinance No. 951 was the legal instrument awarding the sale of Preliminary Loan Note No. 7 in the amount of \$340,000 to Pittsburgh National Bank on their low interest rate bid of 3.98% with a \$7 premium.

Ordinance No. 951 reads as follows: AN ORDINANCE of the Council of the City of Salisbury authorizing the sale, issuance and delivery of preliminary loan notes in the aggregate principal amount of \$340,000, the execution of Requisition Agreement No. 4, and the execution and delivery of project Temporary Loan Note No. 7, all in connection with Project No. Md. R-19, supplementing Ordinance No. 864, effective July 15, 1963, as clarified by Ordinance No. 884, effective April 28, 1964, Ordinance No. 922, effective October 25, 1965, as amended by Ordinance No. 936, effective April 11, 1966, and as amended by Ordinance No. 950, effective November 14, 1966.

Motion approving the Ordinance for first reading was made and seconded by Councilman Rodgers and Councilman Powell and carried unanimously. Councilman Rodgers suggested that Mr. Tallon consider the possibility of issuing Temporary Loan Notes on a yearly or annual basis instead of on a six-month basis in order to improve the interest rate bids.

Appearance - Mr. Jim Bailey re Legal Claim,
Demolition of Church Street Property

Mr. Bailey summarized events in the Hurley property demolition matter, requesting a guarantee by the City to indemnify the Hebron Savings Bank (mortgage holder of the Hurley property) in their transactions for final settlement of the mortgage loan.

Briefly, the Hebron Bank holds a mortgage against three properties owned by Mr. & Mrs. Jim Hurley. This mortgage is a package deal with all three properties as security for a \$20,000 loan. One of the properties was found unfit for habitation and subsequently demolished by order of the Inspections Dept. of the City after proper notification to the property owner, Mr. Jim Hurley. Mr. Hurley did not notify the Hebron Bank of the circumstances nor did he advise the City of any claim on the property by the Hebron Bank. The Bank did not become aware of the demolition until the sale of one of the other mortgaged properties caused the necessity for a reappraisal of all of the properties to ascertain a fair market price.

Mr. Bailey's claim that the city is liable for any loss incurred by the Hebron Bank in their negotiations for settlement of the mortgage was questioned by the City Solicitor who recommended no action be taken by the Council until the City's Insurance Carrier has investigated the matter and reported as to its coverage. However, in the interest of the purchasers of the Monticello Ave. property of the Hurley's, the City Solicitor was instructed by Council to try to reach an agreeable evaluation of the property's market worth, leaving the question of liability to be decided after the Insurance Carrier has had a chance to review the case.

Approval of Lease Agreement - City Boat Ramp

The lease agreement prepared by the City Solicitor for execution by the Mayor and Clerk for the rental of the property owned by Mrs. Maude Dryden and currently used as a City Boat Ramp was approved as presented on motion by Councilman Fullbrook, seconded by Councilman Powell and carried unanimously. Terms include a \$25/month rental and abatement of taxes for a period of 5 years duration.

C. C. D. C. Membership - Appointments

A list of six nominees for membership in the Central City District Commission was presented to Council who recommended the appointment of Mr. J. Wm. Benjamin, Mr. Irvin Kamanitz and Mr. Clement Gaskill. Motion to this effect was made and seconded by Fullbrook and Powell. If any or all of these nominees refuse the appointment, a new list is to be submitted to Council by the Retail Merchant's Association.

Relocation of Fire Hydrant - Wade Street

A request by Mr. Lester Parsons for the City to remove and relocate a fire hydrant existing in front of his property in order to facilitate parking and traffic in the area was given favorable consideration by Council on motion by Fullbrook, seconded by Powell. The Hydrant is to be removed and placed across the street at an approximate cost of \$400.

Award of Bids

1. Traffic Control Wire - motion by Powell, seconded by Fullbrook to award to low bid of Artcraft Electric Supply Co. in the amount of \$219.50.
2. Sale of Surplus Pipe - motion by Seidel, seconded by Powell to sell as recommended to Custom Mechanical Contractors for a total of \$209.70 for the surplus item.
3. White Traffic Paint - motion by Rodgers, seconded by Seidel to purchase from State Use Industries on their low price of \$1.80/gallon or a total amount of \$360.

Authorization for purchase of higher gauge steel pilings

Executive Secretary reported City Engineer, Philip Cooper requested authority to procure a higher grade or gauge steel piling than that specified for the bridge construction in the R-17 Project. Federal and State authorities have advised the pilings should be not less than #7 gauge (contract specifies #9). The difference in cost to the Project will be approximately \$400 which will be covered by savings in construction of the Central Parking Lot. Motion was made and seconded by Rodgers and Powell authorizing the purchase as requested by Mr. Cooper, not to exceed \$400.

Council Meeting Schedules

1. Since December 26 is a legal holiday, the regular Council Meeting to be held that night will be held instead on December 27. The Public Hearing on the Bell Farm re-zoning is to be included on the Agenda and request was made by the Council to keep the Agenda open for little else but that.
2. A joint meeting of the City and the County was scheduled for 7 p.m. on December 19 at City Hall for discussion of mutual items of interest.
3. An invitation to visit the hospital was extended to the Council by the Mayor on behalf of Mr. Forrest Thompson. Council indicated they would schedule this meeting in January at a later date.
4. A tentative date of December 12, 6 p.m. at the Hotel was scheduled for the Johnsons Park Farm Commission meeting requested at the last Council meeting. This is to be a dinner meeting with Mr. Stuart Burbage and Dr. Rufus Johnson in attendance with the Mayor, Council, Executive Secretary and City Solicitor. A definite commitment is pending notification by Dr. Johnson of Mr. Burbage's ability to attend.

Legal Opinion Bill - E. Dale Adkins - Elections

Executive Secretary reported Mr. Adkins has withdrawn his bill for the opinion rendered by two other attorneys and himself until such time as he can determine what the other two are going to do about the matter.

Leadership Seminars - Salisbury State College

Executive Secretary reminded Council of the Seminars on Community Affairs and Development to be held each Thursday for 12 consecutive weeks and advised the City has reserved five registrations for their use.

Lease Parking - Central Lots

A request by the Retail Merchant's Association through the C. C. D. C. president, Mr. Jack Purnell, was relayed to the Council by the Executive Secretary. They desire that no lease parking be allowed on what was formerly "Greenie's Parking Lot" during the month of December so that it could be used exclusively for customer turn-over parking. They feel the priority for parking in this lot should be for shoppers only during the holiday season.

Council, however, did not go along with this request because they felt the City was either to have lease parking all year or not at all. It was pointed out that lease parking was the backbone of revenues in the Parking Districts and instructions were given to the Executive Secretary to inform the C. C. D. C. that lease parking is to be left as it is.

New Business

1. Councilman Seidel called attention to a new plant (Firestone) which has recently located in Perryville, Maryland, pointing out the existence of an Industrial Park was one of the reasons the plant decided to move there. He also questioned why an area in the Park has not been annexed and requested the matter be taken under consideration.

2. Councilman Seidel made a motion to increase the purchasing power limit, giving the Purchasing Agent authority to make purchases up to \$300 without prior Council approval. This motion died for lack of a second. Council President Martin pointed out the Council did not want this action to reflect on their trust of the Purchasing Agent but wanted it understood that the Council did not want to lose any more control and authority over City activities than it had to.

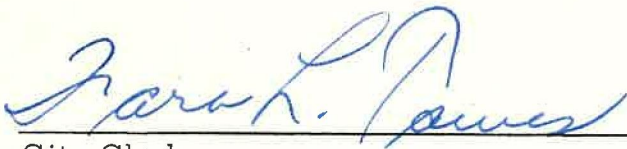
3. Councilman Rodgers requested that Penn Street curb, gutter and paving be taken care of as soon as possible to fulfill previous promises the Council has made to the citizens of the street. Councilman Powell also requested that Livingston Street be taken care of as promised.

4. Councilman Martin requested that a surplus and obsolete fire engine be disposed of by bid and also that the older piece of equipment^{be} displayed on the grass plot at the Fire House Headquarters. The Purchasing Agent was instructed to carry out this request.

5. A question of who was to take the initiative in putting into effect a proposal by the States Attorney for a City-County police investigative force was raised by Councilman Powell who urged that the City take the initiative. Council, however, decided it was not the City's place to take the initiative since the City Police Force was already efficient and adequate and the need for better protection was more evident in the County. Councilman Martin requested that the Council take time out to visit the City Police Dept. preferably on a night when the Police School is in session (Wednesdays) to observe just what the City has to offer. A meeting is to be scheduled by the Executive Secretary and the Council notified of same.

6. Councilman Martin requested that parking on Houston Terrace be restricted to the visiting hours at the hospital and signs designating same installed immediately. These hours are to be from 11 a.m. to 1 p.m. and from 6 p.m. to 8 p.m. Complaints have been received from residents of Houston Terrace concerning all-day parkers, making traffic hazardous and residential parking a problem.

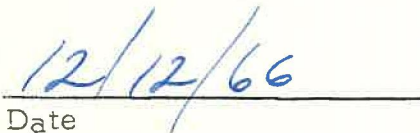
There being no further business to come before the Chair, the meeting adjourned at 9:45 p.m. to meet again in regular session on December 12, 1966.



City Clerk



Council President



Date

INTER OFFICE MEMORANDUM

NOVEMBER 28, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: White Traffic Paint

Public Works Department Purchase Requisition No. 576 is for the pricing and purchasing of 200 gallons of Traffic Paint.

Letter from this office on November 7, 1966 to the State Use Industries indicates a price of \$1.80 per gallon, which is cheaper than using paints of commercial manufacture.

The account to be charged is 11.122B, which has a sufficient balance to fund this \$360 purchase.

Request authority to issue Purchase Order to State Use Industries for the Traffic Paint.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

NOVEMBER 28, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sale of Surplus Pipes

Public Works Department has forwarded a memorandum to me requesting authority to sell Surplus Pipes to Custom Mechanical Contractors.

The Pipe, which is surplus to the City of Salisbury, is 13½' long and measures 29" by 18" and will be sold at cost (\$14.35 per foot). In addition to the pipes, bands 29" by 18", which are surplus to our needs, are to be sold also to Custom Mechanical Contractors at \$7.99 each. The total sale of surplus items is \$209.70.

It is requested that permission be granted for the sale of this surplus material to the Custom Mechanical Contractors.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

NOVEMBER 28, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Control Wire

Public Works Department Purchase Requisition No. 563 is for pricing and purchasing of Traffic Control Wire (1,000 Ft.).

Telephone bids resulted in the following prices:

<u>Vendor</u>	<u>Total Price</u>
Artcraft Electric Supply Co.	\$219.50
Central Electric Supply Co.	\$236.50
Westinghouse Electric	\$251.85

I recommend that Artcraft Electric Supply Co. be awarded the order on their low bid of \$219.50.

The account to be charged is 11.122B, which has a balance of \$3,886.65.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #28

December 12, 1966

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman Robert Powell

Councilman Harry Fullbrook
Councilman W. Paul Martin
Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Solicitor, W. Anderson; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Planning Aide, M. Burhans; Purchasing Agent, C. Davis; Treasurer, H. Brittingham; Public Works Director, P. Cooper; Fire Chief, W. Taylor; interested citizens and members of the Press.

Convening - Approval of Minutes,
November 28, 1966

The Mayor and Council of the City of Salisbury met in regular session on Monday, December 12, 1966 in City Hall, 112 W. Church St., Salisbury, Md. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Rodgers, which was seconded by Councilman Powell and carried unanimously.

Petition - CATV Subscriber - Appearance,
M. Owrutsky, B. Hamill, E. Barnes et al

The above mentioned persons, acting as spokesmen for the 200 or more petition signers for better CATV service, appeared before Council to explain what they expected in quality of service and to point out what they considered to be violations on the part of General Television, Inc. to the Ordinance franchise held by the City on a non-exclusive basis with the company. Mr. Owrutsky reviewed Ordinance No. 838 with Council, advising the petitioners did not want to tell the Council what to do but merely wanted to place the matter before them so that they could take the opportunity to exercise the provisions available to insure good quality CATV service to the paid subscribers.

He recommended a committee be organized to investigate the matter and to set up standards to regulate the service. Council agreed that 250 petitioners represented a fact that there is substantial dissatisfaction with the service. Council also agreed that standards and a system of inspection probably should be set up either using consultants or a group of people expert in the field to evaluate the system. This, of course, would be charged as an expense to General Television.

Mr. E. Dale Adkins, representing General Television, Inc., advised Council the company would like to have the opportunity to contact each and every signer of the petition presented to Council before any further action is taken in order that they may ascertain just what the company can do to satisfy its customers on an individual public relations basis.

Council considered this to be a fair request and a motion was made by Councilman Rodgers, seconded by Councilman Seidel that General Television, Inc. be given until February 13, 1967 (first Council meeting in February) to report back to Council after contacting the petition signers. Councilman Rodgers pointed out the intention of Council is to know what the problem is and what the CATV company is going to do to correct it. If something is not done, the Council will have to do something about it.

Ordinance No. 951 - second reading - Awarding
Sale of Preliminary Loan Notes, Md. R-19

There being no change or amendment to Ordinance No. 951 as presented at the last Council meeting for first reading, motion to approve it on second and final reading was made and seconded by Rodgers and Powell and carried unanimously. Ordinance No. 951 awards Preliminary Loan Notes in the amount of \$340,000 to Pittsburgh National Bank.

Resolution No. 85 - Authority to pay Brown,
Bros., Harriman & Co., holders of R-17
Preliminary Loan Notes, 3 days prior to maturity
date

Resolution No. 85 authorizes the US Government to make payment for outstanding Preliminary Loan Notes in the R-17 Project in the amount of \$250,000 plus accrued interest three days in advance of the date specified in the Requisition Agreement No. 1st, 1966.

This is in accordance with standard banking procedures and is necessary in order to have funds available to pay for the R-17 loan notes. Motion to approve Resolution No. 85, therefore, was made and seconded by Councilmen Powell and Rodgers.

Parking District Tax Exemptions

A request for exemption from the special personal property tax assessment for 1967 was favorably granted by Council to Mr. W. Scott Brewington, lessee of 204 Market Street on motion by Councilman Fullbrook, seconded by Councilman Powell.

Special Tax Assessment - General Television,
Inc.

City Treasurer, H. Brittingham, reported a request has been received from the above mentioned company relative to the special parking district tax assessment levied on personal property. Council was asked to grant that the company be taxed only on equipment located in the parking district and not on the total area-wide holdings. Mr. Brittingham advised this assessment was handled as requested last year. A motion that the General Television Co., Inc. be taxed for equipment only in the parking district for the parking district tax was made and seconded by Rodgers and Powell and carried unanimously.

Water Bill Adjustment - Mrs. Beatrice White

An adjustment in the water bill at 219 Newton Street is necessitated because of the use by City crews and contractor crews of water from an outside faucet during construction of Waverly Drive. A credit of 27,000 gallons in the November 1st bill was requested and granted on motion by Powell and Seidel.

Snow Routes

Public Works Director, P. C. Cooper, outlined for Council his proposed emergency Snow program for 1967. This program, modified and enlarged from last year's program, has the added provision for emergency snow routes, especially marked with signs indicating no parking during snow emergencies. Public Notice by the Mayor will be given via radio and

other news media when such an emergency dictates closing the routes to parking. Council indicated general approval of the program by an informal motion to adopt it made by Councilman Rodgers.

Resolution - Endorsement for joint City-
County law enforcement evaluation

Mr. Pat Hannon, President of the Salisbury Jaycees and Mr. Rocky Burnett of the same organization, appeared before Council to formally present a Resolution by the Jaycees which was unanimously adopted by the general membership at a regular meeting held on December 5, 1966. The Resolution essentially deals with the desire and interest of the Jaycees to improve law enforcement in the City and County especially because of the many breakings and enterings recently experienced in the area.

Mr. Hannon urged the City Council to appoint a committee composed of responsible and expert people to improve the situation through coordination with City, County and State Police Departments in order to prevent a major problem from arising. The Council was assured that, in no way, was the Resolution a criticism of the present police operations but merely an example of concern and hope that combined efforts could produce a more efficient effort to rectify the situation. (copy of Resolution attached to official minutes)

Award of Bids

1. Glass Beads - motion by Rodgers, seconded by Seidel to award to Cataphote Corporation in the amount of \$253.20 low bid.
2. Chairs - Fire House - motion by Rodgers, seconded by Powell to award to Baltimore Stationery Co. in the amount of \$1,420.20, low bid.
3. Dozer Rental - motion by Seidel, seconded by Powell to award to Wicomico Soil Conservation Dist. in the amount of \$1,400 total cost.
4. Gutter Brooms - motion by Rodgers, seconded by Powell to award purchase to Tuffibre Co. for a total of \$347.50 for the standardized item.

Request for Transfer of Funds

City Treasurer advised he had received a request for transfer of funds from Account 13.232G to 13.232H which is a new account and is classified as equipment rental. He questioned the appropriateness of opening a new account in the middle of a budget period and asked Council's direction in the matter. Councilman Fullbrook objected to opening a new account in the middle of the year stating foresight should have provided for the expense when the budget was being made. However, Director of Public Works explained the need was unexpected and was necessary because of the additional property obtained for Sewage Treatment Plant sludge farm purposes. It was pointed out that a contingency fund existed in the Water and Sewer Departments and it would be better to transfer the funds from this account into the new one. A motion was made by Councilman Rodgers, seconded by Councilman Seidel and carried, with Councilman Fullbrook voting No, to establish a new account (13.232H) for equipment rental purposes, obtaining the funds from the Sewer Contingency Fund.

New Business

1. Councilman Martin advised Council that several locations for an Elderly Housing Project have been recommended to Mr. Dulany, who is leading the project for elderly housing, and he has been asked to arrange a meeting with the Council at its convenience if the Council is still interested in the Project. Council advised a meeting would be held the first of January (definite date to be established at the first Council meeting in January). Mr. Tallon of the Planning Office was instructed to meet with Mr. Dulany regarding the locations recommended.
2. Councilman Rodgers called attention to an article in the Daily Times about the retirement of Mr. Carl Esham, long-time City Employee, from the Maryland National Guard after 36 years active service. He observed that it behooves the City to recognize Mr. Esham in some way for bringing favor upon the City and recommended the Council make a Resolution commending him for his service. This recommendation was made into a motion by Councilman Rodgers and was seconded by Councilman Seidel. A Resolution will be drawn up and formally presented to Mr. Esham.
3. Councilman Rodgers reminded Mr. Cooper that the Penn Street Paving should be done this year and was assured that it would.
4. A recommendation was made by Councilman Rodgers ~~to install two sets of steps in the new parking lot in the R-17 Project.~~ An incline in the vicinity of the J. C. Penney store makes it hazardous for shoppers trying to gain entrance to their rear door. Mr. Cooper advised he would see that the steps are installed as recommended.
5. Councilman Seidel advised that the City Solicitor has not felt he was formally instructed to proceed with the Annexation of the Schumaker Pond area as requested at the regular meeting held on November 28. He therefore requested that steps be taken to initiate the annexation of the City Park and Schumaker Pond area, taking it into the City Limits. Councilman Rodgers agreed with Councilman Seidel and the request was made into a motion instructing the City Solicitor to proceed with the annexation steps.
6. Councilman Seidel informed Council of his latest correspondence with the Perryville - Cecil County Economic Committee and their success in attracting new industry because of their new Industrial Park and Sewage Treatment Plant.

There being no further business to come before the Chair, the meeting adjourned at 9:40 to meet in regular session again on Tuesday, December 27, 1966.

John L. Davies
City Clerk

W. Paul Martin
Council President

12/27/66
Date

INTER OFFICE MEMORANDUM

December 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Glass Beads

Public Works Department Purchase Requisition Number 550 is for the pricing and purchasing of Glass Beads.

Request for Quotations were sent to suppliers November 18, 1966 with the following results:

<u>BIDDERS</u>	<u>TOTAL PRICE</u>
Cataphote Corporation	\$253.20
Prismo Safety Corporation	\$300.80
Flex-O-Lite Manufacturing Corporation	\$307.00

Public Works Department has reviewed the bids. I recommend that the award be to Cataphote Corporation on their low bid of \$253.20. The Account to be charged is 11.122B, which has a current balance of \$3026.81.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chairs-Fire House

The Fire Department has forwarded Purchase Requisition for the pricing and purchasing of Chairs for the Meeting Room at Fire House #1.

Request for Quotation Number 43 was sent to likely suppliers on November 7, 1966 and the following are the results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Baltimore Stationery Company	\$1,420.20	N 30
White & Leonard, Inc.	1,542.00	N 30
House of Merritt	1,650.00	N 30
Erwin's	1,620.00	N 30

Bids were not received from Feldman's, or John Donaway Furniture Store.

The Fire Department has reviewed the bids. I recommend the award be to the Baltimore Stationery Company on their low bid of \$1,420.20. The account to be charged is 11.213D which has a current balance of \$1,406.60. The actual purchase will be for \$1,396.53 in order to keep the purchase within funds available.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
Fire Department

INTER OFFICE MEMORANDUM

December 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dozer Rental

Public Works Department Purchase Requisition Number 1112 is for 100 hours of D-6 Dozer Rental for use at the Sewer Treatment Plant.

Contact with local suppliers resulted in the following:

<u>BIDDER</u>	<u>HOURLY COST</u>	<u>TOTAL COST</u>
Wicomico Soil Conservation Dist.	\$14.00	\$1,400.00
Brittingham Construction Co.	17.00	1,700.00

Bids were not received from A. P. Isakson or Alban Tractor.

I recommend that the award be made to the Wicomico Soil Conservation Dist. on their bid of \$14.00/Hour or \$1,400.00 for the 100 hours. The account to be charged is 13.232H and to which \$2,000.00 is to be transferred from account 13.232G.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 12, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Gutter Brooms

Public Works Department Purchase Requisition Number 459 is for the purchase of Gutter Brooms. This particular product was standardized in May of 1964.

Tuffibre Company has submitted prices for the broom sections. The prices are \$34.75 each and Public Works Department requires ten (10) sections. The total price is \$347.50 and is chargeable to account 13.302A which has a current balance of \$2,080.70.

Request authority to issue a Purchase Order to Tuffibre Company for the purchase of these gutter broom sections.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

copy to County
#3
Ham

WHEREAS, one of the principle purposes of the Salisbury Jaycees is the promotion of the general welfare through community service; and

WHEREAS, the Salisbury Jaycees is interested in the improvement of law enforcement in the City of Salisbury and Wicomico County; and

WHEREAS, the Salisbury Jaycees is concerned with and disturbed by the increasing instances of breaking and entering in the City of Salisbury and Wicomico County, which raise questions as to the need for coordination, increased availability, number and degree of specialization of the various law enforcement agencies involved; and

WHEREAS, the Salisbury Jaycees has established a special committee to investigate and encourage proposals for improvement in police protection and it is the recommendation of that Committee and the Board of Directors that the proposals made to the end of providing coordination of police protection in the City and County should be undertaken without further delay, and that these studies should be broadened to cover related problems raised thereby;

NOW THEREFORE, be it

RESOLVED, that the Salisbury Jaycees hereby endorse the efforts made by the State's Attorney for Wicomico County and others for the respective City and County Councils to study and evaluate means of reorganization of our local law enforcement bodies to enable more efficient protection of the individual citizens and businesses of the city and county, and

FURTHER RESOLVED, that the Salisbury Jaycees hereby urge the City Council of Salisbury and the Wicomico County Council to together appoint, without undue delay, a committee composed of responsible and expert personnel, to study further or additional means of providing law enforcement in the City of Salisbury and Wicomico County, and more particularly, although not necessarily exclusively, a) to evaluate present training programs, remuneration

(including fringe benefits), recruitment and investigatory expertise of particularly the City Police Department, and b) the reorganization and clarification of responsibilities between the city, county and state law enforcement agencies, all to the end of protecting and upholding the laws of our society and community, and

FURTHER RESOLVED, that the Salisbury Jaycees are proud of the present City Police Department, County Sheriffs' Department and Maryland State Police and the responsible individuals who command these bodies, and we wish to commend their past efforts to carry out their duties with limited resources; and

FURTHER RESOLVED, that the text of these resolutions be submitted to the Salisbury City Council and the Wicomico County Council.

The foregoing resolutions were unanimously adopted by the general membership of the Salisbury Jaycees at a regular meeting held on December 5, 1966, at 7:30 p.m.


P. J. Hannon, President

December 12, 1966.

Anthony R. Canniff, general manager of General CATV, made the following statement tonight following presentation of a petition to the Salisbury City Council calling for a council investigation into the cable television firm's operations:

General CATV has invested more than a million and a half dollars to bring high quality television reception to Salisbury--some 95 air miles from the Baltimore television stations--and has spent thousands more to improve the system as the art of cable TV advances. The company has done this to assure that it fulfills its franchise responsibility to provide the best television reception available to its subscribers.

Temporary interruptions of CATV service are unavoidable. Electronic equipment fails, extreme atmospheric conditions interfere with reception, highway accidents knock down power and line poles.

Since the beginning of its operation, the company has conscientiously responded to every subscriber's request for service--repairing, adjusting and replacing cable equipment as necessary without every making a service charge.

(more)

December 12, 1966.

It is our intention to contact each petition signer who is a subscriber, discuss with him whatever fault he finds with his CATV service and, where possible, correct it.

I am confident that this is the best means of serving not only our subscribers' interests but the city's.

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CITY OF SALISBURY, MARYLAND

Meeting #29

December 27, 1966

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman W. Paul Martin, Presiding

Councilman Harry Fullbrook
Councilman Robert Powell
Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director, P. Tallon; Supervising Planner, B. Livingston; Building Inspector, H. Wojtanowski; Sanitary Engineer, K. Haensler; Purchasing Agent, C. Davis; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, Dec. 12, 1966

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St. at 8 p.m. on Tuesday, December 27, 1966. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on Dec. 12, 1966 were approved as written on motion by Councilman Rodgers which was seconded by Councilman Powell and carried unanimously.

Councilman Martin commended the Public Works Department for the outstanding job done removing snow during the holidays. Council joined him in extending their appreciation and commendation to the City crews.

PUBLIC HEARING - Rezoning portion of Bell Farm
Property - Ordinance No. 949, 2nd reading

Ordinance No. 949, presented to Council by request of Drs. H. Gray and Talmadge C. Reeves, is for the rezoning from Industrial to Residential "B" of an area of land, specifically an island, located on the Wicomico River and owned by Mrs. Clara M. Bell. This land is part of a parcel designated as an Industrial Park and annexed to the City by request of the property owner. The Ordinance was introduced before the Council on October 31, 1966, and having been advertised in the meantime for Public Hearing before the Planning Commission and the Council, interested persons for and against the re-zoning were notified of the opportunity to be heard.

Mr. Stanley Robins, representing Mrs. Bell and the Drs. Reeves, presented the case for the rezoning of the area consisting of 25 acres, more or less. Briefly, upon call for vote on a motion by Councilman Fullbrook to grant the request for rezoning which was seconded by Councilman Powell, Councilmen Seidel and Rodgers voted No. Councilman Martin was obligated to cast the deciding vote because of the tie. Stating that he would favor re-zoning of the entire area but not a portion, he voted No to the request and Ordinance No. 949 was denied.

Testimony heard at the Public Hearing follows: (See Official Copy of Minutes)

Mr. Stanley Robins: I am here representing Drs. Reeves and Mrs. Bell. I would like to state here at the beginning that the property owner (Mrs. Bell) wanted to be here but called and said she would be unable to make it because of travelling conditions and because her nephew (Mr. Jack Traub, who is a real estate broker and who represents her interests) was in the hospital.

Before passing on to this, I want to take a look at the whole picture again not only from the viewpoint of the property owners but from the area of the residents. From the standpoint of the Drs. Reeves and from the viewpoint of the City. (Reference was made to the absence of Councilman Fullbrook at the original presentation before Council)

As you all know, Mrs. Bell is a widow. She has owned this property for some time. It has been zoned Industrial county-wise since 1950. During that time, there has been no interest in this property industrially. In 1961, the Mayor and Council passed a Resolution establishing this as an Industrial Park. (This was signed by Mr. Joe Long) Since that was done and after it was adopted, Mr. Jack Traub, who is a real estate broker, has undertaken to interest industry in this area, not only by circular, but by personal contacts with certain industries. It was far to no avail. (Preliminary circular which was sent out was passed around to the Councilmen). Mr. Traub tried to exploit this property and get industry interested in the area. This has been over five years ago since this transpired.

Mrs. Bell is in a position of just sitting here with this property. The need of this sale price would render her to maintain herself properly. Again, we have the residents in the area. I understand the residents in this immediate area are favorable to having this particular island (the farthest extent of the property from town) changed to Residential. I believe that, likewise, the people who own very nice homes across the River are favorable to have it Residential rather than Industrial.

The Drs. Reeves deserve consideration. They are not fully purchasers yet, this will depend on the Council. Looking at it before coming to the City's end of this thing, and in the interest of the Taxpayers, I think I should read to you a letter Dr. Reeves got from the Department of the Army Engineers. They indicate that it would be a considerable effort of time and money if anything could be done with the River at this time.

(At this point, the December 6, 1966 letter to Dr. Reeves was read by Mr. Robins)

The Department of Army Engineers does not feel that the Wicomico River could be developed, they indicated that even if some improvement of the River was sought, it would be eight years before anything could be started. The Corps doesn't look hopefully upon a River Project. It would require an outlay of eight million dollars including the River (improvements). I don't know if the City is ready for that now.

We are unable to do anything with the property. This Resolution (Industrial Park) was passed December 4, 1961 which contemplated this as part of the whole deal with Mrs. Bell. It provides that it will be tax-free. (Referring to Resolution) It is detrimental to the City in Paragraph C (reads from Resolution) "during the period of partial tax-exemption, the City of Salisbury shall not be obligated to provide services." When required for development and improvement, though, improvements and services will be provided by the City.

The Drs. Reeves, in offering to purchase this site for residential purposes, are doing the City a favor. For instance, if Mrs. Bell were selling this island for industrial purposes, it would be the City's obligation to install water and sewer facilities. The City is better off to let the island go for Residential purposes than to have the island go for industrial purposes and be out this expense for this one isolated plant. Estimated costs for these services goes up in the millions. The Drs. Reeves will furnish their own utilities, the City is not asked for anything.

(A plat of the area was shown to the Council by Mr. Robins, who pointed out the original grant was dated in the 1700's and contained the homeplace, Handy Hall, of one of the original families in the area)

Three-fifths of a mile from the City limits. (referred to island's distance from town) Contains approximately 25 acres out of an entire tract of 303 acres. You would still have 275 approximately for industrial use if the demand still exists. It seems unfair not to grant this request for rezoning when there is so much area left, when the Department of the Army Corps of Engineers tells us that they do not encourage development of the Wicomico River. Even if they did, it would take eight years before anything could be started.

It is not unreasonable to ask. If this were refused, if you had a residential area and we were asking to put an industrial area here, I would see why there would be protest. It is unreasonable to ask Mrs. Bell to sit and hold this property. It is now being farmed but this is not the best use that it could be put to. (Mr. Robins asked for any questions at this point, but continued) Looking at it from every angle, I can't - as a taxpayer - see how it could but help the City to rezone this island Residential. Do away with the constant over-hanging threat for the City to install utilities all the way down to the line where it, frankly I doubt very much, would ever be sold for industrial purposes. Access among other things being a factor. There are others here from that locality who would like to express their own opinions. I have outlined what I could.

Mr. Robert Faw: I have gone on record as favoring it (rezoning). The historical value to Salisbury of Handy Hall and Pemberton which the Historical Society has given to the community so they could complete it. This alone would be a tremendous asset to Salisbury. Handy Hall will also bring a lot of business to Salisbury. Old Handy Hall is in this tract of land.

Mayor Truitt: (To Mr. Faw) What do you think of this whole thing (Industrial Park) as residential?

Mr. Faw: I don't think we could get hurt either way. (referred to 25 acres or the whole tract) The Historical Society stimulated could be a tremendous asset to Salisbury.

(Councilman Rodgers advised Mr. Faw he had talked to one of his partners and they felt differently about the matter, to which Mr. Faw replied:) Mr. Rayner, Boyce and three others (identified but not recorded) are in this with me and they are in favor of it.

(This raised a question of what parts being considered to which Councilman Martin pointed out that in Ordinance No. 949, 24.5 acres and nothing else was being considered at this time.)

(Questions or remarks from the floor were called for)

Richard Jones: I own land just down from this property and feel in favor of rezoning it to Residential.

Milton White: I am in favor of the change suggested here. Dr. Howard (neighbor) asked me to express the same view for him, he is out of town and couldn't make the meeting. Handy Hall (located in the tract) at one time belonged to my Grandfather. I had hoped as Mr. Faw explained, that Handy Hall would also gain in its stature the same as Pemberton (another historical home) has.

Councilman Fullbrook: I would like to make one statement. This will be that I am wholeheartedly in favor of granting this Ordinance, but at the same time, I am in favor of making this whole area Residential. If we are going to start at this piece here - if the information we have here is right - the City has more interest in it being developed Residential than it will Commercial and once you assume that the Council would go ahead, then we should carry this thing through to completion and get the whole thing Residential.

Councilman Martin: In the event you are (addressing Council) not in favor of Ordinance 949, then application (for the entire tract to be completely zoned Residential) should then follow the same procedure as followed in the past. If we are going to follow (the recommendation of) the Planning and Zoning Commission, then this has to be done.

Councilman Powell: For what reason would it be unfavorable? (To re-zone to Residential)

Councilman Martin: The Planning and Zoning Commission would have to make the decision then. Research has been made.....

Councilman Fullbrook: We should go ahead and have this rezoned.

Councilman Martin: We don't want to go ahead and override the Planning and Zoning Commission.

Councilman Rodgers: When this came up at the Planning and Zoning Commission, I voted against it. The idea of an Industrial area is very important. I have spoken to as many people concurring that this should be kept Industrial as I have to people opposing it. This Ordinance, if passed, is spot zoning which I think is illegal and which the Planning and Zoning Commission thinks is illegal too. I don't know that we have really given this thing a chance. The Chamber of Commerce has given the opinion that they don't think it is a good idea to change it. I don't feel any different.

Councilman Powell: I am in complete agreement and still am with the stand that Mr. Rodgers has taken as a member of the Planning Commission. However, if this is spot zoning, I would like to have an opinion of our attorney or our planning director so that we can either erase or maintain the zoning that way. Why, over this short period of time, and with all the information we have here, we can find a reason to refuse this request is beyond me. I would like to find it if it is here (referred to Planning Director's report to Council on the rezoning) - maybe somebody can show me or stand up and speak of it.

Philip C. Cooper: (Director of Public Works) Please keep in mind that we have a Sewage Treatment Plant here. People do build close and this property can be a nuisance. The limits of the Plant is in the Bell Farm area. You will be going to the point of an occasional nuisance. There is no way of operating this plant in a nuisance-free way. People have built homes and complained after they got there. An Industrial property will be a better neighbor to a Sewage Treatment Plant in the immediate vicinity.

Mayor Truitt: Pete, then we live in a bad spot then. (referred to residents across the River in the Pinehurst area)

Councilman Martin: That doesn't always hold true, Pete. (referred to WEBB Packing Co. on Truitt Street)

Paul Kelley: I used to live in front of the Pemberton School and the odor (from the Sewage Treatment Plant) was bad at times. Since I have built further down towards this (island area) I don't have any odor.

(Question was put to the City Solicitor regarding his opinion of the legality of changing the zoning)

Mr. Anderson: Zoning can be changed if there was a mistake in the original zoning or a change in the circumstances of original zoning. Considering all testimony heard here and before the Board of Zoning Appeals, I do not think this could be classified as spot zoning. There is probably enough evidence to justify the discretionary decision of this Council in either direction.

Councilman Martin: One thing that disturbs me about this. We are talking about Mrs. Bell sitting there.....what can she do once 25 acres of this is zoned Residential? All I can see is a gradual deterioration.

Mr. Stanley Robins: This is an island off to itself. It seems to me that the granting of this for Residential purposes will not affect anybody's rights or Industrial use if the Council leaves it that way.

Councilman Martin: I know that is true but I cannot get straight in my mind what benefit it will do. I can't figure out why she doesn't want the whole thing rezoned.

Mr. Robins: I don't know if she has thought of it. She doesn't have anything else in mind. I don't think she would be opposed to it. Right now, she just has a farm.
(Going back to the spot zoning question and comparing it with lot by lot basis)
Spot zoning is where you take a small segment of land - one area and one that is just one small lot. This area is 25 acres approximately. It is down in one corner of this entire tract.

Councilman Martin: I can't see the difference in the two. (referred to a comparison of a 50' lot zone change in a neighborhood of similar size lots to this one which is 25 acres out of approximately 303 acres)

Mr. Robins: I can see that if you were changing Residential to Industrial there might be a lot of complaints but I can't see how putting two nice homes on this island would detract from anyone. Not from Industrial to Residential.

Councilman Powell: Who is promoting this for Industrial purposes?

(Discussion on this point followed the question with Mr. Swallow of the Chamber of Commerce volunteering that a New Jersey firm by the name of Frank & Jay were the last ones conducting the promotion. However, it was pointed out from several sources that this company was no longer in operation and the last correspondence was dated 1963.)

Philip Tallon: (Planning Director) (Question was put to him concerning spot zoning) This is one of those questionable areas. (pointed out that of the adjacent areas, two would be Industrial (if the zone were changed) one would be the river with subsequent residential area across from it. I reserve my opinion in deference to the City Solicitor.

Mr. Anderson: I don't mean to enter the province of the Council on what the land use is of properties involved. There is no other use in the area except residential use.

Councilman Seidel: I have given this a lot of thought and have done a lot of work on it. First, I am opposed to the change. Salisbury really has no Industrial area left for Industrial change. I never thought of Salisbury as a deep-sea port until this happened. The need for waterfront in Salisbury, especially since the oil companies have located here after the war, is great. The only other land on that side of the River is the home of Dr. Christensen. It will become completely industrial over there. The future growth of Salisbury is important. Zoning stability is important. I feel that from what I can learn, and I have tried to determine this from other cities, if we can take a five-year program and change it, then we have as much stability as a tent. This is not a true picture. We haven't done anything North of Salisbury (referred to Industrial Park area)

Mrs. [redacted] received \$50,000 from the City for land recently so I am not worrying about her [redacted]. As to the potential purchasers, I can agree with them 105%. This is as nice a place as I can find for a house, however, in the interest of the future development of Salisbury we should not change the zoning.

Mr. Robins: Have we the right to sit here and tell any property owner that just because it is zoned.....we have tried in every way we know to get industry interested. We can't.

Councilman Seidel: I would be more interested in a re-zoning of the whole thing. The Bell Farm has only been in the City 5 years. (question was raised from the audience on how the City obtained it in the first place, he was informed that the property owner asked to be annexed.)

Councilman Martin: If we have made a mistake, I would rather admit it and go on from there with total rezoning.

Mr. Robins: I agree, and I will try to get the rest of it but time is of the essence with these particular people and I would appreciate your (Council) acting favorably to this Ordinance.

Councilman Fullbrook: One of the things that caught my eye (in the report from the Planning Director) was the five major groups who promote Industrial Development. (Read from report) Private real estate developers, railroads, private local community groups, government sponsored groups, and joint government-private local community groups.

We don't have a one working on this property.

Councilman Powell: The current Industrial Park is only a plan based on deep-water development. There is no special interest in taking the responsibility for its development.

Mr. White: Marshall Stewart, who was here at the last hearing, served on the Industrial Committee. Three Industrial groups were at one time interested. This site was visited and all three turned it down in preference to other locations. There must be some justification in the timing of Industry moving to Salisbury. This is not a prime Industrial site.

Councilman Fullbrook: I move that this variance (Ordinance No. 949) be granted.

Councilman Powell: I second that motion.

(Vote was called for by President Martin)

Councilman Rodgers: No.

Councilman Seidel: No.

Councilman Martin: Well, that leaves it up to me. A tie vote is the only time I can vote. My honest opinion is that Ordinance No. 949 is not what we need in that area. It is a wonderful spot for a home but even though we say this, it does spell out spot zoning. I would be receptive to a full area change but not a piecemeal set-up. This is not the method we are using now. We just got through with one spot zoning problem and I have certain personal feelings about these things and certain obligations when I take a stand. Therefore, my vote is No.

Councilman Fullbrook: I made my motion so that any error could be taken care of. I understood that you did not want to hold this up tonight. I immediately then tried to assure myself that we would immediately go forward to get the whole annexed thing Residential and I am making this motion on the assumption you will do this very thing.

Councilman Martin: I would be only in favor of this if we zone the whole thing residential. I don't think the motion you made would do that. The only thing I can see on this is to make (Mrs. Bell or representatives) application to the Planning Commission exactly as we do on any other change. This Council should at least consider them (Planning Commission) and let them have the responsibility. The Planning and Zoning Commission is the one to do this. They should decide whether to do one spot or piece at a time.

Mr. White: Didn't the Planning and Zoning Commission approve this?

Councilman Martin: Yes.

Mr. White: If you don't want..... (Argument from others interrupted proceedings at this point)

Councilman Martin: I am not in favor of taking one chunk at a time.

Mr. White: The majority vote was in favor of this. (Referred to Planning Commission)

Councilman Rodgers: The Planning and Zoning Commission acts as....in....a recommending capacity only. The original Planning and Zoning Commission (decision) was not entirely as we have been led to believe. I do not agree with taking this one piece at a time.

Mr. Robins: This is the first time that any change has been asked for. This is going to continue. I personally don't think anybody has found anything on the thing. Mrs. Bell has just never considered it.

Councilman Powell: All I can say, then, is that it behooves us to see that this property is accepted Industrially and we should make some effort to see that it is developed.

Appearance - Darwin L. Hickman, Delmarva
Hotel-Motel Association (CATV complaint)

Mr. Hickman, who is President of the Association and also manager of the Howard Johnson Motel, appeared before Council to present the Association's complaint against the increased rates charged for CATV service at local Motels. Rates have increased from 50¢ per unit to \$1. The manager of the Sandman Motel, Mr. W. Anger, acted as spokesman for the group and summarized for Council how the rates were originally arrived at. He stated the City's franchise with General Television should protect the Motel-Hotel Association from exorbitant fees. He explained that the Association has tried to negotiate with General CATV on the matter and did succeed in lowering the unit cost from \$1.50 to \$1 per room which is considered to be too excessive still when analyzed with residential fees charged by the Cable Company.

Discussion of the matter, including a legal opinion rendered by the City Solicitor that the City's franchise allows for a total charge of only \$5 per month to a subscriber, followed. A letter from General Television, Inc. was introduced for the record in which the company states its reasons for the rate change is to bring monthly rates locally in line with national rate charges. (Letter attached to official copy of minutes).

Council felt their interpretation of the Ordinance franchise to be correct and unanimously agreed with a motion made by Councilman Seidel, seconded by Councilman Rodgers that a letter be written to General Television, Inc. advising them that they would be in violation of their franchise if they could not negotiate a more agreeable rate charge with the Hotel-Motel Association.

Award of Bids

1. Repair & Repaint Vehicles - motion by Fullbrook, seconded by Powell to award as recommended to Culver Motor Co. in the amount of \$586.40.
2. Station Wagon, E-2 - motion by Powell, seconded by Rodgers to award to Oliphant Chevrolet Sales, Inc. in the amount of \$1,981 net. *(See Footnote on page -12-)
3. Contract A-15-67 - motion by Seidel, seconded by Powell to award purchase of pickup truck to Oliphant Chevrolet Sales on low bid of \$6,432 net. *(See Footnote - P. 12)
4. Frame Covers - held for further study.
5. Mechanical Joint Sleeves - motion by Rodgers, seconded by Seidel to award to Mueller Co. for low bid of \$495.23.
6. Crane Rental, Unloading Stone - motion by Seidel, seconded by Rodgers to award to low bid of Charles I. Lewis at the rate of \$15/hr. for equipment and \$2.50/hr. or total of \$1,780.
7. Hydrants (Standardized) - motion by Rodgers, seconded by Seidel to purchase from Darling Valve in the amount of \$381.83.
8. Detector (Standardized) - motion by Seidel, seconded by Rodgers to purchase from Automatic Signal in the amount of \$732.70.

9. Extension Shaft-Comminutor - motion by Seidel, seconded by Rodgers giving after-the-fact approval of the purchase of the equipment in the amount of \$233.
10. Prison Labor - motion by Fullbrook, seconded by Rodgers approving the use of Prison Labor at a cost up to \$400 for necessary work at the Park and Sewage Treatment Plant.
11. Danline Sections (Standardized) - motion by Rodgers, seconded by Seidel authorizing purchase from Newark Brush Co. in the amount of \$807.50.
12. Painting Meeting Room and Bath - Firehouse #2 - motion by Seidel, seconded by Powell to award to low bid of Leo Welch in the amount of \$325.

In connection with the last bid, Purchasing Agent Davis informed Council of an offer to furnish surplus tile for repair to the floor at Firehouse #2 at a cost of \$10 per carton for 28 cartons. Cement and labor to be donated free. Councilman Powell moved and Seidel seconded, that the tile be purchased at the quoted price and the offer accepted with appreciation.

Snow Plow Blade Improvement

Mr. Cooper advised Council that snow plow crews used a new type of plow blade on one truck during the recent snow removal program and found it to be far superior to the old type of blade. The new blade is made of rubber and among other things provides a safety feature of giving when scraped over manhole covers. Mr. Cooper asked for and received permission to purchase four sets of blades at a cost of \$480. This was done under formal motion by Rodgers and Seidel which was carried unanimously.

Status of Disposition Parcel 2-1 and Resolution #86 - Approval of Disposition

Mr. Tallon advised that the disposition documents and supporting material had been furnished to HUD according to the Urban Renewal manual in order to proceed with the bidding procedures in connection with the disposal of Parcel 2-1 in the R-19 Project which is located adjacent to the C & P Telephone Co. Schedule for the disposition is as follows: First advertising date - January 3, proposed bid opening - March 20 and award of bid by Council - March 27, 1967.

He advised that Resolution #86, if approved, would make it possible to go ahead with the disposition of the parcel and briefly reviewed the Resolution, stating that the critical sections or clauses were Section 3 and 4.

A motion to approve the Resolution as presented was made by Councilman Rodgers, seconded by Councilman Powell and carried unanimously. Resolution No. 86 reads as follows: A RESOLUTION of the Council of the City of Salisbury, Maryland, identifying and approving certain disposition documents; approving a sealed bid disposition method with the minimum disposition price unstated; in connection with the disposition of Parcel 2-1 in the Northside Urban Renewal Project, Md. R-19 (LG).

Davenport Association Bill - Urban Renewal

Mr. Tallon advised that the Davenport Association is requesting payment on their contract for Re-Use Appraisals in the amount of \$1,200. He asked for permission to pay half this amount and hold the other half until the Federal Government has completed its questioning of the charges. Council instructed, however, on motion by Seidel,

seconded by Powell, that no payment be made until all questions from the Federal Agency are satisfactorily concluded.

Maryland Municipal League Dues

Executive Secretary received authorization for payment of the 1967 Municipal League Dues in the amount of \$980.50 on motion by Councilman Seidel, seconded by Councilman Powell.

Also, the City's pro-rata share of the Convention expenses which came to \$2,378.73, was authorized for payment on motion by Powell, seconded by Seidel.

Chestnut Street Parking Lot Lease Renewal

Council approval of a renewal of the second 90-day lease agreement with Mr. Norman Holland for the Chestnut Street Parking Lot was asked for and received on motion by Fullbrook and seconded by Rodgers. Executive Secretary reported that \$300 had been cleared during the first 90-day lease. Along with the motion, Councilman Rodgers stipulated a recommendation that the Council look at the next renewal and in addition, asked for a breakdown of expenses and profits of the second 90-day lease for the briefing books.

Sewage Treatment Plant Project

Executive Secretary advised he would like to suggest that the Council consider giving authority to proceed with intent to expand the Sewage Treatment Plant facilities. He noted that this was to be confirmed by May, 1967 with the State Dept. of Health. Motion to proceed with the intent to give the City a chance, with no obligation, to determine where it is headed, was made by Seidel, seconded by Powell and carried.

New Business

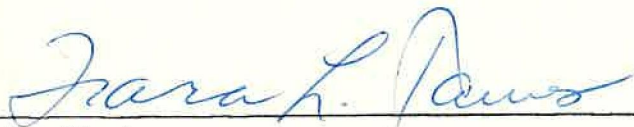
1. Councilman Seidel requested that the Council provide as much representation as possible at the Legislative meeting in Annapolis on January 14 in connection with the Municipal League reform policy statement, etc. Expenses are to be taken care of by the City. Councilmen Powell, Rodgers and Seidel as well as Mayor Truitt indicated their intentions to attend the meeting.
2. Councilman Seidel questioned the Treasurer on the review of the airport insurance and was assured the coverage had been improved.
3. City Park Annexation was also brought up by Seidel who was advised that the matter is now in the hands of the Engineering Department where determination of the boundaries are taking place.
4. Councilman Rodgers was advised that the Penn Street paving program is scheduled for the first spring project and is high on the priority list.
5. A request was made by Councilman Rodgers that the Executive Secretary make a study and report for a possible ^{city} tax break for persons over 65 in accordance with policy being considered by the County on their tax structure. This report is to be presented at the next meeting.

6. Councilman Rodgers read from a letter from Artcraft Electric Co. relative to a bid on street lighting equipment. An article contained in a New York newspaper was also distributed relative to a tax suit resulting from purchasing procedures in a New York community.

7. Councilman Fullbrook asked the City Solicitor for a legal opinion on whether a transfer of funds to a new account authorized at the last meeting was legal or not and was advised by Mr. Anderson that in his opinion it was legal. "If the Council creates in the Budget a contingency fund, that fund can be used for a contingency purpose. This way, you are keeping a record of the disposition of the contingency fund by creating the new account."

Except for a lengthy discussion relative to the wording of specifications dealing with the purchase of new vehicles, there was nothing further to come before the Chair and the meeting adjourned at 10:20 p.m. to meet again in regular session on January 9, 1967.

*In the discussion of specifications, Council advised the Purchasing Agent to continue with his practice of writing specifications according to the needs of the City, commending him on a job well done and discarding a proposal to have pre-bid meetings with dealers or manufacturers as unnecessary and time consuming.



City Clerk



Council President

1-9-67

Date



GTI

General Television, Inc.

5 TOP QUALITY TELEVISION PICTURES

227 E. MAIN ST. - P.O. BOX 127 - SALISBURY, MARYLAND - 742-7181

December 27, 1966

City Council
City of Salisbury
Salisbury, Maryland

Gentlemen:

I am informed that representatives of the Delmarva Hotel-Motel Association have requested and been granted permission to appear before the Council of the City of Salisbury to present a complaint against General Television, Incorporated -- franchised by City Council Ordinance #838, August, 1962, to operate within the City of Salisbury.

I believe the immediate cause of the hotel/motel operators' complaint (which we understand is not shared by all members of the association) is this company's decision to increase monthly service rates to hotel/motel businesses receiving CATV service, effective January 1, 1967.

While, of course, the rate increase is in no way a violation of the company's franchise (cf. Ord. 838, Sect. 8) and, therefore, not properly a matter for the Council's consideration, General Television believes the members of the Council should be apprised of the reasons for the decision to increase hotel/motel rates.

The present monthly rate for hotel/motel subscribers is:

\$22.00 first 40 units
0.50 each additional unit

The new rate, effective January 1, is:

\$1.00 each unit

The average monthly rate charged by CATV systems in the nation is \$1.50/unit, with many charging much more. We do not know of any CATV system in the nation which charges less than \$1.00/unit.



Abel Cable SYMBOL OF SERVICE TO THE COMMUNITY

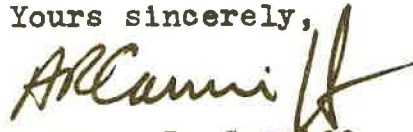
December 27, 1966

The effect of the rate increase is merely to bring this company's rates more closely into line with those which have been established as fair and equitable in the industry many years ago. In fact, over the period of six years General Television and its predecessors have served the Salisbury area, hotel/motel operators have realized a saving of some \$50,000 over the price of CATV service recognized as fair and equitable throughout the country during the same period.

Clearly, then, General Television has set its rates well within the terms of its franchise, and below the industry standard.

For these reasons, the company believes that the Council should dismiss the association's complaint as unwarranted in terms of the franchise granted General Television, and because of its own recognition of the fact that the fair price of any product or service will be found to be the price established generally for that product or service.

Yours sincerely,



Anthony R. Canniff
Executive Vice-President

ARC:cw

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair & Repaint Vehicles

Public Works Department Purchase Requisition Number 582 is for the pricing of Repair and Painting of certain City vehicles.

Request for Quotation Number 44 was forwarded to local repairers and bids were received on December 2, 1966. After many telephone calls the following are the results:

BIDDER

PRICES Bid or Reason No Bid

Culver Motor Co.
Fitzgerald's Body Works
Oliphant Chevrolet Sales, Inc.
Tull Auto Body Shop
Carroll Hastings Auto Body Shop
Cavanaugh Motors, Inc.

\$1,361.76
Unable to handle equipment in shop
No response to bid or phone request
No Bid
Cannot handle equipment
Lack of employees in shop

Public Works Department reviewed the bids and felt the bid for S-9 Cat. Grader was excessive and suggested the award to Alban Tractor at not over \$100.00 with the City Service Center doing the steam cleaning. Also Public Works agreed with Culver Motor Co. that SEW-2 (a '55 International Pickup) was not worth the repair. Request authority for issuing a Purchase Order to repair and repaint the balance at a Bid Price of \$586.40 an average of \$117.24 per vehicle which is not excessive. The account to be charged is 21.912B which has a current balance of \$980.83.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Station Wagon, E-2

Public Works Department Purchase Requisition Number 600 is for the purchase of a 4-door Station Wagon.

Invitations for Bid were forwarded to local dealers and advertisement sent to press on November 28, 1966. Bids were received, opened and read aloud at City Hall on Thursday, December 15, 1966 at 10:00 AM EST with the following results:

<u>BIDDER</u>	<u>GROSS</u>	<u>TRADE IN</u>	<u>NET</u>
Oliphant Chevrolet Sales, Inc.	\$2892.35	\$911.35	\$1981.00
Cavanaugh Motors, Inc.	2755.55	545.55	2210.00
Culver Motor Co.	3240.53	739.49	2501.04
Sauerhoff Motors	3142.09	582.84	2559.25

Bids were not received from Torrey, Inc., Horner or Lincoln-Mercury.

Public Works Department has reviewed the bids. I recommend the award be made to Oliphant Chevrolet Sales, Inc. on their low bid of \$1,981.00. This is for a Chevy II. The account to be charged is 12.102F which has a balance of \$2,700.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-15-67, Pickup Trucks

Public Works Department Purchase Requisitions Numbered 511 & 512 and Treasurers Requisition for pickup trucks were sent out on proposals for pricing.

Invitation for Bids were advertised and mailed on November 28, 1966 to local truck dealers. Bids were received, opened and read aloud on Monday, December 10, 1966 at 10:00 AM EST with the following results:

<u>BIDDER</u>	<u>1/2 Ton</u>	<u>3/4 ton(2)</u>	<u>Total</u>
Oliphant Chevrolet Sales	\$1,854.00	\$4,578.00	\$6,432.00 Net
Cavanaugh Motor Co.	1,898.04	4,666.98	6,565.02 Net

Bids were not received from Quillin-Valliant, Hancock Brothers, Torrey, Inc., Chester-Mack or Horner Motors.

Item 3 for a 3 Ton Dump Truck was rejected because of proposals not meeting the specifications. This item is being rebid on Invitation for Bid Number A-17-67.

Public Works Department has reviewed the Bids. I recommend the award be made to Oliphant Chevrolet Sales, Inc. on their low bid of \$6,432.00 for the one 1/2 T. Pickup and two 3/4 T. Pickups. The accounts to be charged and their balances are:

13.222B & 20.222G	charge \$927.00 each	- Balance \$1,000.00 each
11.122H	charge \$2,289.00	- Balance \$2,000.00 (Transfer of funds requested)
13.242F	" \$2,289.00 - "	2,613.70


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor And Council
FROM: Calvin C. Davis
SUBJECT: Frame Covers

Public Works Department Purchase Requisition No. 551 is for the pricing and purchasing of Frame Covers.

Request for Quotation No. 48 was sent to likely bidders on December 8, 1966 and replies were received as indicated below:

<u>BIDDERS</u>	<u>PRICE</u>	<u>TERMS</u>
Richard Foundry Corporation	\$447.50	1%-10-30
Flockhart Foundry Company	\$645.00	1/2%-10-30

Frederick Iron & Steel, Inc. did not meet the specifications.

Public Works Department has reviewed the bids. I recommend the award be made to Richard Foundry Corporation on their bid of \$447.50. The account to be charged is 20.243A, which has a balance of \$24,540.99.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Mechanical Joint Sleeves

Public Works Department Purchase Requisition Number 540 is for the pricing and purchasing of Mechanical Joint Sleeves.

Request for Quotation Number 47 was sent to likely bidders on December 8, 1966 and replies were received as indicated below:

<u>BIDDERS</u>	<u>PRICE</u>	<u>TERMS</u>
Mueller Company	\$495.23	2% 20
Joseph G. Pollard Co.	\$570.85	2% 15

Bids were not received from Smith Blair, Inc.

Public Works Department has reviewed the bids. I recommend the award be made to Mueller Company on their bid of \$495.23. The account to be charged is 20.243A, which has a balance of \$24,540.99.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Crane Rental, Unloading Stone

Public Works Department Purchase Requisition Number 1093 is for the unloading of Stone at the City Service Center Siding.

Local equipment operators were contacted for the unloading of approximately 3,500 tons of stone received in gondola cars at the City Service Center siding. Contacts resulted in the following prices:

<u>BIDDER</u>	<u>RATE/HR.</u> <u>Equipment</u>	<u>Labor</u>	
Charles I. Lewis	\$15.00	\$250	
A. P. Isakson	18.00*(15.30)	2.75	*Less 15%

Bids were not received from George W. Wilkonson, Delmarva, Wicomico Soil Conservation District or Howard S. Culver.

Request authority to issue a Purchase Order to cover the unloading of the stone to Charles I. Lewis in the amount of \$1,780.00. The account to be charged is 12.202C which has a current balance of \$319.50. A Request for transfer of funds has been made to cover the balance of the funds required.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Hydrants (Standardized)

Public Works Department Purchase Requisition No. 556 is for the pricing and purchasing of Hydrant Extension~~s~~.

Letter from this office on December 7, 1966 was priced for the purchase of:

Item	Description	Quantity	Price
1	6" Extension Pcs. for 5" B-50-B Hydrants, Complete W/ Bolts & Gaskets	6 ea.	\$181.44
2	12", same as above	3 ea.	110.82
3	18", same as above	2 ea.	<u>97.36</u>
	TOTAL		\$389.62
	DISCOUNT		<u>7.79</u>
	TOTAL		\$381.83

The account to be charges is 20.243A, which has a balance of \$24,540.99.

Request authority for the issuing of a Purchase Order to Darling Valve for the purchase of this material.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Detector (Standardized)

Public Works Department Purchase Requisition No. 624 is for the pricing and purchasing of Detectors.

Letter from this office on December 13, 1966 was priced for the purchase of:

Item	Description	Quantity	Price
1	Magnetic Detector Amplifier Model MR-10	2 ea.	\$166.60
2	Pressure Vehicle Detectors Model HR Non-Directional	3 ea.	<u>566.10</u>
TOTAL			\$732.70

The account to be charged is 11.122B, which has a balance of \$2,490.81.

Request authority for the issuing of a Purchase Order to Automatic Signal for the purchase of this material.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Extension Shaft-Comminutor

Public Works Department Purchase Requisition Number 251 is for the purchase of an extension shaft with universal joints for the comminutor at the North Side Pumping Station.

This shaft was ordered on an emergency basis and after the fact approval is requested for the Purchase Order which was for \$233.00.

The account charged is 13.232G which has a balance of \$16,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Prison Labor

Public Works Department Purchase Requisition Number 1114 is for the use of Wicomico County Prison Labor.

Public Works Department needs approximately 10 men for 20 days for use in the Park and Sewer Treatment Plant for raking and cleaning sludge beds.

The accounts to be charged and their balances are:

12.202P	charge	\$200.00	-	Balance	\$1,500.00
19.402J	"	100.00	-	"	107.00
13.242E	"	100.00	-	"	188.00


Calvin C. Davis

CCD/d
cc; (9) for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Painting Meeting Room & Bath-Firehouse #2

Fire Department Purchase Requisition of December 12, 1966 requested pricing of painting the meeting room and bath at Fire House #2.

Request for Quotation Number 49 was sent to local painters and received on December 22, 1966 with the following results:

<u>BIDDER</u>	<u>PRICE</u>
Leo Welch	\$325.00
Lewis Brothers Enterprises, Inc.	350.00

Bid was not received from George L. Elliott & Sons.

I recommend the award be made to Leo Welch on his low bid of \$325.00. The account to be charged is 11.212F which has a current balance of \$2,156.94.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Fire Dept.

INTER OFFICE MEMORANDUM

December 27, 1966

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Danline Sections (Standardized)

Public Works Department Purchase Requisition No. 625 is for the pricing and purchasing of Danline Sections.

Letter from this office on December 16, 1966 was priced for the purchase of:

Item	Description	Quantity	Price
1	Danline wire sections #36-10W	160 ea.	\$760.00
2	Danline Plastic end sections #36-10RE	10 ea.	<u>47.50</u>
	TOTAL		\$807.50

The account to be charges is 13.302A, which has a balance of \$1,733.20.

Request authority for the issuing of a Purchase Order to Newark Brush Co. for the purchase of this material.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW